

Senate  
Senate Chamber  
Room E3-262 Engineering Building  
WEDNESDAY, March 6, 2019  
1:30 p.m.

## **A G E N D A**

### **I     MATTERS TO BE CONSIDERED IN CLOSED SESSION - none**

### **II    MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE**

- |    |   |        |
|----|---|--------|
| 1. | Revision to the Academic Schedule for 2019-2020,<br><u>Fall Convocation</u> | Page 3 |
|----|---|--------|

### **III   MATTERS FORWARDED FOR INFORMATION**

- |    |   |          |
|----|---|----------|
| 1. | Memo from University Secretary RE: Reminder, Location of<br><u>April 3, 2019 Senate Meeting at Bannatyne Campus</u> | Page 4   |
| 2. | Report of the Senate Committee on Awards – Part A<br><u>[January 15, 2019]</u>                                      | Page 5   |
| 3. | <u>Annual Report of the University Discipline Committee</u>   | Page 15  |
| 4. | Report on Research Contract Funds Received,<br><u>July 1, 2018 to December 31, 2018</u>                             | Page 190 |
| 5. | Items Approved by the Board of Governors<br><u>[January 29, 2019]</u>   | Page 196 |

### **IV   REPORT OF THE PRESIDENT**

### **V    QUESTION PERIOD**

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. on the Friday preceding the meeting.

### **VI   CONSIDERATION OF THE MINUTES OF THE MEETING OF FEBRUARY 6, 2019**

### **VII   BUSINESS ARISING FROM THE MINUTES - none**

### **VIII   REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

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|----|---|----------|
| 1. | <u>Report of the Senate Executive Committee</u> | Page 197 |
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2. **Report of the Senate  
Planning and Priorities Committee**

The Chair will make an oral report of the Committee's activities.

IX **REPORTS OF OTHER COMMITTEES OF SENATE,  
FACULTY AND SCHOOL COUNCILS**

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|----|--|----------|
| 1. | <b>Report of the Senate Committee on Awards – Part B<br/><u>[January 15, 2019]</u></b>   | Page 198 |
| 2. | <b>Report of the Senate Committee on Instruction and<br/>Evaluation RE: Modification of Professional Unsuitability<br/>By-Law for Applied Psychology Programs, Department of<br/><u>Psychology</u></b> | Page 200 |
| 3. | <b>Report of the Senate Committee on University Research<br/>RE: Recommendation to Close the Health, Leisure<br/><u>and Human Performance Research Institute</u></b>                                   | Page 208 |
| 4. | <b>Report of the Senate Committee on Nominations<br/><u>[February 12, 2019]</u></b>  | Page 210 |

X **ADDITIONAL BUSINESS** - none

XI **ADJOURNMENT**

*Please call regrets to 204-474-6892 or send to [shannon.coyston@umanitoba.ca](mailto:shannon.coyston@umanitoba.ca).*

# MEMO

REGISTRAR'S OFFICE

Room 400 University Centre

PH: 474-9425



UNIVERSITY  
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**Date:** January 30, 2019

**Memo To:** Senate

**From:** Neil Marnoch, Registrar

A handwritten signature in black ink, appearing to read 'Neil Marnoch'.

**Re:** Revision to the Academic Schedule for 2019-2020 – Fall Convocation

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Please consider the changes below to the 2019-2020 Academic Schedule.

## Fall Convocation

- Fort Garry Campus ceremonies:  
From: October 22 – 24, 2019  
To: October 15 – 17, 2019  
The change proposed is due to scheduling conflicts.
- Bannatyne Campus ceremony:  
Change  
From: TBD  
To: November 7, 2019

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the report to Senate.



UNIVERSITY  
OF MANITOBA

Office of the University Secretary

312 Administration Building  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone: (204) 474-9593  
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MEMORANDUM

**Date:** February 6, 2019

**To:** Senate

**From:** Jeff M. Leclerc, University Secretary 

**RE:** **Reminder, Location of April 3, 2019 Senate Meeting at Bannatyne Campus**

On April 6, 2016, Senate approved the idea of holding one or two meetings of Senate each year at the Bannatyne Campus. Please note that the April Senate meeting will be held on the Bannatyne Campus, at the following time and location:

Wednesday, April 3, 2019, at 1:30 p.m.,  
Frederic Gaspard Theatre, 2<sup>nd</sup> Floor Mezzanine Level, Basic Science Building

Access to the Theatre can be gained through the Brodie Centre entrance at 727 McDermott Avenue. Information regarding transportation from the Fort Garry Campus will be provided closer to the meeting date.

As public parking is limited at the Bannatyne Campus, the University Secretary's Office will arrange to transport Senators and Assessors to the meeting and back to the Fort Garry Campus. Please contact the University Secretary's Office ([Shannon.Coyston@umanitoba.ca](mailto:Shannon.Coyston@umanitoba.ca)) by March 7<sup>th</sup> at the latest, if you will require transportation to the meeting, so we can make appropriate arrangements.

Other options for transportation include:

Personal vehicle (Please consider carpooling.) Information on public parking at the Bannatyne Campus, in Lot H, can be found at: <http://www.umanitoba.ca/campus/parking/visitor/index.html>. Public parking may also be available in one of the Health Science Centre parkades (<http://www.hsc.mb.ca/mapsparking.html#parkades>).

Winnipeg Transit - Route 36 – Northwest Super Express (Health Sciences Centre). See the Navigo Trip Planner to plan your trip if you choose this option:  
<http://winnipegtransit.com/en/navigo>.

/sc

## **REPORT OF THE SENATE COMMITTEE ON AWARDS – Part A**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter revised by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and revised offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of January 15, 2019, the Senate Committee on Awards approved 9 new offers and 5 revised offers, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A (January 15, 2019)*.

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 9 new offers and 5 revised offers, as set out in Appendix A (January 15, 2019). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr Jared Carlberg

Chair, Senate Committee on Awards

## SENATE COMMITTEE ON AWARDS

### Appendix A

January 15, 2019

#### 1. NEW OFFERS

##### **Alexander Austin Worrell Bursary**

Ms. Ruth Gongos has established a fund through The Winnipeg Foundation to honour her son, Alexander Austin Worrell, who was diagnosed with Down Syndrome and Autism. Ruth fought for rightful education and care, and was heavily involved in DASCH Foundation Inc. when it was founded. Ruth's hope was that such studies will benefit and enrich the lives of folks like Alexander in the future. The purpose of this fund is to support a graduate student from University of Manitoba who is studying neuro-psychology or brain-cognitive science and in financial need. The Winnipeg Foundation will confirm the value of these awards annually. Each year, one award valued at a minimum of \$2,000 will be offered to a graduate student who:

- (1) is enrolled full time in the Faculty of Graduate Studies in a Masters or Doctoral program delivered by the Department of Psychology;
- (2) has achieved a minimum grade point average of 3.0 based on the previous 60 credit hours (or equivalent) of study;
- (3) is conducting research which is focused on down syndrome and autism spectrum disorders or related disorders;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The Head of the Psychology Department (or designate) will name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Any future modifications that may be necessary due to changed conditions will require complete consultation with the Winnipeg Foundation.

##### **Barry Konzelman Graduate Scholarship in Physics**

Through a bequest of \$25,000, Mr. Barry Konzelman generously established an endowment fund at the University of Manitoba in 2018. The purpose of the fund is to reward the academic achievements of graduate students pursuing studies in the Department of Physics and Astronomy. Beginning in 2020-2021, the available annual income from the fund will be used to offer one scholarship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the Ph.D. program in the Department of Physics and Astronomy;
- (2) has achieved a minimum grade point average of 3.75 based on the previous 60 credit hours (or equivalent) of study; and
- (3) has demonstrated superior academic accomplishment.

In order to demonstrate how they meet criterion (3), applicants will be required to submit a brief description of their research (maximum 500 words), a *curriculum vitae* and two academic letters of reference.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Physics and Astronomy Graduate Studies Committee to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Duha Family Graduate Scholarship in Business**

The Duha Family has made a generous donation to establish an endowment fund at the University of Manitoba in 2017. The purpose of the fund is to reward the academic achievements of graduate students pursuing studies in the I.H. Asper School of Business. Beginning in 2019–2020, the available annual income will be used to offer scholarships to one or more graduate students who:

- (1) are enrolled full-time in the Faculty of Graduate Studies in a Master of Science (Management) or PhD (Management) program offered by the I. H. Asper School of Business at the University of Manitoba;
- (2) have achieved a minimum grade point average of 3.5 based on the previous 60 credit hours (or equivalent) of study; and
- (3) are conducting research in any of the following areas: Finance, Leadership and Organizations, Marketing, Supply Chain Managements, International and Emerging Markets, Sustainability, Entrepreneurship and Innovation, Family Business, Sustainability, or Continuous Improvement in Technology Practices.

In the event that there are no eligible candidates that meet criteria (3), the award may go to the candidate who meets criteria (1) and (2).

This scholarship may not be awarded to the same student twice. However, in any year that there are no eligible candidates, the scholarship may be offered to a previous recipient of the scholarship.

The selection committee will have the discretion to determine the number and value of awards offered each year based on the available funds.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the I.H. Asper School of Business (or designate) to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Gloe Cormie Memorial Scholarship**

In memory of Gloe Cormie (B.F.A. [Art History]/84), Jon Krockner (B.A. /83) will make an annual contribution of \$1,500 to the University of Manitoba to support students pursuing a Bachelor of Fine Arts Degree. The purpose of the scholarship is to reward the academic achievements of students who are focusing on photography. Beginning in 2019-2020, one scholarship of \$1,500 will be offered to an undergraduate student who:

- (1) is enrolled full time (minimum 80% course load) in the third year of study in the Bachelor of Fine Arts program offered through the School of Art at the University of Manitoba;
- (2) has completed Photography 1 (currently numbered STDO 2400);

- (3) has achieved a minimum degree grade point average of 3.5; and
- (4) has an intent to pursue photography.

In order to demonstrate how they meet criterion (4), candidates must submit a portfolio representing their interest in photography.

The selection committee will be named by the Director of the School of Art (or designate).

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Hartley T. Richardson Bachelor of Commerce Bursary**

In honour of Dr. Hartley T. Richardson, O.C., O.M., LL.D. receiving the 2019 International Distinguished Entrepreneurial Award, friends and family have set up an endowment fund in his name at the University of Manitoba with an initial gift of \$1 million. The purpose of the fund is to provide financial support to students in the I.H. Asper School of Business who are pursuing studies toward a Bachelor of Commerce degree. Beginning in 2020-2021, the available annual income from the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) have been admitted to, and is enrolled full-time (minimum 60% course load) in their first year of study in the Bachelor of Commerce (Hons.) program in the I.H. Asper School of Business;
- (2) have achieved either:
  - (a) a minimum average of 85% on those courses considered for admission, if entering via the Direct Entry option, or
  - (b) a minimum adjusted grade point average of 3.0, if entering via the Advanced Entry option;
- (3) have demonstrated past and present community involvement, entrepreneurship and leadership as indicated on the supplemental bursary application form; and
- (4) out of those students who meet the above criteria, have demonstrated the highest financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of the awards based on the available annual income each year after any renewal values have been determined. The bursary will have a minimum value of \$5,000 and a maximum value equivalent to full tuition, fees, and books. The bursary is renewable for a period of up to three years, provided that the recipient:

- (1) is enrolled full-time (minimum 60% course load) in the B. Comm. (Hons.) program in the I.H. Asper School of Business;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has demonstrated community involvement, entrepreneurship and leadership on the supplemental bursary application form; and
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

If a recipient does not continue to meet the above renewal criteria, a new recipient who meets the above renewal criteria, in the same year in which the previous recipient no longer qualifies, will be selected.



The Dean of the I.H. Asper School of Business (or designate) will name the selection committee for this award which shall include the donor or donor delegate.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Hartley T. Richardson International Travel Bursary**

In honour of Dr. Hartley T. Richardson, O.C., O.M., LL.D., receiving the 2019 International Distinguished Entrepreneurial Award, friends and family have set up an endowment fund in his name at the University of Manitoba with an initial gift of \$1 million. The purpose of the fund is to provide financial support to students in the I.H. Asper School of Business who are pursuing studies towards a Bachelor of Commerce degree and are in the International Student Exchange Program. Beginning in 2020-2021, the available annual income from the fund will be used to offer bursaries to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in the Bachelor of Commerce degree program in the I.H. Asper School of Business;
- (2) have been accepted to the I.H. Asper School of Business International Student Exchange Program;
- (3) have a minimum degree grade point average of 3.0 at the time of application;
- (4) have demonstrated past and present community involvement, entrepreneurship and leadership as indicated on the supplemental bursary application form; and
- (5) out of those students who meet the above criteria, have demonstrated the highest financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of the awards offered each year, which will have a minimum value of \$3,500 and a maximum value of \$5,000. This bursary is non-renewable.

The Dean of the I.H. Asper School of Business (or designate) will name the selection committee for this award which shall include the donor or donor delegate.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **The Winnipeg Foundation Centenary Fellowship For Doctoral Studies In Canadian History**

In celebration of its centenary in 2021, The Winnipeg Foundation has established a fellowship, valued at \$100,000 which will be distributed once every three years to one Doctoral student. This fellowship provides funding to attract students by supporting a Doctoral student at the University of Manitoba in the history program who demonstrate excellence in research in Canadian or Canadian Indigenous History. The University of Manitoba is home to the National Centre for Truth and Reconciliation. Every three years, beginning in 2021-2022, one fellowship will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the first year of the Doctoral program in History at the University of Manitoba;
- (2) has achieved a minimum grade point average of 3.75 based on the previous 60 credit hours (or equivalent) of study;
- (3) has proposed coursework and doctoral research which focuses on Canadian or Canadian Indigenous history.

Students are required to submit an application (maximum 500 words) outlining how they meet criterion (3).

The award is renewable for two subsequent years provided the recipient continues into the next academic year, continues to be enrolled full-time in the Faculty of Graduate studies, and continues to meet criteria (2) and (3) above. The award will be financially distributed as follows: \$50,000 in year 1 (split between the fall and winter terms), and \$25,000 in each of year 2 and 3. This award can only be held by one student each year. If the student does not qualify for renewal, the award will not be given out until the next qualified funding year (once every three years).

The recipient cannot hold any major award valued at \$20,000 or greater in each of the years in which the fellowship is tenable.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Graduate Executive Committee of the Department of History to name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Any future modifications that may be necessary due to changed conditions will require complete consultation with the Winnipeg Foundation.

### **The Winnipeg Foundation Fellowship For Master Studies In Canadian History**

The Winnipeg Foundation has established a fellowship at the University of Manitoba to support Master students who are studying Canadian History or Canadian Indigenous History. Each year, starting in 2019-2020, three fellowships valued at \$17,500 each will be offered to graduate students who:

- (1) are enrolled full-time in the Faculty of Graduate Studies, in the first year of the Joint Master's Program in History at the University of Manitoba;
- (2) have achieved a minimum grade point average of 3.75 based on the previous 60 credit hours (or equivalent) of study;
- (3) have proposed Master's coursework or research focused on Canadian history or Canadian Indigenous history.

Students are required to submit an application (maximum 500 words) outlining how they meet criterion (3).

The recipient cannot hold any major award valued at \$10,000 or greater in the year in which the fellowship is tenable.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Joint Discipline Committee of the Joint Master's Program Committee in History of the Universities of Manitoba and Winnipeg to name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Any future modifications that may be necessary due to changed conditions will require complete consultation with the Winnipeg Foundation.

### **Whitmore-Becker Bursary in Medicine**

Dr. Edna Becker has established an endowment fund at the University of Manitoba in the amount of \$25,000. The purpose of the fund is to offer bursaries for students who have been identified as belonging to a priority diversity group in the Max Rady College of Medicine. These backgrounds are areas recognized by the College of Medicine as areas of focus for its social accountability mission. Each year, beginning in 2020-2021, the available annual interest will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time in their first year of study in the undergraduate medical education (UGME) program in the Max Rady College of Medicine;
- (2) is in good standing in the program;
- (3) has self-declared on the supplementary bursary application form that:
  - (a) they have connections to and engagement with rural, remote, or northern communities; and/or
  - (b) is from a disadvantaged socioeconomic and culturally diverse background.
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The bursary is renewable for up to 3 years provided the recipient continues to be enrolled full-time in the undergraduate medical education (UGME) program, and meets criteria (2) through (4). If the recipient does not meet the renewal criteria, a new student will be selected. Only one recipient can hold the award each year.

The status of the funds will be reviewed from time-to-time. If the earnings on the fund permit, the number of bursaries offered may be increased, provided that the value of each award will make a significant impact towards the students' educational costs.

The Dean of the Max Rady College of Medicine (or designate) will name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## **2. AMENDMENTS**

### **Class of 1963 Scholarship in Agriculture**

The following amendments were made to the terms of reference for the **Class of 1963 Scholarship in Agriculture**:

- The first paragraph was revised to:

*The Agriculture Class of 1963 established an endowment fund at the University of Manitoba to recognize the academic achievements of students in the Faculty of Agricultural and Food Sciences. Each year, the available annual income from this fund will be used to offer one scholarship to an undergraduate student who:*
- The numbered criteria were revised to:

(1) *is enrolled full-time (minimum 80% course load) in the second year in any*

- undergraduate degree program in the Faculty of Agricultural and Food Sciences;*
- (2) *has achieved a minimum degree grade point average of 3.5.*

- The standard Board of Governors statement was added.

### **EECOL Electric Inc. Scholarship**

The following amendments were made to the terms of reference for the **EECOL Electric Inc. Scholarship** :

- The name of the award was changed to: *EECOL Electric Corp. Scholarship*
- The first paragraph was revised to:  
*EECOL Electric Corp. generously offers an annual scholarship at the University of Manitoba, to recognize the outstanding academic achievements of students in the Department of Electrical Engineering. Each year, two scholarships of \$1,000 each will be offered to undergraduate students who:*
- The numbered criteria were revised to:
  - (1) *are enrolled full-time (minimum 80% course load) in the second year of study in the Department of Electrical Engineering in the Faculty of Engineering*
  - (2) *have achieved a minimum degree grade point average of 3.75;*
  - (3) *have achieved the highest and second-highest standing among all second-year students in the department of Electrical Engineering.*
- The tiebreaking paragraph was added as follows:  
*Ties are to be broken using the following criteria, in priority order: (i) the Degree Grade Point Average, calculated to the fourth decimal place; (ii) the higher proportion of A+ and A grades in a total program; (iii) the highest number of credit hours completed in the degree program; (iv) the greater proportion of senior- or advanced-level courses in the total program.*
- The standard Board of Governors statement was added.

