

Senate
Senate Chamber
Room E3-262 Engineering Building
WEDNESDAY, February 6, 2013
1:30 p.m.

A G E N D A

I CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES – FEBRUARY 2013

This report will be available at the Senate meeting. A copy of the list of graduands will be kept at the front table for examination by members of Senate.

II MATTERS TO BE CONSIDERED IN CLOSED SESSION - none

III MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

- | | | |
|----|---|--------|
| 1. | Report of the Executive Committee of the Faculty
Graduate Studies on Course and Curriculum Changes
RE: Department of Preventive Dental Science,
Department of Biological Sciences, and
Faculty of Pharmacy [December 6, 2012] | Page 3 |
| 2. | Report of the Executive Committee of the Faculty
Graduate Studies on Course and Curriculum Changes
RE: Department of Physiology [December 17, 2012] | Page 4 |

IV MATTERS FORWARDED FOR INFORMATION

- | | | |
|----|---|---------|
| 1. | Report of the Senate Committee on Awards -
<u>Part A [December 12, 2012]</u> | Page 6 |
| 2. | <u>Student Accessibility Services Annual Report (2011 – 2012)</u> | Page 11 |
| 3. | <u>Annual Report of the University Discipline Committee</u> | Page 20 |

V REPORT OF THE PRESIDENT Page 80

- | | |
|----|---|
| 1. | Student Accessibility and
<u>Reasonable Accommodation Presentation</u> |
|----|---|

VI QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

VII CONSIDERATION OF THE MINUTES OF THE MEETING OF JANUARY 9, 2013

VIII BUSINESS ARISING FROM THE MINUTES

1. Addendum to the International College of Manitoba
Annual Report [September 2011 to August 2012] Page 94

**IX REPORTS OF THE SENATE EXECUTIVE COMMITTEE
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

1. Report of the Senate Executive Committee Page 96
2. Report of the Senate
Planning and Priorities Committee

The Chair will make an oral report of the Committee's activities.

**X REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

1. Report of the Senate Committee on Awards -
Part B [December 12, 2012] Page 97
2. Report of the Senate Committee on University Research
RE: Periodic Review of Research Centres and Institutes:
the Manitoba Institute for Materials (MIM) Page 101
3. Report of the Senate Committee on Nominations Page 105

XI ADDITIONAL BUSINESS

1. Report of the Implementation Working Group
for the Cooper Commission Report [January 10, 2013] Page 106

XII ADJOURNMENT

Please call regrets to 474-6892 or send to shannon_coyston@umanitoba.ca.

Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

I am writing to report corrections to course introduction proposals for the Department of Preventive Dental Science (Faculty of Dentistry), the Department of Biological Sciences (Faculty of Science), and the Faculty of Pharmacy which were approved by Senate at its meeting on November 7, 2012.

Observations:

1. Department of Preventive Dental Science

The error concerns course **PDSB 7109 Pharmacology and Toxicology in Pediatric Dentistry (3)**. It was recently brought to our attention that courses that end in an odd number are being reserved for courses taught in French. Accordingly, I am requesting that Senate approve **PDSB 7110 as the new course number for Pharmacology and Toxicology in Pediatric Dentistry**.

2. Department of Biological Sciences

The error concerns courses **BIOL 7553 Molecular Biology of Eukaryotes (DNA) (3)** and **BIOL 7554 Molecular Biology of Eukaryotes (RNA) (3)**. It was recently brought to our attention that courses that end in an odd number are being reserved for courses taught in French. Accordingly, I am requesting that Senate approve **BIOL 7554 as the new course number for Molecular Biology of Eukaryotes (DNA)** and **BIOL 7556 as the new course number for Molecular Biology of Eukaryotes (RNA)**.

3. Faculty of Pharmacy

The error concerns course **PHRM 7100 Pharmacoepidemiology (3)**. It was recently discovered that the course number proposed has already been used. Accordingly, I am requesting that Senate approve **PHRM 7102 as the new course number for Pharmacoepidemiology**.

Recommendations

The Executive Committee recommends THAT: the course number corrections from the units listed below be approved by Senate:

Department of Preventive Dental Science

Department of Biological Sciences

Faculty of Pharmacy

Respectfully submitted,

Dean J. Doering, Chair
Graduate Studies Executive Committee

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

Preamble

1. The Faculty of Graduate Studies has responsibility for all matters relating to the submission of graduate course, curriculum and program changes. Recommendations for new programs or changes are submitted by the Faculty Council of Graduate Studies for the approval of Senate.
2. In October 2007, the Faculty of Graduate Studies approved a process of *Streamlining Course Introductions, Modifications, & Deletions* which allows the Executive Committee to approve these changes in lieu of Faculty Council when the courses are not associated with a new program or program changes.
3. The Faculty of Graduate Studies Executive Committee met on December 17th to consider course change proposals from the Dept. of Physiology, Faculty of Medicine.

Observations

1. The **Dept. of Physiology** proposes the deletion of one course, **PHGY 7240 Medical Physiology (6)** and the introduction of two courses, **PHGY 7242 Medical Physiology Part A (3)** and **PHGY 7244 Medical Physiology Part B (3)** to divide the course into two separate courses which is in part a response to Physiology's recent graduate program review to address time to completion. A student admitted in January will be able to take Part A at the time of first registration, rather than wait until the following September. Moreover, breaking the course up into 3 credit hours makes it a more desirable elective for students from outside the department.

Dept. of Physiology

Course Deletion

PHGY 7240 Medical Physiology -6

Course Introductions

PHGY 7242 Medical Physiology Part A 3

Lecture, seminar, tutorial and/or demonstration course dealing with fundamental biophysical processes, and function of major respiratory and cardiovascular organ systems (including membrane transport and muscle contraction in respiratory and cardiovascular physiology). Pathophysiological structures and function, and their relation to disease will be introduced as appropriate.

PHGY 7244 Medical Physiology Part B 3

Lecture, seminar, tutorial and/or demonstration course dealing with fundamental biophysical processes, and function of major organ systems (including related to renal

and gastrointestinal physiology, endocrinology and neurophysiology). Pathophysiological structures and function, and their relation to disease will be introduced as appropriate.

NET CREDIT HOUR CHANGE

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Recommendations

The Executive Committee recommends THAT: the course changes from the unit listed below be approved by Senate:

Dept. of Physiology

Respectfully submitted,

Dean J. Doering, Chair
Graduate Studies Executive Committee

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of December 12, 2012 the Senate Committee on Awards approved seven new offers and two amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated December 12, 2012).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve seven new offers and two amended offers as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated December 12, 2012). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. David Kuhn
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A December 12, 2012

1. NEW OFFERS

Donald and Shirley McQueen Bursary

In memory of Don McQueen (C.A./55), his wife Shirley McQueen has established an endowment fund at the University of Manitoba with a gift of \$28,258.04 in 2011. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The fund will be used to provide bursaries for students enrolled in the I.H. Asper School of Business. The available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in the I.H. Asper School of Business at the University of Manitoba, in any year of the Bachelor of Commerce program;
- (2) has achieved a minimum degree grade point average of 2.0;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Dean of the I.H. Asper School of Business.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Florence and Robert Brownridge Bursary

In 2012, Florence Brownridge, (B.A. 49/, B.SW/51) established an endowment fund with a gift of \$25,000 at the University of Manitoba. The purpose of the fund is to provide financial support to undergraduate students in the Faculty of Social Work. Each year, the available annual interest will be offered to an undergraduate student who:

- (1) is enrolled full-time in either the third or fourth year of study in the Faculty of Social Work at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee shall be named by the Dean of the Faculty of Social Work (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

North American Caribou Workshop Graduate Fellowship in Wildlife Management

The North American Caribou Workshop and the Clayton H. Riddell Faculty of Environment, Earth, and Resources have established an endowment fund valued at \$30,000 in 2012. The purpose of the fellowship is to support students at the University of Manitoba pursuing graduate studies in wildlife management with a particular emphasis on the management of caribou and northern ecosystems. Beginning in 2014-2015, the available annual income from the fund will be used to offer one fellowship to a graduate student each October who:

- (1) is enrolled full-time in the Faculty of Graduate Studies at the University of Manitoba in a Master's or Doctoral program delivered by the Clayton H. Riddell Faculty of Environment, Earth,

- and Resources, including the Natural Resources Institute;
- (2) has achieved a minimum degree grade point average of 3.5;
 - (3) demonstrates an interest in aspects of caribou research, monitoring or management and who considers different disciplines or sub-disciplines such as ecology, economy, governance, resource management and land use planning.

Students applying for the fellowship will be required to complete an application including (a) a short essay (500 words maximum) explaining how different disciplines contribute to caribou research, monitoring or management as well as listing any relevant project(s) and/or experience in wildlife management in Manitoba and Canada; (b) an official transcript(s); (c) two letters of recommendation.

No award will be made if, in a given year, the selection committee cannot identify a candidate of sufficient merit.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Clayton H. Riddell Faculty of Environment, Earth, and Resources (or designate) to name the selection committee for this award.

Olga Anderson Bursaries

Mrs. Olga Anderson has bequeathed \$2,000 to the University of Manitoba in 2012. The purpose of the gift will be to provide financial support to students in the Department of Human Nutritional Sciences. This gift will be used to offer two bursaries, valued at \$1,000 each, in 2012-2013 only. The bursaries will be offered to undergraduate students who:

- (1) are enrolled full-time in any year of study in the Department of Human Nutritional Sciences at the University of Manitoba;
- (2) have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Head of the Department of Human Nutritional Sciences (or designate).

Ratuski Memorial Bursary

In 2012, the Ratuski Family established an endowment fund with an initial value of \$10,000, in memory of their parents Anne and Peter Ratuski, as well as their siblings Gregory Ratuski (LL.B/56) and William Ratuski (C.A./62). The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. In keeping with the family's heritage and cultural background, the bursary will be awarded to an undergraduate student enrolled in the Faculty of Arts and majoring in Slavic Studies. Each year, the available annual interest will be awarded to an undergraduate student who:

- (1) is enrolled full-time majoring in Slavic Studies in the Faculty of Arts (may include coursework in Ukrainian language, Ukrainian literature and/or Ukrainian cultural studies);
- (2) has a minimum degree grade point average of 2.0;
- (3) demonstrates financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Department Head (or designate) of the Department of Slavic Studies in the Faculty of Arts

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Wilding-McLean Entrance Scholarship in Arts

In celebration of the 70th anniversary of her graduation from the University of Manitoba in 1942, Marjory McLean has established an endowment fund with an initial gift of \$42,000. The fund will be used to provide an entrance scholarship for high-achieving students entering their first year in the Faculty of Arts under the Direct Entry Program Option. Each year, the available annual interest from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) has graduated from a high school in the province of Manitoba;
- (2) is admitted to the University of Manitoba under the Direct Entry Program Option to the Faculty of Arts with a minimum average of 85% on those courses considered for admission to the University of Manitoba;
- (3) is enrolled as a full-time (minimum 80% course load) undergraduate student in the year in which the scholarship is tenable;
- (4) is registered for a 1000 level course in English Literature in the Department of English, Film, and Theatre.

Preference will be given to students from rural Manitoba.

The Dean of the Faculty of Arts (or designate) will name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modifications shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Youth Mentorship Bursary

A trust fund has been established at the University of Manitoba in 2012. The purpose of the fund is to support access to post-secondary education for youth from disadvantaged social and/or economic backgrounds. The fund will be used to offer entrance bursaries for students who have participated in the Let's Talk Science Youth Mentorship Program offered through the Faculty of Science at the University of Manitoba and subsequently enter post-secondary study at the University of Manitoba. Each year, the interest and the accumulated revenue of the fund will be used to offer one or more bursaries, valued at \$500 each, to undergraduate students who:

- (1) have participated in the Let's Talk Science Mentorship Program at the University of Manitoba through a Manitoba High School;
- (2) have qualified for admission and subsequently are enrolled full-time (minimum 18 credit hours) in any faculty or school at the University of Manitoba;
- (3) have demonstrated financial need based on the standard University of Manitoba bursary application form.

The Let's Talk Science Coordinators in the Faculty of Science will provide a complete listing of the previous years' Let's Talk Science participants to the Awards Selection Coordinator by no later than October 1 every year.

The selection committee will be named by the Director, Financial Aid and Awards (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Ahava Halpern and Frank Lavitt Entrance Scholarship for Law

The following amendments have been made to the terms of reference for the Ahava Halpern and Frank Lavitt Entrance Scholarship for Law:

- The deadline date listed in criterion (2) was removed and it now reads: “has accepted the offer of early admission;”
- The description of the selection committee has been changed to read: “The selection committee will be named by Dean of the Faculty of Law (or designate).”
- Some editorial changes have been made.

Enerplus Corporation Bursary

The following amendments have been made to the terms of reference for the Enerplus Corporation Bursary:

- The description of the selection committee has been changed to read: “The selection committee shall be named by the Head of the Department of Geological Sciences (or designate).”

3. WITHDRAWALS

None.

Student Accessibility Services

2011-2012 Annual Report

Mission

The mission of Student Accessibility Services is to collaborate with the University of Manitoba to ensure equal access for students with disabilities by:

- providing supports and programs that recognize our diverse student environment;
- promoting partnerships between students, faculty and staff; and
- educating the university community about accessibility.

SAS provides support and advocacy for students with disabilities such as: hearing, injury-related, learning, mental health, medical, physical, visual or temporary disabilities. SAS acts as a liaison between students and the faculty and staff of the University of Manitoba as well as service agencies within the province of Manitoba. SAS offers accommodations and programs to support students while they are at the University of Manitoba. All supports must be recommended and verified by an accredited health professional. SAS offers support and accommodations based on a student's individual needs and the academic standards of the university program.

Introduction

This is Student Accessibility Services' first official annual report providing information about the accommodations and services provided for registered students with disabilities at the University of Manitoba. The office has long compiled information on student case load, services and programs that was shared within Student Affairs. This report provides statistics and activity highlights for the reporting period from September 1, 2011 to August 31, 2012.

This report is being submitted to Senate based on the recommendations from the *ad hoc Committee of Senate Executive to Examine Accommodation of Students with Disabilities and Governance Procedures Related to Academic Requirements*. The format of this report is adapted from The University of Edinburgh Student Disability Service annual report.

The University of Manitoba has been providing services to students with disabilities since the late 1970's after a student group, the Physically Handicapped Concerns on Campus, lobbied for support. The first name of the office, was the Office of Disabled Students, which opened in the 1990s and then became the unit called Disability Services under Student Affairs. The most recent change in late 2011 – Student Accessibility Services – is a more inclusive and contemporary title. Student Accessibility Services reports to the Director of Student Advocacy and Accessibility, Student Services, Student Affairs.

Students

In a recent (December 2012) survey of registered students about the services and programs of SAS, the following comments were shared:

“A fantastic program!”

“I am pleased that you provide this service; it is a good thing.”

“It’s great having an SAS office at the Bannatyne campus. They provide excellent service!”

“The full time staff downstairs are excellent.”

Comments such as these reflect the commitment of SAS staff to the work they do on behalf of students to provide an accessible university experience and the quality of the relationships that exist between staff and students.

Staff

The following team of staff have undertaken the mission of the unit and is poised to respond to students’ requests for accommodations and other related services:

- the Coordinator, Carolyn Christie;
- four full time Accessibility Advisors Lisa Banash, Cindy Koskie, Jamie Penner and Arlana Vadnais;
- Test/Exam Administrator, Charity Pascual and Test/Exam Assistant, Jeff Buhse;
- invigilators;
- sign language interpreters;
- computerized/professional note-takers;
- academic attendants; and
- a group of committed volunteers and Peers.

Jamie Penner was Acting Coordinator while Carolyn Christie was away on leave January 2011-December 2011.

Space

Student Accessibility Services operates out of two main office spaces: the SAS Test Centre located at 155 University Centre and the advising offices located at 520 University Centre, (shared with Student Advocacy and the English Language Centre).

Key Features of Service Provision

Student Accessibility Services exists to support all students with disabilities to fully access their chosen course of study for which they are academically qualified. The majority of supports are provided through accommodations, such as extended time for exams. Information about the accommodation needs of a student are conveyed by SAS, in an electronic letter of accommodation sent to the instructor of the course, program director and where applicable, the Faculty Accommodation Team and/or Accessibility Committee.

Student Accessibility Services also provides additional support to students by way of programming, described below, and referrals to other Student Affairs departments, (e.g. Student Counseling and Career Centre, Academic Learning Centre), and student advisors on campus.

Student Accessibility Services works with each student to apply for funding through the Canada Student Grant program. Also, SAS works with outside funding agencies such as MarketAbilities (formerly Vocational Rehabilitation), Workers Compensation Board, and Manitoba Public Insurance to request funding for student supports and equipment. Students are eligible to use SAS services without such funding.

Typically, students with disabilities registered with SAS have increased every year since the first official unit records in 2001. Student registration is 5 times higher than it was in 2001. Even with this increase, registration is at the low end of the spectrum based on overall registration at the University of Manitoba.

Demographics

The number of students who registered with the SAS office decreased from 1174 in 2010-2011 to 1046 in 2011-2012. This can be attributed to a relatively stable enrolment at the University of Manitoba and more accurate record keeping in SAS with the use of the Clockwork database management system. Please refer to Table 1.

The National Educational Association of Disabled Students (NEADS) estimate that 7% of students enrolled at a university has a disability. The UM Office of Institutional Analysis data reported enrollment figures of 28,430 for 2011-2012. This means that last academic year, 1990 of students registered at the UM may have had a disability. Not all students with disabilities require or perceive a need to receive accommodations through SAS. A trend SAS is seeing is that a student may not access the office as an undergraduate but subsequently realizes the need to receive accommodations as a student in a professional/graduate program.

Of the students who registered with SAS for the 2011-2012 year, 602 self-identified as female, 397 male, and 47 did not disclose gender. Overall, 20 students self-identified as international students.

Table 1 ***Students Registered with SAS according to Faculty/School***

	2011-2012	2010-2011
Faculty	Number	Number
Agriculture and Food Sciences	20	19
Architecture	13	16
Art, School of	21	26
Arts	175	213
Business, Asper School of	50	51
Dental Hygiene	1	6
Dentistry	1	1
Education	24	2
Engineering	56	27
Environment, Earth and Resources, Clayton H. Riddell Faculty of	16	51
Extended Education	60	73
Graduate Studies	84	86
Human Ecology	24	30
Kinesiology and Recreation Management	12	23
Law	21	25
Medical Rehabilitation	1	7
Medicine	23	22
Music, Marcel A. Desautels Faculty of	10	11
Nursing	69	71
Pharmacy	12	7
Science	140	135
Social Work	53	52
University 1	151	220
International Programs	9	0
Total	1046	1174

Please refer to Table 2 for the information on students registered with SAS according to disability type.

Table 2 **Students Registered with SAS according to type of Disability**

Disability Category		Number of Students		Percentage of Total Population
Blind/Visual		24		2%
Deaf/Hard of Hearing		63		6%
Cognitive	ADHD Asperger's Syndrome Learning Disability Acquired Brain Injury	321	147 30 120 24	31%
Mental Health	Mental Health Exam Anxiety	338	249 89	32%
Physical/ Medical	Chronic illness Mobility	193	158 35	18%
Temporary		59		6%
Other/Unclassified		48		5%
Total		1046		100%

Students who have more than one disability represent 18% of the total students with disability population registered with Student Accessibility Services. The percentages in each category remain close to the last two years with students with cognitive disabilities and mental health disabilities remaining our two largest groups. Of note is the other/unclassified category that had an increase of 15% from 2010-2011. This category is for students who are waiting for full learning assessments or other medical reports or students who chose not to be identified as having a specific type of disability.

