

Senate
Senate Chamber
Room E3-262 Engineering Building
WEDNESDAY, November 4, 2015
1:30 p.m.

A G E N D A

I MATTERS TO BE CONSIDERED IN CLOSED SESSION

1. **Report of the Senate Committee on Honorary Degrees
[July 23, 2015]**
2. **Report of the Senate Committee on Honorary Degrees
[October 15, 2015]**

The reports will be distributed to members of Senate at the meeting.
Documentation will be available for examination by eligible members of Senate
the day preceding the Senate meeting in the Office of the University Secretary.

II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. **Revisions to the 2015 – 2016 Academic Schedule** Page 4
2. **Report of the Executive Committee of Graduate Studies
on Course and Curriculum Changes RE: I.H. Asper
School of Business and Departments of Biochemistry
and Medical Genetics and Interior Design
[September 23, 2015]** Page 5

III MATTERS FORWARDED FOR INFORMATION

1. **Reports of the Senate Committee on Awards**
 - (a) **Part A [September 22, 2015]** Page 8
 - (b) **[October 7, 2015]** Page 15
2. **Report of the Senate Committee on Appeals** Page 17
3. **Report on Research Contract Funds Received,
January 1, 2015 – June 30, 2015** Page 19

IV REPORT OF THE PRESIDENT

Space will be required on the agenda for this report.

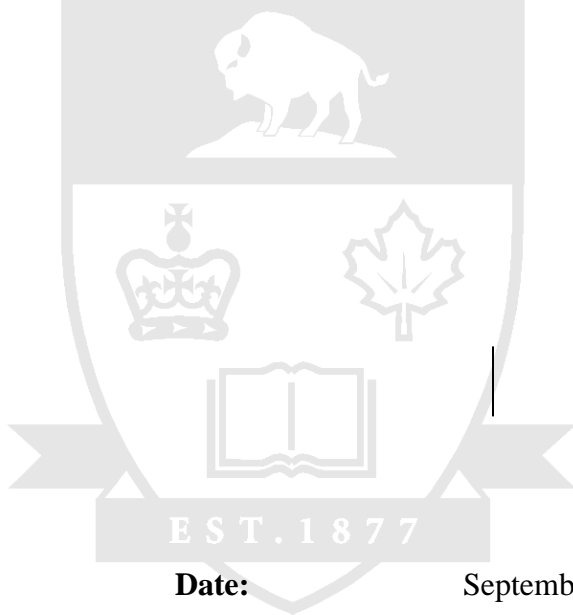
V QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the
University Secretary no later than 10:00 a.m. of the day preceding the meeting.

VI	<u>CONSIDERATION OF THE MINUTES OF THE MEETING OF OCTOBER 7, 2015</u>	
VII	<u>BUSINESS ARISING FROM THE MINUTES</u> - none	
VIII	<u>REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE</u>	
	1. <u>Report of the Senate Executive Committee</u>	Page 26
	2. <u>Report of the Senate Planning and Priorities Committee</u>	
	(a) The Chair will make an oral report of the Committee's activities.	
	(b) <u>RE: Admission Targets Policy and Procedure</u>	Page 27
IX	<u>REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS</u>	
	1. <u>Report of the Senate Committee on Awards – Part B [September 22, 2015]</u>	Page 39
	2. <u>Graduate Course Changes Beyond Nine Credit Hours RE: Master of Business Administration</u>	Page 46
	(a) <u>Report of the Senate Planning and Priorities Committee</u>	Page 50
	3. <u>Report of the Senate Committee on Admissions RE: Revised Admission Requirements, Internationally Educated Engineers Qualification Program, Faculty of Engineering</u>	Page 51
	4. <u>Report of the Senate Committee on University Research RE: Periodic Reviews of Research Centres and Institutes: Centre for Research and Treatment of Atherosclerosis</u>	Page 54
	5. <u>I.H. Asper School of Business, Proposal for an Articulation Agreement, University of Manitoba, B.Comm.(Hons.) Degree – Renmin University of China, International Foundation Program</u>	Page 57
	(a) <u>Report of the Senate Committee on Admissions</u>	Page 68
	(b) <u>Report of the Senate Committee on Curriculum and Course Changes</u>	Page 69
	(c) <u>Report of the Senate Planning and Priorities Committee</u>	Page 71

	(d) <u>Comments of the Senate Executive Committee</u>	Page 73
	6. Report of the Senate Committee on Nominations <u>[October 22, 2015]</u>	Page 74
X	<u>ADDITIONAL BUSINESS</u>	
	1. <u>Proposals from the Office of the Registrar</u>	Page 81
	(a) <u>RE: Fall Term Break</u>	Page 83
	(b) <u>RE: Academic Schedule for 2016-2017</u>	Page 100
XI	<u>ADJOURNMENT</u>	

Please call regrets to 204-474-6892 or send to shannon.coyston@umanitoba.ca.



Date: September 23, 2015

Memo To: Senate

From: Neil Marnoch, Registrar

Re: **Revisions to the 2015- 2016 Academic Schedule**

Please consider the following change proposed by the College of Medicine to the 2015-2016 Academic Schedule:

The Undergraduate Medical Education program has undergone a curriculum renewal over the last few years. Implementation of this curriculum requires that students in Years 1 and 2 commence Winter Term on January 4, 2016, rather than January 5 as was previously approved. The College requests that Senate amend the 2015-2016 Academic Schedule to reflect that Year 1 and Year 2 Undergraduate Medicine students will resume classes on January 4, 2016. End dates of the term are not affected.

Note: January 4 is scheduled to be a day of closure of the university. Arrangements are being made to have sufficient staff on duty and for buildings to be open on January 4.

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

Preamble

1. The Faculty of Graduate Studies has responsibility for all matters relating to the submission of graduate course, curriculum and program changes. Recommendations for new programs or changes are submitted by the Faculty Council of Graduate Studies for the approval of Senate.
2. In October 2007, the Faculty of Graduate Studies approved a process of *Streamlining Course Introductions, Modifications, & Deletions* which allows the Executive Committee to approve these changes in lieu of Faculty Council when the courses are not associated with a new program or program changes.
3. The Faculty of Graduate Studies Executive Committee met on the above date to consider proposals from the Dept. of Biochemistry & Medical Genetics (Medicine), Asper School of Business and Dept. of Interior Design (Architecture).

Observations

1. The **Dept. of Biochemistry & Medical Genetics** proposes two course introductions: IMED 7096 & IMED 7098 to provide more in-depth coverage of the topics than is currently available in another course.

Course Introductions

IMED 7096 Stem Cell Biology: Introduction to the Principles of Regenerative Medicine

+1.5

“Stem Cell Biology” focuses on current knowledge of stem cell biology and regenerative medicine. We will discuss different conceptual aspects of stem cell properties and potency with a solid coverage of fundamental concepts including stem cells niches and microenvironment. We will further highlight the importance of stem cells in relation to human diseases including cancer (cancer stem cells), spinal cord injury, stem cell modeling of neurological disorders, and transplantation. Finally, this course will have an informative session on important ethical issues surrounding embryonic stem cells. This course is suitable for a broad range of graduate students with relevant research interests in stem cell biology and regenerative medicine. Prerequisite: a basic course in Biology or consent of instructor(s).

IMED 7098 Cancer Stem Cell Concepts and Therapeutic Applications

+1.5

This course will introduce normal and cancer stem cell concepts, with an emphasis on the hierarchical organization of tumours and the diverse roles of tissue microenvironment in sculpting tumour cell phenotypes. Also, targeting of putative cancer stem cells will be discussed in the context of developing novel treatment strategies. Prerequisite: undergraduate course in cell biology or consent of instructor(s).

NET CREDIT HOUR CHANGE

+3

2. The **Asper School of Business** proposes the modification of one course, GMGT 7210, to formally include MBA pre- and co-requisite courses.

Course Modification

GMGT 7210 Strategy

3

Students will integrate and apply concepts from various functional areas in analyzing organizational resources and capabilities, and environmental opportunities and threats. Students will study evolving strategic management problems and practices, and examine issues of formulation and implementation. Pre-requisites: ACC 7010 (or ACC 6050), FIN 7020 (or FIN 6072), GMGT 7200, GMGT 7220 (or one of HRIR 7450 and GMGT 6030), MKT 7010 (or MKT 6080, and OPM 7120 (or OPM 6090). Pre- or Co-requisites: FIN 7120 (or IDM 7720), ACC 7020 (or ACC 6060), MIS 7120 (or MIS 6150), IDM 7120 (or IDM 7060), IDM 7130, and IDM 7510.

NET CREDIT HOUR CHANGE

0

3. The **Dept. of Interior Design** proposes the introduction of one course, IDES 7290, to give students in the first professional stream of the Master of Interior Design an understanding of the culture of the workplace and practice norms. The Work Experience Program will require employment in the summer semester between years 1 and 2. Students will build new relationships in the workplace locally, nationally and internationally. Participants will broaden their experience, skills, and knowledge, develop their competitiveness in the workplace and bring new skills back into their course work and the studio environment.

Course Introduction

IDES 7290 Work Experience Program

0

The Work Experience Program provides 175 hours of practical experience over 5 weeks in the interior design profession. Knowledge and skills in job search techniques are developed and applied, while experience in the workplace informs expectations of practice and contributes to successful work transition upon graduation. Co-requisites: MID Studio 1, IDES 7200, MID Studio 2, and IDES 7210. Course graded pass/fail.

NET CREDIT HOUR CHANGE

0

Recommendations

The Executive Committee recommends THAT: the course changes from the units listed below be approved by Senate:

Dept. of Biochemistry & Medical Genetics

Asper School of Business

Dept. of Interior Design

Respectfully submitted,

Dr. John (Jay) Doering, Chair
Faculty of Graduate Studies Executive Committee

/ak

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the
report to Senate.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of September 22, 2015 the Senate Committee on Awards approved 5 new offers, 5 amended offers, and the withdrawal of two award as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated September 22, 2015).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 5 new offers, 5 amended offers, and the withdrawal of two awards as set out in Appendix A (dated September 22, 2015). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A September 22, 2015

1. NEW OFFERS

Canadian Medical Foundation Medical Student Bursary

The Canadian Medical Foundation will make a contribution of between \$5,000 and \$25,000 annually, for a three year term, to offer the Canadian Medical Foundation Medical Student Bursary. The College of Medicine will match the foundation's annual contribution to this award. Each year, the College of Medicine will report the total amount of funding available for the bursary to the Financial Aid and Awards office by March 31. The purpose of the bursary is to support undergraduate medical students in the College of Medicine at the University of Manitoba. Each year, beginning in 2016-2017 and ending in 2018-2019, bursaries (a minimum of two and up to a maximum of 10) of equal value, will be offered to undergraduate students who:

- (1) are enrolled full-time in the Undergraduate Medical Education program in the College of Medicine at the University of Manitoba, and are in good standing;
- (2) have demonstrated financial need on the standard University of Manitoba bursary application.

The selection committee will have the discretion to determine the number and value of the bursaries as outlined above, based on the available funds.

The Dean of the College of Medicine (or designate) will name the selection committee for this bursary.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

D'Arcy & Deacon LLP – Kenneth A. Filkow Q.C. Memorial Prize in Negotiations

In memory of esteemed colleague Kenneth A. Filkow, D'Arcy & Deacon LLP established an endowment fund at the University of Manitoba, with an initial gift of \$20,000 in 2015. The Manitoba Scholarship and Bursary Initiative has made a matching contribution to the fund. The purpose of the prize is to recognize students pursuing studies in the Faculty of Law who are skilled in negotiations. Each year, beginning in 2017-2018, the available annual income from the fund will be divided equally to offer one prize to one undergraduate student in each section of the course Legal Negotiation (currently numbered LAW 2680) who:

- (1) was enrolled full-time in the Faculty of Law in the year in which the award was tenable;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has achieved the highest standing in the applicable section of the course Legal Negotiation (currently numbered LAW 2680).

In the event of a tie, the prize shall be awarded to the student with the highest standing calculated based on the compulsory and elective subjects the tied students have in common.

The Dean of the Faculty of Law (or designate) will name the selection committee for the prize.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor establishing the award.

Don Walker Business Student Entrance Bursary

In honor of their retiring colleague Mr. Don Walker, Coril Holdings Ltd. established an endowment fund, with a gift of \$25,000 in 2015. The purpose of the fund is to encourage and assist eligible students entering the I.H. Asper School of Business at the University of Manitoba directly from high school. Each year, beginning in 2017 – 2018, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) has met the minimum requirements for admission to the I.H. Asper School of Business at the University of Manitoba, and is entering directly from high school;
- (2) enrolls full-time (minimum 80% course load) in their first year of study in the B.Comm.(Hons.) program;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The Dean of the I. H. Asper School of Business (or designate) will name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor establishing the award.

Frontier Scholarship for Supply Chain Excellence

Frontier Supply Chain Solutions Inc. will make an annual contribution valued at \$500 to the University of Manitoba for a 3 year term to offer the Frontier Scholarship for Supply Chain Excellence. The purpose of the award is to promote excellence and to reward students pursuing studies in the field of Logistics and Supply Chain Management. Each year, beginning in the 2015 - 2016 and ending in the 2018-2019 academic year, one award will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in the Bachelor of Commerce program in the I.H. Asper School of Business and has declared a major in Logistics and Supply Chain Management;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has achieved the highest degree point average out of all the students who have met criteria (1) and (2).

In the event of a tie, the scholarship shall be awarded to the student with the highest sessional grade point average.

Frontier Supply Chain Solutions Inc. will notify the Financial Aid and Awards office at the University of Manitoba by no later than March 31 in any year it wishes to discontinue this award.

The Dean of the I.H. Asper School of Business (or designate) will name the selection committee for this prize.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Frontier Supply Chain Solutions Scholarship in Geography

Frontier Supply Chain Solutions Inc. will make an annual contribution to recognize academic achievement at the University of Manitoba valued at \$500 for a 3 year term to offer the Frontier Supply Chain Solutions Scholarship in Geography. The purpose of the award is to support undergraduate students in the Clayton H. Riddell Faculty of Environment, Earth, and Resources pursuing studies in the Physical Geography program in the Department of Environment and Geography. Beginning in the 2015 -2016 and

ending in the 2018-2019 academic year, one award will be offered each year to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in their second or third year of study (minimum 24 credit hours) in the Bachelor of Science Physical Geography program in the Department of Environment and Geography at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 3.5.

Frontier Supply Chain Solutions Inc. will notify the Financial Aid and Awards office at the University of Manitoba by no later than March 31 in any year it wishes to discontinue this award.

The selection committee will be the Department of Environment and Geography Awards committee of the Clayton H. Riddell Faculty of Environment, earth, and Resources.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor establishing the award.

2. AMENDMENTS

Dorothy Hunt Memorial Prize

The following amendments have been made to the terms of reference for the Dorothy Hunt Memorial Prize:

- The following paragraph was added:
In the 2015-2016 academic year, all remaining funds of the trust will be used to offer one prize to the student who meets the selection criteria. Following this exhaustion of all remaining funds, the prize will be withdrawn.
- The following statement was removed:
The state of the fund will be reviewed annually [sic] and, if additions or earnings permit, the value of the prize will be increased.

Frank W. Buchanan Memorial Award

The following amendments have been made to the terms of reference for the Frank W. Buchanan Memorial Award:

- The opening paragraph was revised to:
The former Winnipeg Stock Exchange has established an endowment fund with The University of Manitoba with the initial gift of \$10,000 in 1989. Following the merger of the Winnipeg Stock Exchange with the Canadian Venture Exchange and the subsequent closure of the Winnipeg location, the capital of the fund has been reverted to the I.H. Asper School of Business beginning in the 2015-2016 academic year. The establishment of the fund recognizes Mr. Frank W. Buchanan's long service to the Exchange and to Manitoba's investment community. The purpose of the fund is to reward the academic achievements of undergraduate students in the Finance major in the I.H. Asper School of Business at the University of Manitoba. The available annual income from the fund will be used to offer one scholarship to an undergraduate student who:
- The numbered criteria were revised to:
(1) is enrolled full-time (minimum 80% course load) in the Bachelor of Commerce (Honours) program in the I.H. Asper School of Business and has successfully completed a minimum of 84 credit hours in courses leading towards this degree;

- (2) *has declared a major in Finance;*
- (3) *has achieved a minimum degree grade point average of 3.0;*
- (4) *has achieved the highest degree grade point average among those students who have met criteria (1) through (3).*

- The selection committee statement was revised to:

The Dean of the I.H. Asper School of Business (or designate) shall name the selection committee for this award.

- The standard Board of Governors statement was added.

Manitoba Law Journal Prize

The following amendments have been made to the terms of reference for the Manitoba Law Journal Prize:

- The opening paragraph was revised to:

The Manitoba Law Journal will provide one or more prizes to offer the Manitoba Law Journal Prize to students in the Faculty of Law at the University of Manitoba. The purpose of the prize is to reward law students who have contributed articles for publication in the Manitoba Law Journal. Each year, one or more prizes of equal value totalling no more than \$150 will be offered to the undergraduate student(s) who:

- The numbered criteria were revised to:

(1) was enrolled in the Faculty of Law at the University of Manitoba in the year in which the award was tenable;

(2) has contributed articles worthy of publication in the Manitoba Law Journal.

- The selection committee statement was revised to:

The Dean of the Faculty of Law (or designate) or the Faculty Supervisor of the Manitoba Law Journal will name the selection committee for this award.

- The following paragraphs were added:

- *The donor for this award will send the award directly to the recipient(s).*
- *The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.*

- The standard Board of Governors statement was added.

Nellie McClung Foundation Bursary

The following amendments were made to the terms of reference for the Nellie McClung Foundation Bursary:

- The purpose statement was revised to:

The purpose of the bursary is to provide financial support to undergraduate students pursuing their studies in Women's and Gender Studies.

- The following criterion was removed:

(3) has taken one or more of the following courses from the Department of Political Studies: Gender and Politics in Canada (POLS 3100), Human Rights and Civil Liberties (POLS 3160), Feminist Political Theory (POLS 3240);

Richardson Bursaries in Arts

The following amendments were made to the terms of reference for the Richardson Bursaries in Arts:

- The opening paragraph was revised to:

Through a testamentary provision with funds from the Mrs. James A. Richardson Foundation, Inc., Mrs. Muriel Sprague Richardson established a fund at The Winnipeg Foundation to provide support to students in the Faculty of Arts at the University of Manitoba. These awards are a continuation of the many years of support provided to students in the Faculty, from both Mrs. Muriel S. Richardson and her husband, Mr. James A. Richardson.

Mrs. Muriel S. Richardson (1891-1973) was Chairman of The Winnipeg Foundation Board from 1955-1962. She quietly and generously supported countless community endeavours.

Mr. James A. Richardson (1885-1939) was a prominent businessman and aviation pioneer.

- The funding statement was revised to:

Each year, The Winnipeg Foundation will report the available annual earnings from the James A. and Muriel S. Richardson Trust fund to Financial Aid and Awards at the University of Manitoba. The available annual earnings from the fund will be used to offer one or more bursaries, with the expressed intention of fully or substantially covering fall and winter tuition fees for one or more undergraduate students who:

- The numbered eligibility criteria were revised to:

(1) are enrolled full-time (minimum 60% course load) in any year of study in the Faculty of Arts at the University of Manitoba;

(2) have achieved:

(a) as entering students, the minimum entrance average for the Direct Entry program option to the Faculty of Arts; or

(b) as continuing students, a minimum degree grade point average of 3.0;

(3) have demonstrated financial need on the standard University of Manitoba bursary application form.

- The following statement was added:

The Dean of the Faculty of Arts (or designate) will name the selection committee for this award.

- The following statements were removed:

- *The number and value of these bursaries will be determined by the selection committee provided that no award from this fund will be smaller than \$200.*

- *If for any reason a student who has been offered one of these bursaries does not proceed with his or her study program as required, that bursary will be awarded by reversion to the next qualified applicant. If a student reduces or terminates his or her study program after the first moiety of an award from this fund has been paid, any money reverting to the fund will be kept on hand for award in subsequent years.*

3. WITHDRAWALS

Erika Wicha Memorial Scholarship

This award is being withdrawn from the University of Manitoba's awards program at the request of the donor.

Winnipeg Women's Soccer League Award

This award is being withdrawn from the University of Manitoba's awards program at the request of the donor and the department.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

In an electronic poll conducted October 7, 2015, the Senate Committee on Awards approved one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated October 7, 2015).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated October 7, 2015). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A October 7, 2015

1. AMENDMENTS

Certified General Accountants Association of Manitoba Award

The following amendments have been made to the terms of reference for the Certified General Accountants Association of Manitoba Award:

- The award name has been revised to: *Chartered Professional Accountants of Manitoba Foundation Award.*
- All references to *CGA Manitoba* were revised to *CPA Manitoba*.
- The award descriptions were revised to:

The CPA Manitoba Award for students in the Master of Business Administration program (\$500 cash and \$500 CPA Manitoba tuition) is to be offered in October to the graduating Asper MBA student achieving the highest degree grade point average in the program among those who took the program in one year and completed the program requirements in the last twelve months.
- *Three other awards (\$300 cash and \$700 CPA Manitoba tuition each) are to be offered. One award will be offered in October to a graduating student from the Asper MBA program achieving the highest degree grade point average in the program who required more than one year to complete the program and has successfully completed the program within the last twelve months. The two other awards will be offered to the top two graduating students in the B. Comm. (Hons.) program who majored in either finance or accounting. Winners of these latter two awards will be selected from among those who submit written applications to the I.H. Asper School of Business by an established date and who:*The following statement was removed:

The requirement for written applications will not come into effect until 1996.
- The selection committee statement was revised to:

For recipients at the graduate level, the Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the M.B.A. Program Committee to convene the selection committee for this award. For recipients at the undergraduate level, the Dean of the I.H. Asper School of Business (or designate) will name the selection committee for this award.
- The standard Board of Governors statement was added.

Report of the Senate Committee on Appeals

Preamble:

1. The terms of reference for the Senate Committee on Appeals (SCAP) are found on the web at:
http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/493.html
2. The Committee is charged to hear and determine appeals from:
 - a) decisions made by academic administrators involving Senate regulations in which Faculty or School Councils have no jurisdiction; and
 - b) appeals against decisions taken by Awards Selection Committees of Faculties and Schools.
3. The Committee is to report to Senate on the determination of all appeals submitted to it; and advise the Executive Committee of any Senate regulations affecting students which appear to be creating particular difficulties.

Observations:

1. The Committee has received 10 appeals since the last report to Senate in April 2015. These cases are summarized without compromising the confidentiality of the Appellant.
 - An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice; failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed; and failure of Senate, the Faculty/School, or Dean/Director to comply with applicable legislation. The appeal was denied.
 - An appeal was received against a decision by the College of Medicine. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice; failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed; that there is an apparent conflict between a Senate governing document and a Faculty/School governing document; and failure of Senate, the Faculty/School, or Dean/Director to comply with applicable legislation. The appeal was granted.
 - An appeal was received against a decision by the Faculty of Graduate Studies. The grounds were failure of the Faculty/School or Dean/Director to follow the rules of natural justice; failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed; and failure of Senate, the Faculty/School, or Dean/Director to comply with applicable legislation. The appeal was granted.
 - An appeal was received against a decision by the Faculty of Science. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were no grounds to proceed to a hearing.
 - An appeal was received against a decision by the Faculty of Engineering. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were no grounds to proceed to a hearing.
 - An appeal was received against a decision by the College of Medicine. The grounds were failure of the Faculty/School or Dean/Director to follow procedures; failure of the Faculty/School or Dean/Director to follow the rules of natural justice; and failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined there were no grounds to proceed to a hearing.