### **McCrorie-West Family Fellowship for Alzheimer Research**

The following amendments were made to the terms of reference for the **McCrorie-West Family Fellowship for Alzheimer Research**:

- The final sentence of the first paragraph was revised to:  
*In 2015-2016 and 2017-2018 academic years, the fellowship was valued at \$3,500. In 2018-2019, two fellowships of \$5,000 were awarded.*
- The second paragraph was added as follows:  
*Beginning in 2019-2020, the revenue from the fund will be used to offer two fellowships: one to a new recipient, valued at 50% of the available annual income rounded down to the nearest \$500 increment, and the second as a renewal to the previous year's recipient, valued at 50% of the available annual income rounded down to the nearest \$500 increment. The first fellowship will be offered to a graduate student who:*
- Numbered criterion (2) was revised to read:  
*(2) has achieved a minimum grade point average of 3.5 based on the previous 60 credit hours (or equivalent) of study*
- The fourth paragraph was revised to read:

*The second fellowship will be offered to the previous year's recipient as a renewal, provided the recipient continues to meet the award criteria above. In order to be considered for the renewal, the previous year's recipient must submit a statement (maximum 500 words) to the Faculty of Graduate Studies Dean's office by May 15 indicating how they continue to meet the qualifying criteria for this award. In the event that the previous year's recipient is not eligible for renewal, then only one new award should be offered, provided an eligible candidate exists, while the portion of the income from the fund dedicated to the renewal of the award will be returned to the capital of the fund.*

- The first sentence of the fifth paragraph was revised to read:

*This fellowship is not available to students who have received other awards that, in total, accumulated to \$25,000 or more.*

- The selection committee paragraph was revised to read:

*The selection committee will be named by the Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate), and will include a representative from the Centre on Aging and a representative of the family of Mary McCrorie for as long as they wish to remain involved in the process.*

- The standard Board of Governors statement was updated.

#### **Petro-Canada Resources Graduate Fellowship in Environmental Issues in Engineering**

The following amendments were made to the terms of reference for the **Petro-Canada Resources Graduate Fellowship in Environmental Issues in Engineering**:

- The first paragraph was revised to:

*Petro-Canada Resources has established an endowment fund of \$125,000 at The University of Manitoba to fund a graduate fellowship for students working on environmental issues in engineering. The available annual interest earned on the fund will be used annually to offer two equal awards to graduate students who:*

- The numbered criteria were revised to:

- (1) *are registered as full-time students in the Faculty of Graduate Studies in an M.Sc. or Ph.D. program offered by a department in the Faculty of Engineering; and*
- (2) *have entered a program of study and research both broadly related to the protection of the earth's surface, subsurface and water supply from environmental hazards and with a "problem-solving" content involving, at least to some extent, the development of cost-effective measures for treatment and abatement of undesirable environmental impacts.*

- The third paragraph was revised to read:

*Applications for this fellowship, which are to be received by September 15 each year, shall contain a copy of the students' academic transcripts, a brief description of the research (including any progress to date), a list of relevant publications, and two references.*

- The selection committee statement was revised to read:

*The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Faculty of Engineering (or designate) to name the selection committee for this award.*

- The standard Board of Governors statement was added.

### **Walter and Maria Schroeder Foundation Scholarship**

The following amendments were made to the terms of reference for the **Walter and Maria Schroeder Foundation Scholarship**:

- The second paragraph was revised to:  
*Beginning in 2018-2019 and ending in 2021-2022 (or later with additional funding from the donor), scholarships will be distributed in the following manner: six scholarships valued up to \$7,500 each will be offered to students who have graduated from St. John's High School, two scholarships valued up to \$7,500 each will be offered to students who have graduated from Sisler High School, and two scholarships valued up to \$7,500 each will be offered to students who have graduated from Daniel McIntyre Collegiate Institute. Each student must:*
- The paragraph after the numbered criteria was revised to:  
*All proceeds of the scholarship must be applied toward tuition, fees and related academic expenses as approved by the selection committee. Any outstanding balance remaining at the end of the year in any particular scholarship shall be retained within the fund.*
- The following paragraph was revised to:  
*The scholarship is renewable in the second, third, and fourth year of study at the University of Manitoba provided that the recipients:*
- The selection committee paragraph was revised to:  
*The selection committee will have the discretion to determine the value of the renewable scholarship, up to a maximum value of \$7,500. Renewals will not be less than the value of the initial scholarship offer. In the event that a recipient does not qualify for continuation of the Scholarship, the selection committee may select another student in the same year of study who has graduated from one of the qualifying high schools, and who meets the renewal qualifications.*




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December 7, 2018

**To:** Mr. Jeff Leclerc, University Secretary

**From:** Dr. David T. Barnard, President and Vice-Chancellor 

**SUBJECT:** Annual Report of the University Discipline Committee

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Attached is a copy of the Report of the University Discipline Committee for the period September 1, 2017 to August 31, 2018, which was submitted by Dr. Brenda Hann, Chair.

I would appreciate your providing a copy of this report to members of the Board of Governors and Senate for information. You will note that Dr. Hann has offered to attend Senate to answer any questions. I would ask you to extend an invitation to Dr. Hann to attend the meeting at which the Report will be considered.

/hc



UNIVERSITY  
OF MANITOBA

Office of the University Secretary

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December 3, 2018

Dr. David T. Barnard  
President and Vice-Chancellor  
University of Manitoba  
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2017 to August 31, 2018.

The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me by all disciplinary authorities. I wish to thank all those offices who responded quickly to my request for submissions.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Misconduct" and the second addressing disciplinary matters which involve "Non-Academic Misconduct". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided four graphs which offer a visual overview of disciplinary matters. The first set of graphs, graph 1 and graph 2, include the updated categories and include incidents from September 1, 2016 to August 31, 2018. The second set of graphs, graph 3 and graph 4, span the five-year period from September 2011 to August 2016 and include the categories used prior to September 1, 2016.

I would make the following observations concerning the report's contents:

- 1) The overall number of incidents increased this year in relation to last year, with the percentage increasing to 2.5% of the student body. There were a total of 741 incidents reported this year, an increase from 681 in 2016-2017.
- 2) There were 626 incidents of Academic Misconduct reported, involving a total of 580 students.
- 3) There were 115 incidents of Non-Academic Misconduct reported, involving a total of 98 students.



Disciplinary Authorities were contacted for more information where a significant change was observed, as noted below.

- A Disciplinary Authority saw a notable increase in the overall number of incidents, which was due to improved internal procedures and an increase in enrolment.
- A Disciplinary Authority saw an overall decrease in the number of incidents reported. The Disciplinary Authority suggested that this was due to heightened awareness of academic integrity resulting from efforts to educate students.
- A Disciplinary Authority saw an overall increase in the number of incidents reported. The Disciplinary Authority suggested that this may be due to increased vigilance, but could also be due to a random increase in incidents.
- Two Disciplinary Authorities saw increases to the number of incidents of plagiarism reported, but could provide no reason for the increase.
- In the 2016-2017 reporting year, a Disciplinary Authority noted a trend in their unit which involved students submitting academic work (essays) which was not their own, with the suspicion that the students hired someone to produce the academic work (contract cheating). The Disciplinary Authority noted several similarities in the incidents including a marked difference in the quality of writing in the essay when compared to other work in the course as well as unusual metadata attached to the essays in question. Incidents of this nature should be taken seriously and warrant further observation in future years. There were 40 incidents involving four courses. There were 19 such incidents in the current reporting year. The Disciplinary Authority could not provide a reason for the decrease.

#### **Total Number of Recorded Discipline Incidents in Relation to Total Number of Students**

<b>Year</b>	<b>Total # of incidents reported</b>	<b>Total # of students at the University of Manitoba</b>	<b>Percentage</b>
<b>2013-2014</b>	559	29,759	1.9%
<b>2014-2015</b>	785	29,657	2.6%
<b>2015-2016</b>	779	29,929	2.6%
<b>2016-2017</b>	681	29,987	2.3%
<b>2017-2018</b>	741	29,498	2.5%
<b>Average</b>	709	29,766	2.4%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to

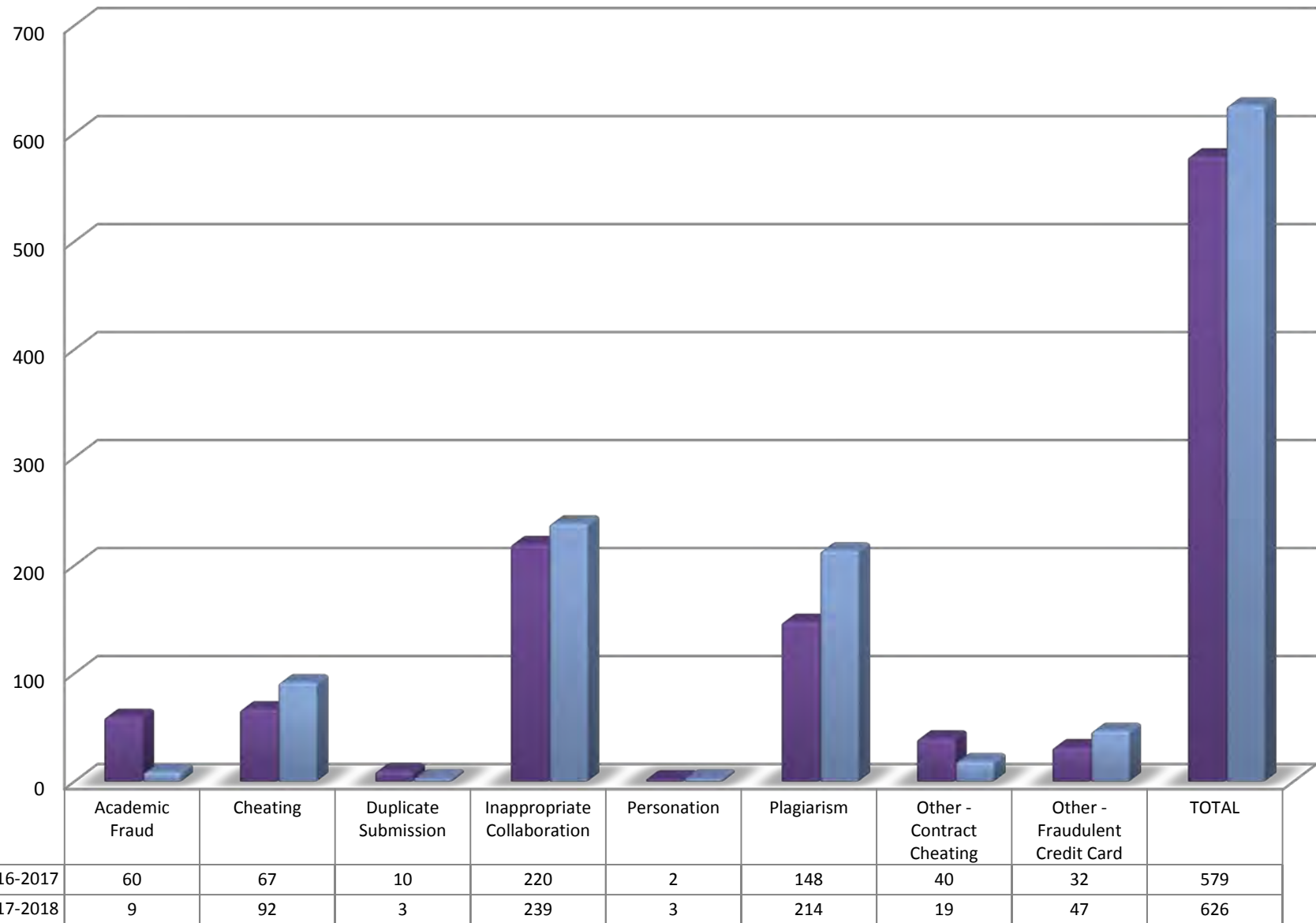
continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,

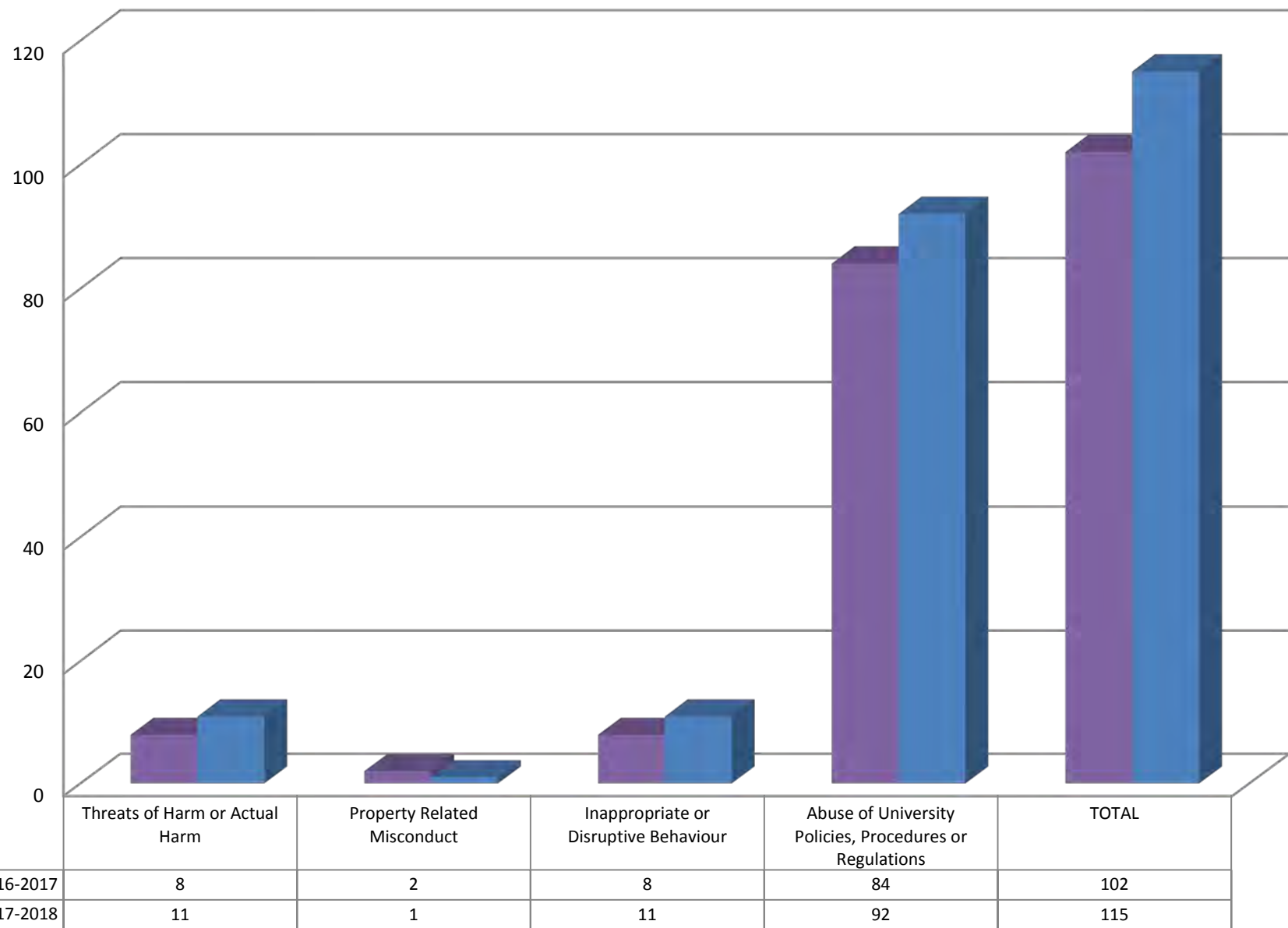
A handwritten signature in black ink, appearing to read 'B. Hann', followed by a long horizontal flourish.