Another area of increase is in the category of cognitive for students with Asperger's syndrome. SAS staff have seen a marked increase in the past 5 years in this category. Students with Asperger's are the largest users of the academic attendant program explained in the program section.

In-person student meetings

Students must meet with an Accessibility Advisor to determine an individual accommodation plan for their academic program while registered at the UM. Follow up appointments are scheduled as necessary to complete funding paperwork, adjust accommodations, and to provide a 'check-in' and support for the student. Advisors provide in-person appointments, drop-in appointments, phone, email and texting support.

As part of their caseload, the Accessibility Advisors managed 1587 in-person student meetings. This number has decreased from 2010-2011, SAS can attribute this decrease to a staffing shortage (one less advisor in fall of 2011) which resulted in fewer appointments being available

for students. This total does not include “point of contacts” which are students contacting advisors or the test centre via phone, email and text. The total amount of “point of contacts” for the year is 2935. As SAS recently started using the “point of contact” system, we expect that the number 2935 reflects mostly test centre contacts, not advising contacts. The advisors began using this “point of contact” system for the 2012-2013 academic year.

Advising staff are available for in-person student meetings throughout the year at all campuses of the UM. SAS maintains regular office hours at Fort Garry, Bannatyne and the William Norrie campuses. In-person student meetings are at their highest in the months of August and September, and increase again during midterms and just before finals in each semester.

Accommodations and Programs

Academic Attendant

During the 2011-2012 reporting year, 9 students used the Academic Attendant program for a total of 1362 hours. Seven attendants were hired to work with the students. The program offers on-campus, in-class assistance for students struggling with professor-student interaction, group-work and in-class presentations, note-taking, organizational study assistance, lecture reviews, and interaction with university staff. As stated earlier in this report, students with Asperger’s syndrome are the largest users of the Academic Attendant program. This program is a significant benefit to the unit and receives high marks for service from students, parents and the Asperger’s Association of Manitoba. The UM is the only institution in Manitoba and Canada offering such a program. SAS has received several inquiries from other institutions planning to start a similar program.

Assistive/Adaptive Technology and Alternate format production

Programs that SAS offers are: Kurzweil (text to speech and organization skills, most often used by students with learning disabilities), JAWS and Window Eyes (text to speech, most often used by students with visual disabilities), Read and Write Gold (text to speech alternative option), and Dragon (speech to text). Assistive technology and training have been available for over 5 years on a casual basis. SAS had received two outreach grants and COPSE funding to purchase technology and to fund a part time staff position to work with students. Currently, the assistive technology is available for student use in the Test Centre. The Test/Exam Assistant, Jeff Buhse, works with students to show them how to use the programs. Over the past year, Mr. Buhse worked with the UM Libraries Accessibility Services Implementation Team to create an adaptive technology space in Elizabeth Dafoe Library. Students are able to access equipment and space as of November 2012.

Most alternate format production is sent to Alternate Format Services (Manitoba) for production to e-text, audio and braille. However for last minute requests and articles, SAS provides in-house production for students. Mr. Buhse has completed the Level 1 Braille

production training to assist with materials. Also, SAS has purchased several pieces of braille equipment that are housed in the Linguistics lab.

Coaching

The Coaching program assists students to better manage aspects of their life that interfere with their academic program. Coaches support, encourage, advise and confront while providing opportunities for skill development. Currently, SAS's certified life Coach is Lisa Banash. She works with students one on one for in person and telephone Coaching sessions. Students receive 10 Coaching sessions for the term on a fee for service basis.

There were 15 students in the Coaching program throughout the 2011-2012 reporting year for a total of 70 hours. There continues to be a wait list for this program however with one Coach whose primary duties are as an Accessibility Advisor, SAS cannot grow the program at this time.

Coaching is a unique service for an SAS office. SAS has found this type of program offered at four other institutions in Canada; University of British Columbia, St. Mary's University, Trent University and the University of Victoria. In a recent survey, a student commented that, *"The life coaching program has been one of the most invaluable experiences of my university career"*. This program has been well rated by students and has shown students GPA improvement in the two years that students have been followed.

Professional and Volunteer Note-taking

The SAS Professional Note-taking (PNT) program and Volunteer Note-taking program (VNT) have continued to grow. The Professional Note-taking program consists of paid note-takers, usually students, who take hand-written or typed notes for students who are unable to take their own notes. In 2011-2012, SAS had 41 PNT staff provide support to 49 students who requested this service. There was an approximate total of 4524 hours of Professional Note-taking for the total year.

Volunteer Note-taking is a valuable service for students which could not continue without the support of instructors who recruit volunteers and the students who share notes for this program. In 2011-2012, 257 volunteers provided notes for courses. Volunteer note-takers can apply to have their co-curricular record reflect these volunteer hours.

Sign Language Interpretation and Computerized Note-taking

The Interpreting Program provides American Sign Language/English interpreting, as well as Computerized Note-taking (close to 'word for word' note-taking), for students who are Deaf or Hard-of-Hearing. Services are provided for students in the classroom, for meetings with instructors or other students, for laboratory and tutorial sessions, and for other academic situations as needed.

For 2011-2012, SAS had 12 Interpreters and 11 Computerized Note-takers working fulltime, part time and casual at Fort Garry campus. In addition, the Interpreters provided supervision

and mentorship to students enrolled in the American Sign Language/English Interpretation Program jointly offered by the University of Manitoba and Red River College.

The 4 Sign Language Interpreters at Bannatyne campus, working solely with a student in the faculty of Medicine, started providing interpretation for the Clinical portion of the Medicine degree. The clinical practicum is going well, assisted by a medical liaison, Dr. Duval who coordinates activities before the team starts a rotation and ensures the rotation runs smoothly. There are no computerized note-takers at the Bannatyne campus at this time.

Test/Exam Invigilation

Many students with disabilities require unique accommodations when writing tests and exams. The numbers of tests/exams invigilated in SAS for the year was 4,296, up from 3,563 in 2010-2011. Even though the overall number of students registered declined slightly this academic year, the needs and level of support that the students requested was higher. This would account for the dramatic increase in exams over the 2011-2012 reporting year. The request for this service fluctuates with the academic session cycle, with increases during mid terms (October and February) and final exams (December and April). The Test Centre has 8 private spaces for invigilation of tests/exams. During midterms and final exam periods, SAS must book rooms across campus and staffs up to 8 locations.

Tutoring

The tutor program was outsourced to the UMSU Registry and the Academic Learning Centre. SAS assists students in applying for tutoring funding and helps them to use the new registry. This continues to be an issue as many students do not qualify for funding, would benefit greatly from a tutor, and cannot pay on their own.

Educational Outreach

- SAS staff held Disability Awareness workshops for several groups on campus, including Peers, Student Advisors, Residence staff, instructors, New Faculty orientation, Libraries, and Human Resources. One session of note on accommodating students with ADHD in the classroom was offered in conjunction with UTS.
- SAS and UTS co-facilitated a three day institute for instructors, "Teaching to all Learners", showcasing universal design principles and excellent teaching practices.
- SAS presented for UTS' institute, "D2L", on accessible formats for online teaching.
- Access Awareness Day, an annual event, took place in February, showcasing SAS' mandate with an outreach to student advisors on campus.
- Bi-annual newsletters were circulated to SAS students, staff, and external disability community organizations. Weekly emails were sent to students with information about important topics such as; scholarships, test booking dates and UM events.

Community Outreach

- SAS staff maintained contact with various disability organizations including the Canadian Paraplegic Association, Canadian Mental Health Association, Manitoba Marketabilities, Employment Equity Committee, Society for Manitobans with Disabilities, Canadian Institute for the Blind, Canadian Centre on Disability Studies, and the Manitoba Deaf Association.
- Jamie Penner became a board member for Asperger's Manitoba.
- An annual Canadian Centre on Disability Studies delegation from the Ukraine attended a SAS information session.

Trends

Due to the 2008 change to the Americans with Disabilities Act in the U.S.A., U.S. institutions no longer rely on medical documentation as the primary source of registering students for accommodations. The April 2012 guidelines from the Association on Higher Education and Disability (AHEAD) state that students may request accommodation wherein primary documentation is self-identification, secondary is observation and interaction with SAS staff, and medical documentation is tertiary and minimally requested. Since this document was published in April 2012, there has been evidence of an impact in Canada. McGill University is the first Canadian institution to publish their policy change in this regard and SAS has been unofficially notified of other Canadian institutions considering this change. SAS will continue to monitor this trend.

Summary

The staff members at Student Accessibility Services feel well supported by the University of Manitoba and able to respond to the needs of students in a timely fashion. Currently, there are specific areas that SAS is working on in order to improve services. SAS is actively engaged in implementing the recommendations that arose from the *ad hoc Committee of Senate Executive to Examine Accommodations of Students with Disabilities and Governance Procedures Related to Academic Requirements*. These changes include, for example, the revision of policy and procedures, the submission of the SAS annual report, enhanced education about SAS and disability on campus, and improvements to general operational practices.

SAS would like to thank students, faculty, staff and the University of Manitoba community for their continued support and assistance.



UNIVERSITY
OF MANITOBA

Office of the University Secretary

312 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Tel. (204) 474-9593
Fax (204) 474-7511

December 1, 2012

Dr. David T. Barnard
President
University of Manitoba
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2011 to August 31, 2012. The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me. I wish to thank all those offices who responded quickly to my request for submissions.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Dishonesty" and the second addressing disciplinary matters which involve "Inappropriate Behaviour". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided two graphs which offer a visual overview of disciplinary matters. The graphs span a five-year period.

I would make the following observations concerning the report's contents:

- 1) The overall numbers of incidents increased this year in relation to last year, both in raw numbers and as a percentage of the student body. The numbers remain generally consistent in most categories compared to last year's results with the exception of:
 - a. increases in reported incidents of:
 - Part 1: Contravention of examination regulations and plagiarism;
 - Part 2: Disorderly conduct and unprofessional conduct; and
 - b. decreases in reported incidents of:
 - Part 1: Cheating on mid-term tests, copying from other student's/own previous work; and
 - Part 2: Computer-related incidents and vandalism.

The University undertakes many worthwhile efforts to increase awareness about plagiarism and yet reported incidents continue to rise. It would appear that the university community needs to continue our collective efforts in this area.

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- 2) There are six incidents that were carried over from last year as all appeals had not been exhausted in the previous reporting period. These incidents are not included in the final numbers as they were counted in last year's annual report.

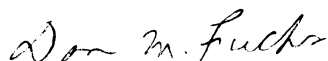
Total Number of Recorded Discipline Incidents in Relation to Total Number of Students

Year	Total # of incidents of Academic Dishonesty and Inappropriate Behaviour	Total # of students at The University of Manitoba	Percentage
2006-2007	583	26,931	2.2%
2007-2008	386	25,518	1.5%
2008-2009	574	26,238	2.2%
2009-2010	527	27,476	1.9%
2010-2011	402	27,751	1.4%
2011-2012	456	28,430	1.6%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

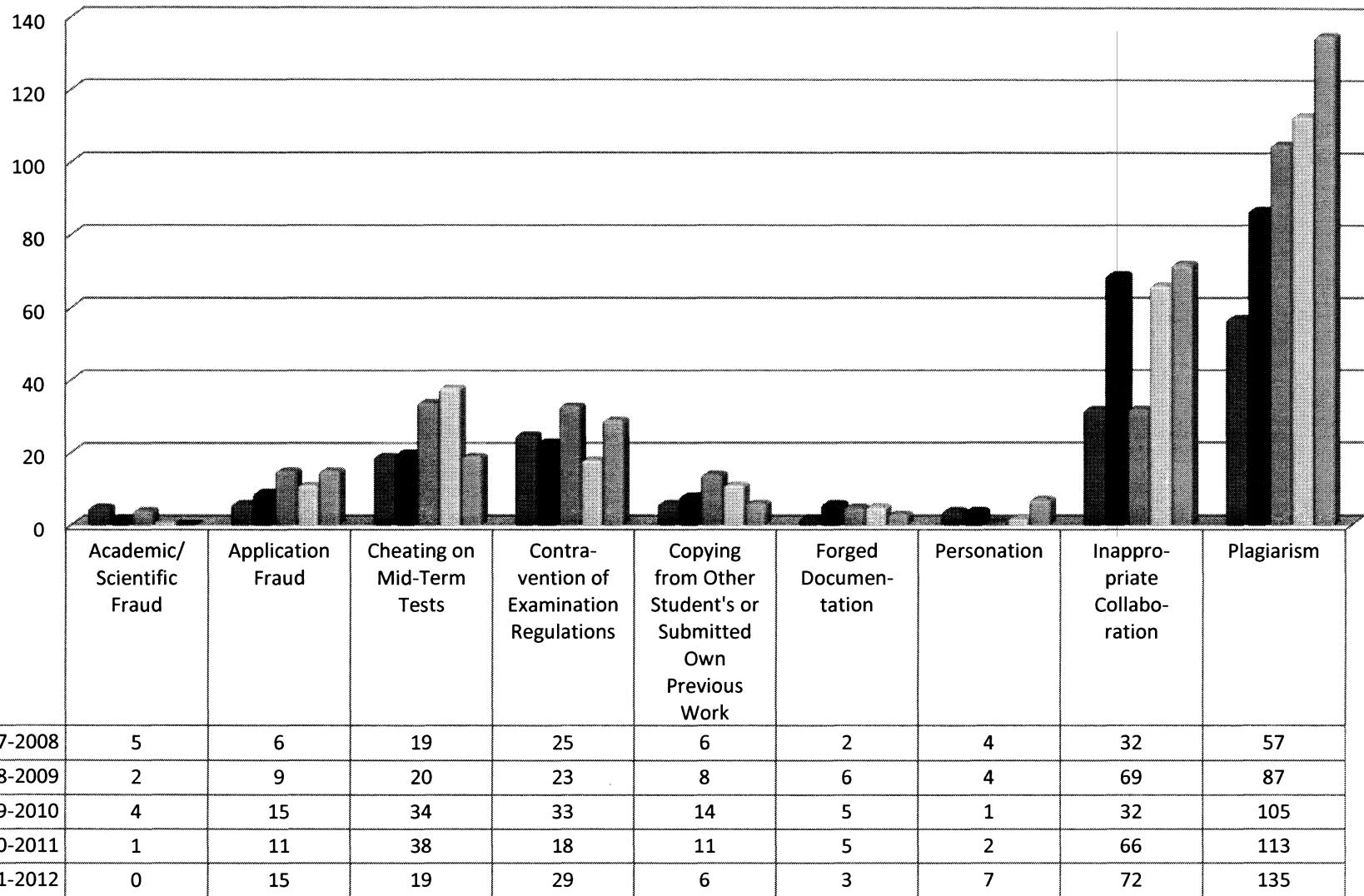
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,

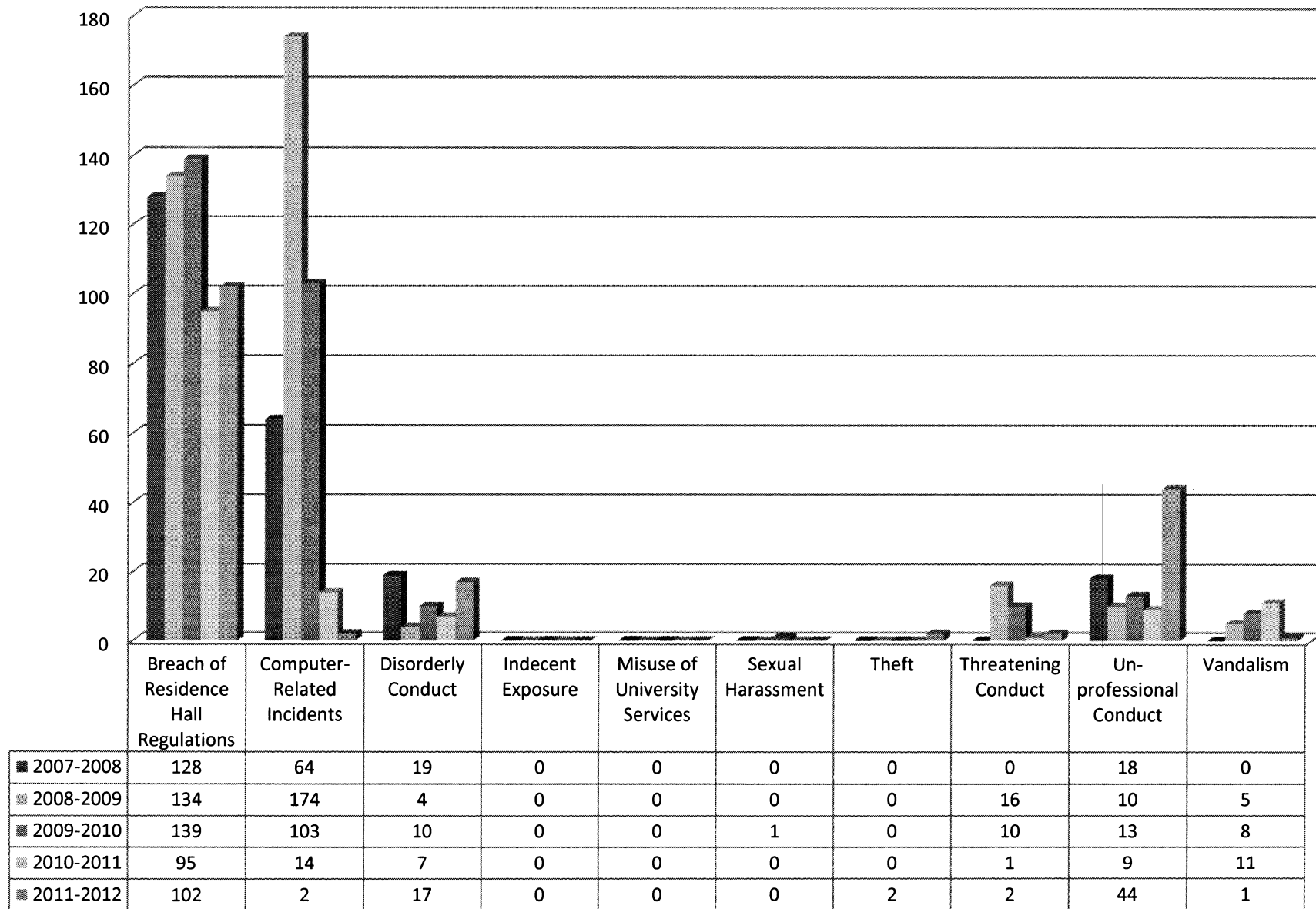


Dr. Don Fuchs, Chair
University Discipline Committee

Part 1 - Academic Dishonesty



Part 2- Inappropriate Behaviour



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2011 to August 31, 2012

Part 1, Academic Dishonesty

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/Scientific fraud	NONE									
Application Fraud	8	Paid application fee under fraudulent circumstances	Not admitted	Dean	Three students replied showing remorse	Five students didn't acknowledge penalty	Not sought	None	Not sought	None
	1	Submitted fraudulent transcript; overstated GPA	Not admitted	Dean	Did not show remorse	Claimed "mistake of registration" at foreign institution	Not sought	None	Not sought	None
	1	Did not disclose all institutions attended on application	Admission to Faculty nullified; expelled from Faculty; banned from applying to Faculty	Dean	Showed remorse	Believed that lack of full disclosure was not a serious offence	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at other post-secondary institutions	No transfer credit for work completed at prior post secondary institution; comment placed on transcript	Director	Good marks at other post secondary institution; cultural/language differences	Could have affected admission decision	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at other post-secondary institutions	Comment re: application irregularities noted on academic record ;may apply for removal after one year; moved to General Studies	Director	Language/communication difficulties	None	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at other post-secondary institutions	No credit granted for work taken at other post secondary institution	Director	Faulty information from education agent	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

Examples of mitigating factors include the student's being apologetic or under extreme stress, etc.

Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, etc.

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud (continued)	1	Cited for non-disclosure, on application, of attendance at other post-secondary institutions	Comment re: application irregularities noted on academic record (may apply for removal after one year); no credit granted for work taken at other post secondary institution	Director	Still admissible to U of M with other post secondary institution record considered	None	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at other post-secondary institutions	Application withdrawn; cannot apply for admission for one calendar year	Director		Significant poor record at other institution (academic suspension); clear intention to deceive	University Discipline Committee	Appeal Denied		
Cheating on Mid-Term Tests	1	Cheated on test	Grade of "0" on test; take workshop from Learning Assistance Centre; write one page paper re: academic dishonesty	Department Head	None	None	Not sought	None	Not sought	None
	1	In possession of unauthorized formulae during mid-term test	Final Grade of "F-DISC" in course; academic dishonesty notation on transcript; suspended from department courses for from Jan. 1/2012 – Dec. 31/2012; notation and DISC may be removed upon request at time of graduation	Associate Head	Claimed to have bought used calculator and formulae were written on the back at time of purchase	Formulae found written on the back of calculator	Not sought	None	Not sought	None
	2	Cheating in class test in course	Loss of marks for test	Department Head	None	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1 Carried over from 2010-2011	Cheating on a mid-term test and assignment	"F-DISC" in course; notation on transcript; suspended from Faculty of Registration and from taking courses offered in department of Teaching Faculty from Sept. 1/11 – Aug. 31/12	Associate Dean of Faculty of Registration and Head of Department of Teaching Faculty	Sympathy for student's personal circumstances	None	Faculty of Registration Local Discipline Committee (student appealed suspension from Faculty of Registration only)	Suspension changed to Sept. 1/11 – Apr. 30/12	Not sought	None
	1	Cheating on mid term	Final Grade of "F-DISC" on course; suspension from Unit of Registration from Jan. 1/12 – Aug. 31/12; "DISC" to be removed upon graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Copied friend's test on take-home test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty from Jan. 1/12 – Dec. 31/12; suspended from Unit of Registration from Jan. 1/12 – Dec 31/12; contact the Learning Assistance Centre and confirm with the Teaching Faculty Dean's office	Both Associate Deans	Admitted to cheating on test	None	Joint Local Discipline Committee	All penalties upheld	Not sought	None
	1	Term paper submitted containing inappropriate and disrespectful language	Grade of "0" on the assignment in course; required to write a letter of apology to the instructor	Associate Head	None	Student referenced the policy regarding academic freedom of speech	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1	Cheating in term test	"F-DISC" in course; suspended from Teaching Faculty from Jan. 1/12 to Dec. 31/12; suspended from taking courses offered by Faculty of Registration from Jan 1/12 to April 30/12; withdrawn from Winter 2012 courses; notation of academic dishonesty upheld on transcript; can be applied for removal upon confirmed graduation	Both Associate Deans	None	None	Not sought	None	Not sought	None
	1	Cheating in mid-term	"F" in mid-term paper; "F-DISC" in course; may apply for removal of comment upon confirmed graduation; suspended from courses offered in Teaching Faculty from May 1/12 – Apr. 30/12, with transcript notation; can apply for removal upon confirmed graduation	Associate Dean in Teaching Faculty in consultation with Director of Unit of Registration	Student was remorseful	None	Not sought	None	Not sought	None
	1	Cheating in deferred exam	"F" in final exam; "F-DISC" in course; may apply for comment removal upon confirmed graduation; notation of academic dishonesty on transcript; may apply for removal upon confirmed graduation	Associate Dean	Admission of cheating and regret; appeared sincere	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1 Carried over from 2010-2011	Cheating on mid-term exam and very similar bonus question assignment answer as another student (roommate)	"F-DISC" in course; suspended from taking courses offered by the Faculty of Registration from Jan. 1/12 – Aug. 31/12; suspended from taking courses by the Department of the Teaching Faculty from Sept. 1/11 – Aug. 31/12; academic dishonesty notation on transcript	Department Head of the Teaching Faculty and Associate Dean of Faculty of Registration	Claimed to not copy bonus question assignment from roommate; claimed to be unaware roommate copied from the student's mid-term exam	Claimed to get bonus question answer from internet but not cited; unable to confirm source; left exam fully exposed; appears 3 of 4 pages had been copied from	Associate Dean of Teaching Faculty	Penalties upheld with the exception of Department suspension – reduced to 8 months (Jan. 1/12 – Aug. 31/12)	Not sought	None
	1 Carried over from 2010-2011	Cheating on mid-term exam; nearly identical bonus question assignment answer as another student	"F-DISC" in course; suspended from taking department courses from Sept. 1/11 – Aug. 31/12; and academic dishonesty notation on transcript	Department Head	Due to medical reasons student gave bonus question assignment to another student to submit; same other student admitted to copying from student during mid-term exam	During mid-term exam student's paper was visible to student seated behind	Associate Dean	Penalties upheld with the exception of Department suspension; reduced to 8 months (Sept. 1/11 – Apr. 30/12)	Not sought	None
	1	Did not hand in mid-term exam	Grade of "0" in mid-term exam	Department Head	None	Denied allegations and said that a witness could be provided but was unable to find a witness	Not sought	None	Not sought	none

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1 Carried over from 2010-2011	Copying during mid-term exam; very similar bonus question assignment answer as another student (roommate)	"F-DISC" in course; suspended from taking courses offered by the Faculty of Registration from Jan. 1/12 – Aug. 31/12; suspended from taking courses offered by the Department of the Teaching Faculty from Sept 1/11 – Aug. 31/12; and academic dishonesty notation on transcript	Department Head of Teaching Faculty and Associate Dean of Faculty of Registration	Claimed to not copy bonus question assignment from roommate	Claimed to get bonus question answer form internet but not cited; unable to confirm source; and admitted to copying during mid-term exam	Associate Dean of Teaching Faculty	Penalties upheld	Not sought	None
	1	Altered the answer sheet during the exam viewing period, after the exam was graded	Final Grade of "F-DISC" in course; suspended from Faculty from May 1/12 – Apr. 30/13; notation on transcript and academic record; required to write a letter of apology to Department; "DISC" may be removed upon request after one year or at time of graduation	Associate Dean	Admission of guilt and expressed regret	None	Local Discipline Committee	Pending		
	2	Copying (allowing to copy) and personation during mid-term exam	Final Grade of "F-DISC" in course; suspended from unit of Registration and from registering for any U of M courses from Jan. 1/12 – Dec. 31/12; and notation on transcript which may be removed upon request at graduation	Department Head	None	Did not attend discipline hearing	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1	Inappropriate collaboration on a take-home test	Final Grade of "F-DISC" on course; "DISC" to be removed upon graduation	Associate Dean of Faculty of Registration	Student gave their test to a friend to be helpful since friend was struggling with course material	None	Not sought	None	Not sought	None
	1	Duplication of assignment	Grade of "0" for quiz in course; suspended from Faculty of Registration from Jan. 1/12 – Dec. 31/12. "DISC" may be removed upon request after one year	Associate Department Head Of Teaching Faculty	Claimed to have not received notification letter of meeting; did not attempt to change name or student number on either one of the quizzes	Did not attend discipline meeting; regularly attended two different lecture sections of course and wrote two quizzes	Associate Deans of Teaching Faculty and Faculty of Registration	Final Grade of "B-DISC" in course; suspended from courses offered by Faculty of Registration from Jan. 1/12 – Aug. 31/12; and "DISC" may be removed upon request after one year.	Not sought	None
	1	Cheating on a lab test	Final Grade of "F-DISC" suspension from Faculty from May 1/12 - Aug. 31/13; "DISC" to remain permanently on record	Associate Dean of Faculty of Registration	None	2 nd incident of academic dishonesty	Local Discipline Committee	Period of suspension reduced (May 1/12 – Apr. 30/13)	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests (continued)	1	Provided two different rationales for missing mid-term test	Suspended from department courses from Nov. 22/11 – Nov 21/12; with notation on transcript which may be removed upon request after Nov. 21/12	Associate Department Head of Teaching Faculty	None	Missed appointment with Student Advocacy; did not contact department so discipline was assigned without the student's input	Associate Dean of Teaching Faculty and Director of Unit of Registration	Suspended from courses offered in Teaching Faculty from Nov. 22/11 – Aug. 31/12; notation on transcript may be removed on request after Aug. 31/12; letter of apology; and required to attend two workshops	Not sought	None
	1	Cheating on term test	Final Grade "F-DISC"; suspension from taking courses offered by teaching Faculty from Jan. 1/12 – Dec. 31/12; suspension from Unit of Registration from Jan. 1/12 – Apr. 30/12; notation on transcript; must contact Education Learning Centre; "DISC" to be removed upon request	Associate Dean of Teaching Faculty and Director of Unit of Registration	None	None	Not sought	None	Not sought	none

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations	1	In possession of unauthorized material	Final Grade of "F-DISC" in course, to be removed after Dec. 31/2012; suspended from taking courses offered by Teaching Faculty for one year	Associate Dean of Teaching Faculty and Director of Unit of Registration	Admission of guilt; showed sincere remorse	None	Not sought	None	Not sought	None
	1	Accessed (stole) a copy of exam prior to exam and copied to personal computer	Grade of "F-DISC" in course; suspended from Faculty of Registration and from taking courses in Teaching Faculty from Jan. 1/12 – Jan. 1/14; banned from participating in Bison Sport activities until at least Jan. 1/15 (not appealable)	Dean of Teaching Faculty and Assoc. Dean of Faculty of Registration	Came forward with written confession	Offered to share stolen exam with students enrolled in course; position of authority; implied co-instructor's involvement	Not sought	None	Not sought	None
	1	In possession of a dictionary with cheat-notes in margin; used them in final exam	Final mark of "F" in exam; Final Grade of "F-DISC" ; can apply for removal of comment upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	In possession of unauthorized material during final exam	"F-DISC" in course; suspended from courses offered in Teaching Faculty from May 1/12 – Apr. 30/13; notation on transcript and academic record; "DISC" may be removed upon request at time of graduation	Associate Dean of Teaching Faculty	Admission of guilt	Invigilator accompanied student to washroom and heard student manipulating paper; cheat notes were later retrieved from student's pocket	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	In possession of cheat-notes and used them in final exam	"F" in exam; "F-DISC" in course; can apply for removal upon confirmed graduation; notation of academic dishonesty on transcript; can apply for removal upon graduation; suspended courses from Jan. 1/12 – Dec. 31/12 with notation on transcript; can apply for removal upon confirmed graduation; mandatory Learning Assistance Centre appointment; failure to comply will add four month period to suspension	Associate Dean	None	Pre-meditation and intent disclosed	Local Discipline Committee – accepted appeal despite it being past the deadline	Penalties upheld	Not sought	None
	1	Observed speaking to another student during a final exam	"F" in final exam; "F-DISC" in course; may apply to have comment removed upon confirmed graduation from Teaching Faculty; notation of academic dishonesty on transcript; may apply to have comment removed upon confirmed graduation from Teaching Faculty	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	Student admitted to speaking in the exam; was not remorseful nor did the student appear to understand the seriousness of the behavior or the allegation	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	Cheating on final exam (use of a smart phone)	Grade of "F-DISC" in course; "DISC" will remain until Dec. 31/13; suspension from courses offered by Teaching Faculty and Faculty of Registration from Jan. 1/12 – Dec 31/12	Associate Deans of both Faculties	None	None	Joint Local Discipline Committees	Appeal was denied; all previous penalties upheld	Not sought	None
	1	Observed to be in possession of an iPhone in final exam	"F" in final exam; "F-DISC" in course; may apply to have comment removed upon confirmed graduation; notation of academic dishonesty on transcript; may apply to have comment removed upon confirmed graduation from Faculty	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Observed looking at a phone that was open to the course site on Angel in final exam	"F" in final exam; "F-DISC" in course; may apply to have comment removed upon confirmed graduation; notation on transcript; may apply to have comment removed upon confirmed graduation	Associate Dean	None	Student admitted to having the phone and that it was open to the site upon opening but the explanation lacked credibility	Not sought	None	Not sought	None
	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC" in course; suspended from courses offered in Teaching Faculty from May 1/12 – Apr. 30/13; and notation on transcript and academic record.; "DISC" may be removed upon request at time of graduation	Associate Dean of Teaching Faculty	Student is legal guardian of sister while parents away, during which time sister may have had health problems that required attention	Witnessed looking at cell phone during exam; claimed the most recent message was from student's sister but when invigilator unlocked the phone, course notes were first to appear	Not sought	None	Not sought	None

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Contravention of Examination Regulations (continued)	1	Cheating on final exam (deferred writing); possession of a cell phone course	Grade of "F-DISC" in course; "DISC" comment will remain for one year until Dec. 31/12; notation of academic dishonesty on transcript	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	First offense; student admitted making a mistake	None	Not sought	None	Not sought	None
	1	In possession of cell phone during final exam	Final Grade of "B-DISC" in course; suspended from Faculty from May 1/12 – Aug. 31/12; notation on transcript and academic record; required to complete academic integrity tutorials; and write a 1000 word essay; "DISC" may be removed upon request after 2 years or at time of graduation	Associate Dean	Allegation of cheating unfounded	Allegation of contravention of exam regulations by possession of unauthorized material upheld	Not sought	None	Not sought	None
	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC" in course; suspended from Faculty courses from Jan. 1/12 – Dec. 31/12; and notation on transcript and academic record; "DISC" may be removed upon request at time of graduation	Associate Dean	None	Invigilator noticed student looking at something on lap during exam and then a piece of paper containing course notes fell to the floor	Not sought	None	Not sought	None
	2	Inappropriate collaboration on take-home exam	Final Grade of "F-DISC"; "DISC" to be removed upon graduation; suspension from Faculty from Jan. 1/12 – Dec. 31/12	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None

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Contravention of Examination Regulations (continued)	1	In possession of unauthorized material during deferred final exam	Final Grade of "F-DISC" in course; suspended from department courses from Jan. 1/12 – Aug. 31/12; letter of apology; and notation on transcript and academic record; "DISC" may be removed upon request at time of graduation	Associate Dean	Discontinued medication and dealing with the recent death in family	2 nd offence; open textbook and iPad displaying old exam solutions found in desk drawer during deferred final exam	Not sought	None	Not sought	None
	1	In possession of sheet of paper containing written formulae and did not submit exam when leaving the exam room	Final Grade of "F-DISC" in course; suspended from taking courses offered in Teaching Faculty from May 1/12 – Apr. 30/13; notation on transcript and academic record; "DISC" may be removed upon request after two years or at time of graduation	Associate Dean of Teaching Faculty and Director of Unit of Registration	Claimed to have written the formulae on a piece of paper after entering the exam room	Formulae were very similar to those provided on the exam but different enough to suggest they were prepared before entering the exam	Not sought	None	Not sought	None
	1	Witnessed to be exchanging papers and calculators with another student	Final Grade of "F-DISC" in course; suspended from taking courses offered in Faculty from May 1/12 – Apr. 30/13; notation on transcript and academic record; required to write an essay summarizing the online academic integrity tutorials; "DISC" designation and notation may be removed upon request after two years or at time of graduation	Associate Dean	Apologized and expressed regret	Admitted to giving his/her calculator to the student seated next to him/her and admitted to asking the same student for answers to exam questions	Not sought	None	Not sought	None

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Contravention of Examination Regulations (continued)	1	Use of inappropriate written language when answering an exam question	Final Grade of "C+ DISC" in course; inappropriate behavior notation on transcript and academic record; "DISC" may be removed upon request at time of graduation	Associate Dean	Personal issues may have triggered incident; and met with Human Rights and Advisory Services on his/her own initiative	2 nd offence	Not sought	None	Not sought	None
	1	Witnessed to be exchanging papers and calculators with another student	Final Grade of "F-DISC" in course; suspended from taking courses offered in Teaching Faculty and Faculty of Registration from May 1/12 – Apr. 30/13; academic dishonesty notation on transcript and academic record which may be removed upon request after two years or at time of graduation; and required to write an essay summarizing the online academic integrity tutorials.	Both Associate Deans	Apologetic	Admitted to asking student seated next to him/her to borrow his/her calculator, and admitted to writing answers on a sheet of paper and passing it to the same student	Local Discipline Committee	Penalties upheld	Not sought	None
	1	Witnessed looking at neighbour's exam	Final Grade of "F-DISC" in course; suspended from taking courses offered in Teaching Faculty from May 1/12 – Apr. 30/13; notation on transcript and academic record; "DISC" may be removed upon request after two years or at time of graduation	Associate Dean of Teaching Faculty and Student Affairs Coordinator of Faculty of Registration	Admission of guilt and apologetic	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	In possession of cheat sheet during final exam	Final Grade of "F-DISC" in course; suspended from taking courses offered in Teaching Faculty from May 1/12 – Aug. 31/12; notation on transcript and academic record; and required to write essay summarizing online academic integrity tutorials; "DISC" designation and notation may be removed upon request after one year	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Claimed he/she was unaware the cheat sheet was in their possession; formulae were provided on the exam sheet and there were no announcements made regarding exam rules at the start of the exam due to late arrival of chief invigilator	Exam rules were clearly written on the front page of the exam, and this was the student's second attempt at the same course; student should have been aware of the exam regulations	Not sought	None	Not sought	None
	1	Witnessed using an unauthorized electronic device during final deferred exam	Final Grade of "F-DISC" in course; suspended from taking courses offered in Teaching Faculty for one year from May 1/12 – Apr. 30/13; notation on transcript and academic record; "DISC" may be removed upon request after one year or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Admission of guilt and apologetic	None	Not sought	None	Not sought	None
	1	Another student was witnessed looking at his/her exam	Final Grade of "A-DISC" in course; required to write an essay summarizing the online academic integrity tutorials; "DISC" may be removed upon request after Apr.30/13	Associate Dean	Insufficient evidence to suggest this student facilitated the cheating; and student provided plausible explanation surrounding the incident	Similarity of answers between the exams; claimed he/she did not know the student who was copying from him/her but evidence suggests that he/she did now the student	Local Discipline Committee	Pending		

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	Suspicion of cheating on final exam reported to Head by Instructor	Grade of "F-DISC" in course; "DISC" comment will remain until Apr. 30/14; notation of academic dishonesty on transcript; suspension from May 1/12 – Apr. 30/13	Associate Dean	None	None	Dean	Evidence does not support allegations of academic dishonesty; overturned all previously imposed penalties	Not sought	None
	1	Cheating on final exam (use of a smart phone)	Grade of "F-DISC" in course; "DISC" comment will remain until Aug. 31/13; suspension from courses offered by the Teaching Faculty and the Faculty of Registration from Sept. 1/12 – Aug. 31/13	Both Associate Deans	When approached by instructor, student indicated that he/she needed to pass the course to graduate; when student informed report would be completed, student did not finish exam; student signed report and left the room	None	Joint Local Discipline Committees	Pending		
	1	Cheating on a final exam	Final Grade of "F-DISC" in course; "DISC" to be removed upon graduation; suspension from Faculty Jan. 1/12 – Dec. 31/12	Associate Dean of Faculty of Registration	None	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Unauthorized material (cheat notes in calculator) on final exam	Final Grade of "F-DISC" on course; "DISC" to be removed upon graduation; suspension from Faculty Jan. 1/12 to Dec. 31/12	Associate Dean of Faculty of Registration	None	None	Local Discipline Committee	Appeal denied	Not sought	None