- An appeal was received against a decision by the Faculty of Agriculture and Food Science. The grounds were failure of the Faculty/School or Dean/Director to reasonably consider all factors relevant to the decision being appealed. The Committee determined it did not have jurisdiction to hear the appeal, as all lower levels of appeal had not been exhausted.
- Currently the Committee has 3 open files.

Respectfully submitted,

Dr. A. McNicol, Chair
Senate Committee on Appeals

MEMORANDUM

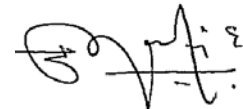
TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)

DATE: September 17, 2015

SUBJECT: Report on Research Contract Funds Received

COPIES: Dr James Blatz, Associate Vice President (Partnerships)
Dr. Gary Glavin, Associate Vice-President (Research)



Attached is the Report on Research Contracts Received for the period January 1, 2015 to June 30, 2015. Please include the report for information on the next Senate agenda.

Thank you.

DSJ/nis

Attach.

Research Contract Funds Awarded (over \$20,000)
ORS Processed Date: January 1, 2015 - June 30, 2015

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Faculty of Agricultural and Food Sciences	Aluko, Rotimi	Human Nutritional Sciences	Access Business Group LLC	58,110	Development of functional hydrolyzed proteins fractions/peptides derived from plants with unique health benefits and physical properties for the Amwav protein category
	Bullock, Paul	Soil Science	Canadian Space Agency	161,584	Validation of satellite-derived soil moisture products for operational use
	Cattani, Douglas	Plant Science	Manitoba Agriculture, Food and Rural Development (MAFRD)	75,000	Alfalfa flood tolerance
	Costamagna, Alejandro	Entomology	Agriculture and Agri-Food Canada	35,000	Relocation of the midge colony from the Cereal Research Centre
	Entz, Martin	Plant Science	Western Grains Research Foundation	59,150	Research and technical support for on-farm transition to organic soybean production
	House, James	Animal Science	Manitoba Egg Farmers	360,000	Determination of phosphorus requirements in pullets and laying hens: Implications for feed and manure management under enriched caging systems
	Izydorczyk, Marta	Food Science	Alberta Barley Commission	50,000	Enhancing selection for malting quality in two-rowed and hulless barley
	Jayas, Digvir	Biosystems Engineering	Ozograin International Inc.	36,140	Assessment of ozone for controlling insects in grains
	Jones, Peter	Food Science	Solazyme, Inc.	60,450	Proposal for a scoping review of health benefits, and a socioeconomic estimation of health care savings, for high -oleic golden algal oil
	Lobb, David	Soil Science	Agriculture and Agri-Food Canada	21,000	Developing Canadian meteorological data for operation of the Single-event Wind Erosion Evaluation Program (SWEEP)

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Faculty of Agricultural and Food Sciences, cont'd.	Lobb, David	Soil Science	Manitoba Agriculture, Food and Rural Development (MAFRD)	200,000	Agricultural surface water management practices
	McGeough, Emma	Animal Science	Canadian Cattlemen's Association	202,631	Development of native plant material (grasses, legumes) and mixtures for forage production in the prairie region
	Rochon, Kateryn	Entomology	Manitoba Agriculture, Food and Rural Development (MAFRD)	100,400	First step in risk assessment: Blacklegged tick seasonality and development in Southern Manitoba
	Slominski, Bogdan	Animal Science	Manitoba Egg Farmers	225,000	Effective dietary phosphorus management with phytase and multicarbohydrase supplementation and its benefit to the producer and the environment
Faculty Total:				1,644,465	
Faculty of Engineering	Balakrishnan, Subramaniam	Mechanical and Manufacturing Engineering	All-Fab Building Components Inc.	49,500	Automated sorting and assembly-robotic application in building industry
	Bibeau, Eric	Mechanical and Manufacturing Engineering	Mavi Innovations Inc.	50,000	Canadian Hydrokinetic Turbine Test Centre
	Bibeau, Eric	Mechanical and Manufacturing Engineering	New Energy Corporation Inc. (NECI)	60,000	Canadian Hydrokinetic Turbine Test Centre
	Wu, Qiong (Christine)	Mechanical and Manufacturing Engineering	ProForma Engineering Ltd.	60,000	Experimental and FEM stress analysis of a pipe-rubber-seal-gasket structure
Faculty Total:				219,500	
Faculty of Environment, Earth and Resources	Barber, David	Centre for Earth Observation Science	Manitoba Conservation and Water Stewardship	25,000	Lake Winnipeg Basin Information Network

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Faculty of Environment, Earth and Resources, cont'd.	Barber, David	Centre for Earth Observation Science	Manitoba Hydro	2,270,000	BaySys - contributions of climate change and hydroelectric regulation to the variability and change of freshwater-marine coupling in the Hudson Bay system
	Stern, Gary	Centre for Earth Observation Science	Aboriginal Affairs and Northern Development Canada (AANDC)	32,465	Long term trends of halogenated organic contaminants and metals in lake trout from two Yukon lakes; Kusawa and Laberge
	Stern, Gary	Centre for Earth Observation Science	Aboriginal Affairs and Northern Development Canada (AANDC)	28,438	Temporal trends of heavy metals and halogenated organic compounds in Henrikson Island, Sanikiluaq and Panqniirtuq beluqa
Faculty Total:				2,355,903	
Faculty of Medicine	't Jong, Geert	Pediatrics and Child Health	Duke University	370,850	Pharmacokinetics of understudied drugs administered to children per standard care (PTN-POPS)
	Becker, Allan	Pediatrics and Child Health	Province of Manitoba	50,000	Early childhood development in the Manitoba CHILD study cohort
	Emmanuel, Faran	Centre for Global Public Health (CGPH)	Pacific AIDS Network (PAN)	25,000	Population size estimations for key populations affected by HIV and hepatitis C; Within the 05 regional health authorities in British Columbia, Canada
	Jiang, Depeng	Community Health Sciences	FIREFLY - Physical, Emotional, Developmental and Community Services	285,650	Process and impact evaluation - FIREFLY SNAP program for Kenora
	Lavoie, Josee	Centre for Aboriginal Health Research (MFN CAHR)	University of Northern British Columbia (UNBC)	200,000	Towards closing the gap: Using evidence to identify the need for investments in primary healthcare services in BC First Nations Reserves
	Mahmud, Salaheddin	Community Health Sciences	Dalhousie University	34,493	A multi-provincial approach to evaluating pertussis vaccine effectiveness in Canada using administrative data. Evaluating pertussis vaccine effectiveness in Manitoba: Population-based case-control study

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Faculty of Medicine, cont'd.	Mahmud, Salaheddin	Community Health Sciences	Dalhousie University	87,716	Evaluation and gap analysis of federal and P/T systems and methodologies used to assess immunization coverage: Subproject: Assessment of the accuracy of childhood immunization data in the Manitoba immunization monitoring system (MIMS): Population-based survey
	Marriott, James	Internal Medicine	Multiple Sclerosis Society of Canada	69,015	Impact of disease-modifying therapy on relapse rates and health care resource utilization
	Miller, Donald	Pharmacology and Therapeutics	Vireo Systems, Inc.	88,367	Evaluation of AlphaGEE and related compounds
	Mookherjee, Neeloffer	Internal Medicine	Ottawa Hospital Research Institute	50,000	Regulation of airway inflammation and remodeling by innate defense regulator peptides
	Siddiqui, Tabrez	Physiology & Pathophysiology	Brain & Behavior Research Foundation	56,804	Autism linked LRRTM4-heparin sulfate proteoglycan complex functions in synapse development
Faculty Total:				1,317,895	
Faculty of Nursing	Hack, Thomas	Nursing	Canadian Association of Psychosocial Oncology	46,100	Improving distress management knowledge and skills for oncology nurses: A Pan-Canadian knowledge translation study
	Lobchuk, Michelle	Nursing	Mount Sinai Hospital	96,310	Project 18: Intervention for family caregivers who are employed in the Canadian workforce
Faculty Total:				142,410	
Faculty of Pharmacy	Turcotte, Dana	Pharmacy	Allergan	69,225	Functional magnetic resonance imaging analysis in chronic migraine pre- and post-botulinum type A toxin injections: A pilot study
	Faculty Total:			69,225	

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Faculty of Science	Anderson, W. Gary	Biological Sciences	Manitoba Hydro	752,175	Conservation aquaculture of lake sturgeon, <i>acipenser fulvescens</i>
	Ferguson, Steven	Biological Sciences	Government of Nunavut	20,000	Ringed seal genetics project
	Fraser, Kevin	Biological Sciences	Alberta Conservation Association	24,458	Determining range-wide influences on breeding productivity of declining migratory songbirds in Alberta
	Gillis, Darren	Biological Sciences	Stantec Consulting	3,000	Introduction to the use of the R statistical programming language
	Markham, John	Biological Sciences	Pineland Forest Nursery	25,000	Using biofuel waste as a soil amendment
	Tomy, Gregg	Chemistry	Aboriginal Affairs and Northern Development Canada (AANDC)	51,675	Time-trend studies on new and emerging persistent halogenated compounds in beluga whales from Hendrickson Island and Sanikiluaq
	Tomy, Gregg	Chemistry	Fisheries and Oceans Canada	20,700	Aging beluga using asparatic acid ratios
	Tomy, Gregg	Chemistry	Western Economic Diversification (WED)	2,419,114	Centre for oil and gas research and development (COGrAD) in Western Canada
	Van Lierop, Johan	Physics and Astronomy	Toyota Motor Engineering & Manufacturing North America Inc.	74,868	Chemistry and magnetism interrelationships in dispersed FeOx supported on CeO2 nanocrystallites for automotive exhaust catalysis
	Whyard, Steven	Biological Sciences	Commonwealth Scientific and Industrial Research Organisation (CSIRO)	288,390	Release the sterile males: A new direction for mosquito population control
			Faculty Total:	3,679,380	
I. H. Asper School of Business	Duval, David	Transport Institute	University of Winnipeg	20,000	"Prairies Chapter" of the assessment of climate risks and adaptation practices for the Canadian transportation sector
			Faculty Total:	20,000	

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
Vice-President's Office (Research & International)	Glavin, Gary	Vice-President's Office (Research & International)	Truth and Reconciliation Commission of Canada	1,000,000	National Research Centre start-up costs
	Glavin, Gary	Vice-President's Office (Research & International)	Truth and Reconciliation Commission of Canada	157,000	TRC closing ceremonies
	Jayas, Digvir	Vice-President's Office (Research & International)	Agriculture and Agri-Food Canada	275,000	Office/lab space in the Canadian Wheat Board Centre for Grain Storage Research
Faculty Total:				1,432,000	
Total contracts over \$20,000 awarded				10,880,778	

Report of the Senate Executive Committee

Preamble

The Executive Committee of Senate held its regular monthly meeting on the above date.

Observations

1. Speaker for the Executive Committee of Senate

Dean Jeff Taylor will be the Speaker for the Executive Committee for the November meeting of Senate.

2. Vacancies on the Senate Committee on Nominations

At its meeting on September 23, 2015, Senate Executive made recommendations on nominations for two vacancies for students on the Senate Committee on Nominations. The students' names were reported to Senate in October but were not included in the motion approved by Senate. Members of the Senate Committee of Nominations are nominated by the Senate Executive Committee and elected by Senate (See recommendation below).

3. Comments of the Executive Committee of Senate

Other comments of the Executive Committee accompany the report on which they are made.

Recommendation

The Senate Executive Committee recommends that the following nominations to the Senate Committee on Nominations be approved by Senate:

- a) Ms. Bronte Charette (graduate student), for a one-year term ending May 31, 2016;
- b) Mr. Aser Hailu (undergraduate student), for a one-year term ending May 31, 2016.

Respectfully submitted,

Dr. Joanne Keselman, Acting Chair
Senate Executive Committee
Terms of

Reference: http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm

Report of the Senate Planning and Priorities Committee RE: Admission Targets Policy and Procedure

Preamble:

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/510.html.
2. The committee met on May 25 and August 24, 2015 to consider a policy and procedure on Admission Targets brought forward to the committee by the Strategic Enrolment Management Planning Committee. The Admission Targets policy and procedure would replace the existing policy on Enrolment Limitations.

Observations:

1. The Committee endorsed a policy and procedure on Admission Targets brought forward to the committee by the Strategic Enrolment Management Planning Committee as part of an ongoing and broad review of policies and procedures at the University. The policy and procedure on Admission Targets would replace the existing policy on Enrolment Limitations (http://umanitoba.ca/admin/governance/governing_documents/academic/354.html).
2. The purpose of the policy is, "...to outline a process for establishing, reviewing, and changing Admission Targets for University 1 and any Degree Program at the University in order to provide high quality programs and exceptional student experience."
3. The policy and procedure would apply to both undergraduate and graduate admission targets.
4. The related procedure details both a process for establishing or requesting changes to admission targets (sections 2.2 through 2.4) and criteria for proposing a particular target (section 2.5). These things are absent in the existing Enrolment Limitations policy. It was noted that it would not be necessary for an academic unit to address all of the criteria listed when proposing to establish or make changes to an admission target, provided that the proposal includes a rationale for the proposed target that is accompanied by supporting analysis.
5. Section 2.6 of the policy makes explicit that the policy and procedure pertain not only to continuing admission targets but also to changes involving the temporary suspension of admissions to a program. In recent years, the policy on Enrolment Limitations has been used to inform the process to be followed when an academic unit is seeking to temporarily suspend admissions to a program, although this policy does not speak directly to this issue.
6. The policy specifies that the President has the authority to approve changes to, or the introduction of, Admission Targets following consultation with the relevant dean or director, Senate, and the Board of Governors. This is consistent with the existing Enrolment Limitations policy.

7. Section 2.6 of the procedures identifies a role for the Strategic Enrolment Management Planning Committee as an advisory body to the President on matters related to enrolment.

Recommendation:

The Senate Planning and Priorities Committee recommends:

THAT Senate approve and recommend that the Board of Governors approve the Admission Targets policy and procedure, effective upon approval by the Board of Governors.

Respectfully submitted,

Ada Ducas, Chair
Senate Planning and Priorities Committee

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

UNIVERSITY OF MANITOBA | Office of the Vice-President
(Academic) & Provost

MEMORANDUM

To: Jeff Leclerc, University Secretary

From: Susan Gottheil, Vice-Provost (Students) and Jay Doering, Vice-Provost (Graduate Education) & Co-Chairs of the Strategic Enrolment Management Planning Committee

Date: May 11, 2015

The attached Admission Targets Policy and Procedures have been drafted to replace the Enrolment Limitations Policy that has been in place since 1984 and was last revised in May 1992. It has been reviewed by both the Strategic Enrolment Management Planning Committee and Provost's Council. The new policy and procedures outline the process and criteria for establishing, reviewing and changing admission targets for degree programs at the University of Manitoba. The final authority to approve such changes remains with the President following consultation and discussion with both Senate and the Board of Governors.

We would appreciate if the Admissions Targets Policy and Procedures could be considered by SPPC before being forwarded to Senate and the Board of Governors.

Thank you.

Cc: Jeff Adams, Executive Director, Enrolment Services

Shannon Coyston, Academic Specialist

Ada Ducas, Chair, SPPC

UNIVERSITY OF MANITOBA POLICY

Policy:	ADMISSION TARGETS
Effective Date:	To be entered by Office of Legal Counsel
Revised Date:	To be entered by Office of Legal Counsel
Review Date:	To be entered by Office of Legal Counsel
Approving Body:	Board of Governors
Authority:	<i>The University of Manitoba Act, s.16(1)(e), s.34(1)(l) and (s)</i>
Responsible Executive Officer:	President
Delegate:	Vice-President (Academic) and Provost
Contact:	Vice-Provost (Students)
Application:	Board of Governors members, Senate members, Faculty/School/College Councils and All Employees

Part I Reason for Policy

- 1.1 The reason for this Policy is to outline a process for establishing, reviewing and changing Admission Targets for University 1 and any Degree Program at the University in order to provide high quality programs and an exceptional student experience.

Part II Policy Content

Definitions

- 2.1 The following terms are defined for the purpose of this Policy:
- (a) **"Admission Target"** means the targeted number of Students to be admitted to and enrolled in a Degree Program that offers a direct entry or advanced entry option, or University 1, as of November 1 in any given year.
 - (b) **"Degree Program"** refers to a discrete, structured and sequenced set of courses and requirements that a Student must complete in order to obtain a specific degree or other recognized credential (e.g. diploma, post-graduate diploma) at the undergraduate or graduate level.
 - (c) **"Policy"** means this Policy: Admission Targets.

- (d) **"Procedure"** means the Procedure: Admission Targets.
- (e) **"Student"** refers to any person enrolled at the University.
- (f) **"Unit"** at the undergraduate level means a Faculty, School of the University, Professional College, School of a Faculty or Professional College, or Division as defined in the Policy: Definitions of Academic Units. At the graduate level a "unit" is typically a department but also refers to a non-departmentalized Faculty, College, or School, or an interdisciplinary graduate program.
- (g) **"University"** means The University of Manitoba.

Vision for the University

- 2.2 The University will take a comprehensive approach to the delivery of high-quality undergraduate and graduate programs, practices, policies and planning in order to:
 - (a) Fulfill its role as a medical-doctoral, and research-intensive University, advancing knowledge in a diverse array of fields
 - (b) Achieve the optimal recruitment, retention, graduation and success of its undergraduate and graduate Students.

Implementation of Vision

- 2.3 In furtherance of its vision, the University will:
 - (a) Establish Admission Targets that reflect the following factors:
 - (i) The University's mission and institutional goals, as approved by the University;
 - (ii) Economic, demographic and geographic shifts in the Student population;
 - (iii) Provincial, national and international competition in the post-secondary market;
 - (iv) Changing Student demand for Degree Programs;
 - (v) Issues of Student access to and affordability of post-secondary education;
 - (vi) Availability of government funding; and
 - (vii) The University's physical capacity and human resources.
 - (b) Facilitate learning opportunities that enhance the Student experience;
 - (c) Monitor Student access, transition, persistence, graduation rates and success;
 - (d) Identify strategies to achieve admission objectives and the resources required to support the achievement of those admission objectives;
 - (e) Encourage input from the University's internal and external communities on admission goals, strategies and assessment measures.

Admission Targets Approval

- 2.4 The President has the authority to approve changes to, or the introduction of, Admission Targets following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation .
- 2.5 Changes in admission requirements must be approved by Senate

Temporary Suspension of Admission

- 2.6 The President may suspend admissions to a program for defined time periods at intervals of no more than 24 months following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The Vice-Provost (Students) and the Vice-Provost (Graduate Education) are responsible for the implementation, administration and review of this Policy.
- 3.3 Board of Governors members, Senate members, Faculty/School/College Councils and All Employees are responsible for complying with this Policy.

Part IV Authority to Approve Procedures

- 4.1 The President or Delegate may approve Procedures, if applicable, which are secondary to and comply with this Policy.

Part V Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is [Click here to enter a date](#).
- 5.2 In the interim, this Policy may be revised or repealed if:
 - (a) the President or the Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or
 - (c) the Policy is now in conflict with another Governing Document.

- 5.3 If this Policy is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:
- (a) comply with the revised Policy; or
 - (b) are in turn repealed.

Part VI

Effect on Previous Statements

- 6.1 This Policy supersedes all of the following:
- (a) Policy: Enrolment Limitations, dated August 1984 and revised May 28, 1992;
 - (b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (c) all previous Administration Governing Documents on the subject matter contained herein.

Part VII

Cross References

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) Procedure: Admission Targets
 - (b) Policy: Definitions of Academic Units.
 - (c) Policy: Space Planning

UNIVERSITY OF MANITOBA PROCEDURE

Procedure:	ADMISSION TARGETS
Parent Policy:	Admission Targets
Effective Date:	To be entered by Office of Legal Counsel
Revised Date:	To be entered by Office of Legal Counsel
Review Date:	To be entered by Office of Legal Counsel
Approving Body:	President
Authority:	Policy: Admission Targets
Responsible Executive Officer:	President
Delegate:	Vice-President (Academic) and Provost
Contact:	Vice-Provost (Students)
Application:	Board of Governors members, Senate members, Faculty/School/College Councils and All Employees

Part I Reason for Procedure

- 1.1 The reason for this Procedure is to outline the process to be followed in developing and approving Admission Targets for University 1 and any Degree Program at the University.

Part II Procedural Content

Definitions

- 2.1 The following terms are defined for the purpose of this Procedure:
- (a) **"Admission Target"** means the targeted number of Students to be admitted to and enrolled in a Degree Program that offers a direct entry or advanced entry option, or University 1, as of November 1 in any given year.
 - (b) **"Degree Program"** refers to a discrete, structured and sequenced set of courses and requirements that a Student must complete in order to obtain a specific degree or other recognized credential (e.g. diploma, post-graduate diploma) at the undergraduate or graduate level.
 - (c) **"Policy"** means the Policy: Admission Targets.

- (d) **"Procedure"** means this Procedure: Admission Targets.
- (e) **"Requesting Unit"** means a Unit that is identified as having to establish or adjust Admission Targets for its Degree Programs under section 2.3 of this Procedure.
- (f) **"Student"** refers to any person enrolled at the University.
- (g) **"Unit"** at the undergraduate level means a Faculty, School of the University, Professional College, School of a Faculty or Professional College or Division as defined in the Policy: Definitions of Academic Units. At the graduate level a "unit" is typically a department but also refers to a non-departmentalized Faculty, College, or School, or an interdisciplinary graduate program.
- (h) **"University"** means The University of Manitoba.
- (i) **"University Community"** means all Board of Governors members, Senate members, Faculty/School/College Councils, employees, students, volunteers, external parties, contractors and suppliers.

Process for Establishing or Requesting Changes to Admission Targets

- 2.2 The President, Provost, or a Unit may initiate the process for establishing or changing Admission Targets within that Unit.
- 2.3 The Requesting Unit will submit a written proposal to the President. Within the written proposal, the Requesting Unit will justify the proposed admission targets in light of the criteria identified under section 2.5 of this Procedure. The Requesting Unit will also include within the proposal the results of its consultations with the following stakeholders:
 - (a) Faculty and staff within the Requesting Unit;
 - (b) Faculty and staff within other Units that may be affected by the proposed admission targets;
 - (c) Senate or its committees; and
 - (d) Administrative units that may be impacted by the proposed admission targets, such as libraries, computer services, enrolment services and other affected units that may be identified by the Requesting Unit.
- 2.4 Prior to approving the Admission Targets, or prior to temporarily suspending admission to a program, the President will consult as appropriate to ensure that the proposal reflects the factors identified in section 2.3(a) of the Policy and the criteria identified in section 2.5 of this Procedure. The President will also review the proposed changes with the Board of Governors.

Criteria

- 2.5 A Requesting Unit will submit information on the following criteria as part of their proposal for the establishment of Admission Targets within their Degree Programs:
 - (a) **Compliance with Policy.** The Requesting Unit will identify how the proposed Admission Target reflect the factors outlined in section 2.3(a) of the Policy.