Dr. Brenda Hann, Chair  
University Discipline Committee

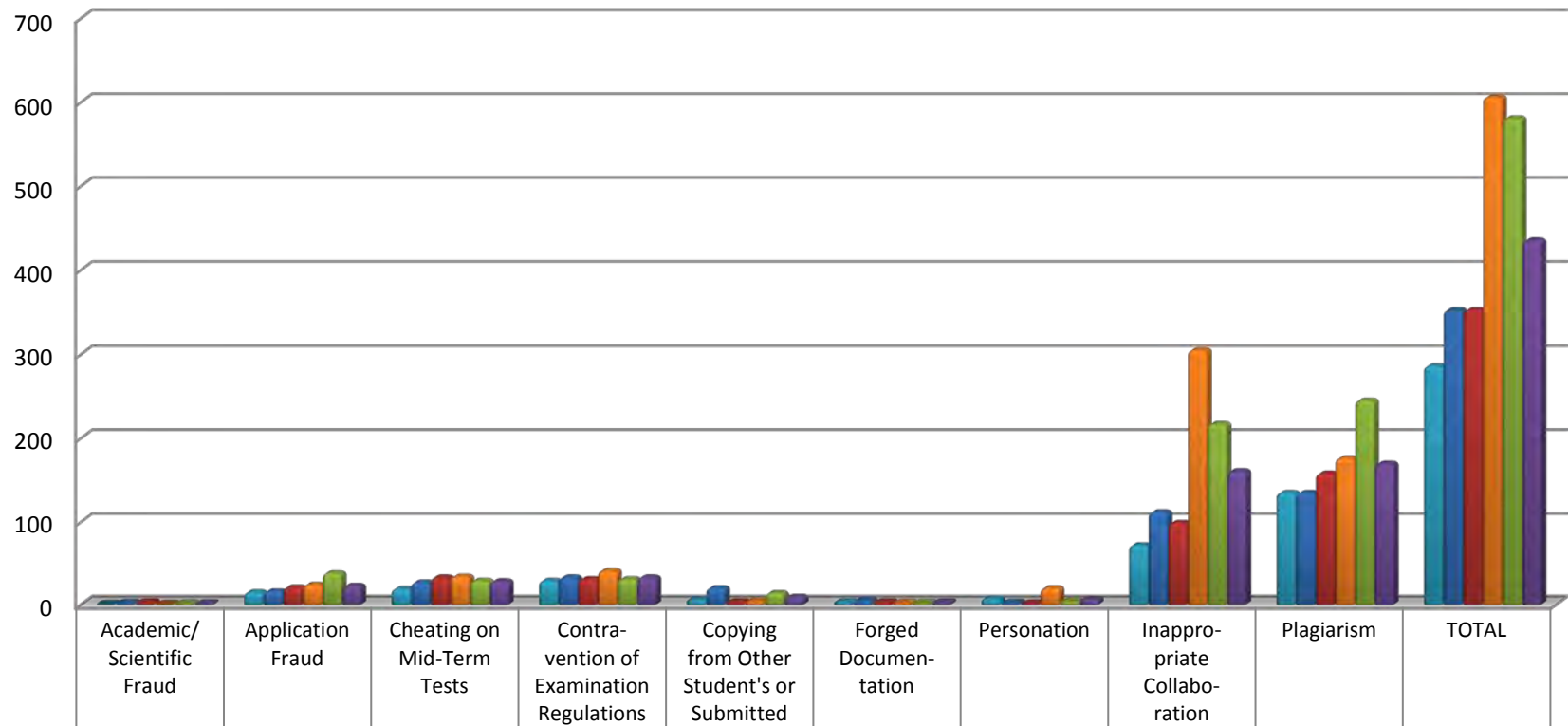
## Part 1 - Academic Misconduct



## Part 2 - Non-Academic Misconduct

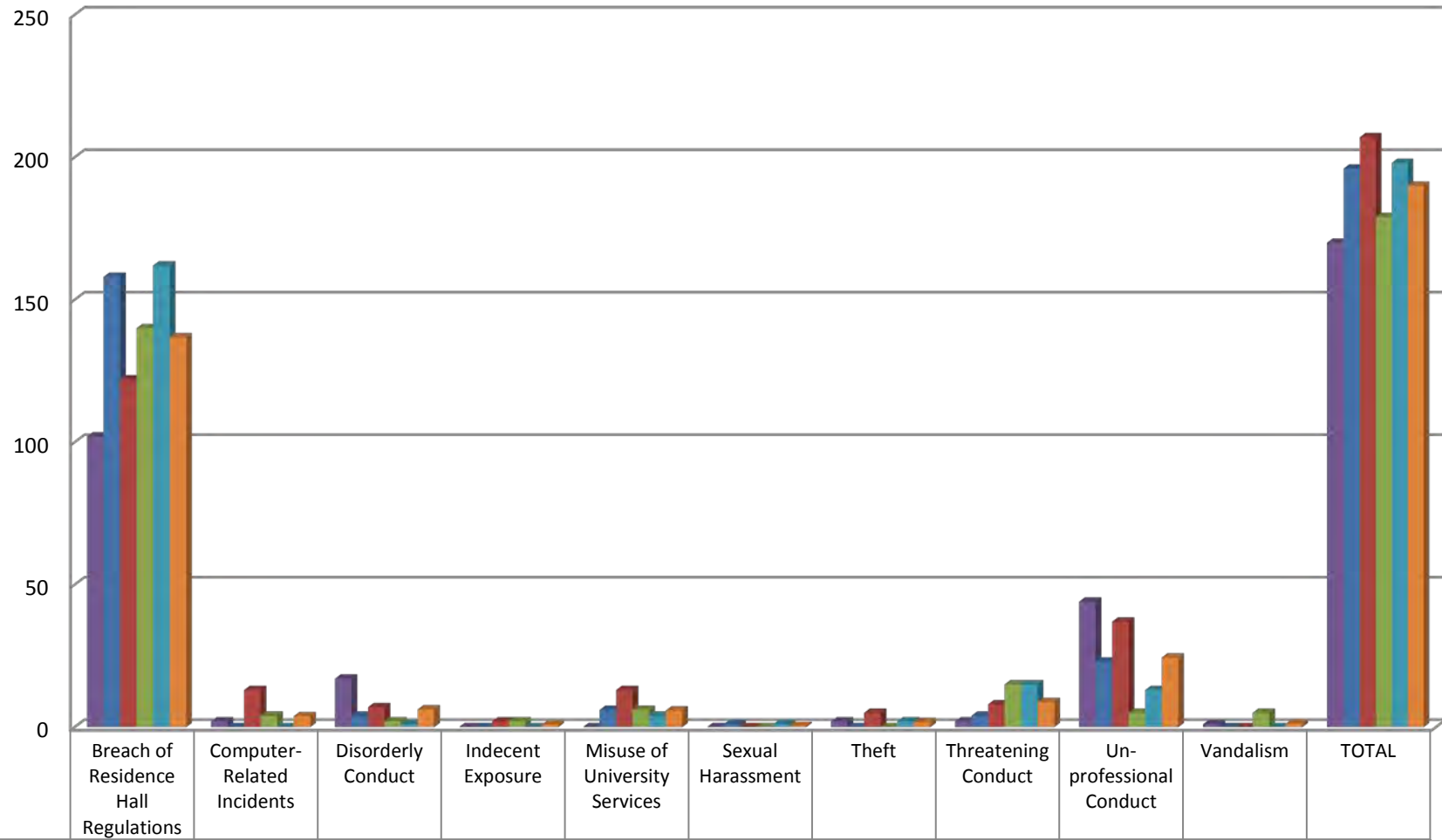


## Part 1 - Academic Dishonesty



2011-2012	0	15	19	29	6	3	7	72	135	286
2012-2013	2	16	27	33	20	5	2	112	135	352
2013-2014	3	21	33	31	3	3	1	99	158	352
2014-2015	0	24	34	41	4	2	20	305	176	606
2015-2016	1	38	29	31	14	2	4	217	245	581
Average	1	23	28	33	9	3	7	161	170	435

## Part 2- Inappropriate Behaviour



2011-2012	102	2	17	0	0	0	2	2	44	1	170
2012-2013	158	0	4	0	6	1	0	4	23	0	196
2013-2014	122	13	7	2	13	0	5	8	37	0	207
2014-2015	140	4	2	2	6	0	0	15	5	5	179
2015-2016	162	0	1	0	4	1	2	15	13	0	198
Average	137	4	6	1	6	0	2	9	24	1	190

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

**Notes:** Where large numbers of students are noted, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.  
[Definitions are available in the Student Academic Misconduct Procedure.](#)

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic Fraud	1	Submission of fraudulent transcript	Application withdrawn; three year suspension from applying; comment on academic record indicating cited for application irregularities; information shared with other institutions in Canada on Association of Registrars of the Universities and Colleges of Canada list	Director	Transcript was confirmed fraudulent by institution; student confessed to act	Not sought	None	Not sought	None
	1	Submission of fraudulent transcript	Comment on academic record noting admission irregularities for two years	Director	Student submitted a manipulated high school transcript for prerequisite purposes; document was manipulated by a teacher in the school	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Comment on academic record noting admission irregularities for one year	Director	Student did not disclose attendance due to probationary standing; student came forward on their own after speaking with an advisor about disclosing post-secondary history	Not sought	None	Not sought	None

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Academic Fraud	1	Submission of fraudulent transcript	Application withdrawn; three year suspension from applying; information shared with Canada on Association of Registrars of the Universities and Colleges of Canada list	Director	Document was assessed as fraudulent	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Application withdrawn	Director	Failed to disclose attendance at post secondary institution; denied attendance to expedite admission offer	Not sought	None	Not sought	None
	1	Submission of potential fraudulent English proficiency test score	Application withdrawn	Director	Questions about test score were not responded to by applicant; and the validity of the results could not be determined	Not sought	None	Not sought	None
	1	Student submitted fraudulent transcripts from a post-secondary education where they were supposed to be taking courses on a Letter of Permission	Courses on forged transcripts removed from record; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; not permitted to apply for Letter of Permission for three years; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None



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Academic Fraud	1	Fraudulent doctor's note in support of request for time extension	Final grade of "F-DISC" in course; suspension from Faculty for eight months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Admitted to creating forged document, took responsibility for their actions, and was remorseful; length of suspension shortened by one term	Not sought	None	Not sought	None
	1	Dishonesty identified on third assignment Candidacy Exam	Grade of "zero" on assignment and 10% deduction from final overall grade in course; six hours of tutoring through Academic Learning Centre; six-month transcript reprimand	Dean (delegated to Associate Dean)	Read and answered wrong assignment questions; instead of answering the current course, used old course package material, which students have access to	Not sought	None	Not sought	None
Cheating on Quizzes, Tests or Final Examinations	1	Reproduced verbatim phrases on final exam	Grade of "F-DISC" in the course; suspended from Faculty for one term (four months); comment on record outlining nature of infraction and length of suspension	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Final exam	Grade of "F-DISC" in course; suspended from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Quiz	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for eight months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Admitted to accessing unauthorized material during writing of final exam, took responsibility for actions and was remorseful; length of suspension reduced by one term as a result	Not sought	None	Not sought	None
	1	Midterm Exam	Grade of "F-DISC" in course; suspended from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Term Test	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from the Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; comment on record outlining nature of infraction; Academic Integrity Tutorials	Associate Dean	Associate Dean could not determine if device was used to access course material during exam, decided that a suspension would be too harsh a penalty	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Quiz	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspended from taking courses offered by Teaching Faculty and Faculty of Registration for one year; required to withdraw from Co-op program; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	In-Class Test	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	In-Class Test	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	In-Class Test	Grade of "F-DISC" in course; suspension from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Teaching Faculty and Faculty of Registration for eight months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to cheating and was remorseful; length of suspension reduced by one term	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for eight months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to cheating and was remorseful; length of suspension reduced by one term	Not sought	None	Not sought	None
	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Teaching Faculty and Faculty of Registration for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None



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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Term test	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; comment on record outlining nature of infraction; Academic Integrity Tutorials	Associate Dean	Incident reported by student (self-reported)	Not sought	None	Not sought	None
	1	Final Exam	Grade of "F-DISC" in course; suspension from taking courses offered by Teaching Faculty and Faculty of Registration for six months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Admitted to accessing unauthorized material during writing of final exam, took responsibility for actions and was remorseful; length of suspension reduced as a result	Not sought	None	Not sought	None
	1	Cheating on a midterm exam	One-on-one tutoring through Academic Learning Centre, hours determined by Professor	Dean (delegated to Associate Dean)	Instructor thought student might have looked at phone while writing midterm exam; phone was vibrating due to updates of sport event	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	During final exam student seen with writing on his/her hand by Invigilator; student requested a washroom break and instead of going to the washroom, was caught coming out of the computer room by Professor; student admitted to trying to look up answers on a cell phone	Complete academic integrity and student conduct tutorial and associated quiz; grade of "F" in course with a discipline comment to remain on record until graduation	Associate Dean (Undergraduate Programs)	Student was forthcoming and remorseful	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	During final exam Invigilator saw mobile light coming from between student's legs and observed student looking down at least three times; reported incident to Instructor; Instructor asked student to stand up and asked if student had a cell phone; student produced it from pocket; cell-phone screen showed information from an assignment almost identical to a question on the exam; Instructor indicated that students were told multiple times to put away cell phones and not have them on their person during exam; Invigilator confirmed that fact; student denied that announcement was made and was not aware of the policy	Academic Integrity and Student Conduct Tutorial and associated quiz; grade of "F" in course along with a discipline comment to remain on record until student graduates	Dean's Office	Student denied all allegations	Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Student was in possession of unauthorized material during a final examination; found with reduced copies of practice exams on the back of permitted material	Academic Integrity Tutorials; grade of "F" with a discipline comment to remain until May 2019 or the time of graduation barring any subsequent academic dishonesty charges; in the case of subsequent academic dishonesty, the "DISC" comment will remain permanently	Associate Dean (Undergraduate Programs)	Student wrote a letter of explanation indicating it was done in error	Not sought	None	Not sought	None
	1	Student was in possession of unauthorized material during a final examination writing; material was in the form of erased notes on permitted material	Academic Integrity and Student Conduct Tutorial and associated quiz	Associate Dean (Undergraduate Programs)	Not enough evidence to ascertain that the student used the material to their advantage; erased the notes before the exam and had no intention of cheating	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Student accessed unauthorized material during the closed book portion of a midterm exam	Grade of "zero" on section of midterm; transcript notation: "student charged with academic dishonesty in course and received a grade of "0" for part of the midterm exam"; comment may be removed from record upon written appeal to the Registrar upon graduation or after one year, whichever comes first; notations can only be removed if no further allegations of academic dishonesty are upheld	Department Head	Student acknowledged accessing book during the closed book portion of the midterm exam	Not sought	None	Not sought	None
	1	Student handed in a bubble sheet in a term exam only after the professor announced one exam sheet was missing and prior to handing in the sheet was reportedly were seen filling in answers	Grade of "F" on term exam; notation on transcript; Academic Integrity Tutorials; comments may be removed after one year or confirmed graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Aggravating factors: claiming to be unaware of the exam procedures	Associate Dean	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorials; comments may be removed after one year or confirmed graduation	Not sought	none

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Cheating on Quizzes, Tests or Final Examinations	1	Student was caught in possession of unauthorized materials; 27 pages of notes in midterm exam	Grade in midterm reduced by a full letter grade; Academic Integrity Tutorials	Designate of the Dean	Sincere statement and inspection of unauthorized materials proved papers were a mix of miscellaneous notes of subjects and contacts	Not sought	None	Not sought	None
	1	Using cellphone and headphones in final exam	Grade reduced by full letter grade; "DISC" after letter grade assigned; Academic Integrity Tutorials; comments may be applied for removal in one year or upon confirmed graduation	Designate of the Dean		Not sought	None	Not sought	None
	1	Using cellphone in final exam	Grade of "F-DISC" in course; barred from Teaching Faculty and Faculty of Registration courses for one year; notation of Academic Dishonesty on transcript; Academic Integrity Tutorials; comments may be applied for removal in two years or upon confirmed graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Quizzes, Tests or Final Examinations	1	Taking pictures of the midterm exam with cell-phone	Grade of "zero" on midterm exam; transcript comment; Academic Integrity Tutorials; transcript comment may be removed, upon request, after three years or confirmed graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration		Not sought	None	Not sought	None
	1	Possession of unauthorized cheat sheet and may have been observed using it in final exam	Grade comment of "DISC"; notation of academic dishonesty on transcript; Academic Integrity Tutorials; comments may be applied for removal in two years or confirmed graduation	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Possession and use of unauthorized cheat-sheets in final exam	Grade of "F-DISC" in course; barred from Faculty courses for four months; notation of Academic Dishonesty on transcript; Academic Integrity Tutorials; comments may be applied for removal in two years or upon confirmed graduation	Designate of the Dean		Not sought	None	Not sought	None
	1	Using cellphone to share and/or get answers as well as using hand signals with another student to possible share answers in a final exam	Grade of "F-DISC" in course; barred from Teaching Faculty for five years; suspended from Faculty of Registration for one year; notation on transcript for a period of five years from the date of the letter	Designate of the Dean of Teaching Faculty and Associate Dean of Faculty of Registration		Not sought	None	Not sought	None
	1	Cheating on the midterm exam	Grade of "F-DISC" in course; transcript notation: "Student found guilty of academic dishonesty (cheating on the midterm exam) in course"	Associate Dean (Academic)		Not sought	None	Not sought	None



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Cheating on Quizzes, Tests or Final Examinations	1	Use of unauthorized materials while writing the final examination	Grade of "zero" on final examination and statement placed on academic transcript for one year	Department Head	Admission of guilt	Not sought	None	Not sought	None
	1	During final examination of course student was observed by the instructor to be looking at a neighbouring student paper numerous times; Professor believes the student then erased and changed some of his/her answers	Letter of apology to instructor with a copy to Department Head; Academic Integrity and Student Conduct Tutorial and associated quiz with score of 100%; can reattempt quiz until required score is achieved; grade of "F-DISC" in course; notation "Student found guilty of academic dishonesty (examination cheating) in course" on student transcript for a period of one year, after which the student may request removal in writing to the Registrar; if either item above are not completed by May 10, 2018, the student will be suspended from the Faculty for period of one year; grade classification will be posted on transcript and will remain until graduation	Associate Department Head		Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	The instructor alleges that the student used his/her mobile device or cellphone during the midterm exam to access information related to the exam	Grade of "zero" on midterm exam; Academic Integrity and Student Conduct Tutorial, with score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to accessing phone during midterm exam to look for student number; based on exam guidelines the student was provided prior to the exam, the student knew that phones were not permitted during midterm exam	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	The instructor alleges that there was cheating during the final examination.	Grade of "zero" on exam; Academic Integrity and Student Conduct Tutorial with score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by the specified date, the following statement on student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request the removal of notation in writing to the Registrar's Office	Area Director	Student admitted to speaking to friend during an exam; first offence	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	The instructor alleges that there was cheating during the final examination	Grade of "zero" on exam; Academic Integrity and Student Conduct Tutorial and with a score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by the date specified, the following statement on student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, student may request the removal of notation in writing to the Registrar's Office	Area Director	Student admitted to speaking to a friend during an exam; first offence	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Instructor alleges that the student was talking during midterm exam and asking a fellow student for the answers to the exam.	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by specified date, the following statement on student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of notation in writing to the Registrar's Office	Area Director	Student admitted to speaking to another student during exam to request a calculator even though student was told explicitly both before and during exam not to speak to another student during exam; first offence	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	The instructor alleges that the student was cheating during the exam by reading another student's exam and assisting another student in completing the exam.	Grade of "zero" on test; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by the date specified, the following statement on student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to speaking to another student during a test; regret over actions; first offence	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Instructor alleges that there was cheating during the final examination	Grade of "zero" on exam; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request the removal of the notation in writing to the Registrar's Office	Area Director	Both Instructor and Invigilator witnessed student checking writing on his/her hand during exam; student told instructor that the writing was from studying; this leads the Area Director to conclude that what was written on the student's hand pertained to the exam; first offence	Not sought	None	Not sought	None
	1	A report was received that student was caught cheating during a final exam	Grade of "zero" on final exam	Interim Area Director		Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Instructor alleges that the student was cheating during the exam by obtaining answers from another student	Grade of "zero" on test; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete tutorial and quiz by date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to speaking to another student during a test; regret over actions; first offence	Not sought	None	Not sought	None



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Cheating on Quizzes, Tests or Final Examinations	1	Instructor alleges that the student repeatedly looking at a fellow classmates paper for answers and changed his/her answers during a test	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to looking around at other students' test papers; first offence	Associate Dean	Changed to a warning; probation for the duration of current study period; grade of "zero" on the quiz will be changed to reflect the initial assessment; the student encouraged to meet with the Academic Integrity Coordinator		
	1	Viewing other materials online during an exam	Grade of "zero" on assignment	Area Director	Second allegation of academic misconduct therefore referred to Associate Dean; student never contacted Associate Dean's office to set up an appointment	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Changed answer on midterm	Grade of "zero" of lecture component of midterm and keep grade for lab component of midterm; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Cheated on test; student was given one version of the test and handed in solutions from another version of the test	Grade of "zero" for term test; "DISC" designation and notation will appear on academic transcript for one year or until graduation	Department Head		Not sought	None	Not sought	None
	1	Cheated on test; student was given one version of the test and handed in solutions from another version of the test	"DISC" designation will appear on academic transcript with a notation "Student charged with academic dishonesty(copying) for one year or until student graduates	Department Head		Not sought	None	Not sought	None
	1	Cheating on midterm	Grade of "zero" on midterm; "DISC" designation will appear on transcript, along with notation "Student charged with academic dishonesty (copying)"	Department Head		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Final exam; calculator case had formulae on it	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for eight months; "DISC" comment will remain on transcript for two years or until graduation; Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None
	1	Final exam; pencil case had formulae on it	Grade of "F- DISC" in course; suspended from taking courses offered by Faculty for eight months; "DISC" comment will remain on transcript for two years or until graduation; Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None
	1	Final exam; bubble sheet went missing and not handed in	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for eight months; "DISC" comment will remain on transcript for two years or until graduation; required to complete Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Student found cheating from another student on final exam	Grade of "F-DISC" in course; suspended from taking courses in the Faculty for one year; Academic Integrity and Student Conduct Tutorials	Associate Dean		Local Discipline Committee	Disciplinary action reduced to "F-DISC" in course	Not sought	None
	1	Looking at another student's exam paper	Grade of "F-DISC" in course; suspension from taking courses in the Faculty for eight months; statement will appear on transcript for two years; Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None
	1	Cheating on midterm with unauthorized material	Grade of "F-DISC" in course; notation will read "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty six months "; notation remain on academic transcript for two years or until graduation, whichever comes first; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Student found cheating on midterm	Grade of "zero" for midterm; "DISC" designation and notation will appear on academic transcript "Student charged with academic dishonesty (copying)" for one year	Associate Head		Not sought	None	Not sought	None
	2	Material submitted in term test similar to material submitted by another student	Grade of "zero" on term test; Academic Integrity and Student Conduct Tutorial	Associate Head and Associate Dean		Local Discipline Committee	Appeal granted	Not sought	None
	1	In possession of unauthorized material (formula sheet) in midterm exam	Grade of "zero" on midterm; "DISC" notation attached to final grade; statement on academic transcript for two years "Student charged with academic dishonesty (possession of unauthorized material on midterm examination) in course"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	In possession of unauthorized material (formula sheet) in midterm exam	Grade of "zero" on midterm; "DISC" notation attached to final grade; statement on academic transcript for 2 years "Student charged with academic dishonesty (possession of unauthorized material on midterm examination) in course"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None
	1	Student found cheating on midterm	Grade of "F-DISC" in course; suspension from taking Faculty courses for eight months; statement will appear on transcript for two years	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Copying answers from another student in a final exam	Grade of "F-DISC" in course; assist student with limited access restriction if wishes to retake course over the next three terms; statement on academic record for one year " Student found guilty of academic dishonesty (cheating during final exam) in course"	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Cheating on midterm exam	Grade of "zero" for midterm; "DISC" designation; notation on academic transcript "Student charged with academic dishonesty (inappropriate collaboration)" for one year	Associate Head		Not sought	None	Not sought	None
	2	Portions of solutions are remarkably similar to those of another student	Grade of "zero" for the written participation of March 21, 2018; "DISC" designation; notation on academic transcript "Student charged with academic dishonesty (inappropriate collaboration)" for one year	Associate Head		Not sought	None	Not sought	None
	1	Possession of an unauthorized material (cell phone) during final exam	Grade of "F-DISC" in course; suspended for eight months; notation on academic transcript stating "Student charged with academic dishonesty (violation of final examination regulations) in course and is suspended from taking courses by the Faculty for eight months"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Cheating on midterm	Grade of "F-DISC" in course; "DISC" notation will remain on transcript for a period of one year	Associate Dean	Second offence	Not sought	None	Not sought	None
	2	Showing term test to another student two times	"DISC" notation will be added to grade earned; statement on transcript "Student found guilty of academic dishonesty on midterm test in course" will stay on transcript for two years or graduation	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Student did not submit full exam script for assessment	Grade of "F-DISC" in course; notation will read "Student charged with academic dishonesty (contravention of final exam regulation; partial submission of final exam script)"; will remain on academic transcript for one year or until graduation, whichever comes first; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None