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Contravention of Examination Regulations (continued)	1	Unauthorized material (cheat notes in calculator) on final exam	Final Grade of "F-DISC" on course; DISC to be removed upon graduation; suspension from Faculty Jan. 1/12 – Dec. 31/12	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
Copying from Other Student's/Own Previous Work	1	Duplication of assignment	Mark of "0" on assignment	Associate Department Head of Teaching Faculty and Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Copying test answers from another student	Course mark reduced by 5%	Associate Dean	Admission; regret; appeared sincere	None	Not sought	None	Not sought	None
	1	Submitted an assignment containing info copied directly from a PhD thesis	Grade of "0" on plagiarized assignment in course	Acting Associate Head	Admission of guilt	Claimed to not be aware of plagiarism policy but not credible as student is in fourth year	Not sought	None	Not sought	None
	1	Duplicate submission of parts of own assignment and presentation from another course	Apology letter; "F" in course (allowed to remediate); research paper; transcript reprimand (nine months)	Dean	Expressed remorse	None	Not sought	None	Not sought	None
	1	Used materials from another student in completion of an assignment	Loss of 6 points (out of a maximum of 12) on the assignment in question (a loss of 6.25% of the final grade)	Department Head	Remorse; apology; no record of previous instances of academic dishonesty	None	Not sought	None	Not sought	None

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Copying from Other Student's/ own Previous Work (continued)	1	Submitted 3 lab assignments copied from other student as his/her own	Grade of "0" on each of the 3 assignments (a total loss of 5.6% of the final grade)	Department Head	Remorse; apology; no record of previous instances of academic dishonesty	None	Not sought	None	Not sought	None
Forged Documentation	1	Department reported student submitted an altered medical note to support request for a make-up test	Final Grade of "F-DISC"; notation on transcript re: altered medical certificate; must write letter of apology to the physician; "DISC" to be removed after Aug. 2014 upon request	Associate Dean of Faculty of Registration	Student produced authentic medical note to confirm illness	None	Not sought	None	Not sought	None
	1	Student forged eleven signatures and eleven hand-written comments on feedback forms during elective	Permanently expelled from Faculty; failing mark in elective; permanent notation on academic record	Dean	None	Previous record of non-attendance	Under-graduate Student Appeals Committee and Faculty Student Appeals Committee	Appeals denied	University Discipline Committee (penalty only)	Pending

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Forged Documentation (continued)	1	Altered and falsified departmental forms (including stealing forms from department office, falsifying forms, forging the professors signature on two occasions and unauthorized entry to department office to replant the falsified forms)	"F-DISC" in course, may apply to have comment removed after Aug. 31/17; effective Aug. 31/12 permanently expelled from Faculty with notation on transcript; may apply to have comment removed after Aug. 31/17; effective Aug. 31/12 permanently suspended from taking any more courses offered by the Faculty with a comment of this nature on the transcript; may apply to have comment removed after Aug. 31/17; notation of academic dishonesty on transcript; may apply for comment removal after Aug. 31/17	Associate Dean	None	Student's admittance to lying during initial statement plus explanation not credible; witness and their written testimony not credible	Local Discipline Committee	Finding and penalties upheld	Not sought	None
Personation	1	Personation and fraud in mid-term	Permanent expulsion from U of M; banned from U of M property; "F-DISC" in course; permanent notation	Vice-President	None	Intimidation; required the involvement of University Response Team, Campus Security Services, Winnipeg Police Services and Canadian Border Services	University Discipline Committee	Decision and penalties upheld		

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Personation (continued)	1	Personation and fraud in course; asked friend to sign attendance sheet indicating student would be late	Course mark reduced by 5%	Associate Dean	Confession was honest and forthcoming	None	Not sought	None	Not sought	None
	1	Personation and fraud in course; signed attendance sheet for a friend	Course mark reduced by 5%	Associate Dean	Confession was honest and forthcoming; friend asked student to sign as late but friend never showed	None	Not sought	None	Not sought	None
	1	Accompanied by another student to the exam and submitted a paper written by the other student as his own	Final Grade of "F-DISC" for course; suspended from courses offered by the Teaching Faculty from May 1/12 – Apr. 30/13; suspended from the Faculty of Registration from May 1/12 – Apr. 30/13; notation on transcript and academic record; "DISC" and transcript notations may be removed upon request after four years or at time of graduation	Both Associate Deans	None	Admission of guilt by the other student	Not sought	None	Not sought	None
	1	Personation or cheating in class quiz in course	Assigned a Grade of "F"; "DISC" comment; notation on transcript; notation to remain on record for two years until Dec. 21/13 which may be removed upon request	Department Head	None	2 nd offence	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Previously imposed penalties upheld with the exception of duration of notation on transcript reduced to one year	Not sought	None

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Personation (continued)	1	Not registered in course but wrote the final exam and placed another student's name on the exam	Suspended from taking courses offered by the Teaching Faculty from May 1/12 – Apr. 30/13; suspended from the Faculty of Registration from May 1/12 – Apr. 30/13; notation on transcript and academic record; notation may be removed upon request after four years or at time of graduation	Both Associate Deans	Admission of guilt and explained it was done out of an empathetic understanding for another student's difficult situation	Premeditated	Not sought	None	Not sought	None
	1	Personation or cheating in class quiz in course	A loss of all marks for the quiz and inclusion of this result in the quizzes counted to the total quiz mark for the course; notation of academic dishonesty on transcript to remain on record for two years until Dec. 21/13 which may be removed upon request	Department Head	None	None	Not sought	None	Not sought	None
Inappropriate Collaboration	5	Participated in establishing on-line Blog site for the purpose of unauthorized collaboration during a computer-based mid-term examination	10% reduction in exam mark; letter in academic file, removed upon graduation if no further academic dishonesty; required to successfully complete a course in ethics	Department Head	Only one question discussed; first offence; admitted behavior	None	Not sought	None	Not sought	None

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Inappropriate Collaboration (continued)	1	Inappropriate collaboration in course	"0" in assignment; Learning Assistance Centre appointment	Department Head of Teaching Faculty and Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	3	Inappropriate collaboration in course	Course mark reduced by 5%	Associate Dean	None	None	Not sought	None	Not sought	none
	1 Carried over from 2010-2011	Same pattern of wrong answers as student seated next to him/her for term tests #1 and #2	Final Grade of "F-DISC" in course; suspended from taking courses offered by Teaching Faculty from June 1/11 – May 31/12; academic dishonesty notation on transcript; suspended from taking courses offered by Faculty of Registration from June 1/11 – May 31/12; "DISC" may be removed upon request at time of graduation; notation may be removed upon request after May 31/12	Both Associate Deans	None	Instructed to sit apart from same student for test #3, but ignored this instruction until directed to move away; same wrong answer pattern did not occur for test #3	Local Discipline Committee	All penalties upheld; penalties #1-3 appealed through Teaching Faculty and penalty #4 appealed through Faculty of Registration	UDC	Both appeals granted
	32	Duplication of assignment	Mark of "0" for the assignment	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Possible possession and use of previous year's assignments	Loss of 50% of lab mark; 12.5% of course mark	Department Head	None	Previous case of plagiarism	Not sought	None	Not sought	None

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Inappropriate Collaboration (continued)	2	Duplication of assignment	Suspended from unit of registration and from registering for any U of M courses from Jan. 1/12 – Dec. 31/12; notation on transcript which may be removed upon request at time of graduation	Associate Department Head	None	2 nd offence	Not sought	None	Not sought	None
	1	Duplication of assignment	Grade of "0" for assignment #2 in course; required to meet with the Learning Assistance Centre; failure to provide evidence of meeting will result in a final grade of "F-DISC"; "DISC" may be removed upon request at time of graduation	Associate Department Head	None	Failed to respond to or attend discipline meeting	Not sought	None	Not sought	None
	1	Duplication of assignment	Grade of "0" on assignment #4 and Final Grade of "F-DISC" in course; academic dishonesty notation on transcript; notation and "DISC" may be removed upon request at time of graduation	Associate Department Head	None	2 nd offence	Not sought	None	Not sought	None
	2	Allegation of inappropriate collaboration on lab report	Grade of "0" on lab report for experiment #4 in course	Department Head	Admission of guilt	None	Not sought	None	Not sought	None
	1	Allegation of inappropriate collaboration on lab report	Grade of "0" on lab report for experiment #5 in course	Department Head	Admission of guilt	None	Not sought	None	Not sought	None

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Inappropriate Collaboration (continued)	1	Possible possession and use of previous year's assignments	Loss of 40% of lab mark; 10% of course mark	Department Head	Admission of indiscretion	None	Associate Dean	Reduced to 30% of lab mark; 7.5% of course mark plus 1500 word essay	Not sought	None
	1	Inappropriate collaboration in course	"0" for assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Inappropriate collaboration in course	Suspension until Fall 2012	Department Head	None	Previous case of plagiarism and previous case of inappropriate collaboration	Associate Dean	Suspension rescinded; Loss of 40% of lab mark; 10% of course mark; "F" in course	Not sought	None
	2	Allegation of inappropriate collaboration on lab report	Student 1 and 2: Grade of "0" on lab report for experiment in course	Department Head	None	Student 1 and 2: Denied collaboration but after discussion with all participants the explanation proved not credible	Student 1: Not sought Student 2: Associate Dean	Student 1: None Student 2: Appeal of penalty granted. Student provided new information that was not available during original hearing	Student 1 and 2: Not sought	Student 1 and 2: None

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Inappropriate Collaboration (continued)	6	Inappropriate collaboration in course and/or possession and use of previous year's assignments	Loss of 25% of assignment marks, 7.5% of course marks; and 1500 word essay	Department Head	None	None	Not sought	None	Not sought	None
	2	Collaborated on answers of final take home exam	Apology letter; "0" on take home exam (still passed course); transcript reprimand (nine months)	Dean	Expressed remorse; one student under personal duress	Previously warned against academic dishonesty	Not sought	None	Not sought	None
	2	Collaborated on answers of final take home exam; one student's exam also contained plagiarism	Apology letter; transcript reprimand (nine months); "0" on take home exam Student who plagiarized failed course; allowed to remediate; and four hours of Learning Assistance Centre training; Other student passed course	Associate Dean	Expressed remorse	Previously warned against academic dishonesty	Not sought	None	Not sought	None
	1	Made own assignment available to another student who subsequently used this in preparation of his/her own assignment	Loss of 2 points (out of a maximum of 12) on the assignment in question (a loss of 2.0% of final grade)	Department Head	Remorse; apology; no record of previous instances of academic dishonesty	None	Not sought	None	Not sought	None
	2	Worked together with another student on assignment	Grade of "0" for Assignment #2 in course; academic dishonesty notation on transcript which may be removed upon request after graduation	Department Head	Admission of guilt	None	Not sought	None	Not sought	None

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Inappropriate Collaboration (continued)	1	Student submitted material written by someone else for course	Final Grade of "F" on assignment; final Grade of "F-DISC" in course	Department Head	Student stated she had not known what inappropriate collaboration was	There was to be no collaboration on assignment; student present when professor covered plagiarism and academic dishonesty extensively in class; course outline clearly describes plagiarism; student met twice with Professor and could have asked for help	Not sought	None	Not sought	None
	1	Improper copying of assignment	Final Grade of "F-DISC" in course; and academic dishonesty notation on transcript	Department Head	Did not notice other student copying from his/her assignments	Admitted to having an illegal copy of a pdf file	Associate Dean	Final Grade of "F" in assignment #4 in course; Final Grade of "D-DISC" in course; and notation on transcript and academic record; "DISC" and notation may be removed upon request at time of graduation	Not sought	None

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Inappropriate Collaboration (continued)	2	Both students: Copying of assignment from another student	Both Students: "F-DISC" in course; suspended from the Faculty of Registration from Jan. 1/12 – Dec. 31/12; notation on transcript and academic record; "DISC" may be removed upon request at time of graduation	Department Head of Teaching Faculty	Both students: Admission of guilt	Student 1: None Student 2: Evidence indicated more extensive copying than what was admitted to; in possession of an illegal copy of a pdf file	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Both Students: Penalties upheld with the exception that suspension changed to taking courses by the Faculty of Registration from Jan. 1/12 – Dec 31/12 and "DISC" and notation may be removed upon request at time of graduation	Not sought	None

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Inappropriate Collaboration (continued)	1	Allowed another student to take his/her already submitted assignment in order to copy	"F-DISC" in course; suspension from the Faculty of Registration from Jan. 1/12 – Dec. 31/12; and academic dishonesty notation on transcript	Teaching Faculty Department Head	Another student asked for his/her assignment but he/she did not say yes or no – other student then took the already submitted assignment	Aware that another student (and others) were looking at his/her assignment	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	"DISC" and notation upheld; suspension changed to suspended from taking courses by the Faculty of Registration from Jan. 1/12 – Dec. 31/12; "DISC" and notation may be removed upon request at time of graduation	Not sought	None
Plagiarism	1	Plagiarized on term paper submitted for course	Grade of "0" and a notation on academic record/transcript to remain until Sept. 1/13	Associate Head	None	None	Not sought	None	Not sought	None
	4	Plagiarized assignment	Grade of "F" on assignment	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Submission of plagiarized material; use of uncited sources	Grade of "0" on final term paper; submission of essay re: effects of plagiarism; final Grade of "0" in course if essay not submitted	Program Director	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarized on term paper submitted for course	Term paper will receive a maximum of 7.5% toward the final grade, rather than the maximum of 15%	Associate Head	Admission of guilt and showed remorse	None	Not sought	None	Not sought	None
	1	Uncited sources	Required to complete time management, stress management and plagiarism workshops; complete another assignment	Associate Dean	Hurried through assignment	None	Not sought	None	Not sought	None
	1	Uncited sources	Required to complete citation workshops and provide evidence to the student advisor; once evidence of completion provided student will be given back their original assignment to correct and re-submit	Associate Dean	Lack of knowledge on how to proper cite work	None	Not sought	None	Not sought	None
	1	Uncited sources	Required to attend workshops on essay writing and plagiarism and provide evidence of completion; student must then re-submit assignment identifying the areas of plagiarism; ½ grade deduction on assignment	Associate Dean	Lack of knowledge in essay writing and poor English language skills	None	Not sought	None	Not sought	None
	1	Plagiarism in term paper	Grade of "0" on term paper	Associate Dean	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Uncited sources	Required to attend workshops on essay writing and plagiarism and provide evidence of completion; student must then identify areas of plagiarism in assignment; ½ mark deduction on assignment	Associate Dean	Worked on the essay in two stages and neglected to cite sources	None	Not sought	None	Not sought	None
	3	Several sections of an assignment were copied directly from sources that were not cited (group assignment)	<p>Student 1 and 2: Mark of "0" (10% of course); letter on file; and required to write apology to Professor</p> <p>Student 3: Mark of "0" on assignment (40% of course grade); Final Grade of "F-DISC"; notation of academic dishonesty on transcript for one year; suspension from Faculty of Registration from Jan.1/12 – Aug 31/12; and must attend the Learning Assistance Centre to learn about proper referencing and citing recourses; provide letter in writing of successful completion to Faculty of Registration</p>	<p>Department Head</p> <p>Department Head of Teaching Faculty and Dean of Faculty of Registration</p>	<p>First offence</p> <p>English as Additional Language student; financial concerns</p>	<p>None</p> <p>Third offence for plagiarism</p>	<p>Not sought</p> <p>Joint Local Discipline Committee (student appealed suspension only)</p>	<p>None</p> <p>Student withdrew appeal</p>	<p>Not sought</p> <p>Not sought</p>	<p>None</p> <p>None</p>

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Plagiarism (continued)	4	Submitted a lab report with an answer posted on the internet	Grade of "0" on the lab report for experiment in course	Department Head	Admission of guilt	None	Not sought	None	Not sought	None
	3	Plagiarism in group paper	Grade of "0" in the literature review section of the paper	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in group paper	Grade of "0" on the entire group paper	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in group paper	Grade of "0" on the entire group paper; notation of academic dishonesty on transcript and can be applied for removal upon confirmed graduation	Associate Dean	None	Deliberately deceived team members	Not sought	None	Not sought	None
	1	Plagiarism in term paper	2% reduction in the term paper for improper citation but believes no intention of plagiarizing	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in term paper	Final mark in the term paper given a 2% reduction	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in term paper	Grade of "0" in term paper; Grade with "DISC" comment can be removed upon application in six months; Learning Assistance Centre appointment	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course lab assignment	Loss of marks in assignment component; res-submission of plagiarized section	Department Head	Relatively minor	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	1	Plagiarism in open book portion of term exam in one course and cheating in mid-term in another course	"F-DISC" in both courses; can apply to have comment removed upon U of M graduation; notation on transcript; suspended from courses offered by Faculty from May 1/12 – Apr. 31/14	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in open book portion of term exam	"0" on question one of the term paper; must create a presentation for the English Language Centre on proper citation in papers and test situations	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"0" on term paper	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarized written assignment	Final Grade of "F-DISC"; notation of academic dishonesty placed on transcript	Associate Dean	Student was stressed and overwhelmed; expressed regret	None	Not sought	None	Not sought	None
	1	Plagiarized written assignment	Final Grade of "F-DISC"; notation of academic dishonesty placed on transcript	Associate Dean	Student admitted plagiarizing	None	Not sought	None	Not sought	None
	4	Submitted a lab report containing information copied directly from a question in a 2011 lab report	Grade of "0" on lab report for experiment in course	Department Head	Admission of guilt and all accepted full responsibility for their actions	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Loss of marks for term paper; and 1000 word essay	Department Head	Student going through a stressful time	Previous case of plagiarism	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Submitted a lab report containing information copied directly from a question in a 2011 lab report	Grade of "0" on the lab report for experiment #2 in course	Department Head	Claimed to have discussed the topic in detail with a former student, but wrote answer on his/her own	Question was not similar, not identical, to the question from 2011; answer was identical to last year, the answer was incorrect	Not sought	None	Not sought	None
	2	Submitted a lab report for experiment #4 with an answer posted on the internet and lab report for experiment #5 had an answer identical to that of the other student	Grade of "0" on the lab report for experiment #4 in course	Department Head	Admission of guilt	None	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; "F" in course; expelled from Faculty	Associate Dean	Expressed remorse; under personal duress	Previously charged of plagiarism only months earlier; said he/she learned from the experience	Dean	Denied	Local Discipline Committee	Pending
	1	Extensive plagiarism in thesis proposal and candidacy exam document	Apology letter; failure on first attempt at candidacy exam; suspended for one year; transcript reprimand (two years); disciplinary action related to granting council as student holds fellowship	Associate Dean	Under extreme personal duress and time constraints due to personal circumstances	Had a clear understanding of what constitutes plagiarism	Not sought	None	Not sought	None
	3	Plagiarism in group assignment	Apology letter; research paper; "F" in course (remediation permitted); four hours Learning Assistance Centre tutoring; transcript reprimand (9 months)	Associate Dean	Showed remorse	One student alerted remaining members of cut/paste from source; no students followed up	One student appealed to Dean	Denied	Same student appealed to Local Discipline Committee	Denied