- (b) **Student Demand for Places.** The Requesting Unit will identify how the current admission levels and the proposed Admission Target compare to the number of qualified applicants to their Degree Programs.
- (c) **Demand for Graduates.** The Requesting Unit will identify how the current admission levels and the proposed Admission Target reflect market demand for its graduates.
- (d) **Impact on Quality.** The Requesting Unit will identify how the proposed Admission Target will affect the quality of instruction and the quality of the Requesting Unit's operations, as well as the operations of other affected Units.
- (e) **Access.** The Requesting Unit will identify any particular demographic experiencing special difficulties either in gaining admission to, or completing the requirements of, the Degree Program. The Requesting Unit should address the impact of the proposed Admission Target on the access to post-secondary education of under-represented groups.
- (f) **Balance between Units.** The Requesting Unit will consult with other Units to identify how the proposed Admission Target might affect the quality, access to, and resources associated with the programs offered by that Unit, as well as the impact on service teaching by supporting faculties.
- (g) **Balance within Requesting Unit.** The Requesting Unit will identify the impact that the proposed Admission Target may have on the quality, access to, and resources in the programs within the Requesting Unit.
- (h) **Resources.** The Requesting Unit will identify the impact that the proposed Admission Target will have on University resources, including physical, financial, and human resources.

Strategic Enrolment Management Planning Committee

2.6 The Strategic Enrolment Management Planning Committee established by the Provost will:

- (a) Serve as an advisory body to the President;
- (b) Establish sub-committees to address particular issues identified as strategic enrolment priorities;
- (c) Provide advice and guidance to the University Community on how to best implement strategic enrolment priorities;
- (d) Identify and track trends in matters relating to the Policy and this Procedure, and to provide advice and guidance to the University Community on such trends; and
- (e) Provide advice and guidance on potential amendments or revisions to the Policy and this Procedure.

Annual Report

2.7 The Vice-Provost (Students) and the Vice-Provost (Graduate Education) will report annually to Provost's Council and the President outlining:

- (a) A summary of Admission Targets and any proposed changes to the targets;
 - (b) Information regarding observable enrolment trends; and
 - (c) Recommendations which may further the implementation of the Policy and this Procedure.
- 2.8 After review by Provost's Council and the President, the annual report will be presented to the Senate and Board of Governors of the University and then made available to the University Community.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Procedure is required.
- 3.2 The Vice-Provost (Students) and the Vice-Provost (Graduate Education) are responsible for the implementation, administration and review of this Procedure.
- 3.3 Board of Governors members, Senate members, Faculty/School/College Councils and All Employees are responsible for complying with this Procedure.

Part IV Review

- 4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is [Click here to enter a date](#).
- 4.2 In the interim, this Procedure may be revised or repealed if:
- (a) the President deems it necessary or desirable to do so;
 - (b) the Procedure is no longer legislatively or statutorily compliant;
 - (c) the Procedure is now in conflict with another Governing Document; and/or
 - (d) the Parent Policy is revised or repealed.

Part V Effect on Previous Statements

- 5.1 This Procedure supersedes all of the following:
- (a) Policy: Enrolment Limitations, dated August 1984 and revised May 28, 1992;
 - (b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and

- (c) all previous Administration Governing Documents on the subject matter contained herein.

Part VI

Cross References

- 6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
 - (a) Policy: Admission Targets
 - (b) Policy: Definitions of Academic Units
 - (c) Policy: Space Planning

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of September 22, 2015, the Senate Committee on Awards reviewed one new offer and one amended offer that appear to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 22, 2015).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer and one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 22, 2015). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

SENATE COMMITTEE ON AWARDS

Appendix A

September 22, 2015

1. NEW OFFERS

Derek Riley Undergraduate Entrance Bursary

Mr. Derek Riley has established an endowment fund at the University of Manitoba with a gift of \$750,000 in 2014. The Manitoba Scholarship and Bursary Initiative has made a matching contribution to the fund. The purpose of the fund is to support Indigenous students associated with a First Nations community in Manitoba pursuing their first degree program. Beginning in the 2016-2017 academic year, \$15,000 from the available annual income of the fund will be used to offer one bursary to an undergraduate student who:

- (1) is Indigenous (Status, Non-Status, Métis, Inuit);
- (2) is from a First Nations community in Manitoba that is north of the 53rd parallel;
- (3) attended a high school in Manitoba, outside of the census metropolitan areas of the province (as defined by Statistics Canada);
- (4) is an active member of a Rec and Read Mentorship Program;
- (5) has a record of satisfactory academic achievement, defined as the minimum admission requirements (including Mature Student status) for University 1, I.H. Asper School of Business, Faculty of Engineering, or the Faculty of Science at the University of Manitoba;
- (6) will be enrolled full-time (minimum 60% course load) in their first year of studies in any faculty or school listed in criterion (5) at the University of Manitoba;
- (7) has demonstrated financial need on a Financial Aid and Awards approved bursary application form.

If there are no candidates that meet all of the above criteria, applications will be considered in the following order:

- (i) Students accepted into any faculty, college, or school of the University of Manitoba not listed in criterion (5) who otherwise meet the eligibility criteria;
- (ii) Students accepted into any faculty, college, or school of the University of Manitoba and not active members of a Rec and Read Mentorship Program.

Applicants for this bursary will be required to submit a letter from a representative of a Rec and Read Mentorship Program, verifying the candidate's program participation.

The bursary is renewable at a value of \$15,000 per year in the second, third, and fourth years of study, provided that the recipient:

- (1) will be enrolled full-time (minimum 60% course load) in any faculty, college, or school at the University of Manitoba;
- (2) has a record of satisfactory academic achievement, defined as:
 - (a) a minimum degree grade point average of 2.5 in any of the following faculties, colleges, or schools: Faculty of Agricultural and Food Sciences, School of Agriculture, School of Art, Faculty of Architecture, Faculty of Arts, Faculty of Education, Clayton H. Riddell Faculty of Environment, Earth, and Resources, Faculty of Kinesiology and Recreation Management, Marcel A. Desautels Faculty of Music, College of Nursing, Faculty of Social Work; or
 - (b) good standing, as confirmed by the College of Medicine; or

- (c) a minimum degree grade point average of 2.0 for any faculty, college, or school not listed in (a) or (b) above.
- (3) continues to demonstrate financial need on a Financial Aid and Awards approved bursary application form.

In the event that a recipient does not qualify for renewal of the award, the selection committee may select another qualified student to receive the remaining funds that would have been awarded to the original student.

Application forms will be issued and received by the Indigenous Student Centre.

Up to four students may hold the Derek Riley Undergraduate Entrance Bursary in any given year.

When the fund is able to support over four students, the selection committee will have the discretion to determine the number and value of bursaries, with a minimum value of \$15,000 per student each year.

The Director of the Indigenous Student Centre (or designate) will convene the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment I)

2. AMENDMENTS

University of Manitoba Undergraduate Research Awards

The following amendments have been made to the terms of reference for the University of Manitoba Undergraduate Research Awards:

- The opening paragraph has been revised to:
The Office of the Vice-President (Research and International) at the University of Manitoba offers up to one-hundred (100) 16-week research awards, valued at \$6,000 each. Up to ten awards will be dedicated to students who self-declare as Canadian Indigenous (Status, Non-Status, Métis, Inuit). The awards will be offered annually. Each year, the Office of the Vice-President (Research and International) will contact Financial Aid and Awards by no later than March 1st to indicate whether the awards will be available. The awards will be offered to University of Manitoba undergraduate students who:
- Criterion (2) was revised to:
are enrolled full-time (80% full course load) in any faculty, college, or school at the University of Manitoba;

(Attachment II)

August 19, 2015

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
423 University Centre
University of Manitoba

RE: Derek Riley Undergraduate Entrance Bursary

Dear Dr. Hultin,

Financial Aid and Awards supports the establishment of the Derek Riley Undergraduate Entrance Bursary.

In the Fall Term of 2014, the University of Manitoba's Indigenous undergraduate student population was 7.9% of total enrolment, compared to Manitoba's Indigenous population of 16.7%¹.

Indigenous student enrolment data for the past five years at the University of Manitoba is provided for context in the table below.

Year (Fall Term)	Number of Indigenous Students	Total Students	% Indigenous Students
2014	1,997	25,298	7.9
2013	1,973	25,363	7.8
2012	1,933	24,996	7.7
2011	1,876	24,374	7.7
2010	1,771	23,929	7.4

¹ Statistics Canada. *Aboriginal Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011*, Catalogue no. 99-011-X2011001 [cited July 18, 2013 on Employment and Social Development Canada website: <http://well-being.esdc.gc.ca/misme-iowb/.3ndic.1t.4r@-eng.jsp?iid=36>].

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships and awards for Indigenous students contributes to this commitment. This entrance bursary will provide the opportunity to recruit, support and retain Indigenous students at the University of Manitoba and, in doing so, will also contribute to the success of individual Indigenous students.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Lastra', with a long, sweeping horizontal line extending to the right.

Jane Lastra, Director
Financial Aid and Awards



UNIVERSITY
OF MANITOBA

Indigenous Student Centre

Indigenous Student Centre
114 Sidney Smith Street
Winnipeg, MB R3T2N2
P: 204-474-8850
F: 204-275-3142
www.umanitoba.ca/student/isc

August 12, 2015

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
423 University Centre
University of Manitoba

RE: Derek Riley Undergraduate Entrance Bursary

On behalf of the Indigenous Student Centre at the University of Manitoba, I submit this letter in support of establishing the Derek Riley Undergraduate Entrance Bursary.

Current data shows that so many First Nation students struggle to adjust to the rigours of new financial systems, new academic expectations, and new cultural environments that students encounter before they even begin their first year of studies.

An entrance bursary would provide the financial stability and security that give students the ability to enter a post-secondary program with peace of mind, confidence, and the excitement of knowing that they can focus on their educational goals instead of worrying about where the money will come from to make ends meet. Entrance bursaries are a critical component in responding to the educational needs of First Nation students.

The University of Manitoba has over 2,100 Aboriginal students enrolled in full and part-time studies. Our goal is to increase the number of Aboriginal students who attend, succeed, and graduate from our institution. In order to do this, we must provide opportunities that respect the holistic preparedness of the students. Supporting students in a meaningful financial way is one of the most important things we can do as an institution and as a community to ensure that students with so much potential will be given a fair opportunity to enroll, persist, and graduate as a means of fulfilling their dreams.

With respect,

Christine Cyr, Director
Indigenous Student Centre
University of Manitoba
Winnipeg, MB R3T 2N2
204-474-6825
christine.cyr@umanitoba.ca



UNIVERSITY
OF MANITOBA

Office of the Vice-President
(Research and International)

207 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone +204-474-6915
Fax +204-474-7568

September 17, 2015

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Tyler Kroeker, Awards Establishment/Selection Coordinator
422 University Centre
University of Manitoba

Dear Dr. Hultin:

RE: University of Manitoba Undergraduate Research Awards

The Office of the Vice-President (Research and International) supports the amendment of the University of Manitoba Undergraduate Research Awards. In the Fall Term of 2014, the University of Manitoba's self-declared undergraduate Indigenous student population was 7.9% of total enrolment, compared to the Province of Manitoba's Indigenous population of 16.7% in 2011.¹ Undergraduate Indigenous student enrolment data for the past five years at the University of Manitoba is provided for context in the table below.²

Year (Fall Term)	Undergraduate Indigenous Students at the University of Manitoba	Undergraduate Students at the University of Manitoba	% Indigenous Students
2014	1,997	25,298	7.9%
2013	1,973	25,363	7.8%
2012	1,933	24,996	7.7%
2011	1,876	24,347	7.7%
2010	1,771	23,929	7.4%

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships, and awards for Indigenous students contributes to this commitment. This award will provide the University of Manitoba with the opportunity to recruit, support, and retain Indigenous students and, in doing so, will also contribute to the success of individual Indigenous students.

Sincerely,

Digvir S. Jayas, Ph.D., P. Eng., P. Ag., FRSC
Vice-President (Research and International)

¹ Statistics Canada. Aboriginal Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011, Catalogue no. 99-011-X2011001. Cited September 16, 2015

² The University of Manitoba's Office of Institutional Analysis. Cited September 16, 2015

Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes

Preamble

1. The Faculty of Graduate Studies has responsibility for all matters relating to the submission of graduate course, curriculum and program changes. Recommendations for new programs or changes are submitted by the Faculty Council of Graduate Studies for the approval of Senate.
2. In October 2007, the Faculty of Graduate Studies approved a process of *Streamlining Course Introductions, Modifications, & Deletions* which allows the Executive Committee to approve these changes in lieu of Faculty Council when the courses are not associated with a new program or program changes.
3. The Faculty of Graduate Studies Executive Committee met on the above date to consider proposals from the Asper School of Business.

Observations

1. The **Asper School of Business** proposes the deletion of three (3) courses, introduction of nine (9) courses, and the modification of six (6) courses. Most of the course deletions/introductions are in line with the MBA Program moving over the last year toward ensuring all courses are consistently at the 7000 level (there are still a small handful of 6000 level courses left from an original 2 year MBA curriculum). One of the course introductions (ACT 7400) addresses a lacking topic in the M.Sc. Actuarial Math area. Other course introductions have been taught as topics courses several times and are being introduced as regular offerings. The course modifications attempt to update course prerequisites and course descriptions.

Course Deletions:

MSCI 5100 Mathematics for Management	-1
FIN 6072 Corporate Finance	-3
FIN 7120 Managerial Economics	-1.5

Course Introductions:

FIN 7000 Managerial Economics**+1.5**

Supply, demand, elasticity, perfect competition, monopoly, revenue and cost functions, and determinants of competitive advantage are considered in this course. Economic profit, accounting profit and value creation are compared so they are used properly in the context of optimal business strategy. Prerequisites: MSCI 5110 and MIS 5110. Not to be held with either of IDM 7720 nor FIN 7120.

FIN 7020 Corporate Finance**+3**

The financial management of business including agency problems, valuation, capital budgeting, risk/return relationships, the term structure of interest rates, market efficiency, long-term financing, capital structure, and the use of options and futures for risk management. Not to be held with either of FIN 6070 or FIN 6072. Prerequisite: MIS 5110, MSCI 5110 plus one of ACC 7010 or FIN 7000.

MSCI 7140 Quantitative Analysis for Management**+3**

Introduction to the use of quantitative techniques and computers to solve managerial problems. Mathematical optimization models, network analysis, probability models and some multi-criteria decision making models will be used. Prerequisite: MSCI 5110 (or the former MSCI 5110).

ACT 7400 Longevity Risk Modeling and Management**+3**

This course introduces recent developments on longevity risk modelling and management. The students will be exposed to various research topics on longevity risk, including mortality models for both single population and multiple populations, pricing longevity securities, measuring basis risk, and selecting hedging strategy.

MSCI 5110 Basic Quantitative Analysis for Management**+1**

This is a remedial Master's level auxiliary quantitative course that reviews quantitative techniques that are considered prerequisite to the MBA program. The prime objective of this course is to make students familiar with basic quantitative techniques and their applications in managerial decision making processes. These quantitative skills are applied on a daily basis in all functional areas of business: accounting, finance, management, marketing and supply chain management. It will also enable MBA students to understand the role and importance of quantitative skills in improving managerial decisions when faced with uncertain situations. The course is graded on a Pass/Fail basis. Not to be held with MSCI 5010 or MSCI 5100.

OPM 7130 Supply Chain Sustainability**+3**

This course takes a broad look at supply chain sustainability. Supply chain management includes logistics/transportation, purchasing, and a few aspects of marketing. Sustainability is a multi-dimensional concept, spanning environmental, social and economic issues. Delivery is via interactive lectures, small group discussions, and writing/presenting a sustainability term paper.

OPM 7140 Seminar in Supply Chain Management **+3**

This graduate seminar addresses the key subject areas in supply chain management, primarily via the review of recent academic literature in the field. The material is approached from an overall management perspective, with little emphasis on specific operational or mathematical techniques.

OPM 7150 Operations Strategy **+3**

This course examines issues of operations strategy. Representative topics include the development of operational capabilities for competitive advantage, capacity strategy, operations improvement, vertical integration and outsourcing, managing operating networks, and new process development. Prerequisite: OPM 7120 or the former 6090.

OPM 7160 Purchasing and Supply Management **+3**

Purchasing and supply management are sometimes considered equal yet separate areas of business; and sometimes they are considered to be interchangeable. Purchasing is now one of the key strategic elements of an organization. The broad goal of the course is for students to better understand the strategic side of purchasing, as well as tactical approaches that support the strategy. The course builds from an initial discussion of strategic and tactical purchasing to a consideration of key processes that support the strategic goal and tactical imperative. Prerequisite: OPM 7120 or the former OPM 6090.

Course Modifications:

IDM 5120 Career Development **1**

The career development seminar is designed to assist students in developing personal career planning and management skills. Fundamentals of career success are covered including career assessment, resume and cover letter writing, interviewing, business etiquette and professional networking. This course is graded as a pass/fail course.

FIN 7080 International Finance **3**

The theory and practice of financial management in an international context. Includes foreign currency markets, exchange rates, measurement and management of foreign currency risk, international financing, and foreign direct investment. Prerequisite: FIN 7020 (or FIN 6070 or FIN 6072).

FIN 7152 Investment Policy **3**

The theory and practice of investment management. Topics include: portfolio theory and management, market efficiency, options and futures. This course cannot be held with FIN 7150. Prerequisite: FIN 7020 (or FIN 6070 or FIN 6072).

FIN 7220 Advanced Seminar in Finance **3**

A case-oriented course that will require extensive preparation and presentation of selected cases in corporate finance management; emphasis on the application of theoretical models of finance to real problems. Prerequisite: FIN 7020 (or FIN 6070 or FIN 6072) or consent of instructor.

FIN 7232 Financial Intermediaries and Capital Markets **3**

Topics include: the major participants in the capital markets and their functions, the demand and supply of money and the structure of interest rates, non-money financial instruments, recent developments and international factors in the capital markets and capital market risk issues. This course cannot be held with FIN 7230. Prerequisite or co-requisite requirement: FIN 7020 (or FIN 6070 or FIN 6072).

FIN 7260 Selected Topics in Finance **3**

A study of selected topics in finance relating to advanced issues in theory and practice. Topics considered will depend on the interests and needs of the participants. Prerequisite: FIN 7020 (or FIN 6070 or FIN 6072) plus others if specified by the professor.

NET CREDIT HOUR CHANGE **+18**

Recommendations

The Executive Committee recommends THAT: the course changes from the unit listed below be approved by Senate:

Asper School of Business

Respectfully submitted,

Dr. John (Jay) Doering, Chair
Faculty of Graduate Studies Executive Committee

/ak

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

August 24, 2015

Report of the Senate Planning and Priorities Committee RE: Course Changes Beyond Nine Credit Hours, Master of Business Administration, I.H. Asper School of Business

Preamble:

1. The Senate Planning and Priorities Committee (SPPC) has the responsibility to report to Senate on curriculum changes with significant resource implications, including additions to departmental curricula of more than nine (9) credit hours.
2. At its meeting on August 24, 2015 the Committee received the Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [dated May 21, 2015] concerning a proposal from the I.H. Asper School of Business to introduce a net increase of eighteen (18) credit hours to the curriculum of the Master of Business Administration (M.B.A.) program.

Observations:

1. The I.H. Asper School of Business is proposing changes to the curriculum of the Master of Business Administration, involving the deletion of three (3) courses, the introduction of nine (9) courses, and the modification of six (6) courses, as outlined in the Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [dated May 21, 2015]. The overall number of credit hours offered by the Asper School would increase by eighteen (18) credit hours.

Recommendation:

The Senate Planning and Priorities Committee recommends:

THAT Senate approve the Report of the Senate Planning and Priorities Committee concerning course changes beyond nine credit hours in the Master of Business Administration, I.H. Asper School of Business, effective September 1, 2016.

Respectfully submitted,
Ms. Ada Ducas, Chair
Senate Planning and Priorities Committee

Report of the Senate Committee on Admissions concerning a proposal from the Faculty of Engineering to amend the admission requirements for the Internationally Educated Engineers Qualification program (2015.09.28)

Preamble:

1. The terms of reference for this committee can be found at: http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/490.htm.
2. The Faculty of Engineering is proposing an amendment to the English language proficiency requirements for the Internationally Educated Engineers Qualification (IEEQ) program.
3. The proposal was approved by the Faculty of Engineering Council on September 10, 2015 and was endorsed by SCADM on September 28th, 2015.

Observations:

1. The new requirements would be as follows:
All applicants whose primary language is not English and who do not qualify for a waiver under the University of Manitoba's English language proficiency regulations will be required to demonstrate proficiency in the English language by meeting the minimum standard in one of the University of Manitoba approved proficiency tests or achieve Canadian Language Benchmark (CLB) Placement Test scores of level eight (8) and no more than one seven (7) in the four language areas (for example, 8/8/8/7 or some similar combination).
2. The current requirements require students to present only the Canadian Language Benchmark test with a required score of 8 in all four competency areas.
3. Due to Federal government changes in 2012, the CLB test will only be offered to students who meet a strict set of criteria. The new criteria will likely exclude the majority of the potential IEEQ students.
4. The proposed changes align with the undergraduate English language proficiency requirements.

Recommendation:

The Senate Committee on Admissions recommends that the proposal to amend the English language proficiency requirements for the IEEQ program be approved effective September, 2016.

Respectfully submitted
Susan Gottheil, Chair, Senate Committee on Admissions

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

Proposal for an Amendment to the Admission Requirements to the Internationally-Educated Engineers Qualification Program (IEEQ)

Submitted August 19, 2015
by Marcia Friesen, IEEQ Director
marcia.friesen@umanitoba.ca or 204-474-7873

Background:

When the Senate approved the IEEQ Program as the Post-Baccalaureate Diploma in Engineering in 2008, the formal program proposal to the Senate included the following text (attached for reference):

Under Question #1 of the Formal Program Proposal:

Requirements for admission to the IEEQ Program include:

- *A completed Assessment of Academic Credentials with APEGM, with a result of five or fewer assigned Confirmatory Exams required for academic qualification;*
- *Permanent Resident or Canadian Citizen status; and,*
- *English language proficiency to benchmark level 8 on the Canadian Language Benchmarks.*

Under question #5 of the Formal Program Proposal:

Admissions criteria include:

- *A completed Assessment of Academic Credentials from APEGM, with an outcome of five or fewer Confirmatory Exams assigned to the applicant;*
- *Permanent Resident or Canadian Citizen status;*
- *English language proficiency demonstrated by a score of eight (8) in all four competency areas tested on the Canadian Language Benchmarks test.*

Amendment:

This is an application to amend the English language proficiency requirements with the following underlined addition:

- English language proficiency demonstrated by a score of eight (8) in all four competency areas tested on the Canadian Language Benchmarks test or an equivalent score on another language assessment (TOEFL, IELTS, CanTEST, etc.).

Reason for the Amendment:

In 2008 (the time of the Formal Program Proposal) and earlier, newcomers to Manitoba could obtain a Canadian Language Benchmark (CLB) assessment through WELARC (Winnipeg English Language

Assessment and Referral Centre), a provincial government service. IEEQ requested the CLB specifically because:

- It was administered at no cost to the newcomer, whereas other language assessments such as TOEFL and IELTS can have a significant fee associated with them; and,
- Many ESL/EAL experts consider the CLB to be a better indicator of language fluency in every-day professional and complex situations than academically-oriented language assessments such as TOEFL and IELTS.

Due to federal government changes in 2012 and onward to how provincial newcomer services are funded, WELARC has become very restrictive to whom they offer the CLB assessment. A specific criterion which excludes the majority of our potential students is that WELARC will only provide a CLB assessment to newcomers who are seeking placement and referral into a language program, and not for purposes of admission into a professional credentials recognition program such as IEEQ. After ongoing conversations since 2012, it is clear that this criterion is firm and will not be altered.

In practice, we advise our students to undertake a different language test such as TOEFL, IELTS, CanTEST, and others. However, the formal IEEQ Program material on the web and the University's applicant bulletin still names the CLB as the preferred language assessment, in order to stay true to what the Senate approved for IEEQ. WELARC regularly calls us asking us to change this text on our web materials, indicating that they cannot and will not provide a CLB test to our potential students.