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Cheating on Quizzes, Tests or Final Examinations	1	Observed using calculator in a final exam	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for eight months; "DISC" notation will remain on transcript for two years or until graduation; Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None
	1	Found to have unauthorized material (Crib notes and cell phone) in final exam	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for one year; withdrawn from Summer 2018 course as well as withdrawn from letter of permission course; statement on academic transcript for two years: "Student charged with academic dishonesty (contravention of exam regulations). Suspended from taking courses offered by Faculty for one year."; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Found with cell phones during final exam	Grade of "F-DISC"; suspended from taking courses offered by Faculty for one year; notation on transcript for two years: "Student found guilty of academic dishonesty in course, and is suspended from taking courses offered by the Faculty for one year"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Local Discipline Committee	Appeal denied	Not sought	None
	1	Found with cell phones during exam	Grade of "F-DISC" in course; notation on academic transcript, for two years, "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty for eight months"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Local Discipline Committee	Appeal denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Found with cell phones during exam	Grade of "F-DISC" in course; notation on academic transcript, for two years, "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty for eight months"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None
	1	Wrote final exam when not registered in class	Formal Reprimand in academic file in Faculty Office until graduation; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None
	1	Found using unauthorized material in final exam	Grade of "F-DISC" in course; suspended from Faculty for one year; notation will be on academic transcript stating "Student found guilty of academic dishonesty (contravention of exam regulations) in course and is suspended from taking Faculty courses for one year."; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	In possession of unauthorized material (cell phone) during exam	Grade of "F-DISC" in course; notation will read "Student found guilty of academic dishonesty in course, and is suspended from Faculty for one year."; comment will remain on academic transcript for two years or until graduation, whichever comes first	Associate Dean	Second offence	Not sought	None	Not sought	None
	3	Inappropriate sharing of materials for an online midterm	Grade of "zero" on midterm; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None
	1	Inappropriate sharing of materials for an online midterm	Grade of "zero" on midterm; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Dean	Denied	Not sought	None
Duplicate Submission	1	Student submitted the identical assignment submitted for another course	Grade of "zero" on assignment; note on transcript; Academic Integrity Tutorial	Director	First offence	Not sought	None	Not sought	None

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Duplicate Submission	1	Instructor alleges that the student submitted a duplicate document that he/she submitted in a previous offering of the same course	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Admitted to submitting a duplicate document from a previous offering of the same course	Not sought	None	Not sought	None
	1	Duplicate document that he/she submitted in a previous offering of the same course	Grade of "zero" for this assignment	Area Director	Second allegation of academic misconduct therefore has been referred to Associate Dean; student did not contact Associate Dean's office to set up an appointment	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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<b>Inappropriate Collaboration</b>	1	Student submitted near identical answers to questions for an Assignment as another student	Grade of "zero" on the assignment	Department Head	Student acknowledged that they worked with the another student and submitted the same material while knowing it was a mistake	Not sought	None	Not sought	None
	1	Student shared answers with two classmates on an Assignment which were then copied and submitted as their own work	Grade of "zero" on the assignment; after consultation with program of registration, required to complete the Academic Integrity and Student Conduct Tutorial and the associated quiz	Department Head	Student acknowledged that this was inappropriate and stated they would not allow this to happen in the future	Not sought	None	Not sought	None
	1	Submitted work completed by another student	Grade of "F" on assignment; "DISC" notation on transcript; Academic Integrity Tutorials required	Acting Associate Dean (Undergraduate)	First offence	Not sought	None	Not sought	None
	1	Submitted work completed by another student	Grade of "zero" on assignment; "F" in course; "DISC" notation on transcript; Academic Integrity Tutorials required	Associate Dean (Undergraduate)	Consultation with Director of program of Registration	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	Inappropriate collaboration on a lab report	Grade of "zero" in lab report; reduction of 10.6% in overall course grade; note in transcript: "Student found guilty of academic dishonesty (inappropriate collaboration on a lab report) in course"	Associate Dean (Academic)	Student confessed sending report to other student	Not sought	None	Not sought	None
	1	Inappropriate collaboration on a lab report	Grade of "F-DISC" in course; note in transcript: "Student found guilty of academic dishonesty (inappropriate collaboration on a lab report) in course"	Associate Dean (Academic)	Student denied wrongdoing	Not sought	None	Not sought	None
	2	Students worked together (similar to exact wording and calculations) on one lab assignment	Grade of "zero" on assignment; note on transcript; Academic Integrity Tutorial	Director	First offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	Inappropriate collaboration in an assignment	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials with a score of 100%; if the tutorials are not completed, the following transcript notation will be applied: "Student found guilty of academic misconduct in course."; statement may be removed by request in writing to the Registrar's Office	Area Director		Not sought	None	Not sought	None
	1	Inappropriate collaboration in an assignment	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials with a score of 100%; if the tutorials are not completed, the following transcript notation will be applied: "Student found guilty of academic misconduct in course."; statement may be removed by request in writing to the Registrar's Office	Area Director		Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	1	Inappropriate collaboration on assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if tutorial and quiz is not successfully completed by date specified, the following statement on the student's transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, student may request the removal of the notation in writing to the Registrar's Office	Area Director	First offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	1	The instructor has brought forward an allegation of inappropriate collaboration on assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete the tutorial and the quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Although student did not admit to the allegation of inappropriate collaboration, based on the information collected and a balance of probabilities, the evidence supports the allegation of inappropriate collaboration.	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	The instructor has brought forward an allegation of inappropriate collaboration on assignment	A stern warning was issued	Area Director	Admitted to providing a false confession to instructor so that friend would be found innocent of inappropriate collaboration on assignment; in the student's false confession, the student said they copied friend's assignment without the friends' knowledge; warning was issued based on the information Area Director received from student as well as the evidence which shows that student did not in fact copy friend's assignment	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	Instructor alleges that the student collaborated with another student to complete the individual assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Admitted to failing to cite references and by lying about training; evidence supports not only the initial allegation of inappropriate collaboration but also plagiarism	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	1	Instructor alleges that the student collaborated with another student to complete the individual assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Admitted to failing to cite references; the evidence supports not only the initial allegation of inappropriate collaboration but also plagiarism	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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	1	Inappropriate collaboration on an assignment	Grade of "zero" for the assignment	Area Director	Second allegation of academic misconduct therefore has been referred to Associate Dean	Associate Dean	None	Not Sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	Appeal of the decision related to receiving a mark of "zero" for unauthorized collaboration on assignment (do not have prior allegation/decision letters)	"Zero" on this assignment; final grade of "F" in the course	Area Director	Used a template provided by instructor; after a thorough investigation on the matter, the Area Director has made the decision to uphold the mark of "zero" on this assignment; no evidence to support the allegation of unauthorized collaboration, the student admitted to using the template provided by the instructor which constitutes plagiarism; second offence; final grade of "F" in this course	Associate Dean	Appeal denied; "zero" on the assignment; "DISC" notation on transcript for 6 months; Academic Integrity and Student Conduct Tutorials and achieve 100% on the associated quiz; failure to do so will result in a Disciplinary Hold being placed on the student's Academic record and may result in further disciplinary action	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	1	Inappropriate collaboration on a term assignment	Grade of "zero" on assignment	Area Director		Associate Dean	Appeal denied; one year notation on academic transcript; Academic Integrity and Student Conduct Tutorials and achieve 100% on the associated quiz	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Inappropriate Collaboration	1	Inappropriate collaboration on a term assignment	Grade of "zero" on the assignment	Area Director		Associate Dean	Appeal denied; one year notation on academic transcript; Academic Integrity and Student Conduct Tutorials and achieve 100% on the associated quiz	Not sought	None

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Inappropriate Collaboration	1	Inappropriate collaboration on a term assignment	Grade of "zero" on the assignment	Area Director		Associate Dean	Appeal denied; one year notation on academic transcript; Academic Integrity and Student Conduct Tutorials and achieve 100% on the associated quiz	Not sought	None
	1	Two Essays	Grade of "zero" on assignment; grade of "F-DISC" in the course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	2	Inappropriate collaboration	Required to repeat course	Associate Dean		Not sought	None	Not sought	None
	1	Student found cheating from another student on assignment	Grade of "F-DISC" in course; suspended from taking courses in Faculty for eight months; statement will be on transcript for two years or until graduation; "Student charged with academic dishonesty (inappropriate collaboration) in course, and is suspended from taking courses offered by the Faculty for eight months"	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Student found cheating from another student on assignment	Grade of "F-DISC" in course; statement will be on academic transcript for two years: "Student charged with Academic Dishonesty (inappropriate collaboration) in course, and is suspended from taking courses offered by Faculty for a period of eight months"; Academic Integrity and Student Conduct Tutorial	Associate Dean		Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	2	Portions of assignment similar to another student	Grade of "zero" for assignment; "DISC" designation will appear on transcript, for one year, along with notation "Student charged with academic dishonesty (copying)"	Department Head		Not sought	None	Not sought	None
	1	Similarities in phrases and sentences in assignment submitted by other student	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None
	1	Shared responses to an assignment	Grade of "zero" on the assignment	Acting Associate Head		Not sought	None	Not sought	None
	2	Inappropriate collaboration on a lab experiment	Grade of "zero" on question in lab report	Associate Head		Not sought	None	Not sought	None
	1	Similarities in phrases and sentences in 2 assignments	Grade of "zero" for both assignments; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	6	Submission of an assignment similar to that of other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials	Associate Head		Not sought	None	Not sought	None
	14	Material submitted in assignment similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials	Associate Head		Not sought	None	Not sought	None
	16	Material submitted in assignment similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	4	Similar material submitted in assignments to other students	Grade of "zero" in assignments; Academic Integrity and Student Conduct Tutorials	Associate Head		Not sought	None	Not sought	None
	2	Material submitted in an assignment was similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials	Associate Head		Not sought	None	Not sought	None
	1	Solution to one of the questions in an assignment virtually identical to a solution posted online	Grade of "zero" on assignment; "DISC" designation on transcript along with notation "Student charged with academic dishonesty (copying)"	Head		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	3	Portions of assignment solutions are very similar to those of another student	Grade of "zero" on assignment; "DISC" designation will appear on transcript for one year, along with notation "Student charged with academic dishonesty (plagiarism)"	Head		Not sought	None	Not sought	None
	7	Submitted material very similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Submitted answers identical to that of another student in an assignment	Grade of "F-DISC" in course; suspended from taking courses offered by Teaching Faculty and Faculty of Registration for eight months; "DISC" comment will remain on transcript for two years or until graduation; Academic Integrity and Student Conduct Tutorials	Associate Dean	Inappropriate collaboration with a fellow student due to poor time management	Not sought	None	Not sought	None
	2	Submitted identical incorrect answer to question as another student in an assignment	Grade "zero" for assignment; overall grade in the course will be readjusted; "DISC" comment on transcript for one year or until graduation; write a letter of apology to Professor by January 31, 2018; Academic Integrity and Student Conduct Tutorials	Associate Dean		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Inappropriate Collaboration	14	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head	All assignments contained too many similarities and odd mistakes to have occurred randomly	Not sought	None	Not sought	None
	57	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Local Discipline Committee	Denied	Not sought	None
	24	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	5	Submitted material very similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None

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<b>Inappropriate Collaboration</b>	1	Submitted material in an assignment that was very similar to that of one or more students	Grade of "F-DISC" in course; notation on academic transcript, for two years, "Student found guilty of academic dishonesty in course and is suspended from taking courses (one year) offered by the Faculty"; Academic Integrity and Student Conduct Tutorial	Associate Dean	Second offence	Not sought	None	Not sought	None
	2	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" for assignment; "DISC" designation and notation will appear on academic transcript "Student charged with academic dishonesty (inappropriate collaboration)" for one year	Associate Head		Not sought	None	Not sought	None
	1	Assignment unusually similar to one handed in by another student	Grade of "F-DISC" in course; notation on academic transcript, for two years, "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty, for one year"; Academic Integrity and Student Conduct Tutorial	Associate Dean	Second offence	Not sought	None	Not sought	None



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Inappropriate Collaboration	1	Submitted material in an assignment that was very similar to that of one or more students	Grade of "F-DISC" in course; suspended for eight months; notation will be on academic transcript stating "Student found guilty of academic dishonesty(inappropriate Collaboration) in course and is suspended from taking courses offered by the Faculty for eight months."; Academic Integrity and Student Conduct Tutorial	Associate Dean	Second offence	Not sought	None	Not sought	None
	7	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Submitted material very similar to other students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head	Inappropriate collaboration in two assignments in same course	Associate Dean	Denied	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
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<b>Inappropriate Collaboration</b>	2	Portions of solutions in an assignment are remarkably similar to those of another student	Grade of "zero" on assignment; . "DISC" comment will appear on transcript for one year "Student charged with academic dishonesty (inappropriate collaboration)"	Head		Not sought	None	Not sought	None
	2	Similarities in phrases and sentences between both students papers	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	4	Submitted material for an assignment very similar to other students	Grade "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Submitted material very similar to other students	Grade of "F-DISC" in course; comment will be added to academic record (for one year) "Student found guilty of academic dishonesty in course"	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Student found cheating from another student on 2 assignments	Grade of "zero" on both assignments; Academic Integrity and Student Conduct Tutorials	Associate Head		Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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<b>Inappropriate Collaboration</b>	1	Material submitted is very similar to material submitted by one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	5	Material submitted is very similar to material submitted by one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None
	2	Assignment included material similar to that of one or more students	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None
	1	Submitted material in an assignment that was very similar to that of one or more students	Grade of "zero" in assignments; Academic Integrity and Student Conduct Tutorials	Associate Head	All assignments contained too many similarities and odd mistakes to have occurred randomly	Local Discipline Committee	Denied	Not sought	None
<b>Other - Describe incident in Details column.</b>	15	Used stolen/fraudulent credit card to pay application fee	Application withdrawn	Director	Card reported stolen	Not sought	None	Not sought	None

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Other - Describe incident in Details column.	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essays; final grade of "F-DISC" in the course; suspension from the Faculty for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essays; final grade of "F-DISC" in the course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials.	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None

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Other - Describe incident in Details column.	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essays; grade of "F-DISC" in the course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	2	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essay; grade of "F-DISC" in the course; suspended from the Faculty for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essay; grade of "F-DISC" in the course; suspended from the Faculty for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	Not sought	None

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Other - Describe incident in Details column.	1	Submission of academic work which is not one's own (oral presentation); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on presentation; grade of "F-DISC" in the course; suspended from the Faculty for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Local Discipline Committee	Appeal denied	University Discipline Committee	Appeal denied
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on both essays; grade of "F-DISC" in the course; comment on student's record outlining the nature of the infraction; Cite Rite Program; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in the course; suspended from the Faculty for one year; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Other - Describe incident in Details column.	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on presentation; grade of "F-DISC" in course; suspended from Faculty for eight months; comment on student's record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Term of suspension reduced to eight months because student provided an honest account and took responsibility for actions	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essays; grade of "F-DISC" in course; suspended from taking courses offered by Teaching Faculty and Faculty of Registration for eight months; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Term of suspension reduced to eight months because student provided an honest account and took responsibility for actions	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	"Zero" on essays; grade of "F-DISC" in the course; suspended from taking courses offered by Faculty for eight months; comment on student's record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Term of suspension reduced to eight months because student provided an honest account and took responsibility for their actions	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Other - Describe incident in Details column.	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade "F-DISC" in course; suspended from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to having someone else write large portions of the assignment in question	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on two essays; grade of "F-DISC" in the course; suspended from Faculty for eight months; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to purchasing essays from an on-line essay mill and provided the Associate Dean with information on how the process worked; showed remorse and was apologetic for their actions; length of suspension reduced because of the above	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on essay; grade of "F-DISC" in the course; suspended from Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None



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Other - Describe incident in Details column.	1	Student admitted to having another individual write an essay on their behalf.	Grade of "zero" on essay; grade of "F-DISC" in course; suspended from Faculty for one year; comment on student's record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on paper; grade "F-DISC" in course; suspended from taking courses offered by Faculty for one year; comment on record outlining nature of infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	None	Not sought	None	Not sought	None
	1	Application fee paid with fraudulent credit card	Application nullified; future applications require approval of Dean	Dean		University Discipline Committee	Appeal denied		

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Other-Describe incident in Details column	1	Application fee paid with fraudulent credit card	Application nullified; future applications require approval of Dean	Dean		University Discipline Committee	Appeal denied; however; the Appellant was permitted to submit a new application for admission, along with the required application fee		
	30	Application fee paid with fraudulent credit card	Application nullified; future applications require approval of Dean	Dean		Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on assignment; "DISC" notation attached to final grade in course; comment on record outlining nature of infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

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<b>Other - Describe incident in Details column.</b>	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "zero" on paper; grade of "F-DISC" in course; comment on record; suspension from taking courses in Faculty of Registration and Teaching Faculty for one year; Academic Integrity and Student Conduct Tutorial	Associate Dean	None	Not sought	None	Not sought	None
<b>Personation</b>	1	Student changed information on a form without obtaining required advisor approval; discovered that student re-submitted an appeal form that had the student advisor's electronic signature; changed the academic information on the form and submitted it as if the advisor had reviewed it	Academic Integrity Tutorials	Associate Dean (Undergraduate Programs)	Student was honest and forthcoming to the allegation	Not sought	None	Not sought	None

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Personation	1	In the midterm examination, the instructor alleges that another student logged in to the student's UM Learn account and attempted to complete the exam on the student's behalf	Grade of "zero" on midterm exam; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to asking another student to assist in committing personation by asking that student to log into the student's midterm exam and complete it for the student	Not sought	None	Not sought	None