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Plagiarism (continued)	14	Lack of proper citation and inappropriate use of others' materials	"0" for assignments	Associate Dean	Absence of knowledge regarding how to properly cite	All students had received a workshop on proper use of citations	Not sought	None	Not sought	None
	4	Plagiarism in group assignment	Three students: apology letter; "0" on assignment (still passed course; One student: apology letter; "F" in course (remediation permitted); transcript reprimand (9 months)	Associate Dean	All students showed remorse; one student took responsibility for the act and showed extreme remorse	Syllabus warned against academic dishonesty	Not sought	None	Not sought	None
	1	Plagiarism in four courses	Apology letters; transcript reprimand (no time mentioned); "F" in courses (no remediation permitted: Required to Withdraw); suspended from Faculty for three years	Associate Dean	Showed remorse	Warned against academic dishonesty in several instances	Dean	Denied with a more severe penalty; expelled from Faculty; transcript reprimand (five years)	Not sought	None
	1	Plagiarism in assignment	Apology letter; "F" in assignment (remediation permitted); suspended from Faculty for one year; transcript reprimand (24 months)	Associate Dean	None	Knowingly plagiarized due to time constraints and the balancing of family obligations; 2 nd offense	Not sought	None	Not sought	None
	1 Carried over from 2010-2011	Undocumented use of internet sources	"F" for assignment; "F-DISC" in course	Program Director	Student apologetic; admitted guilt	None	Associate Dean of Faculty of Registration	Appeal denied	Not sought	None

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Plagiarism (continued)	1	Plagiarism in two courses	Apology letter; "F" in both courses (no remediation permitted); expelled from Faculty	Associate Dean	None	Previously charged of plagiarism and assigned penalties; when asked, said this was first offense and was not previously assigned any penalties	Not sought	None	Not sought	None
	1	Report of 2 nd incident of plagiarism	Final Grade of "F-DISC" in course; suspension from taking courses offered by Teaching Faculty; "DISC" to be removed upon graduation	Associate Dean of Teaching Faculty and Director of Unit of Registration	None	None	Not sought	None	Not sought	None
	1	Report of 2 nd incident of plagiarism	Final Grade of "F-DISC" in course; suspension from Faculty from Jul. 1/12 – Dec. 31/12; "DISC" may be removed once graduation confirmed	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Report of 2 nd incident of plagiarism	Final Grade of "F-DISC" in course; suspension from taking courses offered May 1/12 – May 1/13; required to attend Learning Assistance Centre to obtain info on how to cite sources; write 500 word essay that defines plagiarism; "DISC" comment may be removed after May 2014	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Report of 2 nd incident of plagiarism	Final Grade of "F-DISC"; suspension from taking courses from the Faculty of Registration June 1/12 – May 30/13; "DISC" to be removed once graduation confirmed providing no further incident or academic dishonesty	Associate Dean of Faculty of Registration	Student from a war torn country	None	Not sought	None	Not sought	None
	1	Report of 3 rd incident of plagiarism	Final Grade of "F-DISC"; suspension from Faculty from Jul. 1/12 – June 30/13; "DISC" to be permanently on transcript	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	Grade of "F" on assignment	Program Coordinator	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	Grade of "F" on assignment	Program Coordinator	None	None	Associate Dean	Appeal denied	Not sought	None
	1	Assignment plagiarized	Grade of "F-DISC" in course	Program Coordinator	None	None	Not sought	None	Not sought	None
	4	Assignment plagiarized	Grade of "F" on assignment	Program Coordinator	None	None	Not sought	None	Not sought	None
	4	Assignment plagiarized	Grade of "F"; "F-DISC"; rewrite paper	Department Head	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	Grade of "F"; "F-DISC"; rewrite paper or "F" Final Grade in course	Department Head	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of un-cited sources in a term paper	Grade of "F" on assignment (20% of Grade)	Department Head	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	Grade of "F" ("0") on assignment	Program Coordinator	None	None	Not sought	None	Not sought	None
	2	Substantial plagiarism on a course assignment	Final Grade of "F" on assignment; disciplinary comment on record	Department Head	None	None	Not sought	None	Not sought	None
	1	Copied material from a website on 2 separate assignments	Grade of "0" was given to each assignment	Acting Head	None	None	Not sought	None	Not sought	None
	1	Student submitted an essay that the instructor believed was written by someone else; student could not give any proof of having written the essay and could not even summarize its content	Grade of "F" for the assignment and a Final Grade of "F-DISC" for the course; student also barred from registering the same course during the next academic year	Acting Director	None	None	Not sought	None	Not sought	None
	2	Allegations of plagiarism on an essay	"F" for assignment; student to attend tutorial on proper referencing or student will receive a Final Grade of "F"	Department Head	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment and final mark of "F" in course	Senior Academic	Remorse	Widespread plagiarism	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment	Department Head	Remorse	Multiple instances	None sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment and notation on transcript	Acting Head	None	None	Not sought	None	Not sought	None

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Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, etc.

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Plagiarism (continued)	1	Assignment plagiarized	"F" on assignment	Acting Head	Remorse	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment	Acting Head	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	Revise and resubmit assignment	Acting Head	Honest mistake	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on both assignments	Acting Head	None	Two instances	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment	Acting Head	None	None	Not sought	None	Not sought	None
	1	Assignment plagiarized	"F" on assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Failure to cite sources upon which the student had relied heavily	"F-DISC" in course with provision that upon completion of tutorial session from Learning Assistance Centre grade to change to "D-DISC"	Department Head	Student showed considered regret for his actions	None	Not sought	None	Not sought	None
	1	Extensive use of internet sources which were not cited or were cited misleadingly	"F-DISC" in course	Department Head	None	Student took inadequate responsibility for his/her actions, even in the face of compelling evidence	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in the course	Department Head	Student was not in contact with Department at all	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" final mark on essay; "F-DISC" Final Grade in course	Department Head	Student voluntarily resubmitted report with completed works cited; attended class regularly; sincerely expressed regret	Instructor concerned that student still lacked full understanding of plagiarism	Associate Dean	Appeal denied	Not sought	None
	1	Use of uncited sources from the internet	"F" final mark on assignment; "F-DISC" final grade in course	Department Head	Student to visit the Learning Assistance Centre	Student does not seem to understand what constitutes plagiarism even though syllabus contained the standard department and Faculty guidelines	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	None	Unprompted, student emailed instructor and submitted essay with list of work cited; no evidence student use of four works listed and internet site not included	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	None	Student did not admit to plagiarism	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	None	Student did not admit guilt nor display a thorough understanding of what constitutes plagiarism	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" final mark on assignment; "DISC" grade classification	Department Head	Student stated prior to assignment due date an extremely stressful domestic altercation led him/her to cheat; cultural traditions made approach of instructor difficult to ask for an extension; committee felt student was genuinely contrite; instructor noted student's diligence prior to this and thought he/she was low risk to cheat again	None	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "DISC" grade classification	Department Head	Student admitted cheating and showed genuine remorse; mother has severe medical issue and caregiving duties and emotional distress led to cheating; student aware of University resources that clarify what constitutes plagiarism	None	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student made an appointment with the Learning Assistance Centre	Instructor clearly stated in class matters of academic dishonesty	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	None	Student claimed to be unaware that he/she cheated even though a previous level course was completed; paper was a rewrite as original did not cite sources correctly; no other student was given the opportunity to rewrite; a previous assignment had the same problem	Not sought	None	Not sought	None
	1	Assignment plagiarized (final)	"F" in course and discipline notification	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	Student consulted with Learning Assistance Centre and academic advisor	Student began studies in 08 and has taken many courses; admitted that an essay writing guide was assigned reading but was not purchased	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student admitted cheating; dealing with mental health issues; did not request leniency; based in another province; taken advantage of writing assistance through other University	Student has been taking university courses since 07	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Assignment plagiarized	"F" in assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student seemed apologetic; receiving counseling from two university centres; working with student rep to find other university sources of support	Instructor specified on syllabus that students were entitled to special consideration, including extension on medical grounds	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student did not admit to consciously cheating; showed remorse; made an appointment with Learning Assistance Centre	None	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student unfamiliar with proper citation systems	Student stated average class attendance; professor stated poor attendance with half hour late to class; absent when plagiarism and citation were discussed which student did not make an effort to find out about	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; one hour of Learning Assistance Centre tutoring	Associate Dean	Showed remorse; very small amount of plagiarism	Warned against academic dishonesty	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student admitted he/she knowingly plagiarized; workshop with Learning Assistance Centre	Instructor spoke about academic honesty in class; plagiarism in course syllabus	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student seemed contrite; made contact with Learning Assistance Centre	Student took many other courses offered by the Faculty including courses in the same department; heard instructor discuss plagiarism before as this is a higher level course	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student was under stress due to exam in another class; left paper until last minute; stated various ways to avoid situation in the future	Student took a different course and understood plagiarism; discussed in the course and clearly outlined on the syllabus	Not sought	None	Not sought	None
	2	Plagiarism in assignment	Apology letter; one hour of Learning Assistance Centre tutoring; "0" on assignment (still passed course); transcript reprimand nine months	Associate Dean	Showed remorse	Warned against academic dishonesty	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course; comment added to the transcript	Department Head	None	Paper was a rewrite of an assignment; first version contained unattributed borrowed material; no other student was given opportunity to rewrite; instructor clear on plagiarism issues with both first and second paper; student unclear what constitutes plagiarism, especially paraphrasing	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on assignment; "F-DISC" in course	Department Head	None	Instructor spoke of academic honesty in class; plagiarism included in course syllabus; demonstrates confusion about what constitutes plagiarism and no serious effort to understand and avoid in future; did not recall making revisions to content; significant differences	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student left essay until last minute due to stress of exams stated he/she did not know that internet sources are to be cited; apologized and met with Advocate to discuss avoidance of plagiarism and time manage better; professor stated student is good contributor to class and generally good student	Professor had clearly defined plagiarism in class discussion and was defined on the website	Not sought	None	Not sought	None
	1	Use of uncited sources from the internet	"F" on the assignment; "F-DISC" in course	Department Head	Student claimed he/she did not understand proper citation procedures; stated it was the first time to have done anything like this and would never do it again	Student previously cheated on an in-class reading quiz by copying answers from student sitting next to him/her; Professor had spoken to the student at that time; at the hearing student reluctantly admitted to the cheating; plagiarism was covered in class and in outline; student was present at the time	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarism in assignment	Apology letter; four hours of Learning Assistance Centre tutoring; research paper; "D" in course (remediation permitted); transcript reprimand 9 months	Associate Dean	Showed remorse	Warned academic dishonesty	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; four hours of Learning Assistance Centre tutoring; research paper; "F" in course (remediation permitted) transcript reprimand 6 months	Associate Dean	Showed remorse	Warned against academic dishonesty	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; Grade of "0" on paper; notation of "D-DISC" in course (remediation permitted); prepare bibliography; obtain four hours of Learning Assistance Centre tutoring; transcript reprimand nine months	Associate Dean	Showed remorse	Warned against academic dishonesty	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; "F" in course (remediation not permitted); four hours Learning Assistance Centre tutoring; transcript reprimand 12 months	Associate Dean	Showed remorse	Warned against academic dishonesty; zero tolerance policy of unit (therefore no remediation)	Not sought	None	Not sought	None
	1	Plagiarism in assignment	Apology letter; four hours of Learning Assistance Centre tutoring; research paper; "F" in course (remediation permitted); transcript reprimand nine months	Associate Dean	Showed remorse	Warned against academic dishonesty	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2011 to August 31, 2012

Part 2, Inappropriate Behaviour

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations	1	Bullying; loud music playing; nobody in room	\$100 fine; no guests allowed; no music from external speakers	Housing Student Life	None	None	Not sought	None	Not sought	None
Community Standards	1	Noise violation; loud music	Had student remove subwoofer	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Noise violation	Community service	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Excessive noise	Student was a Resident Advisor; relieved of position	Housing Student Life	None	None	Not sought	None	Not sought	None
	5	Excessive noise violation; uncooperative with staff	Written warning; and apology letter to Resident Advisor/security staff	Housing Student Life	None	1 student charged twice	Not sought	None	Not sought	None
	22	Noise violation	Verbal warning; written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Excessive noise	Community service hours	Housing Student Life	None	2 nd offence	Not sought	None	Not sought	None
	1	Party in room; over capacity; loud music	\$25 fine; and community service hours	Housing Student Life	None	None	Not sought	None	Not sought	None
	5	Excessive noise violation	\$50 fine	Housing Student Life	None	1 student charged twice	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations (continued) Community Standards	1	Noise violation and disrespectful behavior	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Noise violation	\$50 fine and loss of privileges of guests	Housing Student Life	None	2 nd offence	Not sought	None	Not sought	None
	1	Repeated noise violation; assaulted girlfriend and stole her debit card	Evicted from residence; ineligible to return	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Guest Policy – rowdy guests	5 hours community service	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Pet in residence	Met with Residence Life Coordinator; student removed pet from residence room and found safe home for it	Housing Student Life	None	None	Not sought	None	Not sought	None
SMOKING	3	Use of illegal substance in residence room	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Smoking in residence	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Smoking in residence	\$75 fine	Housing Student Life	None	2 nd offence; did not respond to meeting requests	Not sought	None	Not sought	None
	1	Use of illegal substance in residence room	\$75 and probation	Housing Student Life	None	None	Not sought	None	Not sought	None

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Breach of Residence Hall Regulations (continued) ALCOHOL	10	Beer bottles	Verbal and/or or written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	6	Open alcohol	Verbal and/or written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Guest with open alcohol in residence common area	Verbal and/or written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Over-consumption, guest	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Open alcohol during fire alarm	20 hours community service	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Under-age drinking	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Beer bottles	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Drinking games	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	10	Open alcohol in residence common area	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

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Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, etc.

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations (continued)	9	Over-consumption	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
ALCOHOL	1	Intoxicated	\$75 fine and written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Open alcohol	\$100 fine	Housing Student Life	None	2 nd offence	Not sought	None	Not sought	None
Computer Related Incidents	2	Students made a twitter post insulting a professor	Required students to apologize and remove post	Department Head	Remorse; apology; no record of previous instances of similar problems	None	Not sought	None	Not sought	None
Disorderly Conduct	1	Disruptive/destructive behavior; stealing food; alcohol/drug abuse	"VV" all courses; return to home country; apply to Vice-Provost directly for any re-admission	Vice-Provost	Compliant to move home	Homeless; no funds or source of funds	Not sought	None	Not sought	None
	1	Sent e-mail to IT department with profanity	Written apology to IT department	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Set off fire alarms from sparklers	Community service hours	Housing Student Life	None	None	Not sought	None	Not sought	None
	4	Disrespect to residence staff	Written warning and/or written apology letter	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Guest urinating in elevator	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Disorderly Conduct (continued)	3	Fighting	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Swearing at security	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Rude phone call to Resident Advisor duty phone	\$50 fine; written apology to Resident Advisor	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Intimidating behavior	Released from summer Resident Advisor position	Housing Student Life	None	None	Not sought	None	Not sought	None
Indecent Exposure	NONE									
Misuse of University Services	NONE									
Sexual Harassment	NONE									
Theft	1	Stole wallet left in lounge	Conversation about incident with Residence Life Coordinator; responsible for \$200 that was in wallet	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Shoplifted from Bookstore	Meet with Residence Life Coordinator and attended 2 counseling sessions	Housing Student Life	None	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Threatening Conduct	1	Threats to harm self	10 conditions set for student to follow for provision of various forms of professional assistance	Vice-Provost	Compliant with conditions; eager to continue academic studies	Hospitalized more than once	Not sought	None	Not sought	None
	1	Threatened other students in class	Barred from classes for remainder of term; allowed to complete term work off campus	Associate Dean	None	Disruptive behavior addressed in meeting but student continued	Not sought	None	Not sought	None
Unprofessional Conduct	1	Alcohol and partying in lab	Suspension of after-hours access	Associate Director	Left to get alcohol; left non U of M individuals in lab with valuable equipment	Drunk, disorderly	Not sought	None	Not sought	None
	2	Knowingly participated in behavior likely to undermine the dignity, self-esteem, and productivity of another member of the University community	Formal written reprimand; apology required; required to successfully complete a course in ethics	Associate Dean	Admitted behavior; expressed remorse; promised to improve	Two previous verbal warnings for similar behavior	Not sought	None	Not sought	None
	1	Inappropriate language toward a faculty member regarding issues in course	Required to write a letter of apology to the faculty member	Associate Dean	Displayed honesty and regret for the incident	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	7	Involved in a clinical group dynamic which included allegations of bullying	Six students received a letter which was placed on a confidential file; if no further incidents, letter will be destroyed upon graduation Seventh student received a warning letter that conduct towards another student and Clinical Education Facilitator was in contravention to Faculty's principles, and U of M policies and by-law	Associate Dean	Investigation failed to discern the true facts of the matter	None	Not sought	None	Not sought	None
	1	Inappropriate conduct with member of Student Services Group	Warning was issued	Associate Dean	None	None	Not sought	None	Not sought	None
	13	Residents' Student Association Council members engaged in a party	Varied fines from \$100 - \$250	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Exhibited unprofessional behavior in dealing with member of support staff	Warning was issued regarding importance of honesty and trust in Faculty; received a copy of principles; required to prepare a statement outlining plan to avoid similar situations in the future	Acting Dean	None	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Inappropriate behavior in classroom	Instructor, student and advocate met to discuss behavior; memo put on student file	Instructor	Student was apologetic and remorseful	None	Not sought	None	Not sought	None
	1	Inappropriate behavior in classroom	Instructor met with student; report put on student file	Instructor and Coordinator	None	None	Not sought	None	Not sought	None
	3	Inappropriate behavior in classroom	Students asked to leave the classroom	Instructor	None	None	Not sought	None	Not sought	None
	1	Student became pushy and persistent when lesser grade was given due to late submission	Report put in student file	Instructor	None	None	Not sought	None	Not sought	None
	1	Inappropriate texts sent to other students	Instructor talked to the student; report put in confidential student file	Instructor	None	Student has other history of inappropriate behavior	Not sought	None	Not sought	None
	1	Inappropriate occupying of receptionist's time	Student was warned this was in appropriate	Coordinator	None	None	Not sought	None	Not sought	None
	1	Referred to Field Instructor using inappropriate language	Reviewed by Professional Unsuitability Committee; obligated to attend Anger Management Program	Associate Dean and Standing Committee Chair	None	None	Not sought	None	Not sought	None
	1	Referred to Instructor and other student in extremely pejorative manner	Required to withdraw for term	Associate Dean	None	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Referred to Instructor and other student in extremely pejorative manner; slandered Instructor in online environment	Required to withdraw for two years	Associate Dean	None	None	Local Discipline Committee	Required to withdraw for remainder of term to Aug.31/12	UDC	Pending
	1	Lied to Field Instructor about direction regarding a particular case; enacted a legal action against a client in direct contravention of what the supervisor had directed	Required to withdraw from Field and attend Anger Management Program	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Made racist comments in context of field placement; lied to Instructor regarding work completed	Required to withdraw from Field and take Cultural Awareness Training	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Inappropriate conduct in field	Required to withdraw from field	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Publically insulted and cursed at a nurse on a ward	Failure of rotation	Training Director	None	Denied despite witnesses and refused to apologize	Local Discipline Committee	Student forced to repeat rotation	Not sought	None
	1	Fell asleep interviewing patient (2 times) after taking medication	Expulsion	Associate Dean	Acute stress disorder; taking prescribed medication	Previous substance abuse; in breach of undertaking; did not inform licensing body when taking medication	Local Discipline Committee	Expulsion upheld	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Inappropriate use of university property	\$50 fine; \$50 cleaning fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Punched hole in wall outside men's washroom in residence	Damages charge \$60	Housing Student Life	None	None	Not sought	None	Not sought	None
Vandalism (continued)	1	Tearing down residence posters	Community service	Housing Student Life	None	None	Not sought	None	Not sought	None

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PRESIDENT'S REPORT: February 6, 2013

GENERAL

On December 6th, the university launched the Visionary (re)Generation International Urban Design Competition, from which a successful design team will be selected that will be charged with the development of a campus plan to guide future growth and development, including the 120-acre Southwood precinct. The deadline for teams to register was January 14th and as of the deadline, there were 687 individual registrants from 73 different countries. The competition website is located at www.visionaryregeneration.com.