Implementation of the Amendment:

The following language levels would be used to assess eligibility for the IEEQ Program. The CLB equivalencies also align with the U of M language proficiency requirements.

Language assessment type	Current IEEQ Program Language Proficiency Requirement	U of M Language Proficiency Requirements (Note 2)
CLB (Canadian Language Benchmarks)	Level 8 in Reading, Writing, Listening, Speaking	CLB is not used/accepted
	Equivalencies to be applied in IEEQ Program (Note 1)	
TOEFL, iBT	86	86
TOEFL, PBT	550	550
IELTS Academic	6.5	6.5
CAEL	60	60
CanTEST	4.5 in Speaking, Reading, Listening 4.0 in Writing	4.5 in Reading, Listening 4.0 in Writing
Cambridge Exams	CAE-C	CAE-C
MELAB	80	80

Notes:

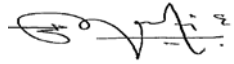
1. <http://www.tesl.ca/resources/english-language-proficiency/elp-reference-scores-guide/>
2. <http://umanitoba.ca/student/admissions/international/english/index.html>

OFFICE OF THE
VICE-PRESIDENT (RESEARCH
AND INTERNATIONAL)

207 Administration Building
Winnipeg, MB R3T 2N2
Telephone: (204) 474-6915
Fax: (204) 474-7568
www.umanitoba.ca/research

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International) and Chair, Senate Committee on University Research 

DATE: October 6, 2015

SUBJECT: Periodic Review of Research Centres and Institutes: Centre for Research and Treatment of Atherosclerosis (CRTA)

Attached is the report on the Centre for Research and Treatment of Atherosclerosis (CRTA) conducted by the Senate Committee on University Research (SCUR), according to the Policy on Research Centres, Institutes, and Groups.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

DSJ/nis
Encl.

Cc: Dean Brian Postl
Grant Hatch

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

THE SENATE COMMITTEE ON UNIVERSITY RESEARCH
ON THE REVIEW OF THE
Centre for Research and Treatment of Atherosclerosis (CRTA)

Preamble:

1. The Policy for *Research Centres, Institutes and Groups*, stipulates that all research centres/institutes be reviewed by the Senate Committee on University Research (SCUR) on a periodic basis but not less than once every 5 years. Accordingly and following the approval by Senate of this Policy, the Senate Committee on University Research established a schedule for the review of all research centres/institutes.
2. For each research centre/institute identified for review, a sub-committee of the Senate Committee on University Research was established. In accordance with the Policy, the task of each sub-committee was to recommend to SCUR on whether a formal, independent review committee should be struck to conduct a full review. If a sub-committee was of the view that a full review of a specific research centre/institute was not warranted, it was further charged with recommending to SCUR on the continuance or termination of the research centre/institute.

Observations:

1. The review process followed that which is outlined in sections 2.6 to 2.13 of the Procedures, and involved a review of annual reports of the Centre/Institute as well as ***a report prepared by the Research Centre/Institute Director*** which (as per section 2.8 of the Procedures) contained:
 - a) A description of how and why the centre/institute has achieved or revised its original objectives; a detailed listing of its research and training accomplishments; a current membership list; and a detailed financial statement;
 - b) a five-year plan which identifies future research directions and development strategies;
 - c) letters indicating continued support for the research/centre institute from appropriate department heads and faculty/school deans/directors; and
 - d) the names of individuals who could provide external assessments of the research centre/institute.
2. The membership of this sub-committee was as follows:

CHAIR: Dr. Gary Glavin

MEMBER: Dr. Jim Davie

MEMBER: Dr. Pawan singal

3. The assessment of the sub-committee was as follows:

(a) The extent to which the research centre/institute has fulfilled:

(i) The general objectives of research centres/institutes as stipulated under the Policy

The CRTA has fulfilled its mandate in an exemplary fashion. This assessment is based upon the Centre's overall research activity (publications, presentations, research funding secured, training of highly qualified personnel at all levels (ie graduate students, post-doctoral fellows and research associates); and community engagement through its seminar series and invited speakers program.

(ii) Its specific objectives, as indicated on its establishment;
The Institute

The Centre's Director, Dr. Grant Hatch, continues as a Tier 1 Canada Research Chair – a significant achievement. His overall level of research productivity is exemplary and serves as an excellent example for the junior staff and trainees. The Centre's other researchers are actively engaged in research and education programs. The Centre has significant and well – established collaborations with other lipid research centres in Canada. There is also a good level of collaboration with clinical colleagues that facilitates an appropriate level of knowledge translation and applicability to the Centre's research.

(b) Highlight past research training and funding of the centre. Discuss the appropriateness of its proposed five-year plan for future research directions and development strategies and;

The Centre has trained a substantial numbers of researchers at both the graduate and post-doctoral levels. Trainees are exposed to a multi-disciplinary training environment and have the opportunity to interact with clinicians and thus have the opportunity to engage in knowledge mobilization.

(c) Its current and projected financial viability.

The Center is well funded and has cultivated appropriate partnerships with the Heart and Stroke Foundation as well as with the pharmaceutical industry. There are no concerns about ongoing financial viability of the Centre

Recommendation:

- The Centre should establish an external (external to the University) advisory board to assist with partnerships and funding etc.
- The Director of the Centre should consider a succession plan for members of the Centre, given that some current members are reaching or have reached retirement.

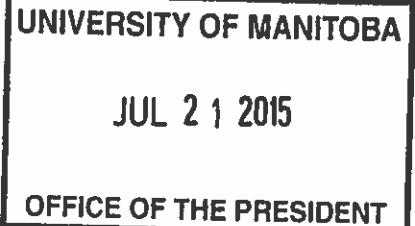
THAT the *Centre for Research and Treatment of Atherosclerosis – CRTA* be renewed for a term of 5 years from January 01, 2016 through December 31, 2020.




UNIVERSITY
OF MANITOBA

Asper School of Business

Associate Dean
316 Drake
181 Freedman Crescent
Winnipeg, Manitoba
Canada R3T 5V4
(204) 474-8437
subbu.s@umanitoba.ca



To: Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs)
From: Subbu Sivaramakrishnan, Associate Dean 
Re: 1+3 Articulation Agreement with Renmin University of China

Attached is a proposal for the Asper School of Business to have a 1+3 agreement at the undergraduate level with Renmin University of China. The proposal was unanimously approved by the Asper School's Undergraduate Program Committee followed by Asper's Faculty Council.

The package also includes a completed Request for International Agreement form.

If you have any questions, please let me know.

Thanks.

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.



PROPOSAL FOR 1+3 ARTICULATION AGREEMENT
between
ASPER SCHOOL OF BUSINESS, UNIVERSITY OF MANITOBA
and
SCHOOL OF FINANCE, RENMIN UNIVERSITY OF CHINA

BACKGROUND

Renmin University of China, located in Beijing, is one of the top-ranked universities in China (e.g., Times Higher Education ranked it #7 in the 2014-2015 year). The university was established in 1949 by merging North China University and China University of Political Science and Law. The university, comprising 26 Schools, has over 25,000 students and 3500 faculty (Source: Renmin University website).

In the summer of 2014, Mr. Jianbo Zhang, Dean of International Affairs, Renmin University of China, contacted Dr. Zhenyu Wu (Head, Department of Business Administration), with whom he has a long professional relationship, inquiring about the possibility of a twinning agreement with the Asper School of Business. We responded showing interest and our intention to discuss this further.

Mr. Zhang subsequently visited the Asper School in August 2014. During his visit, we proposed a 1+3 agreement, as it would allow Renmin students to participate in our Co-op program. We also offered the option for Renmin students to apply the co-op work experience toward the two years' work experience required for admission to the Asper MBA program. Mr. Zhang agreed to both.

We obtained outlines for the courses Renmin students do in their 1st year in the International Foundation Program. Courses that could potentially map on to the Asper School's B.Comm. curriculum were shortlisted by the Undergraduate Program Office in consultation with the Associate Dean. The shortlisted course outlines were sent for equivalence assessment to the respective department heads, who then forwarded them to the appropriate faculty. Based on the responses received from the department heads, the courses as indicated on the Articulation Agreement Course Mapping Form are considered transferable from Renmin to UofM.

DETAILS OF THE AGREEMENT PROPOSAL

The Asper School has made the following proposal to Mr. Zhang, Dean, International Affairs, Renmin University. He has informally accepted the proposal.

1. Students do their Year 1 in Renmin and do Years 2-4 at Asper.
2. Renmin students who complete the program will obtain University of Manitoba's B.Comm. (Hons.) degree.
3. Up to 36 CH of Renmin courses can be transferred; minimum of 24 CH.
4. Renmin students must take all four of IFP 102, IFP 103, IFP 205, and IFP 206 (equivalent to UofM's STAT 1000, MATH 1520, ECON 1020, and ECON 1010 respectively) prior to transferring to UofM.
5. Students must have a minimum cumulative 3.0 GPA for admission to the Asper School. In cases where the number of eligible applicants exceeds the available spaces, applicants will require higher averages than stipulated to be successful in the admissions competition.
6. Student must have no less than a grade of 'C' in any course that is transferred.
7. Student must not have an F in any course (not limited to the 12 courses in the table). An F in any course makes student ineligible for transfer to UofM. However, course repeats will be allowed.
8. If Renmin awards marks, not letter grades, in any course, the grade equivalent for the courses will be determined as per University of Manitoba's standard international conversion scales.
9. Renmin students will have to demonstrate English language proficiency (typically in TOEFL or IELTS), as per the University of Manitoba's English language proficiency minimum requirements. Students who do not meet the language proficiency requirement may be granted conditional admission based on the submission of an application to the Intensive Academic English Program offered through the English Language Centre.
10. Renmin students coming on a 1+3 will be eligible to participate in Asper's Co-op program subject to the same eligibility requirements as regular Asper students. Co-op placement is competitive and is not guaranteed. Students who choose to participate in the Co-operative Education Program Option will extend the time to complete their degree by at least one term.
11. Up to 20 qualifying Renmin students will be admitted in the B.Comm. program per year. These seats are in addition to the maximum allowable as identified in the Faculty's admission target (supernumerary).
12. Those students who participate in the co-op program have the option of using the one year's co-op work experience toward the two years' work experience required for

admission to the Asper MBA program. That is, following graduation, the student will need one year of professional work experience to be eligible to apply for admission to the Asper MBA program. Other admission requirements such as undergraduate GPA, GMAT, and language proficiency will apply as for other international applicants. Admission to the Asper MBA program is competitive and is not guaranteed.

13. Renmin students will have access to all the student services and programs (Career Development Centre, Co-op program, International Exchange program, etc.) as other Asper students. It is expected that the resource demands from the extra maximum 60 students at any time in the program will not require hiring additional personnel (for example, there are unfilled co-op jobs every year and the international exchange program has room for additional students). Even if additional resources becomes a necessity, the additional tuition revenues from the Renmin students should be more than sufficient to pay for the additional resources.
14. The agreement will be reviewed every 3 years.



UNIVERSITY
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Asper School of Business

Office of the Dean
Undergraduate Program Office
268 Drake Centre
181 Freedman Crescent
Winnipeg, Manitoba
Canada R3T 5V4
Telephone (204) 474-6388
Fax (204) 474-7529
B_Comm@UManitoba.ca

Articulation Agreement Course Mapping (1st year courses taken at Renmin)

UM Program				Partner Program			
#	UofM Course #	UofM Course Title	Cr Hrs	Renmin Course #	Renmin Course Title	Grade Min	Syllabus Attached Y/N
1.	ECON 1010	Introduction to Microeconomic Principles	3	IFP 206	Microeconomics	C	Y
2.	ECON 1020	Introduction to Macroeconomic Principles	3	IFP 205	Macroeconomics	C	Y
3.	MATH 1520	Introductory Calculus for Management and Social Sciences	3	IFP 103	Introductory Calculus	C	Y
4.	STAT 1000	Basic Statistical Analysis 1	3	IFP 102	Probabilities and Statistics	C	Y
5.	MATH 1700	Calculus 2	3	IFP 101	Calculus for Business	C	Y
6.	MATH 1300	Vector Geometry and Linear Algebra	3	IFP 209	Linear Algebra	C	Y
7.	COMP 1260	Introductory Computer Usage 1	3	IFP 104	Computer and Information Technology	C	Y
8.	FIN 2200	Corporation Finance	3	IFP 201	Corporate Finance	C	Y
9.	GMGT 2070	Introduction to Organizational Behaviour	3	IFP 109	Organizational Behavior	C	Y
10.	MKT 2210	Fundamentals of Marketing	3	IFP 110	Marketing	C	Y
11.	ACC 1100	Financial Accounting	3	IFP 106	Principles of Accounting	C	Y
12.	ACC 1110	Managerial Accounting	3	IFP 202 & IFP 203*	Introduction to Financial Accounting (202) Management Accounting (203)	C	Y

Notes:

1. Agreement is that courses 1 through 4 (shown in bold) will have to be taken at Renmin University.
2. Both IFP 202 and IFP 203 have to be taken to transfer credits toward ACC 1110.
3. All syllabuses were previously submitted.



TX=external transfer

并

Program as at: **Sept 2016 (2016/90)**

Revised: **May xx, 2015**

Year of Admission: _____

Must complete degree by: _____

Notes:

¹ Courses chosen for this requirement must be independent from courses that complete other program requirements. (eg if a W course is chosen, it will have no effect on other W requirements in the degree)

² Written English course must be from a specific discipline EXCLUDED: ARTS 1110, GMGT 1010, and GMGT 2010, because these courses are NOT considered to be from a specific discipline and therefore do NOT fulfil the track 1/c condition. Written English course requirement.

³ If a 6 hr course is chosen, 3 hrs will count as electives.

⁴ Alternative Management Studies requirement: One of the following must be chosen: AGMT 3030 (Cooperatives in Business and Community topic only), ECON 2540, LABR 2300, NATV 3120, NATV 4220, NATV 4320, POLS 3230, POLS 3270, SOC 3838 or any one of the following Asper courses: GMGT 4210, LEAD 3030 or MGT 3240 (Sustainability Marketing topic only). Take careful note of any course prerequisites in your timetable planning. Course prerequisites will be waived for Asper students in the following courses: NATV 3120, NATV 4220, NATV 4320, and POLS 3270; students must contact an Asper Program Advisor before registration for the prerequisite waiver. May be taken in Year 3 or Year 4.

⁵ Senior requirement: One of the following: PHIL 2290 (b), PHIL 2750 (c), PHIL 2790 (b), PHIL 2830 (c), GMGT 3030 (c), GMGT 3838 (c).

⁶ INT BUS requirement: One of the following: MGT 4250, MGT 2600, FIN 3450, HRIR 4520, MKT 3300, SOC 3320, or MGT 3240 (Cross-Cultural Communication topic only). ⁷ Note: The course title for MKT 3240 is "Selected Topics in Marketing." A number of different topics are offered under this course number. The ONLY topic offered under the course number MKT 3240 that fulfils the International Business Requirement is "Cross-Cultural Brand Management".

Examples of topics that do NOT fulfil the International Business Requirement are: "Social Marketing," "Pricing Strategy," "Sustainability Marketing," and "Branding". However, these topics may be used as business options in the B Comm (Hons) program.

☐ Co-Operative Education Option

Date of Entry: _____

☐ W1T1 ☐ W1T2 ☐ W1T3
(1 st hr) (1 st hr) (1 st hr)

***Request for 2 Majors on Transcript:**

Program as at: Sept 2016 (201690)

Revised: May xx, 2015

Year of Admission:

Must complete degree by:

Notes:

¹ Courses chosen for this requirement must be independent from courses that complete other program requirements. (eg if a "W" course is chosen, it will have no effect on other "W" requirements in the degree.)

² Written English course must be from a specific discipline EXCLUDES: ARTS 1110, GMGT 1010, and GMGT 2010.

Specific discipline and therefore do NOT fulfil the 15-credit Written English course requirement

3 If a 6 hr course is chosen, 3 hrs will count as electives

* Alternative Management Studies requirement: One of the following must be chosen: ACRI 3030 (Cooperatives in Business and Community) or ACRI 3032 (Social Enterprise); ECON 2540, LABR 2390, NATV 3120, NATV 4220, NATV 4320, POLS 3250, POLS 3270, SOC 3838 or any one of the following Aspect courses: GMGT 4210, LEAD 3030 or MKT 3240 (Sustainability Marketing topic only). Take careful note of any course prerequisites in your plan.

timeable planning. Course prerequisites will be waived for Asper students in the following courses: NATV 3120, NATV 4220 NATV 4320, and POLS 3270; students must contact an Asper Program Advisor before registration for the prerequisite waiver. May be taken in Year 3 or Year 4.

Ethics requirement - One of the following:
PHIL 2290 (6), PHIL 2750 (3), PHIL 2790 (6), PHIL 2830 (3)
GMGT 3030 (3), GMGT 3581 (3)

6 INT BUS requirement: One of the following

“Sustainability Marketing,” and “Branding.” However, these topics may be used as business options in the B-Cann (Plans) program.

☐ Co-Operative Education Option

Date of Entry: ☐ WT1 ☐ WT2 ☐ WT3
(1 α m) (1 α m) (1 α m)

Request for 2 Majors on Transcript:

Form Completed (Date): _____

[illegible][illegible]



UNIVERSITY
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Office of the Vice-President (Academic) & Provost Articulation Agreement Proposal

Articulation agreements are University of Manitoba (UM) Senate approved bilateral or multi-lateral agreements, between the UM and other recognized post-secondary institutions, that define the terms and conditions for consideration of admission and recognition of prior learning within the context of specific programs or credentials. Upon successful admission, students may receive established credit within a program at the UM, which shortens the path to the credential (typically a three-year or four-year degree) that is ultimately sought. Recognition of prior academic achievement may be in the form of UM equivalent course credit, general (unallocated) credit, block credit or advanced standing, reducing the total credit hours required for credential completion. This credit would be based upon either: an earned credential (for example a one-year or two year certificate / diploma) or an approved program of study at the partner institution.

NOTE: Please prepare two (2) copies of this proposal for signature and delivery to the Vice-Provost (Academic Planning and Programs).

A. UM Program and Partner Information:

This form should be completed by the UM Program Link Contact (the person with oversight for the proposal - identified in "1" below) and submitted to the relevant Faculty Council and then forwarded to the Vice-Provost (Academic Planning and Programs) for processing.

1. UM Contact:

Subramanian Sivaramakrishnan	Associate Dean, Asper School of Business	
Print Name	Designation	
subbu.s@umanitoba.ca	8437	22-May-15
Email	Phone	Signature Date

2. Name and designation of contact person from the partner institution proposing the Articulation Agreement (include full contact information including phone and email).

Jianbo Zhang	Dean of International Affairs, Renmin University of China
Designate Name	Designation
C407, Huixian Building, Renmin University of China, 59 Zhongguancun Street, Haidian District, Beijing 100872, China	
Address	
iecuk@sina.com	861082500059
Email	Phone

3. Name and designation of person to sign the the Articulation Agreement for the partner institution (include full contact information including phone and email).

Same as #2 above	
Name of Signing Authority	Designation
Address	
Email	Phone

4. Name and address of partner institution:

School of Finance, International Affairs, Renmin University of China

B. PROPOSAL: *(fields will expand automatically when you move to the next question)*

Program Information

5. UM Faculty/School: I. H. Asper School of Business

6. UM Department/Unit: N/A

7. UM Program to which advanced entry is sought *(provide approved program name, credential and credential abbreviation):*

Bachelor of Commerce (Honours); B.Comm.(Hons.); with or without Co-op option

8. Program at Partner Institution from which advanced entry is sought *(provide approved program name, credential and credential abbreviation):*

International Foundation Program

9. Start date *(number of years for which the agreement is proposed to run):* Start Date 1-Sep-16 Period (yrs.) 3

10. Combined duration of the articulation program, in years, e.g., 4 (UM 2 + Partner 2) years.

Option 1: 4 Years (Partner + UM 3) without Co-op Option or 4.33 Years (Partner 1 + UM 3.33) with Co-op Option.

Option 2: 6+ Years (Partner + UM 3.33 B.Comm.(Hons) with Co-op Option + Work Experience 1 (student's responsibility) + UM Asper MBA). Student's desiring this line of study must still satisfy all other admission requirements to the MBA Program.

11. Is there a co-op requirement/option to the program. Yes ☒ No ☐

12. Detail any costs accrued to the UM arising from this proposal. Costs should include any tuition fee implications (including differential fees for international agreements) as well as application fees.

A letter from the Budget Dean detailing how any costs arising will be met must accompany the completed proposal, and funding requests for consideration by the Senate Planning and Priorities Committee (SPCC) must be submitted on the SPCC Program Proposal Budget Form (available at umanitoba.ca/admin/governance/forms/index.html under Other Forms)

Renmin students admitted under this agreement will pay international student tuition fees as other students. Resource implications as a result of this agreement are small. There are no direct costs, except for a possible initial visit of some administrators to Renmin University, which will be covered by Asper's operational budget. Due to the anticipated small number of students to be admitted under this agreement, they should be able to be accommodated in existing sections. If it should be necessary to create additional sections as a result of enrollment under this agreement, the faculty would allocate funds to offer these additional sections. Asper School's Undergraduate Program Office will manage the course-mapping of students coming to UM under this agreement, as they do for any other transfer student. For those students opting for the Co-op Option program during the B.Comm. or MBA program following their graduation, they will be treated as any other regular Asper student applying for those programs.

13. Outline any additional interactions planned in relation to the agreement. For example, formal interactions with faculty of students at the partner institution; development of joint curriculum between the institutions. *Please describe.*

Renmin has been provided our B.Comm. curriculum requirements. Renmin has sent us the list of courses (and course outlines) their students take during their 1st year there. Based on those, course equivalence assessments and course mapping have been done by us. Further curriculum-related formal interactions will be required if there is any required changes to the agreement or alteration of either of our curricula.

Student Selection & Support

14. Number of students to be admitted at each intake: Expected No. 20 Maximum No. 20

15. Is transfer limited to graduates of the partner institution program? Yes ☐ No ☒

16. Provide details of the requirements for advanced entry (provide a detailed mapping of the Partner's course/work requirements to the UM program on the Articulation Course Mapping Form). *Append all applicable course syllabi.*

17. Describe the entry pathway for admission and selection for articulation at the University of Manitoba. Include information on admission requirements, including English language requirements as well as minimum GPA requirements, should they fall outside the standard UM requirements. *International agreements should identify and address the role of a UM faculty member (or representative) in the student selection process.*

See attached proposal for details on admission requirements.

18. Outline any recruitment strategies associated with the proposed program. Include information on efforts by both the UM and the partner institutions where applicable.

The Asper School does not plan to engage in the recruitment of Renmin students. The partner institution will be doing the recruitment and is likely to promote the program as a gateway to obtaining a degree at a Canadian university.

19. What types of student support will the UM be required to provide to students participating in this program? This could include such things as orientation, advisory services, accommodation, language courses, etc.

No special student support is required other than those offered to all new international students.

Quality Assurance

20. Please indicate how often the agreement will be reviewed as well as an outline of the review process.

Every 3 years. The review process will examine how the student performed academically in comparison to the mainstream student body, the student learning environment and experience, performance in the co-op option, impact on student supports within the faculty, and impact on class size.

21. Will feedback be provided to the partner program about student performance

Yes.

22. If the UM program is accredited by an external body, will the proposed articulation agreement impact the accreditation? If so, what steps are required to maintain accredited status.

This agreement will not have any impact on the AACSB accreditation that the Asper School has.

23. What mechanisms are in place to allow any students on the articulation pathway to complete their studies should the articulation be withdrawn.