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Personation	1	In the midterm exam, the instructor alleges that the student logged in to another student's UM Learn account and attempted to complete the exam on his/her behalf	Grade of "zero" on the midterm exam; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to committing personation; the student admitted that another student to assist in committing personation by asking the student to log into the midterm exam and completing it; although the student initially refused, in the end, the student agreed to assist the other student	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism	1	<u>1st Incident:</u> Student plagiarized sections of responses on a take home midterm test; <u>2nd Incident:</u> Student plagiarized entire individual assignment	Grade of "F-DISC" in course; barred from Faculty for one year; transcript comment; Academic Integrity Tutorials; comments may be removed after one year or confirmed graduation	Designate of the Dean	Both cases reviewed in one hearing and the fact that feedback did not come between allegations was taken into account as a mitigating factor; aggravating factors: claiming to be unaware of citation rules despite being in year 4 of the program and having taken five "W" courses plus the academic integrity policy is attached to every course outline; statement was not credible	Associate Dean and then Local Discipline Committee	Both levels of appeal denied	University Discipline Committee	Appeal denied

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Plagiarism or bought paper	Grade of "F-DISC" in course; barred from Teaching Faculty for 13 months with notation of second finding and suspension; notation of academic dishonesty on transcript; Academic Integrity Tutorials; comments can be applied for removal in two years or confirmed graduation	Designate of the Dean of Teaching Faculty and Director of Program of Registration	Student admitted to copying and pasting, not taking university or first offence seriously and not following the recommendations after the first finding; second offence	Not sought	None	Not sought	None
	1	Copied material from a source without proper reference and this material is identical to material from the assignments of other students	Grade of "zero" on the assignment	Department Head	None	Not sought	None	Not sought	None
	1	Copied material from a source without proper reference and this material is identical to material from the assignments of other students	Grade of "zero" on the assignment	Department Head	None	Associate Dean (Academic)	Appeal denied; additional penalty assigned: completion of Cite Right program	Not sought	None

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September 1, 2017 to August 31, 2018

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<b>Plagiarism</b>	1	In the final term paper student copied verbatim significant portions of text from other sources	Grade of "zero" on the term paper; Cite Right program	Department Head	Student acknowledged copying material; had training in what constituted plagiarism and academic misconduct	Not sought	None	Not sought	None
	1	In the final term paper significant parts were copied verbatim from other works	Grade of "zero" on the term paper	Department Head	Student acknowledged copying the material; student did not realize this was an issue; had training in what constituted plagiarism	Not sought	None	Not sought	None
	1	Student copied and pasted from multiple sources without proper citation	Grade of "zero" on the assignment; Cite Right program	Department Head	Student acknowledged that this was a mistake and would not allow this to happen in the future	Not sought	None	Not sought	None
	1	Elements of assignment were copied verbatim from other sources without attribution	Grade of "zero" on the assignment	Department Head	Student acknowledged the error and are taking steps to avoid this situation in the future	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Student shared answers with two classmates on Assignment which were then copied and submitted as their own work	Grade of "zero" on the assignment; after consultation with program of registration required completion of Academic Integrity and Student Conduct Tutorial and the associated quiz	Department Head	Student acknowledged that this was inappropriate and would not allow this to happen in the future	Not sought	None	Not sought	None
	1	There was significant plagiarism/copying in Assignment, large portions of answers were either identical or so similar to other students' answers that it was likely that one or more of the students copied each other's work	Grade of "zero" on the assignment; after consultation with program of Registration, required to complete the Academic Integrity and Student Conduct Tutorial and the associated quiz	Department Head	Student did not respond to the request to meet to discuss the matter and/or explain their actions.	Not sought	None	Not sought	None
	1	Student submitted near identical answers to questions for Assignment as another student.	Grade of "zero" on the assignment	Department Head	Student acknowledged working with the other student; submitted the same material while knowing it was a mistake	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Student plagiarized in final examination and referred to their cell phone during the final examination for the answer.	Grade of "zero" on the final examination; after consultation with program of registration, required to complete the Academic Integrity and Student Conduct Tutorial and the associated quiz	Department Head	None	Not sought	None	Not sought	None
	1	Student submitted material that was copied and pasted from multiple online sources	Grade of "zero" for the assignment	Department Head	Student acknowledged copying from online sources; knew it was wrong	Not sought	None	Not sought	None
	1	Direct copying, no citation, patchwork plagiarism	Academic Integrity and Student Conduct tutorial/quiz; Academic Learning Centre one-on-one tutoring; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Very hard working; was stressed; family distress	Not sought	None	Not sought	None
	1	Direct copying, improper citing - 2nd offence	Redo Academic Integrity and Student Conduct tutorial/quiz; Academic Learning Centre one-on-one tutoring/proper citing; grade of "F" on assignment/no resubmission; "DISC" comment on transcript	Associate Dean (Academic)	Unintentional; upset/confused; very sorry; complete mistake; oversight	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Direct copying, improper citing	Academic Integrity and Student Conduct tutorial/quiz; Academic Learning Centre one-on-one tutoring; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Very shocked; upset; confused; overwhelmed	Not sought	None	Not sought	None
	1	Direct copying, sources not properly cited	Academic Integrity and Student Conduct tutorial/quiz, Academic Learning Centre one-on-one tutoring; time management; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Misunderstood; used online translator; lack of time management; very regretful	Not sought	None	Not sought	None
	1	Direct copying, improper citing	Academic Integrity and Student Conduct tutorial/quiz, Academic Learning Centre one-on-one tutoring; time management; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Misunderstood; poor time management; wrote citations with assistance of website; inexperience	Not sought	None	Not sought	None
	1	Direct copying, reference but improper citing	Academic Integrity and Student Conduct tutorial/quiz, Academic Learning Centre one-on-one tutoring; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Thankful for opportunity to make right; embarrassed; stressed; huge learning experience	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Direct copying, improper citing	Academic Integrity and Student Conduct tutorial/quiz, Academic Learning Centre one-on-one tutoring; time management; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	English is not primary language; hardest paper written so far; academic tutors with Academic Learning Centre	Not sought	None	Not sought	None
	1	Direct copying; improper citing; no image citing	Academic Integrity and Student Conduct tutorial/quiz: Academic Learning Centre one-on-one tutoring; meet with Academic Integrity Coordinator; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Anxious to put in time/effort to fix mistake; remorseful; not deliberate; very sorry	Not sought	None	Not sought	None
	1	Improper citation, no attribution of photos, 2 sources missing	Academic Integrity and Student Conduct tutorial/quiz: Academic Learning Centre one-on-one tutoring; meet with Academic Integrity Coordinator; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	Shocked; unhappy; remorseful; learning experience; grateful of opportunities	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Patchwork plagiarism, missing footnotes	Academic Integrity and Student Conduct tutorial/quiz; Academic Learning Centre one-on-one tutoring and Cite Right Program; meet with Academic Integrity Coordinator; submit new assignment; "DISC" comment on transcript	Associate Dean (Academic)	No previous writing experience; rushed; nervous; regretful; booked tutor appointment	Not sought	None	Not sought	None
	1	Allegations of academic misconduct - plagiarism	Student did not attend; grade of "F" assigned to paper in question; "DISC" comment on transcript	Associate Dean (Academic)		Not sought	None	Not sought	None
	1	Direct quotes not cited	Grade "zero" on assignment; Academic Integrity Tutorials required	Acting Associate Dean (Undergraduate) of Teaching Faculty	First offence; consultation with Associate Dean of Faculty of Registration	Not sought	None	Not sought	None
	1	Included web based quotes without referencing	Grade of "zero" on assignment	Acting Associate Dean (Undergraduate)	First offence; completed Academic Integrity tutorials prior to allegation meeting	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Direct quotes not cited	Grade of "zero" on assignment; Academic Integrity tutorials	Acting Associate Dean (Undergraduate)		Not sought	None	Not sought	None
	2	Student engaged in plagiarism (representing the work of another as their own) related to a term paper	Grade of "zero" on the paper; grade of "F" in course; "DISC" comment was added to the students academic transcript next to the final grade "Student found guilty of academic dishonesty (plagiarism) in course"; Academic Integrity and Student Conduct Tutorial and quiz; Cite Right Program	Professor	Student refused to meet or acknowledge e-mail; the other student provided evidence of significant research support from another student	Not sought	None	Not sought	None
	1	Student engaged in plagiarism (representing the work of another as their own) related to a term paper	Grade of "zero" on the paper; Academic Integrity and Student Conduct Tutorial and quiz; Cite Right Program	Professor	Confessed in a clear manner and there was less evidence of research support	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Lab instructor identified part of assignment to originate, word for word, from material previously posted/published on the web	Grade of "zero" on the assignment; letter of apology to the instructor with a copy to Department Head; Academic Integrity and Student Conduct Tutorial and quiz with a score of 100% on the quiz; permitted to reattempt the quiz until the required score is achieved; tutorial and quiz must be complete by March 26 2018; a "DISC" comment with the notation "Student found guilty of academic dishonesty (plagiarism) in course" on transcript for one year, after which removal may be requested in writing to the Registrar; if assignments not fulfilled by March 26, 2018, and Department Head not contacted by March 19, 2018 in case more time is required, the following disciplinary actions will be assigned - grade of "F" in course	Department Head		Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Submitted plagiarized material in the use of uncited sources in an assignment	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorials with a score of 100%; if the tutorials are not completed, the following transcript notation will be applied: "Student found guilty of academic misconduct in course."; statement may be removed by request in writing to the Registrar's Office	Area Director		Not sought	None	Not sought	None
	1	Plagiarism in final exam	Grade of "zero" in final exam; Academic Integrity and Student Conduct Tutorials with a score of 100%; if the tutorials are not completed, the following transcript notation will be applied: "Student found guilty of academic misconduct in course."; statement may be removed by request in writing to the Registrar's Office	Area Director		Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Plagiarism on assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by specified date, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Second offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material as well as collaborated inappropriately on an assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted that he/she violated the University's policy on plagiarism by unbeknownst to another student accessing and using parts of his assignment in UM Learn to complete his/her own	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the use of uncited sources in an in-class assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Area Director rendered decision without the benefit of student's input, as student did not respond letter regarding allegation	Not sought	None	Not sought	None

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the use of uncited sources from the internet in assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; regret over actions; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	In the discussion forum, the instructor alleges that the student submitted plagiarised material	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; regret over actions; first offence	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	The instructor alleges that the student submitted plagiarized material in 2 assignments	Grade of "zero" on both of the assignments; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; feeling distressed due to the recent passing of family member so for one assignment the student used another student's assignment to complete own assignment; for the second assignment, although the student did not admit to plagiarising from the same student, based on a balance of probabilities, the evidence supports plagiarism in the assignment	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in an assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism by forgetting to cite all of references; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
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Plagiarism	1	The instructor alleges that the student submitted plagiarized material in the use of uncited sources from three different websites	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and the quiz by the date specified, the following statement on the student's academic transcript until April 30, 2019: "Student found guilty of academic misconduct in course"; after April 30, 2019, the student may request the removal of the notation in writing to the Registrar's Office	Area Director	First offence	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in 2 assignments	Grade of "zero" on both of the assignments; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism by accessing and using another student's assignment to complete own assignment	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor has brought forward an allegation of plagiarism on assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to failing to cite references which constitutes plagiarism; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
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Plagiarism	1	The instructor has brought forward an allegation of plagiarism on an assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarizing; regret over actions; in a group assignment, the student completed the section where plagiarism was identified; admitted to copying from the internet with the intent of editing the content but decided to skip the editing resulting in plagiarism; first offence	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the use of uncited sources from the internet in assignment	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student tried to schedule an appointment after the allegation response deadline; rendered decision without the benefit of the student's input	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the use of uncited sources in an in-class assignment	Grade of "zero" on the paragraph; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarizing	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in an assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism by forgetting to cite all references; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in an online forum	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; regret over actions; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarised material in the use of uncited sources in an in-class assignment	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial with a score of 100% on the associated quiz; if student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Confirmation from the instructor that plagiarism, as well as proper use of quotations were covered in class; student successfully completed an assignment on proper use of quotations prior to the submission of the assignment	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in two assignments, including plagiarised material in the use of uncited sources from multiple websites	Grade of "zero" on both assignments; student must complete the Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; regret over actions; the student admitted that due to busy schedule, the student used another student's assignment as a guide for own assignment; for the second assignment was careless in citing all references	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	In the discussion group assignment (discussion forum), the instructor alleges that the student submitted plagiarized material	Grade of "zero" on the assignment; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism by copying and pasting from a source and then failing to properly reference or cite the source; regret over actions; completed an online workshop on time management, as well as an academic integrity workshop; first offence; efforts to educate on time management skills and academic integrity	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the final project	Grade of "zero" on the assignment; student must complete the Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request the removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to having a friend correct assignment; the assignment was edited or revised so much that it was not even comparable to previous assignments that the student had submitted; first offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in an assignment	Grade of "zero" on the assignment; student must complete the Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the specified date, the following statement on the student's academic transcript until December 31, 2018: "Student found guilty of academic misconduct in course"; after December 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Student admitted to plagiarism; used another student's assignment to complete own assignment; uploaded the incorrect draft of the assignment into UM Learn; responsible for work that is submitted	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Instructor alleges that the student submitted plagiarized material in the use of uncited sources in a discussion forum	Grade of "zero" on the unit of the discussion forum; Academic Integrity and Student Conduct Tutorial and receive a score of 100% on the associated quiz; if the student does not successfully complete the tutorial and quiz by the date specified, the following statement on the student's academic transcript until August 31, 2018: "Student found guilty of academic misconduct in course"; after August 31, 2018, the student may request removal of the notation in writing to the Registrar's Office	Area Director	Contacted the Area Director to schedule an appointment and the Area Director had advised the student to contact Student Advocacy for assistance with appeal; the student contacted the Area Director again to schedule an appointment but since more than 10 working days had passed since the student had first contacted the Area Director and the student did not contact Student Advocacy within those 10 days, the Area Director rendered decision without the benefit of the student's input	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Written assignment in which unsourced material was copied and paraphrased from the internet and a written group assignment in which material was copied directly from the internet	Grade of "zero" for the assignment	Area Director	Second allegation of academic misconduct therefore has been referred to Associate Dean	Associate Dean	Appeal denied; grade of "F-DISC"; statement on transcript: "Student found guilty of a second academic misconduct allegation in course"; meet with the Academic Integrity Coordinator by a specified date; failure to comply with this requirement will result in further disciplinary action	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment in which unsourced material was copied directly from the internet	Grade of "zero" for the assignment	Area Director	Two incidents academic misconduct in the same course therefore the matter has been referred to the Associate Dean	Associate Dean	Grade of "zero" on assignment; transcript notation: "Student found guilty of a second academic misconduct allegation in course"; Academic Integrity and Student Conduct Tutorial with score of 100% on the associated quiz; meet with the Academic Integrity Coordinator; failure to comply with requirements will result in further discipline	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment in which unsourced material was copied directly from the internet	Grade of "zero" on the assignment	Area Director		Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on the paper; final grade of "F-DISC" in the course; suspended from taking courses offered by the Faculty for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade "F-DISC" in the course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
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Plagiarism	1	Assignment	Grade "F-DISC" in the course; suspended from the Faculty for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade "F-DISC" in the course; suspended from the Faculty for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from the Faculty for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None

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Plagiarism	1	Essays (2)	Grade of "zero" on both essays; grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None
	1	Essays (2)	Grade of "zero" on both essays; grade of "F-DISC" in course; comment on record outlining the nature of the infraction(s); Cite Rite program; Academic Integrity Tutorials	Associate Dean	Initial allegation of Contract Cheating was reduced to plagiarism after hearing student's explanation	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Associate Dean	Previously upheld allegation of academic misconduct	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Essay	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; comment on record outlining the nature of the infraction and length of suspension; Academic Integrity Tutorials	Associate Dean	Third upheld allegation of academic misconduct	Local Discipline Committee	Appeal denied	University Discipline Committee	Pending
	1	Essay	Grade of "F-DISC" in the course; suspended from taking courses offered by the Faculty for eight months; comment on record outlining the nature of the infractions and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to copying and pasting information from websites into papers for two courses; student took responsibility for, and showed remorse related to, infractions; length of suspension reduced due to the above	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "F-DISC" in the course; suspended from taking courses offered by the Faculty for eight months; comment on record outlining the nature of the infractions and length of suspension; Academic Integrity Tutorials	Associate Dean	Student admitted to copying and pasting information from websites into his papers for two courses; student took responsibility for, and showed remorse related to, infractions; length of suspension reduced due to the above	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Associate Dean	Allegation of Personation upheld by Associate Dean	Local Discipline Committee	Disciplinary action reduced on appeal; LDC found infraction to be plagiarism	Not sought	None
	1	Essay	Grade of "zero" on assignment; final grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Associate Dean	Student was facing multiple allegations, varying in nature, across different courses; investigation referred to the Associate Dean	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on assignment; final grade of "F-DISC" in the course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Two assignments	Grade of "zero" on both assignments; "F-DISC" final grade in course; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining nature of infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on assignment; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not Sought	None	Not Sought	None
	1	Assignment	Grade of "zero" on assignment; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction; required to meet with the Academic Integrity Coordinator; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; "DISC" notation attached to final grade	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	5	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on the paper; grade "F-DISC" in the course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	5	Assignment	Grade of "zero" on assignment; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade "F-DISC" in the course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade "F-DISC" in the course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on paper; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None



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September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on paper; comment on record outlining the nature of the infraction; Academic Integrity Tutorials; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on paper; "DISC" notation attached to final grade in course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Associate Dean	Appeal denied	Local Discipline Committee	Appeal denied
	1	Assignment	Grade of "zero" on essay	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; required to meet with Academic Learning Centre staff	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Essay	Grade of "zero" on essay; required to meet with Academic Learning Centre staff	Department Head	None	Not sought	None	Not sought	None
	3	Assignment	Grade of "zero" on assignment; student required to meet with Academic Learning Centre staff	Department Head	None	Not sought	None	Not sought	None
	4	Essay	Grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Journal Entry	Grade of "zero" on assignment; grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	"Zero" on assignment; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; Cite Right Program	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "F-DISC" in course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "F-DISC" in course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Plagiarism	1	Assignment	Grade of "zero" on essay; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	False citation	Grade of "zero" on essay; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Required to meet with the Academic Learning Centre Staff; required to rewrite the essay	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "F-DISC" in course; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Essay	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on assignments; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; "DISC" notation attached to final grade; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Essay	Grade of "zero" on essay; grade of "F-DISC" in the course; Academic Integrity Tutorials; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; grade of "F-DISC" in the course; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignments; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on assignments; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Cite Rite program; required to resubmit assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials; Cite Rite program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	"Zero" on assignment; final grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None