For over thirty years, the University of Manitoba has partnered with the University of Nairobi to advance the understanding and treatment of HIV/AIDS and other sexually transmitted diseases; collaborative work that has resulted in significant progress. Earlier in January 2013, I met with Professor Magoha, Vice-Chancellor of the University of Nairobi, and signed an agreement that extends this relationship for another five years and adds new commitments to collaboration in maternal and child health, agriculture and education.

On 17 January 2013, the redeveloped main floor of the Elizabeth Dafoe library was officially opened, showcasing a \$5.5 million investment that has resulted in mechanical and electrical upgrades as well as an increase in study space and computer workstations, a one-stop service desk, collaborative media space, versatile teaching spaces and improved washrooms. Future phases of this project will continue the improvements on the main floor, and implement additional upgrades on the 2nd and 3rd floors of the library.

It is a priority for the university to develop and nurture relationships with the community it serves, to better understand the perspectives and needs that exist in the community and to identify ways in which the university is able to be an effective partner. As part of the university's process of engagement, it has become our practice to have regular breakfasts with community leaders, focused on specific areas of expertise. In November, I met with eighteen leaders from the community about addressing issues of poverty, health and sustainable communities, and our discussions focused primarily on importance of partnerships to community building. This month's meeting focused on active and healthy communities.

The University of Manitoba hosted members from the Association of Universities and Colleges of Canada in December, which subsequently were followed by regular meetings of the U-15 in Toronto. Among other things, the university's participation in these bodies allows for meaningful dialogue and exchange of ideas among peer institutions about issues of common interest in the post-secondary system, an ability to advocate on behalf of the interests of higher learning and university research, and a platform from which collaboration can grow.

ACADEMIC MATTERS

- Digvir Jayas, vice-president (research and international) and distinguished professor in biosystems engineering, was awarded a 2012 Alumni Achievement Award by the University of Saskatchewan for his research and significant contributions to the agricultural industry.

- Neil Holliday, professor emeritus, agricultural and food sciences, was awarded a Fellowship of the Entomological Society of Canada at the Joint Annual Meeting of the Entomological Society of Canada and the Entomological Society of Alberta in Edmonton on November 4-7.
- Dentistry alumni Allan Cogan (90), Manitoba Dental Association president and periodontist, Bruce McFarlane (84), Winnipeg orthodontist, and Gerald Uswak (89), Dean of Dentistry at the University of Saskatchewan were inducted as Fellows in the Pierre Fauchard Academy, an international honour dental organization, at the 2012 Canadian Section Awards and Installation Ceremonies in Saskatoon, SK this past September.
- Joan Durrant, family social sciences, was awarded the Health Promotion and Innovation Award of Excellence from the Canadian Institute of Child Health for her co-authored statement on Physical Punishment of Children and Youth.
- Janice Filmon, human ecology alumna, was awarded a Member of the Order of Canada for voluntary service on December 31, 2012.
- The Institute of Certified Management Consultants of Manitoba (CMC-Manitoba) has named Douglas E. Finkbeiner, QC, and Roland Penner, CM, QC as the inaugural recipients of the Institute's Honorary Fellow designation, FCMC (Hon.). Both men played a significant role in ensuring that the public interest is served. Doug Finkbeiner is a partner of the law firm Taylor McCaffrey LLP and was instrumental in assisting the Institute to obtain its governing legislation. Roland Penner, senior scholar and former dean of the Faculty of Law and Manitoba's Attorney General in 1986, was responsible for the introduction of the provincial statute governing the CMC designation in Manitoba.
- Brett Sheffield, agricultural and food sciences student, advanced to the final round of the Global Student Entrepreneur Awards (GSEA) Global Finals in New York on November 17, capturing third place out of a field of 30 international top student business owners. The event is the world's premier competition for students running revenue-generating businesses. Brett represented Canada with his two businesses, Sheffield Farms and Stay Fit Health Club.
- Josh Jung, computer science student; Aman Sachar, computer engineering student and Alex Sachs, management student, have been invited to attend the Association for Computing Machinery (ACM), International Collegiate Programming Contest 2013 world finals to be held June 30-July 4, 2013, in St. Petersburg, Russia. Special congratulations to Dr. Mike Domaratzki, Computer Science, for his work and support of the UM team.

Very few computer science departments achieve this standing. To put it in perspective, in 2012, out of the 300,000 participating students, 2,219 teams advanced to the regional finals, of which only 17 American universities (MIT, Carnegie Mellon, Stanford, etc.) and only six Canadian universities (Toronto, UBC, Waterloo, Calgary, Lethbridge and Manitoba) have teams. In total, only 112 teams worldwide receive an invitation to participate.

- For the third consecutive year, University of Manitoba Faculty of Architecture students and their professors have had their visionary design accepted into the Forks Market's Warming Hut

competition. "WEAVE WAVE" is one of this year's winning designs. The Weave Wave hut evokes the historical relationship and physical confluence of the Red and Assiniboine Rivers.

- Student Life partnered with the GSA, UMSU, Student Accessibility Services, Human Rights Advisory Services, Student Services and the International Centre for Students to bring Mr. Spencer West to the University of Manitoba on November 1, to share his story on leadership, perseverance and positive thinking. Over 300 staff, faculty, community members and students from all three of our Winnipeg campuses participated in the event.
- On December 18, the Desautels Faculty of Music held a vigil, "Ana Grace: A vigil of music and words", to honour the memory of Ana Grace Marquez-Greene, the other victims, and the many families impacted by the Newtown tragedy. Jimmy Greene, Ana's father, was a faculty member from 2009-11 in the Desautels Faculty of Music. This past summer, the Marquez-Greene family returned to Connecticut where Jimmy began a new appointment as Assistant Director of Jazz Studies at West Connecticut State University.
- In September 2012, the Science Students Association (SSA) introduced a new, free tutoring program aimed at helping Faculty of Science students improve their grades. To become a volunteer tutor, students require a minimum grade of an "A" in the course for which they were tutoring. Volunteer tutors are eligible for the new SSA Scholarships and the volunteer work can qualify for the co-curricular record on students' transcripts. For the fall term, the SSA matched 20 tutors with 28 students.
- The staff of the Academic Learning Centre organized a successful and inaugural "Long Night Against Procrastination" in close partnership with the staff of the Elizabeth Dafoe Library and UMSU. As a result, 137 students attended this all night academic study opportunity and were provided with the support of librarians and writing tutors.

RESEARCH MATTERS

- Drs. Janice Ristock (Women's and Gender Studies, Vice-Provost Academic Affairs) and Cheryl Rockman-Greenberg (Pediatrics and Child health, Biochemistry and Medical Genetics, Manitoba Institute of Child Health, Winnipeg Regional Health Authority) were awarded the Women's Executive Network's top 100 Most Powerful Women 2012 in Canada, in the "trailblazers and trendsetters" category, on December 4, 2012.

The Toronto-based network selects women who are strong contributors in their fields, organizations and communities. Ristock was recognized for how her work on gender and sexuality has changed society's view of domestic abuse. The women's and gender studies professor began investigating violence in lesbian relationships when there was only one book on the topic and very little academic research. Her efforts helped inform policymakers about the lack of services that exist for these women and changed the landscape of support programming.

Rockman-Greenberg was recognized for identifying the importance of molecular medicine and was the driving force behind the opening of the first lab in Winnipeg for the diagnosis of genetic disease with DNA testing. She and her colleagues have identified the molecular source of some of

Manitoba's most devastating inherited diseases, including those most prevalent in the province's Aboriginal, Mennonite and Hutterite communities.

Four University of Manitoba professors have been recognized by the WXN Network: Ristock, Rockman-Greenburg, Dr. Wanda Wuttunee (Native Studies, 2011) and President Emeritus Emőke Szathmáry (2004).

- The Institute of Cardiovascular Sciences at St. Boniface Hospital Research held their 14th Annual Awards Event on December 3, 2012. Both international and local members of the cardiovascular research community were honoured. The annual award event recognizes leadership and success in promoting cardiovascular research and education, lifetime achievements in research, and young scientists who are in the early stage of their academic life.

Ms. Nancy Klos, Associate Director (Research Grants), Research Services, Office of the Vice-President (Research and International) was awarded the Jack Litvack Exemplary Service Award. This award is given to an individual or agency that has provided, over several years, exemplary service in their line of work to the Institute of Cardiovascular Sciences.

The Institute of Cardiovascular Sciences is a partnership between the University of Manitoba and St. Boniface Hospital, and is a leading force in the fight against heart disease at the cellular and molecular levels. The multidisciplinary program includes over 100 researchers investigating heart pathophysiology, electrophysiology, cellular and molecular biology. The Institute's awards program was produced in collaboration with the University of Manitoba, St-Boniface Hospital Foundation, the Royal Bank of Canada and Heart & Stroke Foundation of Manitoba.

- The 7th annual Undergraduate Research Poster Competition was held on November 1, 2012. A record-breaking 210 budding researchers displayed the results of their projects in one of five categories: applied sciences, creative works, health sciences, natural sciences, and social sciences/humanities. The research completed by students under the supervision and mentorship of faculty members ranged from topics as diverse as the driving habits of older adults to the effects of aspirin on kidney function. This year's numbers doubled, partially due to the number of students entering posters who completed their research as recipients of the Undergraduate Research Awards program, launched by the Vice-president (Research and International) in the summer of 2012.
- On November 7, 2012, the Gaming, Graphics, Animation, and New Media Network of Centres of Excellence (GRAND), in association with Wavefront and the Canadian Digital Media Network (CDMN) hosted a full-day workshop at the University of Manitoba entitled "Catching Canada's Digital Wave." This workshop brought together members of industry, researchers, government, and venture companies for a series of presentations highlighting network research, funding opportunities, and technology transfer and commercialization avenues.
- The new Research Integrity (RI) online course has had 171 users within the University of Manitoba research community enroll in one or more of the RI online course modules.
- Two researchers received a total of \$60,000 from Mitacs Inc. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Moussavi, Zahra (Electrical and Computer Engineering)	Mitacs Inc.	EVestG Optimization as a Diagnostic Tool for Meniere's Disease	\$30,000
LoVetri, Joe (Electrical and Computer Engineering)	Mitacs Inc.	Investigation of microwave imaging techniques for monitoring grain bins	\$30,000

- Eight researchers have received a total of \$873,000 for projects from the Networks Centres of Excellence. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Ayele, Belay (Plant Science)	BioFuelNet	Genetic Analysis of Bioenergy Crops for Enhanced Lignocellulosic Biomass Feedstock Characteristics	\$71,250
Birouk, Madjid (Mechanical Engineering)	BioFuelNet	Experimental determination of the Burning Properties of Novel Biofuels with 3-OH Methyl Esters: Gasification Process and Flame Speeds	\$68,000
Cenkowski, Stefan (Biosystems Engineering)	BioFuelNet	Superheated Steam Pre- Treatment of Biomass	\$125,000
Cicek, Nazim (Biosystems Engineering)	BioFuelNet	Optimization of Neutral Lipid (TAGs) and Bio-Plastic (mcl- PHA) Production Including Scale-Up Strategies	\$75,000
Levin, David (Biosystems Engineering)	BioFuelNet	Microbial Production of Neutral Lipids and 3-Hydroxy Fatty Acids for Biofuels and Bioproducts from Low Cost Feedstocks	\$102,500
Levin, David (Biosystems Engineering)	BioFuelNet	Fermentation of the Carbohydrate-Rich Aqueous Fraction of Bio-Oils Derived from Biomass Pyrolysis for Hydrogen Production	\$156,250

Sorensen, John (Chemistry)	BioFuelNet	Conversion of 3-Hydroxy Fatty Acids into Value-Added Hydrocarbons	\$100,000
Sparling, Richard (Microbiology)	BioFuelNet	Designer Co-Culture Optimisation for Consolidated Processing of Lignocellulosic Biomass	\$75,000
Venema, Henry (Natural Resources Institute)	BioFuelNet	Ecosystem Goods and Services Analysis of Biomass-Based Biorefineries	\$100,000

- Eleven researchers received a combined \$1,487,927 from a variety of sponsors. The projects which received funds greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Aliani, Michel (Human Nutritional Sciences)	University of Alberta	Substantiating a health claim for pulses (Beans and peas) and cholesterol lowering	\$125,310
Arthur, Gilbert (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Evaluation of tropical plant extract as a potential novel treatment or source of novel cytotoxic agents for the treatment of breast cancer	\$364,266
Lobb, David (Soil Science)	Manitoba Conservation and Water Stewardship	Feasibility of innovative water & crop management practices to reduce nutrient loading from agricultural watersheds	\$50,000
Milgrom, Richard (City Planning)	Brokenhead Ojibway Nation	Land use planning pilot initiative	\$ 22,000
Mishra, Suresh (Internal Medicine)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Role of O-GlcNAc modification of GLUT1 and EGFR in cancer	\$351,375
Moses, Stephen (Centre for Global Public Health)	World Bank, The	Improving the quality of lives of vulnerable adolescent girls in North Karnataka, India	\$160,000
Mowat, Michael (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	The role of Dlc1 in breast epithelial cell polarity and tumor metastasis	\$375,000
Myal, Yvonne (Pathology)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Claudin 1 mislocalization in breast cancer: Delineating mechanisms and outcome	\$298,286
Ominski, Kimberly	Environment Canada	Understanding production strategy influences on CH4 and N2O emissions from livestock	\$78,000

Shalaby, Ahmed (Civil Engineering)	Province of Manitoba	Evaluation of design parameters and specifications for unbound granular materials and subgrade soils (Phase II)	\$172,000
Taylor, Carla (Human Nutritional Sciences)	University of Alberta	Substantiating a health claim for pulses (beans and peas) and cholesterol lowering	\$137,597

- Three research teams received a combined \$648,122 from the Natural Sciences and Engineering Research Council. The projects which received funds greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Davoren, Gail (Biological Sciences)	NSERC Discovery Ship Time	The ecology of forage fish and its impact on marine predators	\$75,823
Chow, Nancy (Geological Sciences)	NSERC Collaborative Research & Development	Stratigraphy, sedimentology and resource potential of the upper devonian duperow formation, Southwestern Manitoba	\$32,600
Rasmussen, Peter and Stadnyk, Tricia (Civil Engineering)	NSERC Collaborative Research & Development	Adaptation and application of the Canadian precipitation analysis (CaPA) in Manitoba	\$288,770

- Two investigators have received a total of \$77,040 for 2 projects from the Networks Centres of Excellence (* = funding renewals). The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Kent HayGlass (Immunology)*	Allergy, Genes and Environment Network	The Canadian Health Infant Longitudinal Development (CHILD) Study	\$37,040
Wooil Moon (Geological Sciences)*	Carbon Management Canada	Integrated Gravimetric and Geodetic Monitoring of Geological CO ₂ Storage	\$40,000

- Thirty-two health researchers received a total of \$6,844,310 for projects from several sponsors. The projects which received greater than \$25,000 are listed below:

Researcher	Sponsor	Project Title	Funding
Afifi, Tracie (Community Health Sciences)	CIHR	The epidemiology of resilience following child maltreatment: An examination of protective factors across the lifespan.	\$46,354
Afifi, Tracie (Community Health Sciences)	Manitoba Health Research Council	The epidemiology of resilience following child maltreatment: An examination of protective factors across the lifespan	\$46,354

Arthur, Gilbert (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Evaluation of tropical plant extract as a potential novel treatment or source of novel cytotoxic agents for the treatment of breast cancer	\$364,266
Blydt-Hansen, Tom (Pediatrics and Child Health)	CIHR	Non-invasive monitoring of pediatric kidney allograft injury to improve diagnosis and patient outcome	\$951,777
Cattini, Peter (Physiology)	CIHR	Obesity and development of a diabetes mellitus-like state in pregnancy: Investigating a role for regulation of the human placental growth hormone genes	\$100,997
Cattini, Peter (Physiology)	Manitoba Health Research Council	Obesity and development of a diabetes mellitus-like state in pregnancy: Investigating a role for regulation of the human placental growth hormone genes	\$100,977.00
Czubryt, Michael (Physiology)	CIHR	Elucidation of the regulatory role of scleraxis in cardiac fibrosis	\$52,500.00
Czubryt, Michael (Physiology)	Manitoba Health Research Council	Role of AKAP121 in cardiac hypertrophy and metabolism	\$100,000.00
Czubryt, Michael (Physiology)	Manitoba Health Research Council	Elucidation of the regulatory role of scleraxis in cardiac fibrosis	\$52,500.00
Dart, Allison (Pediatrics and Child Health)	Manitoba Health Research Council	Improving cardiovascular outcomes in adolescents with type 2 diabetes through Research 2 (iCARE2) study: The psychological determinants of diabetes risk, adherence to therapy and microalbuminuria	\$92,270.00
Dixon, Ian (Physiology)	St. Boniface Hospital Research Centre	Myofibroblast diversity in tissue engineering	\$38,500.00
Duerksen, Donald (Internal Medicine)	CIHR	Living well with celiac disease: Improving medical monitoring and self-management of celiac disease	\$96,872.00
Duerksen, Donald (Internal Medicine)	Manitoba Health Research Council	Living well with celiac disease: Improving medical monitoring and self-management of celiac disease	\$96,872.00

Duhamel, Todd (Faculty of Kinesiology and Recreation Management)	Heart & Stroke Foundation of Manitoba	Does SIRT3 regulate the expression and function of RyR2 and SERCA2a in the diabetic heart?	\$100,000.00
Fernyhough, Paul (Pharmacology and Therapeutics)	CIHR	Muscarinic receptor antagonism as a novel mechanism for sensory nerve repair	\$111,078.00
Fernyhough, Paul (Pharmacology and Therapeutics)	Manitoba Health Research Council	Muscarinic receptor antagonism as a novel mechanism for sensory nerve repair	\$111,078.00
Johnson, Jay (Kinesiology and Recreation Management)	University of Manitoba	Negotiations between coaches and athletes in of how to utilize legal from the WADA list for performance enhancement elite level endurance sport	\$125,000.00
Katz, Alan (Family Medicine)	Manitoba Health Research Council	Making primary prevention a priority in clinical practice: Supportive tools for providers (The MP3 Study)	\$500,000
Larcombe, Linda (Internal Medicine)	Manitoba Health Research Council	Northern Aboriginal health research: Exploring gene, environmental and cultural interactions	\$99,794
Li, Xin-Min (Psychiatry)	CIHR	Oligodendrocyte dysfunction in schizophrenia: Mechanism and target of treatment	\$100,000
Li, Xin-Min (Psychiatry)	Manitoba Health Research Council	Oligodendrocyte dysfunction in schizophrenia: Mechanism and target of treatment	\$100,000
Mai, Sabine (Physiology)	CIHR	The impact of 3D nuclear chromosome and gene positions on cancer	\$685,338
Mishra, Suresh (Internal Medicine)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Role of O-GlcNAc modification of GLUT1 and EGFR in cancer	\$351,375
Mowat, Michael (Biochemistry and Medical Genetics)	Canadian Breast Cancer Foundation - Prairies/NWT Region	The role of Dlc1 in breast epithelial cell polarity and tumor metastasis	\$375,000
Myal, Yvonne (Pathology)	Canadian Breast Cancer Foundation - Prairies/NWT Region	Claudin 1 mislocalization in breast cancer: Delineating mechanisms and outcome	\$298,286
Nyomba, Bulangu (Internal Medicine)	Health Sciences Centre	HSC - Abnormal glucose regulation associated with alcohol exposure in utero	\$50,000