In the event the articulation is withdrawn, any students on the articulation pathway will be treated as regular transfer students and allowed to complete their degree program.

Benefit Analysis

24. Benefits anticipated from this agreement to the partners and students

It is expensive for Chinese students to pay for 4 years of education in Canada. This agreement allows students to do their 1st year in China and do years 2 to 4 here and obtain a Canadian university degree. The major benefit of this articulation is that it allows students to participate in the co-op program, which a 2+2 articulation agreement will not. The co-op experience will make the students much more job-ready. It also gives those students who participate in the co-op program to proceed to the Asper MBA program after 1 year of work experience.

25. Have any challenges or barriers to this agreement has been identified? If so, how will they be ameliorated.

As with any transfer agreement, the quality of courses the students take at the partner institution has to be monitored. However, Renmin is a reputed university in China. We are confident that the students who come from Renmin will be comparable to Canadian students in their academic potential.

Additional Information

26. Please provide any additional information on the proposed program that is deemed relevant to this process. Append any supporting documentation, if required.

A detailed proposal is attached.

C. Faculty Review and Approval: (to be completed by the proposing Faculty or School)

Dean/Director:	<u>M Benarroch</u> Signature	<u>MICHAEL BENARROCH</u> Print Name	<u>7/15/2015</u> Date
Faculty Council:	<u>M Benarroch</u> Signature	<u>MICHAEL BENARROCH</u> Print Name	<u>7/15/2015</u> Date

Proposing Faculty to forward the complete proposal to the Office of the University Secretary, as well as a copy to the Vice-Provost (Academic Planning and Programs) - electronic and original copies.

D. Senate Review and Approval:

Senate Comm. on Curriculum & Course Changes:	_____	Senate Comm. on Admissions :	_____
	Date		Date
Senate Planning and Priorities Comm.:	_____	Senate Approval:	_____
Required? Yes <input type="checkbox"/> No <input type="checkbox"/>	Date		Date

E. Provost Review and Approval:

Vice-President (Academic) and Provost: _____
Signature Date

Conditions: _____

F. Partner Institution Approval: (please sign both copies; retain one for your files and return the other to the Vice-President (Academic) and Provost, UM)

_____	_____	_____
Print Name	Signature	Date

For international agreements only: following approval of the articulation agreement proposal, the next step will be to complete a ***Supplementary "Student Transfer Program" Agreement***. Please contact the Office of International Relations for further details. Copies of the signed agreement must be sent to the Provost's Office prior to program commencement.

Supplementary "Student Transfer Program" Agreement Required: Yes ☐ No ☐ Received: _____
Date

Signed copy Routing * Action by Provost's Office

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Copy to Dean's Office, Proposing UM Faculty | <input type="checkbox"/> Copy to Registrar | <input type="checkbox"/> Copy to OIA | <input type="checkbox"/> Copy to University Secretary |
| <input type="checkbox"/> Copy to Partner Institution Signatory | <input type="checkbox"/> Copy to Admissions | <input type="checkbox"/> Copy to COPSE | |

Report of the Senate Committee on Admissions concerning a proposal from the Asper School of Business to create a 1+3 agreement with Renmin University of China (2015.08.24)

Preamble:

1. The terms of reference for this committee can be found at: http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/490.htm.
2. The Asper School of Business is proposing the creation of a 1+3 agreement at the undergraduate level with Renmin University of China.
3. The proposal was approved by the Asper School Faculty Council and was endorsed by SCADM on August 24th, 2015.

Observations:

1. SCADM focused its review of this agreement on section 17 of the 'Articulation Agreement Proposal' document, this section deals primarily with admission requirements
2. Some notable highlights of the admission requirements are as follows:
 - a. Students must complete a minimum of 24 credit hours at Renmin University
 - b. Up to 36 credit hours of eligible Renmin courses can be transferred in to the University of Manitoba
 - c. Students must have a minimum cumulative GPA of 3.0. In cases where the number of eligible applicants exceeds the available spaces, applicants will require higher averages than stipulated to be successful in the admissions competition.
 - d. Renmin students will be eligible to participate in Asper's Co-op program
 - e. Up to 20 students will be admitted each year, these seats are in addition to the maximum allowable as identified in the Faculty's admission target (supernumerary)

Recommendation:

The Senate Committee on Admissions recommends that the proposal to create a 1+3 agreement between the Asper School of Business and Renmin University of China be approved effective August, 2016.

Respectfully submitted
Susan Gottheil, Chair, Senate Committee on Admissions

Report of the Senate Committee on Curriculum and Course Changes RE: Articulation Agreement Proposal, University of Manitoba, B.Comm.(Hons.) – Renmin University of China, International Foundation Program

Preamble:

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are found on the website at:
http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/497.htm.
2. At its meeting on September 30, 2015, the committee considered a proposal from the I.H. Asper School of Business, to establish an articulation agreement between the University of Manitoba and Renmin University of China, for a term of three years, effective upon approval by Senate.

Observations:

1. The proposed articulation agreement between the University of Manitoba, I.H. Asper School of Business, and Renmin University of China, would allow students in the International Foundation Program at Renmin University to transfer to the University of Manitoba, to complete a Bachelor of Commerce (Honours) degree.
2. The Asper School is proposing that students who transfer to the University under the proposed articulation complete three, rather than two, years at the University so they would have the option of completing a cooperative program. Students who elect to complete the Co-operative Education Option would be required to complete an additional term (four months) at the University of Manitoba.
3. In order to qualify for admission, students would be required to complete a minimum of 24 credit hours and up to a maximum of 36 credit hours of courses at Renmin University, with a minimum Cumulative Grade Point Average of 3.0 and with no grade lower than "C" on any course eligible for credit recognition (i.e. transfer credit) at the University of Manitoba, and no grade of "F" on any course completed at Renmin University. Students would also be required to meet the University's minimum English language proficiency requirements.
4. Renmin University courses eligible for credit recognition in the B.Comm.(Hons.) program at the University of Manitoba are set out in the course mapping form included with the proposal.
5. A maximum of twenty (20) students would be admitted from the International Foundation Program at Renmin University each year. The SCCC was informed that enrolment of these students would be supernumerary to established enrolment limits in the Asper School. The faculty anticipates that enrolment of students from Renmin University would initially be five (5) to ten (10) students per year.
6. The committee was informed that, because enrolment of students from Renmin University would be supernumerary to undergraduate admission targets for the Asper School, these students would not take spaces that would otherwise be filled by domestic or other international students.

7. The committee was informed that additional enrolment as a result of the articulation agreement would not lead to larger classes sizes, although current enrolment in courses in the B.Comm.(Hons.) program is either at capacity or approaching capacity. Anticipated initial enrolment of five to ten students per year could be accommodated in existing course sections. Were enrolment under the articulation agreement to reach the maximum of twenty students per year, it might be necessary to offer additional sections of some courses. Dean Benarroch indicated that, in those cases, the faculty would allocate funds to cover the costs of the additional sections.
8. The faculty confirmed that there would be sufficient space in the Co-operative Education Option, which is limited only by the number of employers in any given year, for additional enrolment of those students from Renmin University who might elect to complete the cooperative program.

Recommendation:

The Senate Committee on Curriculum and Course Changes recommends THAT:

Senate approve the articulation agreement proposal between the University of Manitoba, I.H. Asper School of Business, and Renmin University of China concerning credit recognition in the Bachelor of Commerce (Honours) degree at the University of Manitoba [dated, July 15, 2015], for students who have completed a minimum of 24 and a maximum of 36 credit hours in the International Foundation Program at Renmin University, for a three-year term effective upon approval by Senate.

Respectfully submitted,

Professor G. Smith, Acting Chair
Senate Committee on Curriculum and Course Changes

Report of the Senate Planning and Priorities Committee RE: Articulation Agreement Proposal, University of Manitoba, B.Comm.(Hons.) Degree – Renmin University of China, International Foundation Program

Preamble:

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/508.htm wherein SPPC is charged with making recommendations to Senate regarding proposed academic programs.
2. At its meeting on August 24, 2015, the committee considered a proposal from the I.H. Asper School of Business to establish an articulation agreement between the University of Manitoba and Renmin University of China, Beijing, China, for a term of three-years, effective upon approval by Senate. The articulation agreement would permit students who have completed a minimum of 24 and up to a maximum of 36 credit hours in the International Foundation Program at Renmin University, to receive advanced standing toward a Bachelor of Commerce (Honours) degree at the University of Manitoba.

Observations:

1. The proposed articulation agreement between the University of Manitoba, I.H. Asper School of Business (Asper School), and Renmin University, would permit students who have completed a minimum of 24 and up to a maximum of 36 credit hours in the International Foundation Program at Renmin University to transfer to the University of Manitoba to complete a Bachelor of Commerce (Honours) degree. Students would complete Year 1 of the degree program requirements at Renmin University and Years 2 through 4 of at the University of Manitoba.
2. The Asper School is proposing that students who transfer to the University under the proposed articulation complete three, rather than two years, at the University so they have the option of completing a cooperative program. The work experience gained through the cooperative program would better prepare graduates to enter the employment market.
3. In order to qualify for admission, students would require a minimum Cumulative Grade Point Average of 3.0 on courses completed at Renmin University, with no grade less than “C” on any course eligible for credit recognition (i.e. transfer credit) at the University of Manitoba, as set out in the Articulation Agreement Course Mapping Form, and no grade of “F” on any course completed at Renmin University. Students would also be required to meet the University’s minimum English language proficiency requirements.
4. A maximum of twenty (20) students would be admitted to the B.Comm.(Hons.) program from the International Foundation Program at Renmin University each year.
5. The committee was advised that enrolment that would result from the articulation agreement would be supernumerary to targets for domestic and international undergraduate enrolment in the Asper School. Thus, students admitted to the faculty under the agreement would not take spaces in the B.Comm.(Hons.) program that might otherwise be filled by qualified domestic and international applicants, who apply for either Direct or Advanced Entry to the Asper School, but do not meet the cut-off for admission in any given year. A particular concern had been raised

that, if, in the context of increasingly restricted resources, the Asper School has capacity for additional students in the B.Comm.(Hons.) degree, qualified applicants from Manitoba should be given an opportunity to enter the program given the University's mandate to provide postsecondary educational opportunities to Manitobans. The committee was informed that the Asper School has undertaken a separate initiative to review its targets for both domestic and international undergraduate enrolment.

6. The committee was informed that there are also a sufficient number of placements with employers to accommodate students admitted under the articulation agreement, who elect to complete the Co-operative Education Option, in addition to domestic and other international students admitted via Direct Entry and Advanced Entry. In any given year, there are more co-operative placement opportunities available than there are eligible students to fill them.
7. The I.H. Asper School of Business has indicated that it would not require additional resources to support the articulation agreement. The faculty anticipates that there would be space in existing courses without adding new course sections, for the projected number of students who would be admitted to the B.Comm.(Hons.) program under this agreement. Where it might be necessary to add an additional section to any given course(s), the Dean has committed to fund those sections from the faculty's budget. The faculty already has an International Student Advisor who works with Student Advisors and other staff in its Undergraduate Program Office to provide various supports for international students, including an orientation session and program advising.

Recommendation:

The Senate Planning and Priorities Committee recommends:

THAT Senate approve the articulation agreement proposal between the University of Manitoba, I.H. Asper School of Business, and Renmin University of China concerning credit recognition in the Bachelor of Commerce (Honours) degree at the University of Manitoba [dated, July 15, 2015], for students who have completed a minimum of 24 and a maximum of 36 credit hours in the International Foundation Program at Renmin University, for a three-year term effective upon approval by Senate.

Respectfully submitted,

Ada Ducas, Chair
Senate Planning and Priorities Committee

Comments of the Senate Executive Committee RE: Articulation Agreement Proposal, University of Manitoba, B.Comm.(Hons.) Degree – Renmin University of China, International Foundation Program

1. At its meeting on October 21, 2015, the committee considered a proposal from the I.H. Asper School of Business to establish an articulation agreement between the University of Manitoba and Renmin University of China, Beijing, China, for a term of three-years, effective upon approval by Senate. The articulation agreement would permit students who have completed a minimum of 24 and up to a maximum of 36 credit hours in the International Foundation Program at Renmin University, to receive advanced standing toward a Bachelor of Commerce (Honours) degree at the University of Manitoba. Students would complete Year 1 of the degree program requirements at Renmin University and Years 2 through 4 of at the University of Manitoba.
2. Senate Executive was informed that the I.H. Asper School of Business would not require additional University resources to support the articulation agreement with Renmin University. The faculty anticipates that there would be sufficient space in existing courses, without adding new course sections, for students who would be admitted to the B.Comm.(Hons.) program under this agreement. The Dean, I.H. Asper School of Business, assured the committee that, were it necessary to create additional sections for any given course(s), the faculty would fund the additional sections with tuition revenue allocated to the faculty under the articulation agreement.
3. It was noted that students who would transfer into the B.Comm.(Hons.) from Renmin University would enter Year 2 of the program, having completed their Year 1 courses at Renmin. Thus, these students would have already completed the courses for which there is greatest enrolment pressure in the Asper School. The committee was advised that there is capacity in Year 2 and later courses for the number of students who would be admitted to the program under the articulation agreement. The only situation in which it might be necessary to offer additional sections would be the unlikely scenario where two cohorts of twenty (20) students each were all to enrol in the same course in any given year. A more likely scenario would see these forty (40) students enrol in various courses across the program, in any given year.

The Senate Executive endorses the proposal to Senate.

Respectfully submitted,

Dr. J. Keselman, Acting Chair
Senate Planning and Priorities Committee

Report of the Senate Committee on Nominations

Preamble

The terms of reference for the Senate Committee on Nominations may be found on the University Governance website at:

http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/507.html

The Committee met on October 22, 2015 (electronically) to consider nominations to fill vacancies on the standing committees of Senate.

Observation

Listed below are Senate committees with vacancies to be filled, along with the names of the nominees being proposed, their faculty/school, and the expiry date of their terms. Following the list is the membership list for each committee with a vacancy, including the names of the nominees, which have been highlighted.

Recommendations

The Senate Committee on Nominations recommends to Senate the following list of student nominees:

COMMITTEE	NOMINEE(S)	FACULTY/ SCHOOL	TERM END DATE
Senate Committee on Academic Dress	Mr. Kenny So	Graduate Studies	2016.05.31
Senate Committee on Academic Review	Ms Gagan Sidhu (S)*	Graduate Studies	2016.05.31
Senate Committee on Appeals	Ms Pamela Bachewich (S)	Health Sciences	2016.05.31
Senate Committee on the Calendar	Mr. Hadeesha Piyadasa (S)	Graduate Studies	2016.05.31

Senate Committee on Rules and Procedures	Ms Kathryn Marcynuk (S)	Graduate Studies	2016.05.31
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* (S) indicates a member of Senate

Respectfully submitted,

Professor M. Edwards, Chair
Senate Committee on Nominations

SENATE COMMITTEE ON ACADEMIC DRESS

Last updated October 21, 2015

Composition	Incumbents	Faculty/School	Term
Director, School of Art, Chair	Prof. Paul Hess	School of Art	<i>Ex-officio</i>
Head, Department of Interior Design	Prof. Kelley Beaverford	Architecture	<i>Ex-officio</i>
Registrar	Mr. Neil Marnoch		<i>Ex-officio</i>
One member of academic staff from Textile Sciences	Prof. Song Liu	Agricultural and Food Sciences	2018.05.31
Two students [SCN]	Ms Oyindamola Alaka	University 1	2016.05.31
	Mr. Kenny So	Graduate Studies	2016.05.31
Resource: Sandi Utsunomiya 474-8174			
Terms of Office: three-year terms; students = one-year terms			

SENATE COMMITTEE ON ACADEMIC REVIEW

Last updated October 22, 2015

Composition	Incumbents	Faculty/School	Term
Vice-President (Academic) & Provost (or designate), Chair	Dr. David Collins, designate		<i>Ex-officio</i>
Vice-Provost (Integrated Planning & Academic Programs)	Dr. David Collins		<i>Ex-officio</i>
Vice-Provost (Graduate Education) and Dean, Faculty of Graduate Studies (or designate)	Dr. Jay Doering		<i>Ex-officio</i>
Two members of Senate holding the rank of Dean of a Faculty or College, Director of a School or Head of a Department*	Prof. John Anderson (S)	Science	2016.05.31
	Dean Douglas Brown (S)	Kinesiology and Recreation Management	2018.05.31
Two students who are members of Senate	Ms Pamela Bachewich (S)	Health Sciences	2016.05.31
	Ms Gagan Sidhu (S)	Graduate Studies	2016.05.31
Three members of the academic staff, at least one of whom shall be a member of Senate*	Prof. Janet Morrill	Management	2016.05.31
	Prof. Liqun Wang (S)	Science	2016.05.31
	Prof. Hope Anderson	Health Sciences	2018.05.31
Resource: Shannon Coyston 474-6892 Terms of Office: three-year terms; students = one-year terms			

* Of the committee members elected from these two categories, at least one shall be from the Bannatyne campus

SENATE COMMITTEE ON APPEALS

Last updated October 21, 2015

Composition	Incumbents	Faculty/School	Term
One academic member appointed as Chair by the Senate Executive Committee	Prof. Archie McNicol	Health Sciences	2018.05.31
One member from the elected academic members to be appointed as Vice-Chair by the Senate Executive Committee (shall not be from the same faculty or school as the Chair)	Prof. Sharon Alward	School of Art	2018.05.31
Three members from among Deans of Faculties or Colleges and Directors of Schools appointed by the President	Dean Edmund Dawe	Music	2016.05.31
	Dean Beverly O'Connell	Health Sciences	2016.05.31
	Dean Douglas Brown	Kinesiology and Recreation Management	2017.05.31
Three academic members of Senate	Prof. Sharon Alward (S)	School of Art	2016.05.31
	Prof. Diana McMillan (S)	Health Sciences	2017.05.31
	Prof. Peter Blunden (S)	Science	2018.05.31
Four academic members	Prof. Lisa Fainstein	Law	2016.05.31
	Prof. Martin Scanlon	Agricultural & Food Sciences	2017.05.31
	Prof. Charlotte Enns	Education	2018.05.31
	Prof. Vanessa Swain	Health Sciences	2018.05.31
President of UMSU (or designate)	Ms Rebecca Kunzman, designate		<i>Ex-officio</i>
Four students	Ms Pamela Bachewich	Health Sciences	2016.05.31
	Ms Alanna Roscoe	Music	2016.05.31
	Ms Kailee Grimolfson	Graduate Studies	2016.05.31
	Mr. Abdul-Manan Sadick	Graduate Studies	2016.05.31
One member appointed by Université de Saint- Boniface	Mr. Roland Saurette		2016.05.31
One student appointed by Université de Saint- Boniface	TBD		2015.05.31
Resource: Marcia Yoshida 474-6166			
Terms of Office: three-year terms; students = one-year terms			

SENATE COMMITTEE ON THE CALENDAR

Last updated October 22, 2015

Composition	Incumbents	Faculty/School	Term
Registrar	Mr. Neil Marnoch		<i>Ex-officio</i>
Vice-Provost (Graduate Education) and Dean, Faculty of Graduate Studies (or designate)	Dr. Jay Doering		<i>Ex-officio</i>
Chair of the Senate Committee on Rules and Procedures (or designate)	Dr. Jay Doering	Graduate Studies	<i>Ex-officio</i>
Two members of the academic staff elected by and from Senate	Prof. Oliver Botar	School of Art	2018.05.31
	Prof. Philip Hultin	Science	2018.05.31
Student Senator	Mr. Hadeesha Piyadasa (S)	Graduate Studies	2016.05.31
<i>Calendar</i> editor	Ms Gloria Saindon	Registrar's Office	<i>Ex-officio (non-voting)</i>
University Secretary, Chair	Mr. Jeff Leclerc	University Secretary	<i>Ex-officio</i>
Resource: Shannon Coyston 474-6892 Terms of Office: three-year terms; students = one-year terms			

SENATE COMMITTEE ON RULES AND PROCEDURES

Last updated October 22, 2015

Composition	Incumbents	Faculty/School	Term
Four members of the academic staff who, at time of appointment/re-appointment, are members of Senate	Prof. Judith Owens (S)	Arts	2016.05.31
	Prof. John Anderson (S)	Science	2017.05.31
	Dr. Jay Doering (S), Chair	Graduate Studies	2017.05.31
	Prof. Archie McNicol (S)	Health Sciences	2018.05.31
One student who, at time of appointment/re-appointment, is a member of Senate	Ms Kathryn Marcynuk (S)	Graduate Studies	2016.05.31
Resource: Sandi Utsunomiya 474-8174 Terms of Office: three-year terms; students = one-year terms			

MEMO

REGISTRAR'S OFFICE

Room 400 University Centre

PH: 474-9425



UNIVERSITY
OF MANITOBA

Date: September 9, 2015

Memo To: Senate

From: Neil Marnoch, Registrar

A handwritten signature in black ink, appearing to read 'Neil Marnoch'.

Re: Proposed Academic Schedule for 2016-2017

The attached proposed 2016-2017 Academic Schedule has been updated based on changes in days and/or dates to conform to the 2016 and 2017 calendars, along with revised information received from academic units. The proposed schedule also introduces a Fall Term Break (see attachment). The proposed schedule has been reviewed by all Faculties, Colleges and Schools. Please note the following:

1. Labour Day in 2016 is September 5; therefore New Student Orientation will take place on Tuesday, September 6 and Wednesday, September 7 (see Section 1.2.1). Fall Term classes in most faculties and schools will begin on Thursday, September 8 and end on Friday, December 9 (see Section 1.2.2).
2. There are two statutory holidays in the 2016 Fall Term: Thanksgiving Day, Monday, October 10 and Remembrance Day, Friday, November 11 (see Section 1.1.1).
3. NEW Fall Term Break is Thursday, October 6 and Friday, October 7.
4. There are 63 days available for instruction in Fall Term.
5. The 2016 December Examination Period will be from Monday, December 12 through Thursday, December 22 (see Section 1.2.6).
6. The university will re-open after the Winter Holiday on Tuesday, January 3, 2017. Winter Term classes will commence on Wednesday, January 4, 2017 and end on Friday, April 7. (see Section 1.2.2).
7. There are two statutory holidays in the 2017 Winter Term: Louis Riel Day on Monday, February 20 and Good Friday on April 14, which falls during the Winter Term Examination Period. (see Section 1.1.1).
8. Winter Term Break in 2017 is February 20 - 24. This coincides with the week of Louis Riel Day. (see Section 1.2.5).
9. There are 63 days available for instruction in Winter Term.

10. The 2017 April Examination period will be from Monday, April 10 through Tuesday, April 25 (see Section 1.2.6).

11. As approved previously by Senate, the deadline for Voluntary Withdrawal is the 48th teaching day of the term. In 2016-2017 these dates are Friday, November 18, 2015 for Fall Term courses and Friday, March 17, 2017 for Winter Term courses (see Section 1.2.3).

Note: Faculties and schools offering courses with irregular schedules and withdrawal dates must ensure these are well publicized to students.

12. Convocation ceremonies (see Section 1.2.9) will be held as follows:

- | | |
|--|-----------------------|
| ▪ Fall Convocation | October 18 - 20, 2016 |
| ▪ Agriculture Diploma Convocation | May 5, 2017 |
| ▪ Medicine Convocation | May 18, 2017 |
| ▪ Spring Convocation | June 5 - 9, 2017 |
| ▪ Université de Saint-Boniface Convocation | June 12, 2017 |

Note, days have been included for Fall and Spring Convocation to allow for additional ceremonies if necessary.