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Plagiarism	1	Assignment	Grade of "zero" on assignment; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on essay; Academic Integrity Tutorials and quiz; Cite Rite Program	Department Head	None	Not sought	None	Not sought	None
	1	Take Home Exam	Grade of "zero" on paper; Academic Integrity and student Conduct Tutorial; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on assignment; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "zero" on assignment; comment on record outlining the nature of the infraction	Department Head	None	Not sought	None	Not sought	None
	1	Essay	Grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on both assignments; grade of "F-DISC" in the course; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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Plagiarism	1	Essays (2)	Grade of "zero" on Paper #1; grade of "F-DISC" in course; comment on record outlining the nature of the infraction; Cite Rite program; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "zero" on assignment; comment on record outlining the nature of the infraction; Academic Integrity Tutorials	Department Head	None	Not sought	None	Not sought	None
	1	Plagiarism in Supplemental Exam	Grade of "zero" on supplemental exam resulted in a grade of "F"; One-on-one, in-person tutoring on the matter of proper citation and referencing through the Academic Learning Centre, and six-month transcript reprimand	Dean (delegated to Associate Dean)	Associate Dean able to prove assignment plagiarized; however student's felt very anxiety provoked due to the exam worth of 100%, student acknowledged grave mistake and expressed regret	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism in portions within written work for tutorials.	Grade of "zero" on the written work for the tutorial handouts; grade of "B+" in course; no remediation of grade permitted; six hours of one-on-one tutoring through Academic Learning Centre; 6-month transcript reprimand	Dean (delegated to Associate Dean)	Associate Dean able to prove plagiarism occurred in written work for the tutorials; student moved from another province, had no Doctor support for a serious health condition at the time and not aware of resources; once aware, started using the resources offered	Not sought	None	Not sought	None
	1	Plagiarism in 2 assignments	Grade of "zero" on two assignments; grade of "F" in course; two hours of one-on-one tutoring through Academic Learning Centre; 6-month transcript reprimand	Dean (delegated to Associate Dean)		Not sought	None	Not sought	None
	1	Plagiarism in final research paper assignment in course	Grade of "zero" on assignment; "F" in course; 4 hours of one-on-one tutoring through Academic Learning Centre; six month transcript reprimand	Dean (delegated to Associate Dean)	Claimed citation was correct, then after review of paper, recognized did not in-text citation; remorseful for the oversight	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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Plagiarism	1	Plagiarism in assignment	Grade of "zero" on assignment paper; four hours of one-on-one tutoring through Academic Learning Centre; three-month transcript reprimand	Dean (delegated to Associate Dean)	Misunderstood the instructions of the paper	Not sought	None	Not sought	None
	1	Plagiarism in a Course Project	Grade of "zero" on project; "D" in course; four hours of one-on-one tutoring through Academic Learning Centre; one year transcript reprimand	Dean (delegated to Associate Dean)	Claimed a heavy course; realized after review of the paper, quote citations were incorrect; lack of proper referencing	Not sought	None	Not sought	None
	1	Plagiarism in an Essay	Grade of "zero" on the essay; two hours of one-on-one tutoring through Academic Learning Centre; three-month transcript reprimand	Dean (delegated to Associate Dean)	Very hectic time period for student; claimed other peoples work as own; took this situation seriously	Not sought	None	Not sought	None
	1	Plagiarism in portions of final paper.	Grade of "F DISC" in course; six-month "DISC" comment, ; two hours of one-on-one tutoring through Academic Learning Centre; six month transcript reprimand	Dean (delegated to Associate Dean)	Underestimated time needed for paper; used copy and paste method for sourcing; recognised sloppy work and shared human error occurred	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism in portions of assignment	"Zero" on the assignment; resulted in "D" in course, one-on-one tutoring through Academic Learning Centre; six month transcript reprimand	Dean (delegated to Associate Dean)	Student did not respond nor attend a plagiarism meeting with Associate Dean; letter emailed to myumnaitoba.ca email address and a hardcopy letter was mailed to student	Not sought	None	Not sought	None
	1	Plagiarism in portions of the assignment	Grade of "zero" on the assignment; grade of "C+" in course; four hours of one-on-one tutoring through Academic Learning Centre; six-month transcript reprimand	Dean (delegated to Associate Dean)	Overwhelmed; did not realise they did not paraphrase notes from weeks prior when working on the assignment; student felt embarrassed by the mistake	Not sought	None	Not sought	None
	1	Plagiarism in portions of three assignments	Grade of "F DISC" in course; 12 month "DISC" comment; 24-month disciplinary transcript notation; four hours of one-on-one tutoring through Academic Learning Centre	Dean (delegated to Associate Dean)	Explained the process of copy and paste when sourcing; mistakenly sent wrong version of assignment to Instructor, that being students own words version; references were not in students own words, no citations were provided	Dean	Appeal denied; one year disciplinary transcript notation	Not sought	None

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Plagiarism	1	Plagiarism in portions of Essay	Receive an automatic deduction of 4% off the total possible mark out of 20% on the Essay; two hours of one-on-one tutoring through Academic Learning Centre	Dean (delegated to Associate Dean)	Very remorseful; family passing, did communicate to instructor, two options given to student by instructor; no internet access when student flew home for funeral	Not sought	None	Not sought	None
	1	Plagiarism in assignments in two courses	Grade of "zero" on both weekly summaries; four hours of one-on-one tutoring through Academic Learning Centre; six-month transcript reprimand	Dean (delegated to Associate Dean)	Passing of a family member; not in right state of mind when writing summaries; and very remorseful	Not sought	None	Not sought	None
	1	Plagiarism in an assignment	one-on-one tutoring through Academic Learning Centre; 12 month transcript reprimand	Dean (delegated to Associate Dean)		Not sought	None	Not sought	None

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Plagiarism	1	Student engaged in acts of plagiarism in an assignment and a term paper	Grade of "zero" in both the assignment and term paper; DISC comment for course; statement on transcript "Student found guilty of academic dishonesty (plagiarism) in course."; statement and "DISC" comment may be removed from transcript after 12 months; Cite Right program; suspended from registering from courses in program indefinitely	Program Director		Not sought	None	Not sought	None
	1	Student engaged in acts of plagiarism in an assignment and a term papers in two courses	Grade of "zero" in the assignment and term papers; "DISC" comment for courses; statement on transcript "Student found guilty of academic dishonesty (plagiarism) in two courses."; statement and "DISC" comment may be removed from transcript after 12 months; Cite Right program; suspended from registering in courses in program indefinitely	Program Director		Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism in 2 assignments; submitted another student's assignment as own	Grade of "zero" in the two assignments; no opportunity to re-write the assignments; grade of "F" in course; "DISC" notation on record; letter placed in student file; Academic Integrity Tutorials; 500 word essay on plagiarism	Department Head		Local Discipline Committee	Pending		
	1	Identical phrases and sentences from internet in an assignment	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Identical information as other student in an experiment	Grade of "zero" on assignment; not permitted to obtain a lab exemption even if received 60% or better	Associate Head		Not sought	None	Not sought	None
	1	Experiment contained information copied from a previous academic year	Grade "zero" on part two of experiment	Associate Head		Not sought	None	Not sought	None
	1	Assignment contained similarities in phrases and sentences from the internet	Grade of "zero" for assignment; Academic Integrity and Student Conduct Tutorial	Acting Associate Head		Not sought	None	Not sought	None
	2	Plagiarism in lab report	Grade of "zero" for lab report	Associate Head		Not sought	None	Not sought	None



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Plagiarism	1	Assignment included sentences similar to that from cited sources; some sections were not properly cited	Warning; Academic Integrity and Student Conduct Tutorial; Cite Right Program by February 16, 2018	Acting Associate Head		Not sought	None	Not sought	None
	1	Plagiarism in assignments in two courses	Grade of "zero" on both assignments; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Almost 40% of assignment copied from uncited sources verbatim, from internet	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Handed in a sample solution from a previous offering of the course	Grade of "F- DISC" course; suspended from taking courses offered by Faculty for eight months; "DISC" comment will remain on transcript for two years or until graduation; Academic Integrity and Student Conduct Tutorials	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Case study submitted appears to be at least partially fabricated	Grade of "zero" on case study assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None

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Plagiarism	1	Large portions of assignment copied directly from article as well as example assignment provided by Professor	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Assignment copied directly from article assignment provided by Professor	Warning; Academic Integrity and Student Conduct Tutorial; Cite Right Program	Associate Head		Not sought	None	Not sought	None
	1	Assignment copied directly from article assignment provided by Professor	Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Student submitted material plagiarized from online sources in an assignment	Grade of "zero" on the assignment; Academic Integrity Tutorials and Quiz	Associate Head		Not sought	None	Not sought	None
	1	Submitted material for an assignment very similar to other students	Grade "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None

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Plagiarism	1	Portions of assignment copied directly from example provided	Grade of "zero" (7% deduction) on first part of total value of assignment; Academic Integrity and Student Conduct Tutorial by April 24, 2018	Associate Head		Not sought	None	Not sought	None
	1	Portion of paper copied from another academic paper	Grade "zero" on paper; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	2	Large portions of paper copied directly from various sources	Grade of "zero" on paper; Academic Integrity and student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Handed in identical solution from previous offering	Grade of "F-DISC"; notation on academic transcript, for two years, "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty for eight months."; Academic Integrity and Student Conduct Tutorial	Associate Dean	Previous disciplinary action	Not sought	None	Not sought	None

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Plagiarism	1	Paper submission included significant portions of inappropriate citations or were copied directly from other sources	Grade "zero" on paper; Cite Right Program; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None
	1	Assignment included solution very similar to that submitted by another student	Grade of "F-DISC" in course; suspended for one year; notation will be on academic transcript stating "Student charged with academic dishonesty (violation of final examination regulations) in course; suspended from taking courses by the Faculty for one year."; Academic Integrity and Student Conduct Tutorial	Associate Dean	Previous incident	Not sought	None	Not sought	None
	1	Assignment included solution very similar to that submitted by another student	Grade of "zero" on assignment; Academic Integrity and Student Conduct Tutorial	Associate Head		Not sought	None	Not sought	None

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Plagiarism	1	Material in assignment very similar to material submitted by one or more students	Grade of "F-DISC" in course; suspended for one year; notation will be on academic transcript stating "Student found guilty of academic dishonesty in course and is suspended from taking courses by the Faculty for one year."; Academic Integrity and Student Conduct Tutorial	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Material in assignment very similar to material submitted by another student	Grade of "F-DISC" in course; notation will appear on academic transcript for two years; "Student found guilty of academic dishonesty in course and suspended from taking courses offered by the Faculty for one year"; Academic Integrity and Student Conduct Tutorial	Associate Dean	Second offence	Local Discipline Committee	Appeal denied	Not sought	None

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Plagiarism	1	Material in assignment very similar to material submitted by one or more students	Grade of "F-DISC" in course; suspension from taking courses offered by Faculty for a period of eight months; notation on academic transcript "Student found guilty of academic dishonesty in course and is suspended from taking courses offered by the Faculty for eight months."	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Director	Second offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	First offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	First offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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[Definitions are available in the Student Academic Misconduct Procedure.](#)

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	Second offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	First offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	Second offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	First offence	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-DISC" in course; Academic Integrity and Student Conduct Tutorial	Associate Director	First offence	Not sought	None	Not sought	None
	1	On an assignment	Grade of "zero" on assignment; grade of "F-DISC" in course; comment on record; Academic Integrity and Student Conduct Tutorial	Associate Dean	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2017 to August 31, 2018

**PART 2: STUDENT NON-ACADEMIC MISCONDUCT AND CONCERNING BEHAVIOUR**

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	22	Noise complaint	Verbal warning	Student Residence	First warning	Not sought	None	Not sought	None
	3	Noise complaint	Written warning	Student Residence	Multiple warnings	Not sought	None	Not sought	None
	1	Noise complaint	Written warning; \$50 fine	Student Residence	Multiple warnings; argumentative	Not sought	None	Not sought	None
	1	Drinking games	Written warning	Student Residence	Suspected drinking games	Not sought	None	Not sought	None
	1	Drinking games	Written warning; alcohol probation; \$50 fine	Student Residence	Underage students in attendance	Not sought	None	Not sought	None
	1	Over-intoxication	Written warning; meeting with Addictions Foundation of Manitoba counsellor	Student Residence	Student request for addictions help	Not sought	None	Not sought	None
	1	Over-intoxication	Payment for damages; \$401.40	Student Residence	Student fell asleep in shower; caused damage	Not sought	None	Not sought	None
	1	Over-Intoxication, open alcohol and common source	Banned from Residence property	Student Residence	Previous resident with a long history of alcohol related issues	Not sought	None	Not sought	None
	1	Unauthorized occupancy	Verbal warning	Student Residence	First offence; student was unaware of guest policy	Not sought	None	Not sought	None
	1	Student in prohibited space	Written warning	Student Residence	First offence	Not sought	None	Not sought	None



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2017 to August 31, 2018

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<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	2	Suspected Marijuana use	Verbal warning	Student Residence	Suspected marijuana use; said it was flavoured tobacco	Not sought	None	Not sought	None
	1	Marijuana smell coming from room	Verbal warning	Student Residence	Medical use certificate; did not smoke in room	Not sought	None	Not sought	None
	2	Marijuana smell coming from room	Verbal warning	Student Residence	Marijuana was not smoked in room	Not sought	None	Not sought	None
	1	Marijuana smoking in room	Residence probation	Student Residence	Marijuana smoked inside room; first offence	Not sought	None	Not sought	None
	1	Marijuana smoking in room	Residence probation; written warning; 10 hours community service	Student Residence	Student could not pay fine; Residence Life Coordinator decided on community service	Not sought	None	Not sought	None
	4	Marijuana smoking in room	Written warning; residence probation; \$100 fine	Student Residence	Student admitted action	Not sought	None	Not sought	None
	1	Marijuana smoking in room	Residence probation; \$150 fine	Student Residence	Student admitted action, argumentative and did not take responsibility; room owner	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2017 to August 31, 2018

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<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	1	Marijuana smoking in room	Eviction	Student Residence	Bong in room; smoke detector covered; student no longer enrolled	Not sought	None	Not sought	None
	1	Marijuana smoking in room	Eviction	Student Residence	Multiple infractions; evidence in room; resident already on probation; argumentative	Not sought	None	Not sought	None
	1	Marijuana smoking in room	Eviction	Student Residence	Multiple infractions; evidence in room; resident already on probation; argumentative and physically stopped staff from entering room to perform maintenance work	Not sought	None	Not sought	None
	2	Possession of illegal substance	Written warning; Residence probation; \$50 fine	Student Residence	Admitted actions	Not sought	None	Not sought	None
	1	Possession of illegal substance	Written warning; Residence probation; \$100 fine	Student Residence	Multiple infractions	Not sought	None	Not sought	None

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September 1, 2017 to August 31, 2018

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<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	1	Fighting; arguing	Conflict Mediation with Residence Life Coordinator	Student Residence	None	Not sought	None	Not sought	None
	2	Fighting; arguing	Meet with the Human Rights and Conflict Management Officer	Student Residence	Mediation for cultural sensitivity	Not sought	None	Not sought	None
	4	Vaping In Residence	Written warning; \$50 fine	Student Residence	Vaping in student lounge; previous verbal warning	Not sought	None	Not sought	None
	2	Access control; smoking in Residence	Written warning	Student Residence	Fire door propped open to smoke outside	Not sought	None	Not sought	None
	1	Smoking in Residence	Written warning	Student Residence	Found evidence of smoking (cigarette butts and ashtray) not actively smoking	Not sought	None	Not sought	None
	1	Smoking in Residence	Written warning; \$50 fine	Student Residence		Not sought	None	Not sought	None
	4	Smoking in Residence	Residence probation; \$50 fine	Student Residence	Multiple warnings; excess of smoke inside room	Not sought	None	Not sought	None

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<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	2	Smoking in Residence	Written warning; Residence probation; \$100 fine	Student Residence	Covered smoke detector	Not sought	None	Not sought	None
	1	Smoking in Residence	Residence probation; \$150 fine	Student Residence	Second incident in one week	Not sought	None	Not sought	None
	6	Smoking in Residence	Residence probation; \$150 fine	Student Residence	Multiple people smoking in one room; covered smoke detector; set off smoke detector in hallway	Not sought	None	Not sought	None
	1	Open Liquor & Common Source Alcohol	Verbal warning	Student Residence	Large number of alcoholic shooters	Not sought	None	Not sought	None
	2	Pets in Residence	Verbal warning	Student Residence	Pet re-homed immediately	Not sought	None	Not sought	None
	1	Fire safety violation	Verbal warning	Student Residence	Steam from cooking set off sensor	Not sought	None	Not sought	None
	1	False fire alarm pull	Eviction	Student Residence	Caught on camera	Not sought	None	Not sought	None
	1	Fire safety	Residence probation; \$50 fine; \$50 cleaning fee	Student Residence	Caught on camera participating in an open fire	Not sought	None	Not sought	None

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<b>Abuse of the Process of University Policies, Procedures or Regulations: Breach of Residence Hall Regulations</b>	2	Fire safety	Residence probation; \$100 fine; \$50 cleaning fee	Student Residence	Caught on camera starting an open fire; previous infractions; argumentative	Not sought	None	Not sought	None
	1	Failure to meet with Residence Life Coordinator	\$50 fine	Student Residence	Multiple notices to meet sent out; noise complaint	Not sought	None	Not sought	None
	1	Failure to meet with Residence Life Coordinator	\$50 fine	Student Residence	Three meeting requests; no response from student; smoking in room	Not sought	None	Not sought	None
	3	Vaping in room	Written warning	Student Residence	First offence	Not sought	None	Not sought	None
<b>Abuse of the Process of University Policies, Procedures or Regulations: Abuse of Computer Privileges</b>	4	Unauthorized Wi-Fi	Written warning	Student Residence	None	Not sought	None	Not sought	None

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<b>Inappropriate or Disruptive Behaviour: Disorderly Behaviour</b>	1	Verbally aggressive towards staff member; slammed lid of equipment; left without settling balance	Provide formal letter of apology to staff member; review and understand Respectful Work and Learning Environment Policy	Associate Dean, Academic	Student came forward admitting their mistake	None Sought	None	None Sought	None
<b>Inappropriate or Disruptive Behaviour: Disorderly Behaviour</b>	1	Violent and threatening behaviour towards fellow students	Interim ban from studio space outside of regular hours; prohibited from communicating with students; one-on-one counseling with Student Support Case Worker	Dean	Student very remorseful; followed all suggestions/requests/rules	None Sought	None	None Sought	None
	1	Property damage	Payment for damages	Student Residence	Accidentally broke window playing a joke on friend	Not sought	None	Not sought	None
	1	Disrespectful Snap Chat of U of M professor	Meeting with Human Rights Conflict Management Officer	Student Residence	Racial content in Snapchat accidentally sent to Residence Life Student Staff	Not sought	None	Not sought	None

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<b>Inappropriate or Disruptive Behaviour: Unprofessional Conduct</b>	1	Misogynist and pornographic posts on UM class site	Expulsion	Associate Dean	Previous conduct and supports provided	Local Discipline Committee	Appeal dismissed	University Discipline Committee	Appeal withdrawn
<b>Inappropriate or Disruptive Behaviour: Unprofessional Conduct</b>	1	Assignment with inappropriate content submitted	Meeting with student and follow-up Letter citing Respectful Work and Learning Environment and professional code of ethics	Dean	Student acknowledged actions were inappropriate	Not sought	None	Not sought	None
	1	Inappropriate social media posting	Unsuccessful in attempts to meet with the student who is currently not registered in any courses; noted in file, must have a meeting before being permitted to re-enter program	Director	Mental health and addiction issues; student withdrew from program	Not sought	None	Not sought	None

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<b>Inappropriate or Disruptive Behaviour: Unprofessional Conduct</b>	1	After an incident of academic misconduct the Professor completed an incident report and had student sign it after the exam was over; student grabbed the incident report, which the Professor retrieved immediately; student then grabbed some exam booklets and ran from the room with the Professor in pursuit; the Professor caught up with the student and retrieved the papers; student then waited outside the Professor's office for him to come out and then made a plea for a non-failing grade in the course as well as apologizing for behaviour	Meet with UofM counselling services for stress and anxiety and provide proof of the meeting(s) before re-registration is allowed; submit a letter of apology to Professor reflecting on inappropriate behaviour during and after the exam period; provide a letter of fitness before returning to studies	Associate Dean (Undergraduate)	Student was forthcoming and remorseful	Not sought	None	Not sought	None