Pathak, Kumar (Surgery)	Health Sciences Centre Foundation	A longitudinal study of the CD3 zeta chain and T cell function in the correlation of the disease status in head and neck cancer patients	\$70,000
Plummer, Francis (Medical Microbiology)	CIHR	Defining the role of rectal and oral innate mucosal immune factors in HIV-exposed, but uninfected men who have sex with men	\$376,243
Rempel, Julia (Internal Medicine)	Children's Hospital Foundation of Manitoba Inc.	In utero and neonatal liver derived IL-1 β /inflammasome activity in the development of 2nd generation metabolic syndrome	\$40,000
Rockman- Greenberg, Cheryl (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Risk factors for injuries sustained in a skateboard park among children and youth	\$165,000
Rockman- Greenberg, Cheryl (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Clinical pharmacology research in pediatrics with focus on diabetes and obesity	\$108,000
Roos, Noralou (Manitoba Centre for Health Policy)	Manitoba Health Research Council	Injecting evidence into health policy coverage: Working with the media	\$94,000
Russell, Kelly (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Sport injury epidemiology and prevention	\$40,000
Sareen, Jitender (Psychiatry)	Manitoba Health Research Council	Culturally grounded suicide intervention in Cree Nation communities	\$97,824
t Jong, Geert (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Research outline for an experimental program in clinical pharmacology research in paediatrics with focus on diabetes and obesity	\$25,000
Thompson, Genevieve (Nursing)	CIHR	Development and testing of a question prompt sheet for family caregivers of older adults with dementia living in long- term care	\$66,576
Thompson, Genevieve (Nursing)	Manitoba Health Research Council	Development and testing of a question prompt sheet for family caregivers of older adults with dementia living in long- term care	\$66,576

Uzonna, Jude (Immunology)	CIHR	Regulation of anti-leishmania immunity by CD3+CD4-CD8- (double negative) T cells	\$45,000
Uzonna, Jude (Immunology)	Manitoba Health Research Council	Regulation of anti-leishmania immunity by CD3+CD4-CD8- (double negative) T cells	\$45,000
Wall, Donna (Pediatrics and Child Health)	Leukemia and Lymphoma Society of Canada	3D telomere structure as a biomarker in Hodgkin's lymphoma	\$112,500
Wang, Jun-Feng (Pharmacology and Therapeutics)	Manitoba Health Research Council	Oxidative stress, a potential therapeutic target for treatment of manic depressive bipolar disorder	\$99,999
Yang, Xi (Medical Microbiology)	CIHR	Bringing of innate and adaptive immunity in chlamydial infection	\$122,702
Yang, Xi (Medical Microbiology)	Manitoba Health Research Council	Bringing of innate and adaptive immunity in chlamydial infection	\$122,702

ADMINISTRATIVE MATTERS

- The financial terms of the University's negotiations with the Association of Employees Supporting Education Services (AESES) was recently determined by an arbitrator. The arbitrator ruled that the four (4) year agreement (2011-2015) would have no increase to the salary ranges and salaries of employees for the first two (2) years instead of no salary increases in the first and third year as proposed by the Association. The decision resulted in similar financial terms for AESES members as for other University unionized and non-unionized support staff.
- Two implementation working groups have been created to implement the **Wayfinding Strategy**. A communications strategy is being developed and the Wayfinding Strategy will be posted on the Campus Planning Office web site. An RFP will be issued in early January to engage a consultant to develop the wayfinding brand, design guidelines and kiosk/signage specs.

The **Bannatyne Master Plan** is in final draft form, receiving preliminary endorsement from the Bannatyne Campus Master Plan Steering Committee (comprised of Deans of the campus and HSC). It will be presented to PET in early January and following their approval, next steps will include:

- a comprehensive engagement process will be initiated for external and internal stakeholders.
- Bannatyne Space Master Plan – taking a detailed look at interior requirements using the draft master plan as a guide.
- Residence Study – looking at the feasibility of a Bannatyne Campus Residence.

Educational Consulting Services (ECS), the Space Master Plan consultants, were on campus for a week to initiate the **Fort Garry Campus Space Master Plan** process, a 52-week project. The Space Master Plan will guide the short, mid and long-term development and use of the available space and building assets and make informed recommendations on reallocations, renovations, new

construction and demolition for the Fort Garry Campus. Coordinated through the Campus Planning Office with Sonja Stroud, new University Space Planner, leading the process. A steering committee, chaired by Paul Kochan, has been set up to provide guidance to the project.

The **Space Master Plan** will guide future investments and the allocation of building assets at the Fort Garry Campus. It will be very comprehensive and will identify and/or address qualitative, quantitative and implementation issues. It will be used as a 'set up' to a permanent space planning management system including the application of equitable standards.

Fort Garry Campus Interim Space Management –space reallocation requests, unless of an urgent nature, will be tabled until the master plan is completed. The Campus Planning Office is currently drafting an approach to work with users in the interim to assist with addressing issues without contemplating major space reallocations. This approach will take into consideration urgent situations.

EXTERNAL MATTERS

Marketing and Communications Office:

- In November, arrangements were made to have the pillars in the arrivals area of the Richardson International Airport wrapped with University of Manitoba branding messages. The wrapped pillars reflect the "I am a Trailblazer" campaign and feature outstanding University of Manitoba faculty. The pillars will be wrapped for at least one year.

Philanthropy:

- As of January 11, 2013 the university has raised \$16,081,996.06 in this fiscal year. Significant gifts include:
 - \$647,167.87 from the estate of Perry Ross that will be used for bursaries.
 - A gift of \$200,000 came from the Manitoba Métis Federation Inc. for the Louis Riel Bursaries at the University of Manitoba.
 - \$116,783.59 from the estate of John M. Stoddart for the John (Jack) MacDonald Lederman and Jack MacDonell Bursary
- On January 7, 2013, Derek McLean joined the Planned Giving Team as Planned Giving Officer on a one-year term while Monica Carlberg is on maternity leave.

Government and Community Engagement:

- External Relations met with three Ministers from November 2012 to January 2013: Minister of Conversation and Water Stewardship Gord Mackintosh; the Minister of Family Services and Labour Jennifer Howard; and Minister of Children and Youth Opportunities Kevin Chief. Discussions focused on water quality; climate change research and its connection to government priorities; the University's inner city community engagement; and Indigenous Achievement.
- On November 26th External Relations, in partnership with the Faculty of Engineering, hosted 40 municipal officials from across Manitoba at the Fort Garry Campus. The group received an overview of the University, an update on research activities and a tour of some of the infrastructure research labs on campus.

- The University hosted two Visionary Conversations events in November and December: The True North: Canada's Final Frontier and Trailblazing Indigenous Success respectively. November's panelists included James Fergusson, Professor, Political Studies, Faculty of Arts; Norman Halden, Dean, Clayton H. Riddell Faculty of Environment, Earth and Resources; Chris Trott, Associate Professor, Native Studies, Faculty of Arts; Warden and Vice-Chancellor, St. John's College; and Omut Ozsu, Assistant Professor, Faculty of Law. December's panelists included: Deborah Young, Executive Lead, Indigenous Achievement, Office of the President; Michael Hart, Canada Research Chair in Indigenous Knowledge and Social Work, Faculty of Social Work; Catherine Cook, Associate Dean, First Nations, Métis and Inuit Health; and Heather McRae, Indigenous Research and Knowledge Exchange Coordinator, Acting Director of Rec and Read.
- The University has secured funding from the Agriculture and Agri-Foods Canada (AAFC) for the establishment and ongoing activities of the new Professorship in Agricultural Risk Management and Insurance at the I.H. Asper School of Business. AAFC is prepared to contribute \$500,000.00 over five years. The proposed mandate for the Professorship supports research into a broad range of agricultural risk management tools so that Canadian producers can effectively manage the agricultural risks they encounter in their farming operations.

Alumni Relations:

- An alumni engagement and preferences survey is currently being conducted by the Alumni Relations office. Over 47,000 emails were sent to alumni inviting them to participate in the survey. To date there have been over 2160 responses. The survey will close January 25, 2013. Alumni Relations is encouraging all alumni to complete the survey at www.alumnisurvey.ca/uofm. The data received from this survey will be shared with the university and will be used to make informed decisions regarding alumni relations activities.
- Following the signing of the new agreement between the Alumni Association Inc. and the University of Manitoba, the Alumni board took time to revisit their structure. One of the most significant changes they have implemented is the addition of three key committees: Celebrating Alumni Achievement, Student Engagement and Experiences, and Lifelong Learning. These areas of focus are also the three key pillars of best practice in Alumni Relations which allows the board and the Alumni Relations office to align their strategic planning and priority setting.
- The Alumni Association Inc. presents one award each year to a Distinguished Alumni Award recipient. Nominations close February 15, 2013. All alumni are invited to nominate an alumnus who demonstrates:
 - Outstanding professional achievement or
 - Significant service to the University of Manitoba or
 - Significant contributions to the community and welfare of others

For more information please visit: <http://umanitoba.ca/people/alumni/distinguished/index.html>

- The University of Manitoba Board of Governors has three positions which are elected through a process managed by the Alumni Association Inc. Nominations close February 1, 2013. This election is outlined in the University Act, Province of Manitoba. Each year, one of those positions is open for election. For more information please visit <http://umanitoba.ca/people/alumni/governance/governors.html>
- The December issue of *On Manitoba* featured Tito Daodu, fourth year U of M medical student who spoke as the U of M's representative at WE Day.
- Homecoming 2013 is scheduled for September 23-29. Alumni Relations, along with External Relations colleagues are well underway with the planning. The annual Alumni dinner will once again be held at the U of M Fort Garry campus. Homecoming is an excellent time to engage with students, alumni, faculty and staff. This year, there are already over 20 reunions scheduled to be participating in the activities. In addition to reunions, many of our faculties are celebrating milestone anniversaries. Plans for each milestone are still under development. These include:
 - School of Fine Art – 100 years
 - Faculty of Architecture – 100 years
 - Faculty of Nursing – 70 years
 - Faculty of Social Work – 70 years
 - School of Dental Hygiene – 50 years
 - Clayton H. Riddell Faculty of Environment, Earth and Resources – 10 years

ICM is offering the following courses in September 2012:

Subject # classes

ABIZ1000	1
ANTH1220	1
ARTS1110	1
BIOL1000	1
BIOL1020	1
CHEM1300	2
COMP1012	2
COMP1260	3
ECON1010	4
ECON1020	4
ENG1440	1
ENG1460	1
ENGL1310	3
ENVR1000	1
GEOG1280	1
GMGT2010	1
HNSC1210	1
INTB2200	1
MATH1300	2
MATH1500	6
MATH1700	2
MKT2210	2
PHYS1050	1
POLS1010	1
POLS1040	2
PSYC1199	(first half of 6 ch course) 2
PSYC1200	(second half of 6 ch course) 1
STAT1000	4
Total	53

ICM student numbers by nationality, May - August 2012

Azerbaijan	5	Nigeria	60
Bahrain	1	Nepal	1
Bangladesh	10	Pakistan	38
Canada	9	Peru	1
China	202	Russian Federation	8
China, Hong Kong	31	Rwanda	2
China, Macao	1	Senegal	1
Colombia	1	Singapore	1
Eritrea	1	Somalia	1
Ethiopia	2	South Africa	2
India	31	Thailand	1
Indonesia	3	Taiwan	4
Iraq	3	Tanzania	10
Japan	5	Turkey	2
Kazakhstan	2	USA	1
Kenya	14	Venezuela	1
South Korea	17	Viet Nam	17
Libya	1	Zambia	13
Mexico	4	Zimbabwe	11
Mongolia	1		
Mauritius	2	Total	526
Malaysia	5		

January 23, 2013

Report of the Senate Executive Committee

Preamble

The Executive Committee of Senate held its regular monthly meeting on the above date.

Observations

1. Speaker for the Executive Committee of Senate

Professor Emily Etcheverry will be the Speaker for the Executive Committee for the February meeting of Senate.

2. Comments of the Executive Committee of Senate

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. David Barnard, Chair
Senate Executive Committee
Terms of Reference:

http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of December 12, 2012, the Senate Committee on Awards reviewed one amended offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated December 12, 2012).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated December 12, 2012).

Respectfully submitted,

Dr. David Kuhn

Chair, Senate Committee on Awards

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A

December 12, 2012

2. AMENDMENTS

Dr. Christine Egan Memorial Scholarship

The following amendments have been made to the terms of reference for the Dr. Christine Egan Memorial Scholarship:

- Both the available annual interest and any unused accumulated revenue will be used to offer one or more scholarships.

(Attachments I and II)



DEPARTMENT OF COMMUNITY HEALTH SCIENCES
FACULTY OF MEDICINE

S113-750 Bannatyne Avenue
Winnipeg, Manitoba R3E 0W3

Tel: (204) 789-3434
Fax: (204) 789-3905
Email: Stephen.Moses@med.umanitoba.ca

October 26, 2012

Dr. David Kuhn,
Chair, Senate Committee on Awards
University of Manitoba

Dear Dr. Kuhn,

I am writing in support of a minor amendment to the Christine Egan Memorial Scholarship, which is administered by the University of Manitoba. This scholarship supports the study of Nunavut nursing students. As the scholarship is open only to Inuit people from Nunavut, it is considered a discriminatory award. It has previously been granted an exemption to the University policy on non-acceptance of discriminatory awards, as it addresses the socioeconomic and health disadvantages faced by the Inuit people of Nunavut, which have been well documented.

The proposed amendment is a small technical one, that formalizes a mechanism put in place last year to help stabilize the amount of funding awarded following the transit of the scholarship from the MMCF to the University of Manitoba. Apart from that, there have been no changes in the circumstances and justification for the scholarship, as presented to the Senate Committee on Awards in April 2011. On behalf of the Department of Community Health Sciences, I fully support the continuance of this award, as amended. I would be pleased to provide any additional information or clarifications.

Yours sincerely,

Stephen Moses, MD, MPH
Professor and Head of Department



ABORIGINAL STUDENT CENTRE

December 4, 2012

Dr. David Kuhn
Chair of the Senate Committee on Awards
C/o Ms. Candace Prejet
Awards Establishment Coordinator
422 University Centre

Dear Dr. Hultin & Senate Committee:

Please accept this letter as formal support for the amendment proposed to the Christine Egan Memorial Scholarship. I understand that it is the wishes of the family that her Memorial Scholarship specifically benefit and assist Inuit students pursuing a Nursing degree because of Ms. Egan's 'love of Nursing and her commitment to the health and education in Nunavut'. Indigenous students are still very much under-represented at the University of Manitoba and in all faculties, including Nursing but it is the Inuit population specifically that is the most under-represented*.

As the Director of the Aboriginal Student Centre, I continue to voice the concern, and can verify, that financial strain is the leading cause for Indigenous students leaving school before graduation. It is common knowledge that many Aboriginal peoples live in poverty and whereas a university education can help rectify this, most cannot afford to do so and few have the privilege of obtaining financial support from their families. Bursaries and scholarships are a major component of a successful retention plan.

The number of Aboriginal students attending the University of Manitoba continues to increase and, I believe, is partially due to the financial assistance made available through scholarships such as this. The Christine Egan Memorial Scholarship will provide assistance specifically for Inuit students from Nunavut and thereby assist with increasing the Inuit representation at the University of Manitoba.

In education, miigwetch!

Kali Storm, Director
Aboriginal Student Centre

*As of November, 2012 there were 2087 self declared Aboriginal students attending the University of Manitoba with only 11 self declared as Inuit. 143 self declared Aboriginal students are in the Faculty of Nursing, or 6.9% of the program (Office of Institutional Analysis, 2011) but given there are only 11 self declared Inuit students overall the percentage in any faculty would be minimal at best.

Aboriginal Student Centre
45 Curry Place
University of Manitoba
Winnipeg, MB R3T 2N2

Phone: 204-474-8850
Fax: 204-275-3142
E-mail: asc@umanitoba.ca

**STUDENT
AFFAIRS**

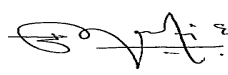
creating opportunities for student success



**UNIVERSITY
OF MANITOBA**

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International) and Chair, Senate Committee on University Research 

DATE: December 21, 2012

SUBJECT: Periodic Review of Research Centres and Institutes: Manitoba Institute for Materials (MIM)

Attached is the report on the Manitoba Institute for Materials (MIM) conducted by the Senate Committee on University Research (SCUR), according to the Policy on Research Centres, Institutes, and Groups.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

DSJ/nis
Encl.

Cc: Dean Mark Whitmore
Dr. Freund

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

THE SENATE COMMITTEE ON UNIVERSITY RESEARCH
REPORT ON THE REVIEW OF THE
Manitoba Institute for Materials (MIM)

Preamble:

1. The Policy for *Research Centres, Institutes and Groups*, stipulates that all research centres/institutes be reviewed by the Senate Committee on University Research (SCUR) on a periodic basis but not less than once every 5 years. Accordingly and following the approval by Senate of this Policy, the Senate Committee on University Research established a schedule for the review of all research centres/institutes.
2. For each research centre/institute identified for review, a sub-committee of the Senate Committee on University Research was established. In accordance with the Policy, the task of each sub-committee was to recommend to SCUR on whether a formal, independent review committee should be struck to conduct a full review. If a sub-committee was of the view that a full review of a specific research centre/institute was not warranted, it was further charged with recommending to SCUR on the continuance or termination of the research centre/institute.

Observations:

1. The review process followed that which is outlined in section 3.3.1 of the Policy, and involved a review of annual reports of each centre/institute as well as a report prepared by each research centre/institute director which contained:
 - A description of how and why the centre/institute has achieved or revised its original objectives; a detailed listing of its research and training accomplishments; a current membership list; and a detailed financial statement;
 - a five-year plan which identifies future research directions and development strategies;
 - letters indicating continued support for the research/centre institute from appropriate department heads and faculty/school deans/directors; and
 - the names of individuals who could provide external assessments of the research centre/institute.

2. The membership of this sub-committee was as follows:

Dr. Tony Iacopino, Chair, Dean, Faculty of Dentistry
Dr. Gordon Fitzell, Associate Professor, Faculty of Music
Dr. Michael Trevan, Dean, Faculty of Agricultural & Food Sciences

3. The assessment of the sub-committee was as follows:

The inaugural Senate Committee on University Research review (March 5, 2009) of the Manitoba Institute for Materials (MIM) recommended a three-year approval period to be followed by another review to ensure that the MIM was meeting its proposed goals and objectives. The major points to be addressed were documentation of a full-time support staff position for the institute director and

evidence that working mechanisms were in place for submitting/approving research grants and promotion/publicity for research outputs.