In addition to Convocation ceremonies, the Annual traditional Graduation Pow Wow in honour of Aboriginal students will be held on Saturday, May 6, 2017

13. Dates on the attached schedule presented as information include: Fee Refund deadlines determined by Financial Services (see Section 1.2.4), deadlines to apply for graduation (Section 1.2.9), and items listed under Section 1.14: Other University Special Events.

Encl.

University of Manitoba - Academic Schedule

Proposal for a Fall Term Break

Proposal

That the University of Manitoba establish a Fall Term Break, initially comprising of the Thanksgiving Weekend and the Thursday and Friday immediately preceding. No classes or tests will be scheduled during the days of the break in faculties, colleges, schools that are participating in the Fall Term Break. Some students may need to continue practicum placements during the break. The Fall Term Break will be applicable to all programs that follow the standard academic schedule. Units that follow a program specific academic schedule may opt out of the Fall Term Break or may offer a break in an alternate manner.

The impact of a Fall Term Break will be reviewed annually for three years to determine its effect on instruction, including possible disruptions to laboratory activities, and student outcomes. A review of the Fall Term Break will include broad consultation with academic units and may include an exploration of alternate models of the academic schedule with respect to teaching hours, start and end dates, timing and length of the break and the final examination period.

Background

Student mental health and the desire to reduce student stress is receiving increased attention at universities and colleges across Canada. One action that is believed to reduce students' stress is to provide a break from classes and tests during the Fall Term. Most universities, including the University of Manitoba, have historically provided this break in Winter Term. At the U of M the Winter Term break is a one week period in February. Providing a break in Winter Term and not also in Fall Term is likely an artifact related to the academic year being one that begins in September and ends in April. Historically, many courses were offered over the entire academic year, so the Winter Term Break provided some respite about two thirds of the way through courses. Over time, the majority of courses have been modified to be offered in one term, either Fall or Winter Term. This has resulted in an increased importance of work completed in Fall Term and an increase in the tests given and assignments due in the middle of Fall Term.

As noted by Kelly Pilato, a PhD candidate at Brock University and who is conducting a study on the impact of a Fall Term Break, 'Research suggests that post-secondary students actually experience higher levels of stress. (Adalf, Gliksman, Demers, & Newton-Taylor, 2001: Mostafaei, 2012). This is, in part, due to the significant demands in university and college (Hartely, 2011). In fact, the higher stress levels associated with being a first year university student alone lead to higher dropout rates than either anxiety or depression (Tamin, 2013). Beyond the immediate burden of illness borne by these individuals, there is a significant cost in terms of both present and future productivity...Many universities across the province (Ontario) are implementing a policy for a fall break in hopes of alleviating students' stress and anxiety in order to improve mental health, heighten retention, and increase academic productivity.'

Closer to home, a National College Health Assessment survey of U of M students conducted in Spring 2013 indicated that 83.0% felt overwhelmed by all they had to do and 81.9% felt exhausted (not from physical activity). For many, these feelings were also accompanied by mental health issues: 60.2% felt

very sad; 49.4% felt overwhelming anxiety; 47.3% felt things were hopeless; and 33.4% felt so depressed it was difficult to function. Desire for a break during Fall Term was frequently mentioned by students during interviews conducted throughout the development of the U of M Mental Health Strategy.

The current UMSU executive approached the Vice Provost (Students) and the Registrar in Spring 2015 to inquire about the feasibility of introducing a Fall Term Break at the U of M. The Registrar indicated that his office was beginning planning for the 2016-2017 academic schedule and would determine if a break is feasible for that year and if it could be sustained in subsequent years. Although the Fall Term scheduling is very tight, the Registrar's Office has determined that two days may be set aside as a Fall Break as described below.

Constraints

- The optimal number of teaching hours for U of M courses is 39 hours per term, resulting a 13 week academic term. The number of teaching days is normally set at 63 – 65 days per term depending on the variances of the calendar year. The actual amount of hours available for in class instruction has normally be set at between 37.5 and 39 hours for courses offered in the standard time patterns. Courses that vary from the standard (once per week classes and classes offered in non-standard patterns such as Monday/Wednesday) have often been limited to 36 hours of instruction due to statutory holidays.
- Statutory Holidays:
 - Labour Day is the first Monday in September. The standard term commences after this holiday. Depending on the calendar year, the term may commence as early as September 2 and as late as September 8.
 - Thanksgiving is the second Monday in October.
 - Remembrance Day is a statutory holiday in Manitoba and is always observed on November 11. When November 11 is a Saturday or Sunday, current practice is for the U of M to close on the Monday immediately after.
- New Student Orientation
 - The first two days of the Fall Term are set aside by Senate for Orientation activities for new students. These are the Tuesday and Wednesday following Labour Day. Classes commence the Thursday following Labour Day.
- Winter closure:
 - In addition to the statutory days off during the Christmas season (Christmas Day, Boxing Day and New Year's Day) the U of M closes for Christmas Eve, New Year's Eve and the floating holiday associated with Easter, along with three additional days off given to staff as part of the collective agreements. When developing the Academic Schedule, the Registrar's Office regularly consults with Human Resources to determine the dates of the Winter Closure, ensuring sufficient days for classes and final examinations, as well as statutory and contractual obligations.
- Final Examinations Period:
 - The Final Examination Period is normally set at 11 days following the end of classes. The first day of exams is set so as to provide a minimum one day break between the end of classes and the beginning of exams.

Number of days for a Fall Break

Fall Breaks introduced across Canada are typically two, four days or five days. Breaks of two and four days duration are normally set on a week in which a statutory holiday is observed. Institutions that have introduced a four or five day break, including University of Winnipeg, have also shifted to a 12 week term.

Due to the constraints listed above the U of M is limited to a two day break. In order to accommodate the two days, the examination period will be shortened to 10 days. This will have little impact, however, as exams are normally scheduled in a 10 day period in December, with the 11th day used only if necessary and to accommodate exam requests submitted after the exam schedule has been developed. If necessary, more exams may be scheduled on Saturdays than is the current practice. Providing a day off on a weekday between classes and exams will not be necessary, as classes will end on Friday and exams will commence on Monday.

A full week (four or five day) break would require a reduction of the term to 12 weeks from the current 13 week term. This may be a subject for future consideration.

Timing

The Fall Term normally begins on a Thursday and ends on a Wednesday; to make up for the two teaching days lost to the Fall Term Break, the final week of the term is being extended to Friday. In order to avoid any subsequent effect on the number of teaching days for each respective day of the week, the break days should also occur on a Thursday and Friday. Having the break around Remembrance Day was considered, but would not have allowed for the break to be held on a Thursday and Friday consistently as desired.

With the above in mind, it is proposed to provide a five-day break over the Thanksgiving Weekend, rather than a four-day weekend at another time. Although this may be thought to be a little early in the term, this allows the maximum number of consecutive days off prior to mid-term tests. The timing of the break will be revisited each year based on feedback received.

Opt-outs

Due to the nature of their programs some academic units follow a program specific academic schedule with start and end times that differ from the standard schedule. In some cases, these units have found that a Fall Term Break is not workable. This is the case for the College of Dentistry (Dentistry and Dental Hygiene), the College of Rehabilitation Sciences, College of Medicine (Undergraduate Medicine), and the Masters of Business Administration program. The Faculty of Education is not able to apply the Fall Term Break as structured, but has proposed an alternative by suspending classes on Friday October 3 and Friday October 17. The Faculty of Law follows a non-standard schedule that is approved by Faculty Council. They are proposing a Fall Term Break that would comprise the Thanksgiving Weekend and the two days (Tuesday and Wednesday) immediately following.

Neil Marnoch

Registrar

September 9, 2015

Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

September 21, 2015

Dear Members of the University of Manitoba Senate,

The University of Manitoba Students' Union is submitting this letter to signify our support for the proposed academic calendar of the 2016/2017 school year, and the inclusion of a Fall Mid-Term Break.

UMSU believes that a Fall Mid-Term break will help to alleviate student stress by providing students with dedicated time to prepare for mid-term exams and complete course papers. A Winter Mid-Term break has historically provided students dedicated time for their full-year, 6-credit hour courses; however as a majority of courses are now offered as half-year, 3-credit hour courses, it is important that we provide students with this same opportunity in the Fall semester.

In addition to providing students with the opportunity to dedicate concentrated time to their studies, a Fall Mid-Term break can also help to support student, staff, and faculty mental health by "address[ing] unnecessary stress associated with academic calendar and course and exam scheduling" (Success Through Wellness, University of Manitoba's Campus Mental Health Strategy, 8: 2014).

Mental health is an extremely important issue for post-secondary students across Canada and at the University of Manitoba.

As stated by the University of Manitoba Campus Mental Health Strategy; "According to a spring 2013 survey of over 560 U of M students, the top five factors negatively affecting their academic performance included: Stress, anxiety, sleep difficulties, depression, and death of a friend or family member ... As universities seek to increase student retention and address the factors related to drop out, institutions are grappling with ways to provide support to students with mental health issues", (Success Through Wellness, University of Manitoba's Campus Mental Health Strategy, 4: 2014).

The University of Manitoba Mental Health Strategy represents the collaborative effort of the university community to address these realities through "a holistic and inclusive approach to promoting the mental health and wellness of the entire University community as well as supporting the individual needs of faculty, staff, and students with mental health problems and illnesses" (Success Through Wellness, University of Manitoba's Campus Mental Health Strategy, 4: 2014).

UMSU is committed to the recommendations of this strategy, including the recommendation to “address unnecessary stress associated with academic calendar and course and exam scheduling” (Success Through Wellness, University of Manitoba’s Campus Mental Health Strategy, 8: 2014). UMSU believes that the implementation of a Fall Mid-Term break to take place in the month of October is in line with this recommendation and essential to providing students, staff, and faculty alike the opportunity to dedicate time to their mental health.

The University of Manitoba Students’ Union has collected personal statements of support from over 200 students via an online petition that was conducted in the Spring of 2015 and has received overwhelmingly positive support from student representatives at the individual, Faculty and UMSU Council levels.

By re-organizing the academic calendar to accommodate students’ needs and priorities the University of Manitoba can play an integral role in supporting students and broadening the conversation about mental health on campus. Implementing a Fall Mid-Term break represents a unique opportunity for the University of Manitoba to follow through on the recommendations of the Campus Mental Health Strategy, and thus a unique opportunity for every member of the 2015-2016 Senate to do the same.

Signed,

Jeremiah Kopp – UMSU President



Rebecca Kunzman – Vice-President Advocacy



Astitwa Thapa – Vice-President External



Zachary Leclerc – Vice-President Internal



Jessica Morrison – Vice-President Student Services





UNIVERSITY
OF MANITOBA

Student Affairs Student Support

519 University Centre
Winnipeg, Manitoba
Canada, R3T 2N2

Tel: 204-474-6807
in Manitoba 1-800-432-1960
Fax: 204-474-7567

To Whom it May Concern:

September 21, 2015

I'm writing this letter in support of the University of Manitoba Students Union's proposed fall break. University of Manitoba students have expressed anecdotally and through surveys, an overwhelming amount of stress and negative mental health experiences. According to the National College Health Assessment conducted at the University of Manitoba through the Health & Wellness Program in Spring 2013, students responded that within the last 12 months:

- 83% felt overwhelmed by all they had to do.
- 82% felt exhausted (not by physical activity)
- 60% felt very sad
- 55% felt very lonely
- 49% felt overwhelming anxiety
- Additionally, 53% of students reported their overall stress levels to be "more than average" or "tremendous."

These numbers highlight a pressing need to do things differently and think of ways to creatively and proactively support and promote mental health and wellness. Last year, the University of Manitoba released ***Success Through Wellness***, our Campus Mental Health Strategy. The strategy was created as a call to action to all members of our University community to create a community that values the mental health of all our members. It holistically outlines priority areas where opportunities exist to create an environment that is committed, caring, healthy, responsive, supportive and resourceful.

Within ***Success Through Wellness***, under priority area 1.2. **Policies and Procedures**, a recommended action is to "identify and explore ways to address unnecessary stress associated with the academic calendar and course and exam scheduling." A fall break would be an initiative that is consistent with our own campus mental health strategy and demonstrate a commitment to mental health and wellness on campus.

A fall break would mitigate some academic scheduling pressures and provide the opportunity for students to use the allotted time to find reprieve, recharge, meaningfully reconnect with family and friends, and reassess if needed, the current state of their mental health for the remainder of the semester. As a health professional that is dedicated to the overall well being of students, I commend the University of Manitoba Students Union for heeding to the University of Manitoba's call to action to participate in changing mental health on campus by proposing a fall break.

Sincerely,

Katie Kutryk, RN BN
Health & Wellness Educator
Student Support University of Manitoba
Room 469 University Centre
Winnipeg, MB R3T 2N2
Tel: 204-295-9032



Student Counselling Centre

474 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-8592
Fax (204) 474-7559

September 28, 2015

Rebecca Kunzman
Vice-President Advocacy
University of Manitoba Students' Union

Re: Request for letter of support for fall reading break.

Dear. Ms. Kunzman

Thank you for the invitation to provide a letter of support for UMSU's proposal for a Fall Reading break at the University of Manitoba. Thank you also for providing me with the review completed by UMSU on this topic. As the review provided indicates, fall academic breaks are not a novel concept and are becoming increasingly common across Canada. This proposal appears consistent with the University of Manitoba's Campus Mental Health Strategy which identified academic scheduling changes as one of many possible actions that could be undertaken to enhance the mental health and well-being of University of Manitoba students. Generally speaking, decreasing scheduled time commitments creates opportunities for individuals to experience less time pressure, regardless of their life situation, and can facilitate task completion and engagement in increased self-care behaviours (e.g., increased sleep, continued participation in physical activity). Creation of a fall academic break would similarly reduce the time commitments for students and subsequently provide additional time for academic work completion and/or engagement in self-care actions. While I am not aware of research examining the impact of fall academic breaks in post-secondary education, it seems intuitively likely, given that most individuals experience decreased stress when time commitments are reduced, that student mental health and overall wellbeing would be enhanced by such a proposal. I hope this letter is helpful as you move forward with your proposal.

Sincerely,

D.V. Ness, Assoc. Prof and Director
Student Counselling Centre
University of Manitoba



A Review of Fall Academic Break policies at Canadian Universities

May 2015

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Executive Summary

While fall academic breaks or reading weeks (referred to as Fall Breaks in this review) have existed at some Canadian institutions for decades¹, in recent years more universities have been looking at them as a way to improve the quality-of-life of students.

Generally proposed as a way to improve students’ mental health and reduce the risk of self-harm or other negative effects, Fall Breaks can allow students a catch up on studies, practice self-care, and generally prepare themselves for the remainder of the semester.

The results of this Review are clear – a strong majority of post-secondary educational institutions currently have some form of a Fall Break. This trend is consistent amongst schools when compared by size and U15 status. With the notable exception of British Columbia, it is generally consistent in nearly all geographic regions of Canada.

While Fall Breaks may be ‘new’ in Manitoba universities to some degree, they are rapidly becoming standard for Canadian post-secondary educational institutions. It is clear that not only would the University of Manitoba be in good company should it choose to institute a Fall Break, but that it would ensure our University continues to provide a learning environment that matches the expectations of our students.

Methodology / Comparator Schools

Research done at the University of Winnipeg during their recent review of a fall academic break (the ‘*UW Report*’)² identified 26 post-secondary institutions in Canada that currently offer a Fall Break to their students. When compiling our own report, we included a larger selection of PSE institutions across Canada – seventy in total.

¹ Students at Trent University have enjoyed a Fall Break since 1964 (*Proposed Fall Reading Week: Dalhousie University*, p.4).

² *Memo re: Fall Reading Break to Senate Executive*, University of Winnipeg Senate Student Services Committee.

Using Fall 2014 enrolment data from Universities Canada³ and the Canadian Association of University Teachers, we compiled a larger and more comprehensive list of schools to review; the full list of institutions reviewed is listed under Appendix A. We wanted to look at not just which schools had a Fall Break, but also which schools did not. Our list also included significantly more representation from Quebec schools.

Where the enrolment data counted colleges separately from their affiliated institution, we excluded them with the assumption that the Fall Break policy of the larger institution was more reflective and relevant, as the colleges affiliated with the University of Manitoba generally follow the standard academic calendar for the University⁴.

Fall Break data was collected from two sources: the *UW Report* and the websites of the remaining institutions. Where it was available, the 2015-2016 academic calendar was used. Where it was not available, the 2014-2015 academic calendar was used.

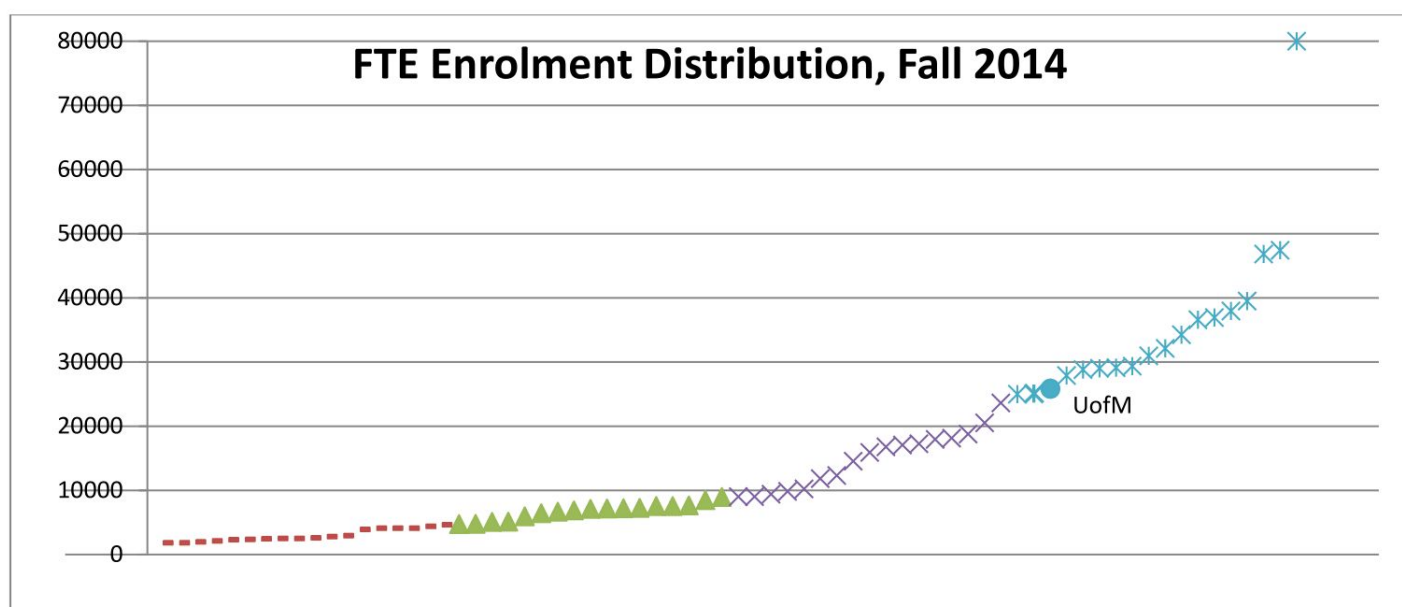


Figure 1

The above chart illustrates the distribution of full-time-equivalent (FTE) enrolment amongst the schools reviewed, with the institutions broken down into four quartiles. The University of Manitoba is at the low end of the top quartile, at 25,853 FTE students in the fall of 2014.

³ Formerly the Association of Universities and Colleges of Canada.

⁴ As this mostly affected the University of Toronto, it ended up being irrelevant to the comparison of enrolments, as we grouped institutions into quartiles. UT is, by far, the largest PSE institution in Canada.

Fall Breaks across all comparator schools

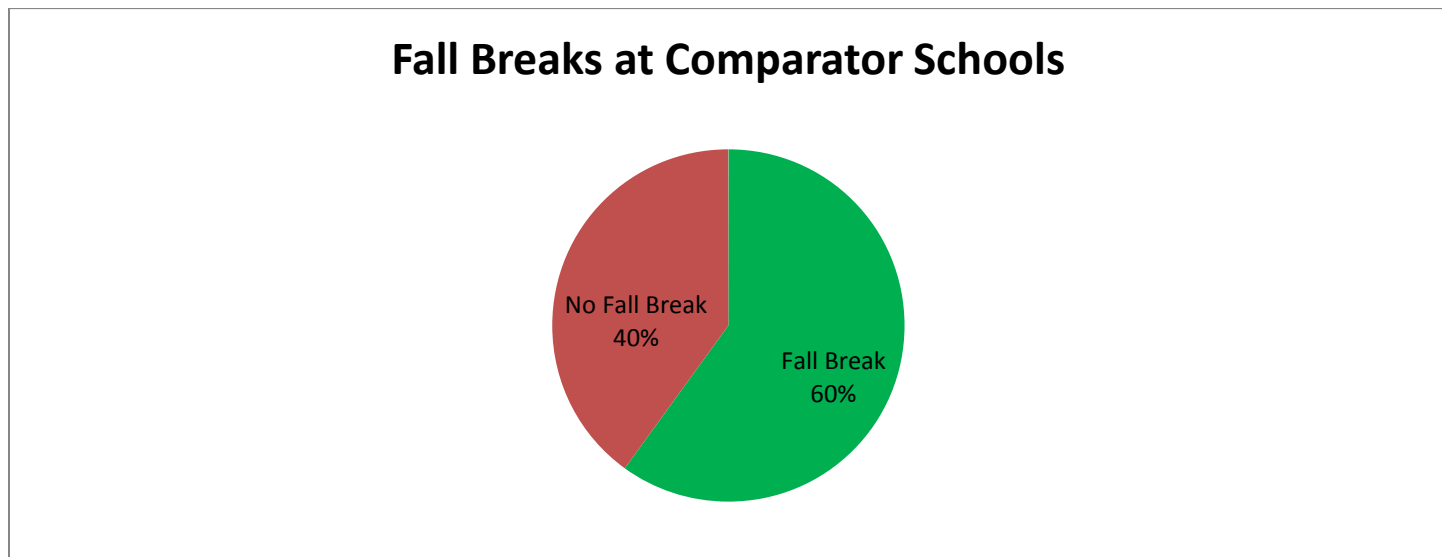


Figure 2

Currently, fully 60% of schools included in this review offer some form of a Fall Break to their students.

Of the 70 schools studied, 42 had a Fall Break of either two, three, or five days in length. Another 28 had no Fall Break (outside of statutory holidays like Thanksgiving).

When we compare the length of the different breaks at the comparator schools, we see that longer, week-long breaks appear to be the norm for schools.