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<b>Inappropriate or Disruptive Behaviour: Unprofessional Conduct</b>	1	Student's absences and failure to meet with a Program Coordinator	Grade of "F" in the course	Associate Dean	Medical excuse related to absences; documentation provided	Local Discipline Committee	Appeal granted		
	2	Left program location without properly notifying program representatives	Repeat portion of program	Associate Dean		Not sought	None	Not sought	None
<b>Property Related Misconduct: Theft</b>	1	Credit card fraud	Eviction	Student Residence	Student caught using roommates credit card; Campus Security involved	Not sought	None	Not sought	None

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Threats of Harm or Actual Harm: Harassment	1	Student was caught talking 3 times to other students during a quiz and was issued 2 verbal warnings; after the second warning, the student was asked to hand in his/her paper; student refused to comply with the instructor's request and proceeded to complete the quiz; upon submitting the quiz, the student insisted on talking with the instructor despite being asked to stop; after the quiz the student returned twice, the last time with 3 friends; Instructor perceived the students' conduct as harassment	Student was given a warning and put on probation for the remainder of their study period	Associate Dean		Not sought	None	Not sought	None

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<b>Threats of Harm or Actual Harm: Harassment</b>	1	Inappropriate Behaviour	Required to write sincere letter of apology to two staff members; three month transcript reprimand	Dean	Sent three (3) offensive emails to two staff members	Not sought	None	Not sought	None
	1	Request to return to class	Denied	Vice-Provost (Students)	Did not meet conditions of the original disciplinary action as outlined in letter of March 23, 2017	Not sought	None	Not sought	None
	1	Inappropriate Tweets	Meet with the Office of Human Rights and Conflict Management; not permitted to contact subject of the Tweets	Vice-Provost (Students)	Inappropriate and threatening actions	Not sought	None	Not sought	None
	1	Inappropriate public religious rants	Meet with the Office of Human Rights and Conflict Management; work with Student Support Case Manager; compliance with medical recommendations	Vice-Provost (Students)	Others felt threatened and uncomfortable in the Student's presence	Not sought	None	Not sought	None

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<b>Threats of Harm or Actual Harm: Harassment</b>	1	Disruptive behaviour; repetitious, inaccurate, and misdirected communications to staff	Reprimand; communicate through Student Advocate or Student Accessibility Services; respect university processes and respect staff's time	Vice-Provost (Students)	Student takes up an inordinate amount of staff time in many university offices	University Discipline Committee	Appeal denied; student must work with a UM single point of contact in all communications to UM staff		
	1	Misuse of UM email account	UM email account disabled	Vice-Provost (Students)	Mass emails sent to various parties including allegations and personal photos	University Discipline Committee	Appeal denied		
	1	Inappropriate communication with Lecturer of course	Must not contact lecturer in person or by phone, visit lecturer in their office, email, attend or be involved in any outreach activities coordinated by lecturer; must consult Human Rights and Conflict Management Officer to make a follow-up appointment	Associate Dean		Not sought	None	Not sought	None

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Threats of Harm or Actual Harm: Harassment	1	Inappropriate communication with Instructor	Formal reprimand letter for inappropriate behaviour in course will be kept in file for two years; required to write an apology letter to instructor	Associate Dean		Not sought	None	Not sought	None
Threats of Harm or Actual Harm: Threatening Conduct	1	Posting offensive, threatening letter	Written warning; meeting with Associate Director	Student Residence	First offence; student took responsibility for note	Not sought	None	Not sought	None
Threats of Harm or Actual Harm: Violence	1	Violent and threatening behaviour	Indefinite ban from campus	Vice-President Administration		Not sought	None	Not sought	None



UNIVERSITY  
OF MANITOBA

Office of the Vice-President  
(Research and International)

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MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)

DATE: January 24, 2019

SUBJECT: Report on Research Contract Funds Received

COPIES: Dr Jay Doering, Associate Vice President (Partnerships)

Dr. Gary Glavin, Associate Vice-President (Research)

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Attached is the Report on Research Contracts Received for the period July 1, 2018 to December 31, 2018. Please include the report for information on the next Senate agenda.

Thank you.

DSJ/nis

Attach.

**New Research Contract Funds Awarded (over \$20,000)**  
**ORS Processed Date: July 1, 2018 to December 31, 2018**

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
College of Dentistry	Schroth, Robert	Preventive Dental Sciences	University of Toronto	39,082	Nishtam Niwiipitan (My First Teeth): A multi-prolonged approach to improving mother and child oral health in Aboriginal communities
Faculty Total:				39,082	
College of Medicine	Blanchard, James	Community Health Sciences	Gates (Bill and Melinda) Foundation	2,636,105	Generating evidence on HIVST within MSM communities
	Blanchard, James	Centre for Global Public Health (CGPH)	Society for Family Health (Nigeria)	222,709	Programmatic mapping and key population ("KP") size estimate in ten project states and the federal capital territory in Nigeria
	Bohm, Clara	Internal Medicine	University of Calgary	75,250	Triple I: Priorities for improving information, interactions and individualization among patients on hemodialysis
	Chartier, Mariette	Manitoba Centre for Health Policy (MCHP)	Health Canada	30,000	PAX - good behavior game in First Nations communities: Enhancing and adapting a school-based mental health promotion and suicide prevention
	Dart, Allison	Pediatrics and Child Health	Children's Hospital of Philadelphia	22,786	The child-centered outcomes in practice and research (COPR) Center of Excellence: Strengthening the clinical validity evidence base from PROMIS measures in chronically ill children
	Ireland, Laurie	Family Medicine	Nine Circles Community Health Centre	81,700	E-Consult project: Enhancing access to specialist consult
	Katz, Alan	Community Health Sciences	Broadstreet Health Economics and Outcomes Research	40,000	Annual direct burden of illness for heart failure in Manitoba, Canada
	Leung, Edward	Pediatrics and Child Health	University of Saskatchewan	24,000	Cannabidiol in children with Refractory Epileptic Encephalopathy : A phase 1 open label dose escalation study (CARE-E)
	Logsetty, Sarvesh	Surgery	Queen's University	83,200	A RandomizEd trial of ENtERal Glutamine to minimIZE thermal injury (the RE-ENERGIZE Study)
	Logsetty, Sarvesh	Surgery	Workers Compensation Board of Manitoba	173,820	Mental outcomes following workplace injury
	Louis, Deepak	Pediatrics and Child Health	Sunnybrook Research Institute	76,800	Lactoferrin infant feeding trail: LIFT_ Canada
	Marrie, Ruth	Internal Medicine	University of British Columbia	30,600	Disease-modifying drug safety and effectiveness in multiple sclerosis (DRUMS)
	Menec, Verena	Community Health Sciences	McMaster University	274,540	Canadian Longitudinal Study on Aging (CATI FU-2)

**College of Medicine,  
cont'd**

Moses, Stephen	Centre for Global Public Health (CGPH)	Gilead Sciences, Inc. (US)	82,511	Closing a critical HIV prevention gap: Demonstrating safety and effective delivery of daily oral pre-exposure prophylaxis (PrEP) as part of an HIV combination preventive intervention for sex workers in Kolkata and Mysore-Mandya, India.
Qiu, Xiangguo	Medical Microbiology and Infectious Diseases	Beijing Institute of Biotechnology	553,462	Evaluating efficacy of Ad5 vectored Marburg vaccine against Marburg virus challenge in rodents and nonhuman primates
Rastegar, Mojgan	Biochemistry and Medical Genetics	Ontario Rett Syndrome Association (ORSA)	25,000	Creating a human Rett Syndrome brain tissue laboratory for translational research and innovation
Rockman-Greenberg, Cheryl	Pediatrics and Child Health	Idorsia Pharmaceuticals Ltd	130,845	MODIFY: A Multicenter, dOuble-blind, ranDomized, placebo-controlled, parallel-group study to determine the efficacy and safety of lucerastat oral monotherapy in adult subjects with FabrY disease.
Sareen, Jitender	Psychiatry	Canadian Institute for Military and Veteran Health Research	100,000	Defining the longitudinal course, outcomes, and treatment needs of vulnerable Canadians with post traumatic stress disorder
Severini, Alberto	Medical Microbiology and Infectious Diseases	Public Health Ontario	81,000	Mind the gap: Duration of protection from measles maternal antibody in Canadian infants generating evidence to update policy
Singer, Alexander	Family Medicine	IBM Corporation	36,334	Defining PTSD in primary care EMR data to explore prevalence, patient characteristics and primary care experiences of veterans, families of military service members and the general population
Srinathan, Sadeesh	Surgery	Hamilton Health Sciences Corporation	21,000	Major cardiovascular complications in patients undergoing endovascular aneurysm repair - EVAR pilot study
Srinathan, Sadeesh	Surgery	Hamilton Health Sciences Corporation	66,000	Perioperative Ischemic evaluation-3 (POISE-3) trial
Taback, Shayne	Pediatrics and Child Health	Hospital Sainte-Justine (Montreal)	93,525	Maternal-infant research on environmental chemicals: Pubertal timing, endocrine and metabolic-function (MIREC-ENDO)
Zarychanski, Ryan	Internal Medicine	Centre Hospitalier de L'Universite de Montreal (CHUM)	54,000	CT-Perfusion for neurological diagnostic evaluation: a prospective Canadian multicenter diagnostic test study
Zarychanski, Ryan	Internal Medicine	Laval University	50,000	Hemoglobin transfusion threshold in traumatic brain injury optimization: The HEMOTION trial

**Faculty Total: 5,065,187**



**Faculty of Agricultural  
and Food Sciences**

Ayele, Belay	Plant Science	Manitoba Wheat and Barley Growers Association	316,977	Short and long term strategies for mitigating the effects of excess moisture on wheat yield and quality
Brule-Babel, Anita	Plant Science	Western Grains Research Foundation	90,268	Enhancing fusarium head blight screening capacity for breeding and research
Bullock, Paul	Soil Science	Western Grains Research Foundation	1,591,478	Developing a risk model to mitigate FBH in western Canadian cereal production
Costamagna, Alejandro	Entomology	Canadian Wheat Research Coalition	453,112	Pyramiding oviposition deterrence and Sm1 to control wheat midge
Entz, Martin	Plant Science	Organic Federation of Canada	222,197	Evaluation of farmer-selected wheat, oat and potato genotypes under organic production in eastern and western Canada
Entz, Martin	Plant Science	Organic Federation of Canada	36,225	The effects on soil biology, soil chemistry, and water quality of amending organically managed soils with struvite
Entz, Martin	Plant Science	Organic Federation of Canada	68,155	The right balance: A systematic and integrated research approach for plugging organic soil constraints and moving forward
Gibbs, Jason	Entomology	Organic Federation of Canada	204,040	Increasing pollination, biological control and beneficial insect diversity farms using flowering habitats
House, James	Food and Human Nutritional Sciences	Roquette Frères	52,500	Plant protein ingredient innovation program
Lawley, Yvonne	Plant Science	Manitoba Pulse and Soybean Growers Association (MPSG)	172,213	Optimizing the frequency of soybean in Manitoba crop rotations
Ominski, Kimberly	Animal Science	Canadian Cattlemen's Association	258,407	A regionalized life cycle assessment model for the quantification of Canadian beef production impacts of biodiversity
Ominski, Kimberly	Animal Science	Canadian Cattlemen's Association	487,278	Economic and environmental impacts associated with removal of productivity-enhancing technologies in the Canadian beef cattle industry
Stasolla, Claudio	Plant Science	Manitoba Pulse and Soybean Growers Association (MPSG)	67,850	Examining traits that link to increased tolerance to iron deficiency in soybean
Tenuta, Mario	Soil Science	Dow AgroSciences	54,000	Optimal source, placement and application timing for yield and reduction of greenhouse gas footprint for canola production on light texture soils on the Canadian Prairies- Dow Agrosciences Canada
Tenuta, Mario	Soil Science	Saskatchewan Pulse Growers	687,987	Vigilance towards plant nematodes to sustain pulse production on the Canadian prairies

<b>Faculty of Agricultural and Food Sciences cont'd</b>	Yang, Chengbo	Animal Science	Canadian Swine Research and Development Cluster	359,380	Development of novel feed additives to replace antibiotics and promote pig gut health
	Yang, Chengbo	Animal Science	NSERC	154,224	Improving bone health and eggshell quality through maintaining a desired calcium homeostasis in laying hens
<b>Faculty Total:</b>				<b>5,276,291</b>	
<b>Faculty of Arts</b>	Currie, Raymond	Sociology	Province of Manitoba	25,000	Circles for Reconciliation
	<b>Faculty Total:</b>				<b>25,000</b>
<b>Faculty of Engineering</b>	Bridges, Gregory	Electrical and Computer Engineering	NSERC	25,000	Partial discharge sensor and energy harvesting for high voltage bushing condition monitoring
	Khoshdarregi, Mohammad	Mechanical and Manufacturing Engineering	University of British Columbia	45,000	High performance machining of aerospace parts
	Oleszkiewicz, Jan	Civil Engineering	City of Winnipeg	30,000	Continuous flow aerobic granular sludge and mainstream nitrification/anammox process on primary effluent
	Oleszkiewicz, Jan	Civil Engineering	Nexom	50,000	Optimization of nitrogen removal in moving bed biofilm reactor treating cold lagoon effluent
	Regehr, Jonathan	Civil Engineering	National Research Council	74,160	Quality indices and decision support tools for managing rail grinding programs
	<b>Faculty Total:</b>				<b>224,160</b>
<b>Faculty of Environment, Earth and Resources</b>	Barber, David	Centre for Earth Observation Science	Pew Charitable Trusts	198,285	Pikialasorsuaq partnership community based monitoring with Pew Trust
	Durkin, Paul	Geological Sciences	Suncor Energy Inc.	45,000	Characterization of the McMurray Formation exposed along the Steepbank River using LiDAR data, northeastern Alberta
	Rysgaard, Soren	Centre for Earth Observation Science	Fisheries and Oceans Canada	484,000	In situ ex situ investigation of oil biodegradation potential in Arctic marine environments
	Stern, Gary	Centre for Earth Observation Science	Fisheries and Oceans Canada	770,000	Baseline monitoring of hydrocarbon contaminants and microbial genomics along the Kivallik transportation corridor
	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	1,900,000	Chemical analysis of oil and oil products
	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	1,400,000	Experimental field study of aerial herder and igniter use for in situ burning in drift ice and open water
	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	846,000	Experimental field study of in-situ burning with fire booms to reduce burn residue

<b>Faculty of Environment, Earth and Resources</b> <b>cont'd</b>	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	305,000	In situ burning as a response technique for oil spills in Canadian waters: Progress, perceptions and recommendations
	Wang, Feiyue	Centre for Earth Observation Science	Fisheries and Oceans Canada	680,000	Small-scale testing of alternative response options for spilled conventional oils and unconventional oils transported in Canada
<b>Faculty Total:</b>				<b>6,628,285</b>	
<b>Faculty of Science</b>	Belmonte, Mark	Biological Sciences	Greenlight Biosciences	143,000	Protection of canola using RNA interference
	Hu, Can-Ming	Physics and Astronomy	Defence Research and Development Canada (Centre for Security Science)	32,000	TA05# Developing the near field microwave imaging system
	Irani, Pourang	Computer Science	Honda Research Institute Japan (HRI-JP)	60,000	Methods in multimodal human tracking and perception
	Roth, James	Biological Sciences	Manitoba Sustainable Development	51,000	Investigating potential causes of Arctic fox decline in northern Manitoba
	Schreckenbach, Georg	Chemistry	Florida State University	78,614	Center for Actinide Science & Technology
	Tomy, Gregg	Chemistry	Western Economic Diversification (WED)	1,126,800	Establish an eDNA laboratory
<b>Faculty Total:</b>				<b>1,491,414</b>	
<b>I. H. Asper School of Business</b>	Liu, Mingzhi	Accounting and Finance	University of Manitoba	60,000	Understanding the financial status of small-scale food entrepreneurship from Indigenous community
<b>Faculty Total:</b>				<b>60,000</b>	
<b>Vice-President's Office (Research &amp; International)</b>	Jayas, Digvir	Vice-President's Office (Research & International)	Canadian Bureau for International Education	62,580	Student Exchange Program - Emerging Leaders in the Americas Program (ELAP)
	Moran, Ry	National Centre for Truth and Reconciliation (NCTR)	Indigenous and Northern Affairs Canada	350,000	Community engagement/ missing children database
<b>Faculty Total:</b>				<b>412,580</b>	
<b>Total New Contracts over \$20,000 awarded:</b>				<b>19,221,999</b>	




UNIVERSITY  
OF MANITOBA

Office of the University Secretary

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Telephone: (204) 474-9593  
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MEMORANDUM

**DATE:** January 30, 2019  
**TO:** David Barnard, Chair of Senate  
**FROM:** Jeff M. Leclerc, University Secretary   
**SUBJECT:** *APPROVAL OF MOTION, Board of Governors – January 29, 2019*

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On January 29, 2019, Board of Governors approved the following motions:

**THAT the Board of Governors approve three new offers, five amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated October 25, 2018].**

**THAT the Board of Governors approve five new offers and three amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated November 15, 2018].**

**THAT the Board of Governors approve a proposal to establish a Bachelor of Midwifery [as recommended by Senate, January 9, 2019].**

**THAT the Board of Governors approve a proposal to establish a Post-baccalaureate Diploma in Medical Physiology and Pathophysiology [as recommended by Senate, January 9, 2019].**

Copy: J. Ristock  
D. Jayas

JL/sf

**Report of the Senate Executive Committee**

**Preamble**

The Executive Committee of Senate held its regular monthly meeting on the above date.

**Observations**

**1. Speaker for the Executive Committee of Senate**

Professor Tina Chen will be the Speaker for the Executive Committee for the March 2019 meeting of Senate.

**2. Comments of the Executive Committee of Senate**

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. David Barnard, Chair  
Senate Executive Committee

Terms of Reference:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/477.htm](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm)

## REPORT OF THE SENATE COMMITTEE ON AWARDS – Part B

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter revised by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and revised offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of January 15, 2019, the Senate Committee on Awards reviewed 1 new offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated January 15, 2019).

### **Recommendations**

The Senate Committee on Awards recommends that Senate and the Board of Governors approve 1 new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated January 15, 2019).

Respectfully submitted,

Dr Jared Carlberg

Chair, Senate Committee on Awards

**Comments of the Senate Executive Committee:**  
The Senate Executive Committee endorses the report to Senate.

## SENATE COMMITTEE ON AWARDS

### Appendix A

January 15, 2019

#### 1. NEW OFFER

##### **Agrium Inc. Aboriginal Student Bursaries in Agriculture**

The following amendments were made to the terms of reference for the **Agrium Inc. Aboriginal Student Bursaries in Agriculture**:

- The name of the award was changed to: **Nutrien Ltd. Indigenous Student Bursaries in Agriculture**
- The preamble was revised to:

*Nutrien Ltd. offers products and services that cross the entire agricultural value-chain. As part of their strategy to attract Indigenous students into the agri-business industry, Nutrien Ltd. will offer an annual contribution totaling \$4,000 to offer two bursaries of equal value every year beginning in 2012-2013. The aim of the bursaries is to encourage and support Indigenous students pursuing their studies in the field of agriculture. Each year, two bursaries, each valued at \$2,000, will be offered to undergraduate students who:*
- The numbered criteria was revised to:
  - (1) *are Canadian Indigenous (First Nation, Métis, Inuit);*
  - (2) *are enrolled full-time (minimum 60% course load) in the Faculty of Agricultural and Food Sciences Degree or Diploma Programs at the University of Manitoba;*
  - (3) *have demonstrated financial need on the University of Manitoba general bursary application form.*
- The selection committee statement was revised to:

*The bursary can be renewed for a maximum of three additional years after it is first awarded if a student continues to meet all of the criteria listed above. This award can only be held by a maximum of two students each year. If there is equal need demonstrated by the students, preference will be to award the bursary to one student from the diploma program and one student from the degree program equally.*
- The standard Board of Governors statement was added.