Over the past three years, the MIM has performed very well and has met its goals/objectives as demonstrated by:

- Establishment of a website for the Institute (*materials.umanitoba.ca*) that integrates infrastructure descriptions, access and contacts as well as promoting institute accomplishments
- Initiation of an undergraduate materials methods course in Engineering and Science to complement an existing course in Environment.
- Creation of an annual Manitoba Materials Conference that brings together the membership and students spanning 4 Faculties and 8 departments as well as participant from regional universities (Winnipeg, Lakehead and UND), Industrial and Government professionals
- Submission of MIM-led, multi-investigator proposals to Western Economic Diversification (\$3M) and CFI (\$10M) to enhance existing infrastructure, to secure new capabilities and to renovate space to house existing and new MIM infrastructure
- Facilitation of multi-investigator research proposals to support collaborative research partnerships; strong support letters from MIM partners
- MIM is financially supported by the Faculties of Science, Engineering and Environment with additional support from the Departments of Chemistry, Physics, Food Science, Electrical and Computer, Mechanical and Manufacturing, and Civil Engineering with a total annual operating budget of \$76K/year; annual operating funds go toward part-time administrative support, the Manitoba Materials Conference, teaching relief for the Director, office setup/operation
- MIM researchers attract on average ~\$5M annually in research support and approximately 20% of the University's total NSERC income (over the past three years, a total of ~\$15M has been received from external sources)
- There are 55 research-active members supervising approximately 20 postdoctoral scholars, 50 PhD/ 60 MSc students, and more than 100 invited presentations by members each year
- The five-year MIM strategic plan is appropriately focused on developing space, expanding and maintaining multi-user infrastructure, strengthening educational and training capabilities, maintaining research strength through CRC advancement and recruitment, strengthening ties with industry, and developing interdisciplinary research directions. The plan details considerations for funding based on currently available sources and external sources that will be solicited.

Overall, The MIM appears to be a highly active and relatively stable organization. Moreover, it appears to be en route to achieving its stated objectives of encouraging and fostering more networking and collaboration among researchers, and increasing the visibility of its research programs both internally and externally. The approach to establishing an environment for shared infrastructure and integration of facilities appears to be effective as it has fostered work with external collaborators and industry. The MIM has established itself as a productive and responsible entity and has an

excellent record of activity with regard to acquisition of external funding and research/training. The institute appears to be succeeding admirably in meeting its goals of increasing visibility and opportunity for multidisciplinary materials research at the University of Manitoba.

The MIM's five-year plan outlines the organization's future research directions and development strategies demonstrating its financial viability and sustainability. At the forefront are plans to build upon its success with multi-user infrastructure. Together with this initiative, the institute cites development of space as a key goal, especially space for future acquisitions. In terms of office and infrastructure space, the MIM has not yet made great strides in establishing a physical presence. However, this has not had a significant negative impact on the institute's rather impressive collective work. The MIM also notes its intention to maintain research strength through CRC advancement and recruitment, an area where it has demonstrated success. The development of a course offering speaks to its stated objective of creating a vibrant educational environment. Strong letters of support for the institute further strengthen its proposal for a second term. Additionally, the organization is jointly supported by various units and governed by a rigorous committee structure.

The MIM requests additional baseline budget to fund full-time administrative support staff. It would appear that the MIM could easily fund this administrative support from indirect cost recovery related to external grants. Thus, there is no enthusiasm for additional baseline funding. There is no need for external review at this time. However, this may be something that is strongly considered in the future.

Recommendation:

The Senate Committee on University Research recommend to Senate:

THAT the *Manitoba Institute for Materials (MIM)* be renewed for a five year period.

Report of the Senate Committee on Nominations

Preamble

Since last reporting to Senate on October 24, 2012, the Senate Committee on Nominations (SCN) met (electronically) on January 11, 2013 to consider nominations to fill vacancies on the standing committees of Senate.

The terms of reference for the SCN are found on the University Governance website.

Observation

Listed below are all committees having vacancies to be filled, along with the names of the nominees being proposed, their faculty/school, and the expiry date of their terms.

Recommendation

1. The SCN recommends to Senate the following list of faculty nominees:

COMMITTEE	NOMINEE(S)	FACULTY/SCHOOL	END DATE
Senate Committee on Admissions	Prof. Kelley Main (as leave replacement)	Asper School	2013.12.31

2. The SCN recommends to Senate the following list of student nominees:

COMMITTEE	NOMINEE(S)	FACULTY/SCHOOL	END DATE
Senate Committee on Awards	Mr. Larry Solomon	Education	2013.05.31
Senate Committee on Instruction and Evaluation	Mr. Roiy Shpaner	Graduate Studies	2013.05.31
Senate Committee on Libraries	Ms Alison Cox	Graduate Studies	2014.05.31

Respectfully submitted,

Professor M. Edwards, Chair
Senate Committee on Nominations

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

January 10, 2013

Report of the Implementation Working Group for the Cooper Commission Report

Preamble

1. The Implementation Working Group for the Cooper Commission Report (the "Working Group") was established by the Senate Executive Committee on May 2, 2012.
2. The terms of reference for the working group are:
 - a. To establish a detailed plan for the implementation of the Cooper Commission recommendations;
 - b. To delegate tasks and establish groups to develop the necessary policies, processes and activities to meet the recommendations;
 - c. To research and encourage the incorporation of work done at other similar institutions in the areas identified in the recommendations;
 - d. To provide bi-monthly reports to Senate Executive and Senate on the progress of implementation;
 - e. To propose timelines for the implementation of Cooper Commission recommendations.
3. This is the second progress report of the working group to Senate Executive and Senate.

Observations

1. Since last reporting, the working group has met on four occasions –October 4, 2012, November 13, 2012, December 12, 2012 and January 10, 2013.
2. As previously reported, the Working Group has organized the recommendations into three broad areas for implementation: Policy Development, Standards Identification, and Educate & Inform.
3. With respect to Policy Development, the following draft documents have been developed and are in early stages of review and consultation:
 - a. revised Accessibility for Students with Disabilities Policy and Procedures including definitions
 - b. begun drafting a general University of Manitoba policy on Accessibility.
 - c. template terms of reference for Faculty-based Accessibility Advisory Committees, based on the Faculty of Medicine document, to consider accommodations that are not routine
 - d. template annual reports for Accessibility Advisory Committees
 - e. template terms of reference for Faculty-based Accommodation teams
4. With respect to Standards Identification, a sub-group has been formed to develop templates and guidelines for the identification of Bona Fide Academic Requirements and templates for course-based BFARs (to understand and work towards program-based BFARs) for non-accredited programs and Essential Skills Documents for accredited professional programs. The group is being led by Dean Jeff Taylor, a member of the Working Group and includes Mark Torchia (UTS), Joanne Hamilton (Medicine), Robert Renaud (Education), Semone Myrie (Human Ecology), Archie McNicol (Dentistry and Graduate Studies) and Terri Ashcroft (Nursing). The sub-group is meeting often and expects to make

- recommendations to the Working Group for subsequent consideration by Senate in the late winter/early spring 2013.
5. With respect to the Educate & Inform area, the following have been developed:
 - a. an inventory of all educational events offered by the Office of Fair Practices and Legal Affairs and Student Accessibility Services
 - b. a presentation has been developed by the Office of Fair Practices and Legal Affairs and Student Services (including Student Accessibility Services and Student Advocacy) to offer to units across campus schedule to ensure that all units receive presentations on issues around accommodation, focusing first on faculties and units that provide supports to students
 - c. an annual report of Student Accessibility Services which will be widely distributed throughout the University Community
 - d. enhancements to information and forms available on the web through Student Accessibility Services. Some information is already posted and some will be made available over the next year through a re-developed web site.
 - e. a presentation summarizing the issues of accommodation, accessibility and the work of the Cooper Commission and the Working Group. Dr. Smith, Mr. Leclerc and Mr. Juliano made this presentation to the Board of Governors on November 20. This presentation will be made at an upcoming meeting of Senate, likely in February.
 6. The Working Group also observes that the report and recommendation of the Cooper Commission has generated interest from other Universities in Canada who have been in contact to request permission to use the recommendations in the development of strategies at their institutions. Where it is possible, we are sharing information with these institutions in an effort to improve the work we are doing as well.
 7. The Working Group continues to welcome comments, suggestions and feedback from members of the University community.
 8. We would like to thank the members of the Working Group and the sub-groups that have been formed for their hard work and dedication. We look forward to continuing to report progress towards our goals in the months to come.

Respectfully submitted,

Dr. Lynn Smith and Mr. Jeff Leclerc, co-chairs
Implementation Working Group

Working Group membership:

Lynn Smith	Jeff Leclerc	Archie Cooper	Brandy Usick	Greg Juliano
Carolyn Christie	Joanna Asadoorian	Mark Torchia		

/jml

Student Accessibility & Reasonable Accommodation

Presentation to the Senate
6 February, 2013

On behalf of the Ad-Hoc Committee of Senate Executive to Examine the Accommodation
of Students with Disabilities – a.k.a the “Cooper Commission”

- Jeff Leclerc, University Secretary
- Lynn Smith, Executive Director Student Affairs
- Gregory Juliano – General Counsel



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INTRODUCTION & AGENDA

- Introduction - Archie
- Legal Context of Duty of Accommodate – Greg
- Challenges and Pitfalls in Accommodation – Greg
- Student Accessibility Services – Lynn
- Cooper Commission Recommendations – Jeff
- CC Implementation Working Group – Jeff
- Questions?

AD-HOC COMMITTEE OF SENATE EXECUTIVE TO EXAMINE THE ACCOMMODATION OF STUDENTS WITH DISABILITIES

- The “Cooper Commission”
- Established by Senate Executive in an effort to look at general issues related to accommodation of students with disabilities
- Chaired by Dr. Archie Cooper, Professor Emeritus

COOPER COMMISSION

Mandate was to “discuss, consider and make recommendations on issues related to the accommodation of students with disabilities”, including a review of:

- How to balance the University’s legal obligation to offer reasonable accommodations to students with disabilities while protecting academic standards;
- What type of accommodations may be offered, with out compromising academic standards;
- Who should decide on whether accommodations should be offered, and if so, what type;
- What types of evidence of disability should the decision maker require;
- With whom is a decision maker expected to consult;
- How do ensure timely decisions on accommodation are made, so that a student’s academic progress is not compromised; and,
- How to protect the privacy of students while assessing a case and implementing accommodations.

COOPER COMMISSION WORK

- Met 18 times between February, 2011 and February 2012
- Heard from experts, researched practices here and at other universities
- Issued an interim report and sought feedback from the University Community
- Presented a final report to Senate in April, 2012 with 9 detailed recommendations
- Senate approved the recommendations in principle and asked Senate Executive to develop an implementation plan

WHAT IS A DISABILITY?

- Not defined in *The Human Rights Code*
- Says only that we may not discriminate and must try to accommodate “physical or mental disability or related characteristics or circumstances”

UBC v. BERG – 1993 SCC

- Graduate student with depression
- Denied key to facilities, excluded from an internship
- Universities are a service provider under the Code
- Duty to accommodate mental disability

MENTAL DISABILITIES

- Are the most controversial and difficult to accommodate because they are hidden
- Accommodations may impact academic standards
- May include depression, anxiety and panic disorders (including exam anxiety)

SINGH v. UBC – 2010 BCCA

- Student with a number of difficulties, including an anxiety disorder causing exam anxiety
- Court does not even question that exam anxiety requires accommodation
- School did enough

REASONABLE ACCOMMODATION

- Must offer accommodations which are reasonable, not necessarily perfect – needs, not desires
- Students obligated to accept reasonable offer
- Process is as important as the accommodation (flexible, private, individualized, respectful, timely)

GREEN v. MT ST
VINCENT – 2010 NS HRC

- Student with dyslexia and attention deficit disorder
- School offers many accommodations (time, space, reader, scribe, proctor)
- Student refuses to write
- School acted reasonably, student fails

UNDUE HARDSHIP

- Obligation is to accommodate to the point of undue hardship
- High threshold comes from case law, not the Code
- Undue hardship can include cost, inconvenience, competing obligations, impact on others, safety or other risks

COUNCIL OF CDN w/
DISABILITIES v. VIA –
2007 SCC

- VIA purchases rail cars which are not accessible
- Cost of retrofitting as much as \$92 million
- Court looked at context and size of VIA's entire operation, finding it not to be an undue hardship

UNDUE HARDSHIP AT UNIVERSITIES

- Undue hardship based on cost will usually fail
- Huge financial risk, as schools become victim of their own successful past accommodations
- Manitoba schools are exposed due to the lack of a Provincial funding system to support accommodations

HOWARD v. UBC – 1993
BC HRC

- Deaf student requires interpreter
- School argues cost of \$40k per year is undue hardship
- Many student each year require similar service
- Court finds cost a “minor interference”

BONA FIDE REQUIREMENTS

- The best way to protect academic standards is to demonstrate bona fide academic requirements
- Code says schools may discriminate if there is a “bona fide and reasonable cause” for the discrimination
- Must still try to accommodate

MEIORIN – 1999 SCC

- Female firefighter unable to pass aerobic fitness test
- Three part test:
 - Rational connection
 - Good faith
 - Necessary
- Court finds essential job duties can be performed without passing test

BONA FIDE'S AT UNIVERSITY

- Each program must consider and document which of its requirements are essential to ensure they are not compromised
- Easier in some programs than others (professional or accredited programs)
- Easier to defend essential skills than method of demonstrating

MATTHEWS v.
MEMORIAL – 1991 NFLD
HRC

- Medical student with speech impediment
- School says it would impact patient confidence
- School's behaviour impacted student's ability to perform
- No evidence that standards could not be met

RISKS AND LIABILITY

- Failure to provide reasonable accommodation will result in a variety of risks (financial, reputational)
- Enormous resources in fighting claims
- Claims are uninsured

MOORE v. BC – 2012 SCC

- Student with dyslexia denied special service after grade 2, forced into private school
- School district defends on the basis of undue hardship related to cost, budget crisis
- School district closed a centre, making services unavailable to all disabled students
- Student awarded the cost of private school for his entire career

COMMON PITFALLS

- **Not bona fide** – attempt to enforce standards without any evidence that they are essential
- **Not cooperative** – unsupportable arguments of undue hardship due to cost or inconvenience
- **Not timely** – process too cumbersome, too many people involved, student delayed in progression
- **Not private** – breaches of FIPPA and PHIA
- **Not respectful** – question professional diagnosis, Accessibility Services process

UM & ACCESSIBILITY

- UM strives to ensure an accessible learning and working environment and is thereby committed to providing reasonable accommodation of the needs of persons with documented disabilities
- The UM supports an accessible learning environment where students with disabilities, who are admitted to UM, can gain access to all programs for which they are academically qualified

OBJECTIVES OF THIS SECTION

- How do we accomplish this?
(policy, central office, best practices)
- What do we actually do?
- What do we do well?

STUDENT ACCESSIBILITY SERVICES

- Mission is to provide services to students with disabilities and ensure an accessible post-secondary education environment
- Acts as a liaison between students and faculty and staff as well as support agencies within Manitoba
- Recommends accommodations for students with documented disabilities

STUDENT ACCESSIBILITY SERVICES IN PRACTICE

- Dedicated staff and student volunteers
- Provide a central service on behalf of UM to adhere to the Accessibility Policy and follow the Procedures
- Confidential (FIPPA and PHIA)
- Works closely with the student, the faculty/school and other allied units
 - SCCC, UHS, Student Advocacy, Fair Practice & Legal Affairs
 - Special programs e.g., Learning Disability Services Clinic

SAS DATA (2011/12)

- 1048 registered students (NEADS estimates ~ 7% of students in PSI has a disability)
- Categories of disabilities:
 - Mental health (334 or 32%)
 - Deaf/hard of hearing (62 or 6%)
 - Physical /Medical (181 or 17%)
 - Cognitive (311 or 30%)
 - Blind/visual (23 or 2%)
 - Temporary/Other (137 or 13%)
- A high percentage of 'hidden disabilities'

STEPS IN PROVISION OF SERVICES

- Student registers with SAS
- Student provides professional documents
 - assessment from an ‘accredited health professional’ e.g., physician, psychologist
 - includes recommendations re accommodations
- Partnership student/faculty/SAS (e.g. forms)
- Match reasonable accommodation to meet documented disability
 - ‘best practices’, standard accommodations
 - uphold academic standard (‘bona-fide academic requirements’)

TYPICAL ACCOMMODATIONS

- Test and exam accommodations (extra time, private room)
- Computerized note-taking services
- Sign language interpretation (ASL)
- Tutors
- Special classroom equipment and adaptive technology

CHANGING LANDSCAPE & CHALLENGES

- Increased number of students with disabilities
- Different types of disabilities being presented (‘hidden’, more complex)
- Different approaches (e.g. universal design)
- What is reasonable? ‘Best practices’ constantly revisited and revised
- Better documented academic standards (BFAR’s) and essential skills documents (professional faculties)
- Role of technology (e.g. adaptive specialist train students)

WHAT WE ARE DOING WELL

- Expertise of staff – reliable partners in supporting student success
- Cooperation of faculty and staff
- Very high success rate for students
- Piloting new best practices e.g, coaching program and academic attendant program
- Hired a Health and Wellness Educator
- Proposal Mental Health Strategy (proposal to hire professional to create strategy for UM including students and staff)
- Cooper Commission- implementation phase

COOPER COMMISSION REPORT RECOMMENDATIONS

- Policy Development/Revisions (recommendations a, d, e and i)
- Academic program standards identification (recommendations b and c)
- Education/information and awareness development (recommendations f, g and h)

POLICY DEVELOPMENT/REVISIONS

- Adopt a standard set of definitions for terms related to accommodation
- Senate adopt a new or revised policy regarding accommodation that:
 - i. Reflects the right of students with disabilities to accommodation and to a fair, timely, respectful, and confidential process to reach accommodation decisions, as well as the right of the University to uphold high academic standards
 - ii. Includes provision for delegation of authority

POLICY DEVELOPMENT/REVISIONS (cont...)

- iii. Requires each Faculty/School to establish an Accessibility Advisory Committee
 - iv. Sets out review mechanisms to resolve conflicts regarding accommodations within a Faculty/School
- Senate establish an Academic Accommodation Appeal Committee, a standing committee of Senate, whose role it will be to hear and decide upon appeals related to accommodation
- UM Accessibility Policy and Procedures be revised for clarity and specificity

ACADEMIC PROGRAM STANDARDS IDENTIFICATION

- Accredited & Professional Programs – create essential skills and abilities documents for approval by Senate; the content congruent with the requirements of the accrediting and/or professional governing body
- Other Programs – create written rationales for the bona fide academic requirements for approval by Senate, for all existing and proposed programs

EDUCATION/INFORMATION

- Education be provided (through Student Affairs and Fair Practices & Legal Affairs) on a regular basis to the University Community on:
 - the duty to provide reasonable accommodation
 - the procedures to be followed
- SAS to develop a web-based handbook for instructors on accommodating students
- SAS to provide information through an annual report to Senate and website on:
 - accommodations provided for categories of disabilities
 - evolving best practices

COOPER COMMISSION IMPLEMENTATION WORKING GROUP

- Created by Senate Executive in May 2012
- Co-chaired by Jeff Leclerc and Lynn Smith
- Mandated to develop a detailed plan to implement the Cooper Commission recommendations and create groups and delegate tasks to implement the recommendations
- Will study and use work done at other institutions
- Committee has met regularly since June, sub-groups are working and progress is underway

Questions?

EXPLORER INNOVATOR ADV
REBEL ADVENTURER TRAILBLAZER
INNOVATOR CHALLENGER REBEL VISIONARY
REBEL PIONEER CREATOR EXPLORER TRAILBLAZER INNOVATOR
ADVENTURER EXPLORER ADVENTURER TRAILBLAZER REBEL PIONEER CREATOR EXPLORER REBEL PIONEER
PIONEER CREATOR EXPLORER DEFENDER TRAILBLAZER REBEL PIONEER EXPLORER ADVENTURER TRAILBLAZER REBEL EXPLORER PIONEER DEFENDER TRAILBLAZER CREATOR



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