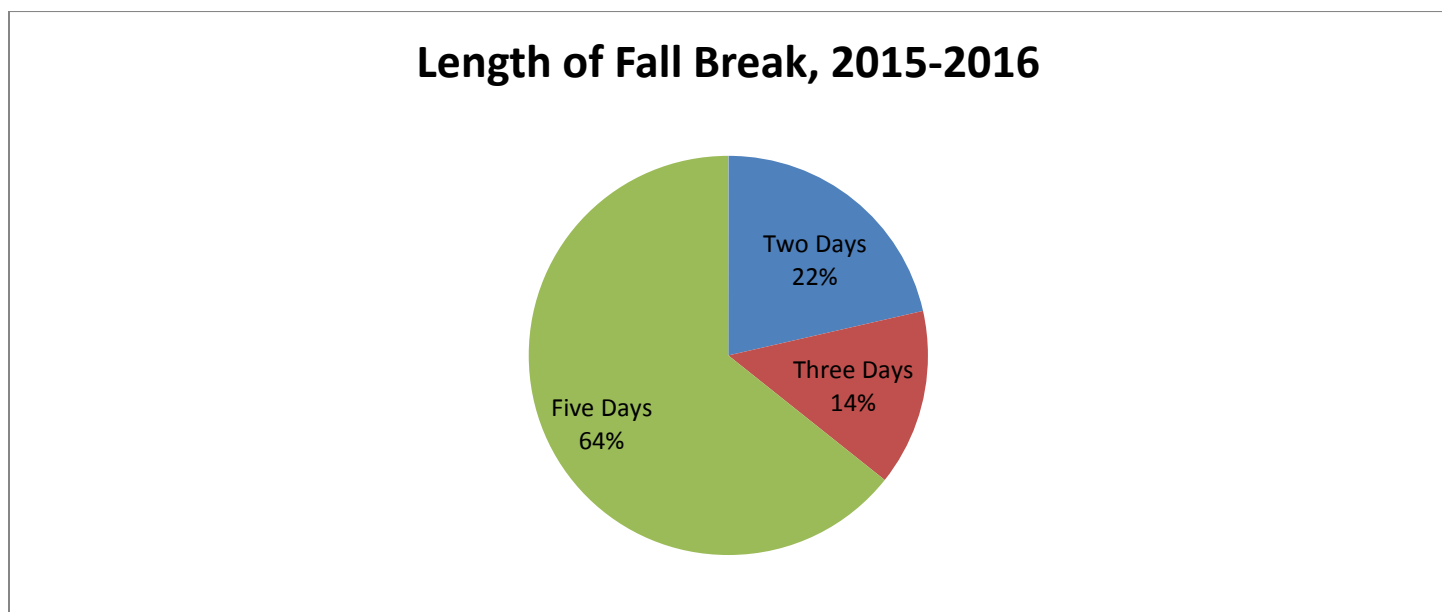


Figure 3

The comparator schools having two- or three-day Fall Breaks nearly all used a pre-existing closure (Thanksgiving, or more commonly, Remembrance Day) to create their Fall Breaks.

Provincial Trends

Amongst the comparator schools, Fall Breaks were popular in Ontario, Quebec, and Nova Scotia, with a majority of comparator schools within those provinces having some form of a Fall Break.

Conversely, only half of Alberta schools had Fall Breaks, and barely a fifth of British Columbia schools did.

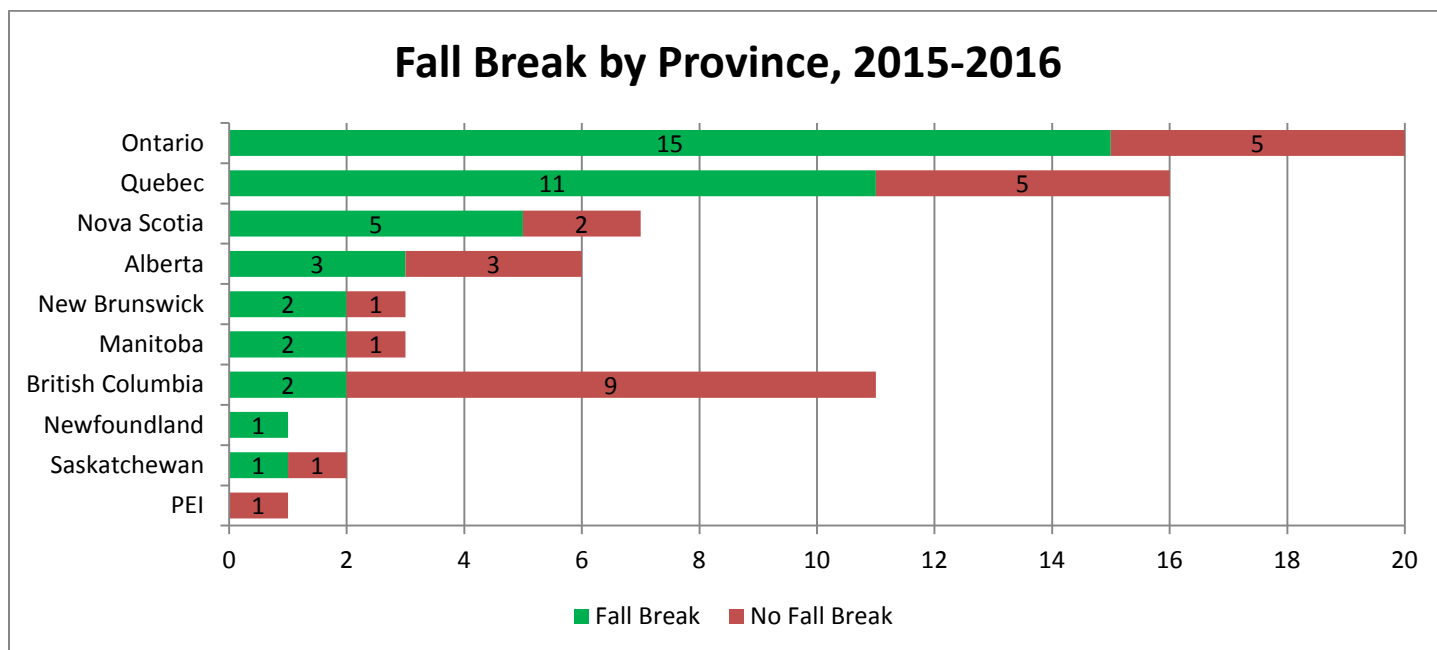


Figure 4

While the smaller number of institutions in the rest of the Maritimes and the West make it difficult to glean any larger trend amongst those provinces, here in Manitoba it is worth noting that the universities of Winnipeg and Brandon both have Fall Breaks. The Université de Saint-Boniface, whose enrolment was too low to be included in this review, does not.

Fall Break policies among U15 Schools

The University of Manitoba's increasing national presence on post-secondary education issues was illustrated by our inclusion in U15 in 2011. In keeping with the U15's heavy presence in Ontario and Quebec and the prevalence of Fall Breaks in those two provinces, we see that two-thirds of U15 schools currently offer a Fall Break of some kind.

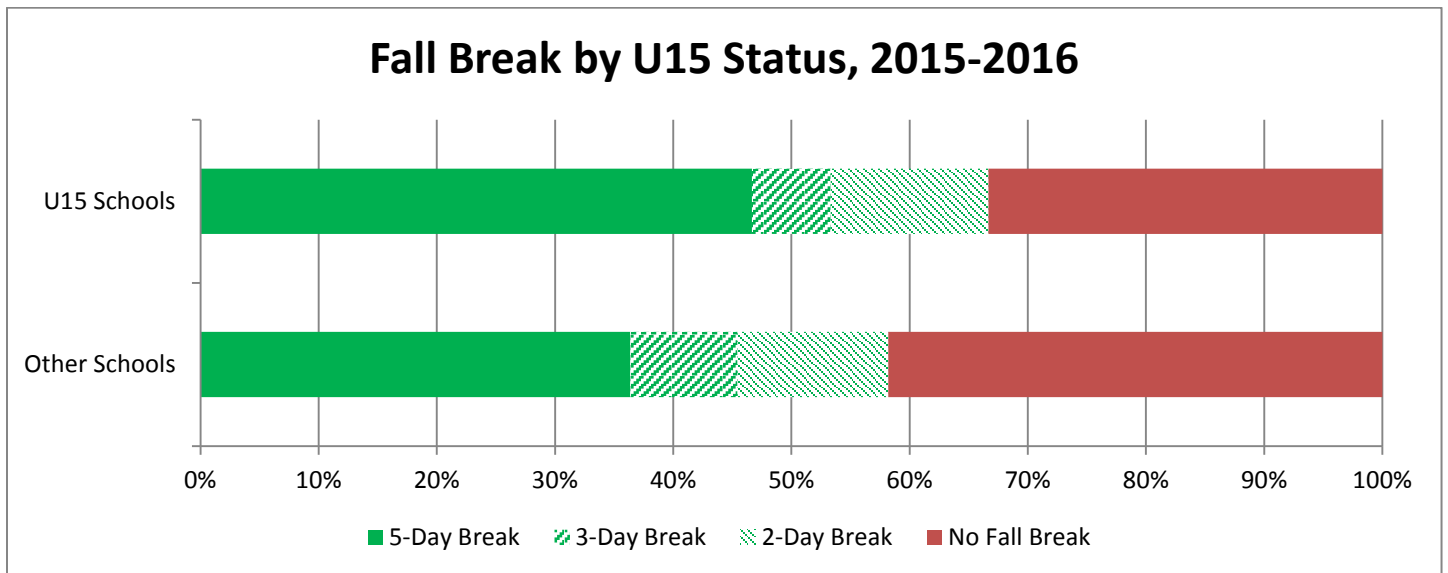


Figure 5

The University of Manitoba is included in this data, which means that of the 14 remaining U15 schools, 71.4% currently offer a Fall Break to their students.

U15 schools are not only more likely to offer a Fall Break, but they are also more likely to offer a full week.

Trends by Enrolment Size

With the comparator schools having a wide range of enrolment levels, we chose to break down the various schools into four quartiles, each comprising 25% of the group of comparator schools⁵.

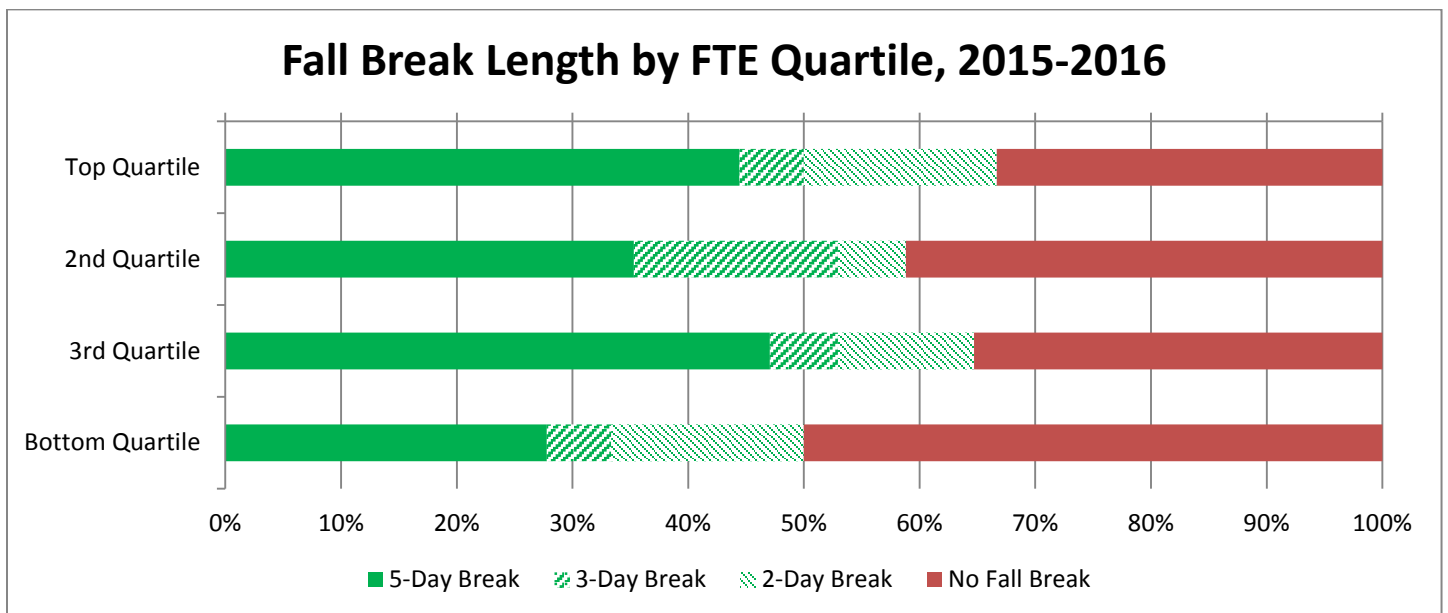


Figure 6

⁵ Rounded, the four quartiles were: less than 4,700; 4,700 to less than 9,000; 9,000 to less than 24,000; and 24,000 plus.

The University of Manitoba is the bottom-end of the top quartile; amongst schools of our size (24,000+), two-thirds have a Fall Break.

Half of schools of our size have either a three- or five-day Fall Break; including two-day Fall Breaks increases that proportion to two-thirds of all large schools.

Appendix A – Complete List of PSE Institutions Reviewed

Post-Secondary Institution	2014 Fall FTE Enrolment	Part of UW Study?
Acadia University	4,074	Yes
University of Alberta	36,573	Yes
Athabasca University	8,974	
Bishop's University	2,483	
Brandon University	2,441	Yes
Brock University	16,789	Yes
University of Calgary	29,090	Yes
Cape Breton University	2,800	
Carleton University	24,983	Yes
Université du Québec à Chicoutimi	5,094	
Concordia University	28,979	
Dalhousie University	17,239	Yes
École Polytechnique de Montréal	6,867	
Emily Carr Institute of Art + Design	1,796	
École de technologie supérieure	6,410	
University of the Fraser Valley	7,234	
University of Guelph	25,103	Yes
École des Hautes Etudes Commerciales (HEC)	8,477	
Kwantlen Polytechnic University	9,844	
Lakehead University	7,531	
Laurentian University	7,563	Yes
Université Laval	36,900	
University of Lethbridge	7,620	
MacEwan University	12,283	
University of Manitoba	25,853	
McGill University	32,116	
McMaster University	27,909	Yes
Memorial University of Newfoundland	15,873	Yes
Université de Moncton	4,741	
Université de Montréal	39,491	
Mount Allison University	2,370	Yes
Mount Royal University	9,013	Yes
Mount Saint Vincent University	2,916	
University of New Brunswick	8,966	Yes
Nipissing University	4,081	
Ontario College of Art & Design	3,881	
University of Ontario Institute of Technology	9,390	
University of Ottawa	37,943	Yes
Université du Québec en Outaouais	5,073	
University of Prince Edward Island	4,074	

Queen's University	23,614	
University of Regina	11,821	
Université du Québec à Rimouski	4,753	
Royal Military College of Canada	1,791	
Royal Roads University	4,640	
Ryerson University	29,337	Yes
Saint Mary's University	6,663	Yes
University of Saskatchewan	18,759	Yes
Simon Fraser University	20,523	
St. Francis Xavier University	4,381	
Université de Sherbrooke	18,136	
St. Thomas University	2,119	
Télé-Université (TÉLUQ)	2,497	
Thompson Rivers University	7,151	
University of Toronto	79,971	Yes
Trent University	7,217	Yes
Trinity Western University	2,301	Yes
Université du Québec à Trois-Rivières	10,210	
The University of British Columbia	47,396	
University of Northern British Columbia	2,596	
Université du Québec à Montréal	30,937	
Université du Québec en Abitibi-Témiscamingue	1,960	
Vancouver Island University	5,931	
University of Victoria	17,911	Yes
University of Waterloo	34,257	
University of Western Ontario	28,814	Yes
Wilfrid Laurier University	17,054	Yes
University of Windsor	14,533	Yes
The University of Winnipeg	7,106	
York University	46,814	Yes

Appendix B – Senate Resolution from University of Winnipeg

Following is the text of the Senate Resoution formally approving the Fall Break at the University of Winnipeg. Note that the final resolution, that 'individual programs may choose not to observe the break', will only be exercised by the Marriage and Family Therapy program and by Education program for students in their practicum years.

RESOLVED THAT

commencing in the 2016-2017 academic year, The University of Winnipeg implement a Fall Reading Break, consisting of one week, to coincide with the Thanksgiving Day weekend; and

FURTHER RESOLVED THAT

classes will commence on the Tuesday, following the Labour Day long weekend; and

FURTHER RESOLVED THAT

there will be a one day break, between the end of classes and the commencement of the exam period; and

FURTHER RESOLVED THAT

the exam period will consist of 10 days, using Saturdays as needed, with no exams to be scheduled after 3:30 p.m. on December 6; and

FURTHER RESOLVED THAT

individual programs may choose not to observe the break.

Carried, with one opposing.

2016-2017 Academic Schedule

Admission application deadlines are found online at umanitoba.ca/student/admissions. Additional important date information for Faculty of Graduate Studies students is available at umanitoba.ca/faculties/graduate_studies/deadlines/index.html.

Faculties, schools, colleges and/or programs may have other important dates and deadlines that are not included in the Academic Schedule.

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Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the report to Senate.

Section 1: Dates for Fall/Winter Session

This section contains information for Fall and Winter Terms, including distance and online courses. See section 3 for Summer Term information, including information for distance and online courses offered over Summer Term.

1.1 Dates applicable to all U of M students:

1.1.1 University Closure

When the University is closed no classes/examinations will be held.

Canada Day	July 1, 2016
Terry Fox Day (Civic Holiday)	Aug.1, 2016
Labour Day	Sept. 5, 2016
Thanksgiving Day	Oct. 10, 2016
Remembrance Day	Nov. 11, 2016
Winter Holiday	Dec. 23, 2016 to Jan. 2, 2017
Louis Riel Day	Feb. 20, 2017
Good Friday	Apr. 14, 2017
Victoria Day	May 22, 2017
Canada Day (Holiday Observed)	July 3, 2017
Terry Fox Day (Civic Holiday)	Aug. 7, 2017

1.2 Dates applicable to most U of M students:

*Some additional or differing date information is included in separate sections for: **Agriculture Diploma, Dental Hygiene, Dentistry (includes IDDP), Education (B.Ed. only), Law, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work.** Students in these programs should also see their respective section of the Academic Schedule.*

1.2.1 Orientation

Additional or differing dates exist for: Agriculture Diploma, IDDP, Education, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work. Students in these programs should also see their respective section of the Academic Schedule.

New Student Orientation

Fall Term, Fort Garry Campus	Sept. 6 to 7, 2016
Winter Term, Fort Garry Campus	Jan. 3, 2017
Faculty of Agricultural & Food Sciences Year 1	Sept. 7, 2016
Faculty of Architecture, Environmental Design Program	Aug. 29, 2016
School of Art	Sept. 6 to 7, 2016

Asper School of Business	
Year 1 student welcome luncheon	Sept. 6, 2016
Year 1 CSA orientation and Barbeque	Sept. 7, 2016
Faculty of Education	Aug. 29, 2016
Faculty of Engineering	Sept. 6 to 7, 2016
Family Social Sciences, Health Sciences and Health Studies	
New student information session	Sept. 7, 2016
Marcel A. Desautels Faculty of Music	Sept. 6, 2016

1.2.2 Start and End Dates

Additional or differing dates exist for: Agriculture Diploma, Dental Hygiene, Dentistry, Education, Law, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work. Students in these programs should also see their respective section of the Academic Schedule.

Fall Term	Sept. 8 to Dec. 9, 2016
Winter Term	Jan. 4 to Apr. 7, 2017
Winter/Summer Term spanned distance and online courses	Jan. 4 to June 30, 2017

1.2.3 Registration and Withdrawal Dates

Additional or differing dates exist for: Agriculture Diploma, Education, Law and other faculties, colleges and/or schools offering irregularly scheduled courses. Agriculture Diploma and Law students should also see their respective section of the Academic Schedule; Education students are referred to the Class Schedule; all others should also refer to either the 'Irregular Refund and Voluntary Withdrawal Deadline' information posted on the Registrar's Office website, or the Class Schedule.

Regular Registration Period

Fall Term and Fall/Winter Term classes	Ends Sept. 7, 2016
Winter Term classes	Ends Jan. 3, 2017
Winter/Summer term spanned distance and online courses	Ends Jan. 3, 2017

Late Registration/Registration Revision Period

A financial penalty may be assessed for late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

Fall Term and Fall/Winter Term classes	Sept. 8 to 21, 2016
Winter Term classes	Jan. 4 to 17, 2017
Winter Term classes and Winter/Summer term spanned distance and online courses	Jan. 4 to 17, 2017

Last Date to Register/Registration Revision Deadline

Last date to drop and have course excluded from transcripts; VWs will be recorded on transcripts for courses dropped after this date.

Fall Term and Fall/Winter Term classes	Sept. 21, 2016
Winter Term classes	Jan. 17, 2017
Winter Term classes and Winter/Summer term spanned distance and online courses	Jan. 17, 2017

Voluntary Withdrawal (VW) deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from courses after this date.

Fall Term classes	Nov. 18, 2016
Winter Term and Fall/Winter Term classes	Mar. 17, 2017
Winter/Summer term spanned distance and online courses	June 5, 2017

1.2.4 Fee Deadlines

Fee Payment Deadline (determined by RCGA)

Registration Revision Deadline

Last date to withdraw and have some fees removed from fee assessment. Additional or differing dates exist for Agriculture Diploma students; students in this program should also see their respective section of the Academic Schedule.

Fall Term and Fall/Winter Term classes	Sept. 21, 2016
Winter Term classes and	
Winter/Summer term spanned distance and online courses	Jan. 17, 2017

1.2.5 Term Breaks

Academic and administrative offices will be open during this period, but there will be no classes/examinations held for students. Additional or differing dates exist for: Dental Hygiene, Dentistry, Education, Law, Medicine, Occupational Therapy, and Physical Therapy. Students in these programs should also see their respective section of the Academic Schedule.

Fall Term Break	Oct. 6 to 7, 2016
Winter Term Break	Feb. 20 to 24, 2017

1.2.6 Examination and Test Dates

Students are reminded that they must remain available until all examination and test obligations have been fulfilled. Additional or differing dates exist for: Agriculture Diploma, Dental Hygiene, Dentistry, Education, Law, Medicine, and Pharmacy. Students in these programs should also see their respective section of the Academic Schedule.

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 12 to 22, 2016
Winter Term (includes final exams for Fall/Winter Term classes)	Apr. 10 to 25, 2017

1.2.7 Challenge for Credit, Supplemental Examinations and Other Tests

This information is only for those academic units that extend supplemental examination privileges. Additional or differing dates exist for Agriculture Diploma students; these students should also see their respective section of the Academic Schedule.

Supplemental Examination application deadline:

For Fall supplemental exams	July 4, 2016
Challenge for Credit application deadline:	
For classes offered Fall Term 2016	Sept. 21, 2016
For classes offered Winter Term 2017	Jan. 17, 2017
For June 2017 series	Apr. 21, 2017
Language Reading Tests for Graduate Students	Aug. 27, 2016; Mar. 25, 2017

1.2.8 Final Grade Appeal Deadlines

For final grades received for Fall Term 2016 classes	Jan. 24, 2017
For final grades received for Winter Term 2017 and Fall 2016/Winter 2017 classes	June 12, 2017

1.2.9 Graduation and University Convocation

Degrees, Diplomas and Certificates will be awarded at Convocation. Graduation date may differ from Convocation Ceremony date. Additional or differing dates exist for Agriculture Diploma and Medicine; students in these programs should also see their respective section of the Academic Schedule.

For students graduating Fall 2016:

Deadline to apply online to graduate <i>for most Undergraduate students</i>	Aug. 4, 2016
Faculty of Graduate Studies Submission Deadline*	Aug. 25, 2016
Convocation Ceremony (Fort Garry Campus)	Oct. 18 to 20, 2016

For students graduating February 2017:

Deadline to apply online to graduate <i>for most Undergraduate students</i>	Sept. 21, 2016
Faculty of Graduate Studies Submission Deadline*	Jan. 4, 2017
Graduation date for students graduating in February	Feb. 1, 2017
Convocation Ceremony (Fort Garry Campus)	June 5 to June 9, 2017

For students graduating Spring 2017:

Deadline to apply online to graduate <i>for most Undergraduate students</i>	Jan. 17, 2017
Faculty of Graduate Studies Submission Deadline*	Mar. 30, 2017
Convocation Ceremony – Agriculture Diploma	May 5, 2017
Convocation Ceremony – College of Medicine	May 18, 2017
Convocation Ceremony (Fort Garry Campus)	June 5 to June 9, 2017
Convocation Ceremony – Université de Saint-Boniface	June 12, 2017

Graduate Studies Submission Deadline* for students graduating Fall 2017	Aug. 31, 2017
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Annual traditional Graduation Pow Wow in honour of Indigenous graduates	May 6, 2017
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** Last date for receipt by Graduate Studies of Theses/Practica and reports on Theses/Practica, comprehensive examinations, and project reports from students, and lists of potential graduands from departments.*

1.3 Dates applicable to Agriculture Diploma:

1.3.1 Orientation

Sept. 14, 2016

1.3.2 Start and End Dates

Fall Term

Sept. 15 to Dec. 6, 2016

Winter Term

Jan. 4 to Mar. 27, 2017

1.3.3 Registration and Withdrawal Dates

Regular Registration Period

Fall Term and Fall/Winter Term classes

Ends Sept. 14, 2016

Winter Term classes

Ends Jan. 3, 2017

Late Registration/Registration Revision Period

A financial penalty may be assessed on late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

Fall Term and Fall/Winter Term classes

Sept. 15 to Sept. 28, 2016

Winter Term classes

Jan. 4 to 17, 2017

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for classes dropped after this date.

Fall Term and Fall/Winter Term classes

Sept. 28, 2016

Winter Term classes

Jan. 17, 2017

Voluntary (VW) Withdrawal deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from classes after this date.

Fall Term classes

Nov. 15, 2016

Winter Term and Fall/Winter Term classes

Mar. 7, 2017

1.3.4 Fee Deadlines

Fee Payment Deadline

(determined by RCGA)

Registration Revision Deadline

Last date to withdraw and have fees removed from fee assessment; a credit will be granted for applicable fees that have already been paid.

Fall Term and Fall/Winter Term classes

Sept. 28, 2016

Winter Term classes

Jan. 17, 2017

1.3.5 Examination and Test Dates

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)

Dec. 7 to 14, 2016

Winter Term (includes final exams for Fall/Winter Term classes)

Mar. 28 to Apr. 4, 2017

1.3.6 Challenge for Credit and Supplemental Examinations and Tests

Supplemental Examination application deadline:

Fall Term 2016 courses	Jan. 3, 2016
Winter Term 2017 courses (for graduating students)	Apr. 17, 2017
Winter Term 2017 courses (for non-graduating students)	May 23, 2017

Supplemental Examination dates:

Fall Term 2016 courses	Jan. 5, 2016
Winter Term 2017 courses (for graduating students)	Apr. 19, 2017
Winter Term 2017 courses (for non-graduating students)	May 31, 2017

Challenge for Credit application deadline:

For classes offered Fall Term 2016:	Sept. 14, 2016
For classes offered Winter Term 2017:	Jan. 17, 2017
For June 2017 series:	Apr. 21, 2017

1.3.7 School of Agriculture Convocation

May 5, 2017

1.4 Dates applicable to Dental Hygiene:

1.4.1 Start and End Dates

Year 2

Fall Term Classes	Aug. 22 to Dec. 2, 2016
Winter Term Classes	Jan. 3 to Mar. 31, 2017
Winter Term Clinic	Jan. 3 to Mar. 31, 2017

Year 3

Fall Term Classes	Aug. 15 to Dec. 2, 2016
Fall Term Clinics	TBA to Dec. 9, 2016
Winter Term Classes	Jan. 3 to Mar. 31, 2017
Winter Term Clinics	Jan. 3 to Apr. 13, 2017

1.4.2 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
Winter Term Break	Feb 27 to Mar. 3, 2017

1.4.3 Examination and Test Dates

Year 2

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 5 to 16, 2016
Winter Term	Apr. 3 to 7, 2017

Year 3

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 12 to 16, 2016
Winter Term	Apr. 3 to 7, 2017

1.5 Dates applicable to Dentistry:

1.5.1 International Dentist Degree Program (IDDP)

Year 1 Orientation	May-June 2016
On-Site Assessment	TBA

1.5.2 Start and End Dates

Years 1 and 2

Fall Term Classes	Aug. 15 to Dec. 2, 2016
Winter Term Classes	Jan. 3 to Apr. 28, 2017

Year 3

Fall Term Classes	Aug. 8 to Dec. 2, 2016
Fall Term Clinic	TBA to Dec. 9, 2016
Winter Term Classes	Jan. 3 to Apr. 28, 2017
Winter Term Clinics	Jan. 3 to Apr. 28, 2017

Year 4

Fall Term Classes	Aug. 8 to Dec. 9, 2016
Fall Term Clinic	TBA to Dec. 9, 2016
Winter Term (most classes)	Jan. 3 to 6, 2016
Winter Term Clinics	Jan. 3 to Apr. 21, 2017

1.5.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
Winter Term Break	Feb 27 to Mar. 3, 2017

1.5.4 Examination and Test Dates

Years 1, 2 and 3

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 5 to 16, 2016
Winter Term	May 1 to 12, 2017

Year 4

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 12 to 16, 2016
Winter Term	Jan. 9 to 13, 2017

1.6 Dates applicable to Education (B.Ed. only):

Note: PBDE student follow the dates listed in Section 1.2: Dates applicable to most U of M students.

1.6.1 Orientation	Aug. 30, 2016
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1.6.2 Start and End Dates

Fall Term

Practicum Block	Sept. 6 to 9, 2016
Classes	Sept. 13 to Nov. 10, 2016
Program Days	Sept. 26, 2016
Practicum Mondays	Sept. 12, Sept. 19, Nov. 7, 2016
Practicum Block	Nov. 14 to Dec. 14, 2016

Winter Term

Classes	Jan. 3 to Mar. 10, 2017
Program Days	Jan. 9 to Feb. 6, 2017
Practicum Mondays	Feb. 13, Feb. 27, Mar. 6, 2017
Practicum Block	Mar. 13 to Apr. 26, 2017

1.6.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	Oct. 3 and Oct. 17, 2016
Winter Term Break	Feb. 20 to 24, 2017
Winter Practicum Break	Mar. 27 to 31, 2017

1.6.4 Examination and Test Dates

Fall Term (as required)	Nov. 12, 2016
Winter Term (as required)	Mar. 11, 2017

1.7 Dates applicable to Law:

1.7.1 Start and End Dates

Fall Term	Sept. 6 to Dec. 7, 2016
Winter Term	Jan. 4 to Apr. 7, 2017

1.7.2 Registration and Withdrawal Dates

Regular Registration Period

Fall Term and Fall/Winter Term classes	Ends Sept. 7, 2016
Winter Term classes	Ends Jan. 3, 2017

Late Registration/Registration Revision Period

A financial penalty may be assessed for late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

Fall Term and Fall/Winter Term classes	Sept. 8 to 19, 2016
Winter Term classes	Jan. 4 to 17, 2017

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for classes dropped after this date.

Fall Term and Fall/Winter Term classes	Sept. 19, 2016
Winter Term classes	Jan. 17, 2017

Voluntary Withdrawal deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from classes after this date.

Fall Term classes	Nov. 18, 2016
Winter Term and Fall/Winter Term classes	Mar. 17, 2017

1.7.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	October 11 to 12, 2016
Winter Term Break	See section 1.2.5

1.7.4 Examination and Test Dates

Fall Term (includes tests and midterm exams for Fall/Winter Term classes)	Dec. 8 to 21, 2016
Winter Term	Apr. 10 to 25, 2017

1.8 Dates applicable to Medicine:

1.8.1 Orientation

Medicine Inaugural Exercises	Aug. 24, 2016
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1.8.2 Start and End Dates

Year 1

Fall Term	Aug. 23 to Dec. 23, 2016
Winter Term	Jan. 9 to June 2, 2017

Year 2

Fall Term	Aug. 29 to Dec. 23, 2016
Winter Term	Jan. 9 to June 2, 2017

Year 3

Fall Term	Aug. 29 to Dec. 23, 2016
Winter Term	Jan. 9 to Aug. 4, 2017

Year 4

Fall Term	Aug. 15 to Dec. 16, 2016
Winter Term	Jan. 3 to May 11, 2017

1.8.3 Term Breaks (Year 1 and Year 2)

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
Winter Term Break	Mar. 20 to 24, 2017

1.8.4 Faculty of Medicine Convocation Ceremony	May 18, 2017
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1.9 Dates applicable to Nursing:

1.9.1 Submission Deadlines

Non-Academic requirements due for all newly admitted students.

Returning students (fall or winter)	June 1, 2016
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New students

admitted for Fall Term	July 15, 2016
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admitted for Winter Term	Nov. 10, 2016
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1.9.2 Orientation

Students admitted for Fall Term	Sept. 1 and 2, 2016
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Students admitted for Winter Term	Jan. 4 and 5, 2017
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Year 2 Clinical Orientation	Sept. 26, 2016
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Year 3 Orientation	TBA
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Year 4 clinical and senior practicum orientation (January start)	Sept. 8, 2016
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1.9.3 Start and End Dates

Nursing labs	Begin week of Sept. 12, 2016
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Year 3 Clinical Rotation

Tuesday/Wednesday	Starts Sept. 27, 2016
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Thursday/Friday	Starts Sept. 29, 2016
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Year 4 NURS 4270 Clinical Rotation	Starts Sept. 13, 2016
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Year 4 NURS 4430 Clinical Rotation

Tuesday/Wednesday	Starts Sept. 20, 2016
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Thursday/Friday	Starts Sept. 22, 2016
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Year 4 NURS 4290 Senior Practicum	Starts Sept. 12, 2016
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1.9.4 Registration Dates

Last date to register for Fall 2016 and Winter 2017 Nursing Clinical Courses	Aug. 2, 2016
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1.9.5 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	See section 1.2.5
Winter Term Break	See section 1.2.5

1.10 Dates applicable to Occupational Therapy:

1.10.1 Year 1 Orientation	Aug. 25 to 26, 2016
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1.10.2 Start and End Dates

Year 1

Fall Term Classes	Aug. 29 to Nov. 18, 2016
Fall Term Basic Fieldwork	Nov. 21 to Dec. 16, 2016
Winter Term Classes	Jan. 9 to May 5, 2017
Winter Term Intermediate Fieldwork 1	May 8 to June 30, 2017

Year 2

Fall Term Classes	Aug. 29 to Dec 16, 2016
Winter Term Intermediate Fieldwork 2	Jan. 9 to Mar. 3, 2017*
Winter Term Classes	Mar. 13 to June 30, 2017
Summer Term Advances Fieldwork	<i>flexible start and end dates between</i> July 4 to Sept. 15, 2017

1.10.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
Winter Term Break	Feb. 27 to Mar. 3, 2017*

**Note: Depending on availability of fieldwork sites, some students may need to complete fieldwork during the term break.*

1.11 Dates applicable to Pharmacy:

1.11.1 Year 1 Orientation	Sept. 7, 2016
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1.11.2 Start and End Dates

Year 2 SPEP 2	May 1 to May 12, 2017
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Year 3		
Winter Term Classes		Jan. 3 to Mar. 24, 2017
SPEP 3		Apr. 3 to 28, 2017
Year 4		
Fall Term Classes		Sept. 6 to Oct. 31, 2016
SPEP 4 – Block 1		Nov. 7 to Dec. 16, 2016
Electives – Block 1		Nov. 7 to Dec. 23, 2016
SPEP 4 – Block 2		Jan. 3 to Feb. 10, 2017
Electives – Block 2		Jan. 3 to Feb. 17, 2017
SPEP 4 – Block 3		Feb. 21 to Mar. 31, 2017
Electives – Block 3		Feb. 21 to Apr. 7, 2017

1.11.3 Term Breaks

Year 1, 2 and 3	See section 1.2.5
Year 4	n/a

1.11.4 Examination and Test Dates

Year 4	Nov. 2 to 4, 2016
Year 3	Mar. 27 to 31, 2017

1.12 Dates applicable to Physical Therapy:

1.12.1 Year 1 Orientation	Aug. 15, 2016
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1.12.2 Start and End Dates

Year 1		
Fall Term		Aug. 15 to Dec. 16, 2016
Winter Term		Jan. 3 to Mar. 24, 2017
Winter Term (PT 6291)		6 week placement between Apr. 3 to June 23, 2017
Year 2		
Fall Term		Aug. 15 to Dec. 16, 2016
Winter Term		Jan. 3 to Mar. 24, 2017

1.12.3 Term Breaks (Years 1 and 2)

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
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Winter Term Break	Mar. 27 to Mar. 31, 2017
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1.13 Dates applicable to Respiratory Therapy:

1.13.1 Orientation

Year 1	Sept. 1 and 2, 2016
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1.13.2 Start and End Dates

Year 1	
Fall Term	Sept. 6 to Dec. 16, 2016
Winter Term	Jan. 4 to May 26, 2017
Year 2	
Fall Term	Sept. 6 to Dec. 16, 2016
Winter Term	Jan. 4 to June 23, 2017
Year 3	
Fall Term	Aug. 15 to Dec. 16, 2016
Winter Term	Jan. 2 to May 26, 2017

1.13.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	n/a
Winter Term Break	See section 1.2.5

1.14 Dates applicable to Social Work:

1.14.1 Orientation

Year 1	Sept. 7, 2016
Year 2 and 3 Field Orientation	Sept. 6 and 7, 2016

1.14.2 Start and End Dates

Years 2 and 3 Field Instruction*	
Fall Term	Sept. 6 to Dec. 16, 2016
Winter Term	Jan. 4 to Apr. 14, 2017

**Note: Some students may need to complete fieldwork during the fall and/or winter term breaks.*

1.14.3 Term Breaks

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

Fall Term Break	See section 1.2.5
Winter Term Break	See section 1.2.5

1.15 Other University Special Events

2016 School Counsellors Admissions Seminar	Sept. 2016 (date tbd)
Evening of Excellence	Oct. 2016 (date tbd)
Memorial events for 14 women murdered at l'École Polytechnique in 1989	Dec. 6, 2016
Information Days for High School Students	Feb. 15 to 16, 2017

Section 2: Dates for Summer Term

2.1 Summer Term 2016 Dates

2.1.1 Start and End Dates

Distance and online courses:

Winter/Summer spanned courses	Jan. 6 to June 30, 2016
Summer Term courses	May 2 to July 29, 2016
May Day	May 2 to 25, 2016
May/June Day	May 2 to June 21, 2016
May/June Evening	May 2 to June 16, 2016
May-August Evening	May 2 to Aug. 4, 2016
June Day	May 30 to June 21, 2016
June-August Evening	June 20 to Aug. 3, 2016
July Day	July 4 to 26, 2016
July/August Day	July 4 to Aug. 24, 2016
August Day	Aug. 2 to 24, 2016

2.1.2 Registration and Withdrawal Dates

Regular Registration Period

Distance and online courses

Winter/Summer spanned courses	Ends Jan. 5, 2016
Summer Term courses	Ends May 1, 2016
May Day	Ends May 1, 2016
May/June Day	Ends May 1, 2016
May/June Evening	Ends May 1, 2016
May-August Evening	Ends May 1, 2016
June Day	Ends May 29, 2016
June-August Evening	Ends June 19, 2016
July Day	Ends July 3, 2016
July/August Day	Ends July 3, 2016
August Day	Ends Aug. 1, 2016

Late Registration/Registration Revision Period

Students may use this period of time to make changes to their selected courses or class schedule.

Distance and online courses

Winter/Summer spanned courses	Jan. 6 to 19, 2016
Summer Term courses	May 2 to 13, 2016
May Day	May 2 to 4, 2016
May/June Day	May 2 to 4, 2016
May/June Evening	May 2 to 6, 2016
May-August Evening	May 2 to 6, 2016
June Day	May 30 to June 1, 2016
June-August Evening	June 20 to 24, 2016
July Day	July 4 to 6, 2016
July/August Day	July 4 to 6, 2016
August Day	Aug. 2 to 4, 2016

Last Date to Register/Registration Revision Deadline

Last date to drop and have course excluded from transcripts; VWs will be recorded on transcripts for courses dropped after this date.

Distance and online courses

Winter/Summer spanned courses	Jan. 19, 2016
Summer Term courses	May 13, 2016
May Day	May 4, 2016
May/June Day	May 4, 2016
May/June Evening	May 6, 2016
May-August Evening	May 6, 2016

June Day	June 1, 2016
June-August Evening	June 24, 2016
July Day	July 6, 2016
July/August Day	July 6, 2016
August Day	Aug. 4, 2016

Voluntary Withdrawal (VW) deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from courses after this date.

Distance and online courses

Winter/Summer spanned courses	June 6, 2016
Summer Term courses	July 8, 2016
May Day	May 18, 2016
May/June Day	June 9, 2016
May/June Evening	June 7, 2016
May-August Evening	July 12, 2016
June Day	June 15, 2016
June-August Evening	July 26, 2016
July Day	July 20, 2016
July/August Day	Aug. 12, 2016
August Day	Aug. 18, 2016

2.1.3 Fee Deadlines

Fee payment deadline (determined by RCGA)

Registration Revision Deadline

Last date to withdraw and have some fees removed from fee assessment.

Distance and online courses

Winter/Summer spanned courses	Jan. 19, 2016
Summer Term courses	May 13, 2016
May Day	May 4, 2016
May/June Day	May 4, 2016
May/June Evening	May 6, 2016
May-August Evening	May 6, 2016
June Day	June 1, 2016
June-August Evening	June 24, 2016
July Day	July 6, 2016
July/August Day	July 6, 2016
August Day	Aug. 4, 2016

2.1.4 Examination and Test Dates

Students are reminded that they must remain available until all examination and test obligations have been fulfilled.

Distance and online courses

Winter/Summer spanned courses	July 4 to 7, 2016
Summer Term courses	Aug. 2 to 5 & Aug. 8, 2016
May Day	May 27 & 28, 2016
May/June Day	June 23 & 24, 2016
May/June Evening	June 17 & 18, 2016
May-August Evening	Aug. 5 & 6, 2016
June Day	June 23 & 24, 2016
June-August Evening	Aug. 5 & 6, 2016
July Day	July 28 & 29, 2016
July/August Day	Aug. 26 & 27, 2016
August Day	Aug. 26 & 27, 2016

2.1.5 Other Start and End Dates

Medicine, B.Sc.	May 30* to Aug. 19, 2016
Nursing Summer Term	Apr. 18 to July 22, 2016
Occupational Therapy	Flexible start and end between
Year 2 Advanced Fieldwork	June 27 to Sept. 9, 2016
Physical Therapy	
Year 1, PT 6292	6-week placement between May 16 to Sept. 23, 2016
Year 1, PT 6310	6-week placement between Mar. 28 to Aug. 12, 2016
Year 2, PT 7292 and PT 7390	2 x 6-week placements between Apr. 4 to Sept. 9, 2016

***Note:** Modified from previously approved date of May 23, 2016.

2.2 Summer Term 2017 Dates

2.2.1 Start and End Dates

Distance and online education courses

Winter/Summer spanned courses	Jan. 4 to June 30, 2017
Summer Term courses	May 1 to July 29, 2017
May Day	May 1 to 24, 2017
May/June Day	May 1 to June 20, 2017
May/June Evening	May 1 to June 15, 2017

May-August Evening	May 1 to Aug. 3, 2017
June Day	May 29 to June 20, 2017
June-August Evening	June 19 to Aug. 3, 2017
July Day	July 4 to 26, 2017
July/August Day	July 4 to Aug. 23, 2017
August Day	July 31 to Aug. 23, 2017

2.2.2 Registration and Withdrawal Dates

Regular Registration Period

Distance and online courses

Winter/Summer spanned courses	Ends Jan. 3, 2017
Summer Term courses	Ends Apr. 30, 2017
May Day	Ends Apr. 30, 2017
May/June Day	Ends Apr. 30, 2017
May/June Evening	Ends Apr. 30, 2017
May-August Evening	Ends Apr. 30, 2017
June Day	Ends June 28, 2017
June-August Evening	Ends June 18, 2017
July Day	Ends July 3, 2017
July/August Day	Ends July 3, 2017
August Day	Ends July 30, 2017

Late Registration/Registration Revision Period

Students may use this period of time to make changes to their selected courses or class schedule.

Distance and online courses

Winter/Summer spanned courses	Jan. 4 to 17, 2017
Summer Term courses	May 1 to 12, 2017
May Day	May 1 to 3, 2017
May/June Day	May 1 to 3, 2017
May/June Evening	May 1 to 5, 2017
May-August Evening	May 1 to 5, 2017
June Day	June 29 to 31, 2017
June-August Evening	June 19 to 23, 2017
July Day	July 4 to 6, 2017
July/August Day	July 4 to 6, 2017
August Day	July 31 to Aug. 2, 2017

Last Date to Register/Registration Revision Deadline

Last date to drop and have course excluded from transcripts; VWs will be recorded on transcripts for courses dropped after this date.

Distance and online courses

Winter/Summer spanned courses	Jan. 17, 2017
Summer Term courses	May 12, 2017
May Day	May 3, 2017
May/June Day	May 3, 2017
May/June Evening	May 5, 2017
May-August Evening	May 5, 2017
June Day	June 31, 2017
June-August Evening	June 23, 2017
July Day	July 6, 2017
July/August Day	July 6, 2017
August Day	Aug. 2, 2017

Voluntary Withdrawal (VW) deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from courses after this date.

Distance and online courses

Winter/Summer spanned courses	June 5, 2017
Summer Term courses	July 7, 2017
May Day	May 17, 2017
May/June Day	June 8, 2017
May/June Evening	June 6, 2017
May-August Evening	July 11, 2017
June Day	June 14, 2017
June-August Evening	July 25, 2017
July Day	July 20, 2017
July/August Day	Aug. 11, 2017
August Day	Aug. 17, 2017

2.2.3 Fee Deadlines**Fee payment deadline**

(determined by RCGA)

Registration Revision Deadline

Last date to withdraw and have some fees removed from fee assessment. Additional or differing dates exist for Agriculture Diploma students; students in this program should also see their respective section of the Academic Schedule.

Distance and online courses

Winter/Summer spanned courses	Jan. 17, 2017
Summer Term courses	May 12, 2017
May Day	May 3, 2017

May/June Day	May 3, 2017
May/June Evening	May 5, 2017
May-August Evening	May 5, 2017
June Day	June 31, 2017
June-August Evening	June 23, 2017
July Day	July 6, 2017
July/August Day	July 6, 2017
August Day	Aug. 2, 2017

2.2.4 Examination and Test Dates

Students are reminded that they must remain available until all examination and test obligations have been fulfilled.

Distance and online courses

Winter/Summer spanned courses	July 4 to 7, 2017
Summer Term courses	July 31 to Aug. 4, 2017
May Day	May 26 & 27, 2017
May/June Day	June 22 & 23, 2017
May/June Evening	June 16 & 17, 2017
May-August Evening	Aug. 4 & 5, 2017
June Day	June 22 & 23, 2017
June-August Evening	Aug. 4 & 5, 2017
July Day	July 28, 2017
July/August Day	Aug. 25 & 26, 2017
August Day	Aug. 25 & 26, 2017

2.2.5 Other Start and End Dates

Medicine, B.Sc.	TBD
Nursing Summer Term	Apr. 24 to Jul. 21, 2017
Occupational Therapy	Flexible start and end between
Year 2 Advanced Fieldwork	July 4 to Sept. 15, 2017
Physical Therapy	
Year 1, PT 6292	6-week placement between May 15 to Sept. 22, 2017
Year 1, PT 6310	6-week placement between Apr. 3 to Aug. 18, 2017
Year 2, PT 7292 and PT 7390	2 x 6-week placements between Apr. 3 to Sept. 22, 2017