(Attachment I)

**Report of the Senate Committee on Instruction and Evaluation RE: Report of the Faculty of Graduate Studies on Course, Curriculum and Regulation Changes RE: Modification of Professional Unsuitability By-law, Department of Psychology**

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**Preamble:**

1. The terms of reference for the Senate Committee on Instruction and Evaluation (SCIE) can be found at:  
[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/502.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/502.html).
2. At its meeting on November 22, 2018 SCIE considered the Report of the Faculty of Graduate Studies on Course, Curriculum and Regulation Changes RE: Modification of Professional Unsuitability By-law, Department of Psychology.

**Observations:**

1. The proposed modification of the Department of Psychology's Professional Unsuitability By-law would allow for the inclusion of its School of Psychology and Applied Behaviour Analysis programs, in addition to the currently included Clinical Psychology Training Program. In section 1.00 *Jurisdiction*, "Applied Psychology" refers to the three admission areas of Applied Behaviour Analysis, Clinical and School Psychology.
2. Reference to the Professional and Ethical Compliance Code for Behaviour Analysts, published by the Behavior Analyst Certification Board and the Principles for Professional Ethics, published by the National Association of School Psychologists, has been added to section 1.02 *Grounds for Required Withdrawal*.
3. The Professional Unsuitability Review Committee has been modified to replace the Director of Clinical Training with a faculty member of the appropriate Applied Psychology Training Program who would be elected by Program faculty and not currently serving as a member of the Examination and Evaluation Committee. The graduate student member of the committee has been removed, because the Professional Unsuitability Review Committee is a department level committee, which could be problematic from the perspective of a student's right to privacy.
4. A number of editorial changes have been made throughout the document.

**Recommendation**

The Senate Committee on Instruction and Evaluation recommends:

***THAT Senate approve the Report of the Faculty of Graduate Studies on Course, Curriculum and Regulation Changes RE: Modification of Professional Unsuitability By-law, Department of Psychology, effective September 1, 2019.***

Respectfully submitted,

Dr. Mark Torchia, Chair  
Senate Committee on Instruction and Evaluation

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the report to Senate.



## **Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes**

---

### **Preamble**

1. The Faculty of Graduate Studies (FGS) has responsibility for all matters relating to the submission of graduate course, curriculum, program and regulation changes. Recommendations for such are submitted by the Faculty Council of Graduate Studies for the approval of Senate.
2. The Faculty Council of Graduate Studies met on the above date to consider a proposal from the Department of Psychology.

### **Observations**

1. The **Department of Psychology** proposes changes to its professional unsuitability by-law, which follows this report.

Psychology's professional unsuitability by-law includes wording changes to include its School Psychology and ABA professional programs.

### **Recommendations**

**Faculty Council of Graduate Studies recommends THAT the regulation changes from the unit listed below be approved by Senate:**

#### **Department of Psychology**

Respectfully submitted,

Dr. Todd A. Mondor, Chair  
Faculty of Graduate Studies Executive Committee

/ak

## PROFESSIONAL UNSUITABILITY BY-LAW (formatted as approved by Senate)

### 1.00 JURISDICTION

In this section the term "Applied Psychology" refers to the admissions areas of, Applied Behaviour Analysis, Clinical and School Psychology.

#### 1.01 General

The Department of Psychology may require any student to withdraw from an Applied Psychology Training Program pursuant to the procedures set out in this By-Law when the student has been found unsuited, on considerations of competence or professional fitness, for the practice in an area of Applied Psychology. A student may be required to withdraw at any time throughout the academic year or following the results of examinations at the end of any academic term. This right to require withdrawal prevails notwithstanding any other provision in the Department's Rules or Regulations.

#### 1.02 Grounds for Required Withdrawal

A student may be required to withdraw from the Department when the student has been found:

- a) guilty of such conduct which, if participated in by a practicing applied psychologist in the corresponding area, would result in violation of the Code of Ethics published by the Canadian Psychological Association, the Professional and Ethical Compliance Code for Behavior Analysts published by the Behavior Analyst Certification Board, or the Principles for Professional Ethics published by the National Association of School Psychologists; and/or
- b) to have, in any clinic or practicum, practiced incompetently and subsequently failed to achieve the goals of a remediation plan; and/or
- c) to have jeopardized professional judgment through self-interest; and/or
- d) to have demonstrated behaviour with respect to other students, colleagues, faculty or the public which is exploitative, irresponsible or destructive.

#### 1.03 Conflict of Jurisdiction

If a question arises as to whether a matter falls within the academic regulations of the Department or this By-Law, or as to whether a matter is within the jurisdiction of the Discipline By-Law of the University or this By-Law, as the case may be, the question shall be referred to the President of the University for final decision.

### 2.00 PROFESSIONAL UNSUITABILITY REVIEW COMMITTEE

2.01 Subject to the procedures specified in Section 3.00, the Department will form a Professional Unsuitability Review Committee, herein called the "Review Committee," whose membership shall be as follows:

- a) The Chair of the Department's standing Examination and Evaluation Committee, who shall act as Chair of the Review Committee;
- b) The members of the Examination and Evaluation Committee;
- c) A faculty member of the appropriate Applied Psychology Training Program who is elected by Program faculty and not currently serving as a member of the Examination and Evaluation Committee, ;
- d) A psychologist appointed by the Head who has been a registered member in good standing of the Psychological Association of Manitoba for at least the previous five years and who is not affiliated with an Applied Psychology Training Program;
- e) The Dean of the Faculty of Graduate Studies or delegate.

### 3.00 PROCEDURE

3.01 Allegations of conduct or circumstances described in Articles 1.01 and 1.02 herein should be brought to the attention of the Department Head. The Head shall refer matters to the Chair of the Examination and Evaluation Committee in a written report, setting out the name of the student involved, the alleged facts and the ground(s) allegedly warranting withdrawal pursuant to Articles 1.01 and 1.02, and the instruction and authority to form the Review

Committee. In no circumstances will a referral be based on any anonymous allegations or materials. Anonymous materials are defined as “authorship that has not been disclosed to both the review committee and the respondent”.

3.02 The Review Committee shall send a Notice of hearing to the named student as set out under Article 4.02; shall determine whether any of the grounds requiring withdrawal under Articles 1.01 and 1.02 exist at a hearing of the matter pursuant to this By-law; and grant a disposition in accordance with Article 7.02 herein.

3.03 Once a reference has been made to the Review committee, the proceedings may continue notwithstanding that the student has subsequently voluntarily withdrawn from the Program or has refused to participate in the proceedings.

#### **4.00 NOTICE TO STUDENT**

4.01 The Chair of the Review Committee shall, as soon as possible after receipt of the reference and review of the materials, provide the student concerned with a copy thereof and, at the same time, inform the student in writing of the grounds for referral as well as the membership of the Review Committee and the date, time, and place for consideration by the Review Committee of the matters set out in the reference. This notice, a copy of which will be provided to the Review Committee and to the student, will include all materials to be considered as part of the hearing.

4.02 The Notice from the Chair shall include a statement that, if the allegations contained in the reference are established to the satisfaction of the Review committee, then the student may be required to withdraw from the Program.

4.03 At least seven days notice of the Review Committee hearing shall be given to the student.

#### **5.00 HEARING PROCEDURES**

5.01 The student may appear in person and be represented by someone other than legal counsel. Legal counsel may be present as an observer.

5.02 The hearing shall be closed to all persons except the members of the Review Committee, the student, the designated representative of the student, legal counsel if any, and the Student Advocate.

5.03 The student or his/her representative shall have the right to hear and to cross-examine witnesses, to have access to all documents submitted to the Review Committee for consideration, to call witnesses, and to submit other evidence.

5.04 A quorum for the Review Committee shall be 75% of the membership thereof.

5.05 The Chair of the review committee shall vote only to break a tie.

5.06 A simple majority of the members hearing the matter is required for any finding or for the determination of the appropriate disposition of the matter.

5.07 The student shall not be required to give evidence but, if the student elects to do so, then the student may be cross-examined by the Review Committee.

5.08 Members of the review Committee shall be bound by confidentiality in respect of information received in Committee.

5.09 a) A faculty member shall not be disqualified from sitting as a member of the Review Committee hearing the matter by reason only that such faculty member has had previous contact with the student or has prior personal knowledge of the matter.

b) The student whose case is to be dealt with shall be permitted to challenge and thereby cause to be disqualified not more than two members of the Review Committee. In such a case, the Department or Program, whichever is appropriate, may replace the disqualified member(s).

5.10 These hearing procedures shall also apply, mutatis mutandis, in the case of an appeal.

5.11 The results of the hearing and the grounds therefore shall be conveyed in writing to the Head of the Department, the Dean of the Faculty of Graduate Studies, the student, the designated representative of the student, and to the Student Advocate when requested by the Student Advocate.

#### **6.00 APPEALS**

6.01 If a student wishes to appeal a decision of the Review Committee, then such appeal may be made to the Faculty of Graduate Studies by delivering a notice of appeal in writing to the Dean of the Faculty within fifteen working days of the student being notified of the decision from which he/she intends to appeal.

6.02 The notice of appeal to the Faculty of Graduate Studies shall clearly indicate whether the appeal is from a finding of fault or fact on the one hand, or from the disposition on the other, or from both.

6.03 Upon receipt of the notice of appeal, the Dean of the Faculty of Graduate Studies shall, as soon as practical, convene a meeting to consider the appeal and shall give to the student a copy of the notice calling the meeting at least five days before the date of such meeting.

6.04 In the event of an appeal, the implementation of any decision of the Review Committee shall be suspended until the matter has been disposed of by the body hearing the appeal.

6.05 In the case of a decision by the Faculty of Graduate Studies, the decision may be appealed to the Senate Appeals Committee in accordance with the procedures of that body.

6.06 Notwithstanding the above, if the President of the University is satisfied that it is in the best interests of the University, the President may at any time make an order, subject to final disposition of the appropriate review authority, suspending the student from participating in any program of the University.

6.07 The time for delivering the notice of intention to appeal to the Faculty of Graduate Studies may be extended by the Dean.

## **7.00 DISPOSITION OF THE MATTER**

7.01 The body hearing the matter shall, after hearing all the evidence, meet in closed session with its members only, to consider its findings and the disposition to be made of the matter.

7.02 The body hearing the matter may individually or in combination:

- a) determine that no action should be taken in respect of the matter;
- b) reprimand the student;
- c) require the student to withdraw from the specific Applied Psychology Training Program for a specified period of time;
- d) require the student to withdraw from the Program, indefinitely;
- e) require the student to withdraw from the Program with no right to apply for re-admission to the Program;
- f) attach conditions which must be fulfilled before any application for re-admission to the Program can be considered;
- g) attach conditions prescribing future conduct by the student.

## PROFESSIONAL UNSUITABILITY BY-LAW (formatted as approved by Senate)

### 1.00 JURISDICTION

In this section the term "Applied Psychology" refers to the admissions areas of, Applied Behaviour Analysis, Clinical and School Psychology.

#### 1.01 General

The Department of Psychology may require any student to withdraw from an Applied Clinical Psychology Training Program pursuant to the procedures set out in this By-Law when the student has been found unsuited, on considerations of competence or professional fitness, for the practice in an area of Applied Clinical Psychology. A student may be required to withdraw at any time throughout the academic year or following the results of examinations at the end of any academic term. This right to require withdrawal prevails notwithstanding any other provision in the Department's Rules or Regulations.

#### 1.02 Grounds for Required Withdrawal

A student may be required to withdraw from the Department when the student has been found:

- a) ~~been~~ guilty of such conduct which, if participated in by a -practicing ~~applied clinical~~ psychologist in the corresponding ~~area~~, would result in violation of the Code of Ethics published by the Canadian Psychological Association, ~~or the Professional and Ethical Compliance Code for Behavior Analysts~~ Principles of Psychologists published by the Behavior Analyst Certification Board, or the Principles for Professional Ethics published by the National American Psychological Association of School Psychologists; and/or
- b) ~~to have~~, in any clinic or practicum, practiced incompetently and subsequently failed to achieve the goals due to ongoing impairment of a remediation plan; ~~functioning~~; and/or
- c) ~~to have~~ jeopardized professional judgment through self-interest; and/or
- d) ~~to have~~ demonstrated behaviour with respect to other students, colleagues, faculty or the public which is exploitative, irresponsible or destructive.

#### 1.03 Conflict of Jurisdiction

If a question arises as to whether a matter falls within the academic regulations of the Department or this By-Law, or as to whether a matter is within the jurisdiction of the Discipline By-Law of the University or this By-Law, as the case may be, the question shall be referred to the President of the University for final decision.

### 2.00 PROFESSIONAL UNSUITABILITY REVIEW COMMITTEE

2.01 ~~Subject to the procedures specified in Section 3.00, There shall be established within the Department will form a committee known as the Professional Unsuitability Review Committee, herein called the "Review Committee," whose membership shall be as follows:~~

- a) The Chair of the Department's standing Examination and Evaluation Committee, who shall act as Chair of the Review Committee;
- b) The members of the Examination and Evaluation Committee;
- c) ~~A faculty member The Director of Clinical Training or, if the appropriate Applied Psychology Training Program who is elected by Program faculty and not currently serving as Director is a member of the Examination and Evaluation Committee, another Clinical Psychology Training Program faculty member elected by Program faculty;~~
- d) ~~If a clinical psychology graduate student is not a member of the Examination and Evaluation Committee, one such student elected by the Psychology graduate student constituency;~~
- e) ~~A clinical psychologist of the appropriate discipline appointed by the Head who has been a registered member in good standing of the relevant discipline's regulatory authority Psychological Association of Manitoba for at least the previous five years and who is not affiliated with an Applied the Clinical Psychology Training Program;~~
- ef) The Dean of the Faculty of Graduate Studies or delegate.

### 3.00 PROCEDURE

~~3.01 Allegations of The Head or the Director of Clinical Training shall refer matters which in his/her opinion involve conduct or circumstances described in Articles 1.01 and 1.02 herein should be brought, to the attention of the Department Head. The Head shall refer matters to the Chair of the Examination and Evaluation Review Committee in a written report, setting out the name of the student involved, the alleged facts and the ground(s) allegedly warranting withdrawal pursuant to Articles 1.01 and 1.02, and the instruction and authority to form the Review Committee. In no circumstances will a referral be based on any anonymous allegations or materials. Anonymous materials are defined as "authorship that has not been disclosed to both the review committee and the respondent".~~

3.02 The Review Committee shall send a Notice of hearing to the named student as set out under Article 4.02; shall determine whether any of the grounds requiring withdrawal under Articles 1.01 and 1.02 exist at a hearing of the matter pursuant to this By-law; and grant a disposition in accordance with Article 7.02 herein.

3.03 Once a reference has been made to the Review committee, the proceedings may continue notwithstanding that the student has subsequently voluntarily withdrawn from the Program or has refused to participate in the proceedings.

#### **4.00 NOTICE TO STUDENT**

4.01 The Chair of the Review Committee shall, as soon as possible after receipt of the reference and review of the materials, provide the student concerned with a copy thereof and, at the same time, inform the student in writing of the grounds for referral with withdrawal as well as the membership of the Review Committee and the date, time, and place for consideration by the Review Committee of the matters set out in the reference. This notice, a copy of which will be provided to the Review Committee and to the student, will include all materials to be considered as part of the hearing.

4.02 The Notice from the Chair shall include a statement that, if the allegations contained in the reference are established to the satisfaction of the Review committee, then the student may be required to withdraw from the Program.

4.03 At least seven days notice of the Review Committee hearing shall be given to the student.

#### **5.00 HEARING PROCEDURES**

5.01 The student may appear in person and be represented by someone other than legal counsel. Legal counsel may be present as an observer.

5.02 The hearing shall be closed to all persons except the members of the Review Committee, the student, the designated representative of the student, legal counsel if any, and the Student Advocate.

5.03 The student or his/her representative shall have the right to hear and to cross-examine witnesses, to have access to all documents submitted to the Review Committee for consideration, to call witnesses, and to submit other evidence.

5.04 A quorum for the Review Committee shall be 75% of the membership thereof.

5.05 The Chair of the review committee shall vote only to break a tie.

5.06 A simple majority of the members hearing the matter is required for any finding or for the determination of the appropriate disposition of the matter.

5.07 The student shall not be required to give evidence but, if the student elects to do so, then the student may be cross-examined by the Review Committee.

5.08 Members of the review Committee shall be bound by confidentiality in respect of information received in Committee.

5.09 a) A faculty member shall not be disqualified from sitting as a member of the Review Committee hearing the matter by reason only that such faculty member has had previous contact with the student or has prior personal knowledge of the matter.

b) The student whose case is to be dealt with shall be permitted to challenge and thereby cause to be disqualified not more than two members of the Review Committee. In such a case, the Department or Program, whichever is appropriate, may replace the disqualified member(s).

5.10 These hearing procedures shall also apply, mutatis mutandis, in the case of an appeal.

5.11 The results of the hearing and the grounds therefore shall be conveyed in writing to the Head of the Department, the Dean of the Faculty of Graduate Studies, the student, the designated representative of the student, and to the Student Advocate when requested by the Student Advocate.

## **6.00 APPEALS**

~~6.016.01 In the case of a decision of the Faculty Council, the decision or disposition or both may be appealed to the Senate Appeals Committee in accordance with the Senate By Law respecting appeals from decisions of Faculty and School councils.~~

~~6.02~~ If a student wishes to appeal a decision of the Review Committee, then such appeal may be made to the Faculty of Graduate Studies by delivering a notice of appeal in writing to the Dean of the Faculty within ~~fifteen~~<sup>three</sup> working days of the student being notified of the decision from which he/she intends to appeal.

~~6.0203~~ The notice of appeal to the Faculty of Graduate Studies shall clearly indicate whether the appeal is from a finding of fault or fact on the one hand, or from the disposition on the other, or from both.

~~6.0304~~ Upon receipt of the notice of appeal, the Dean of the Faculty of Graduate Studies shall, as soon as practical, convene a meeting to consider the appeal and shall give to the student a copy of the notice calling the meeting at least five days before the date of such meeting.

~~6.0405~~ In the event of an appeal, the implementation of any decision of the Review Committee shall be suspended until the matter has been disposed of by the body hearing the appeal.

6.05 In the case of a decision by the Faculty of Graduate Studies, the decision may be appealed to the Senate Appeals Committee in accordance with the procedures of that body.

6.06 Notwithstanding the above, if the President of the University is satisfied that it is in the best interests of the University, the President may at any time make an order, subject to final disposition of the appropriate review authority, suspending the student from participating in any program of the University.

6.07 The time for delivering the notice of intention to appeal to the Faculty of Graduate Studies may be extended by the Dean.

## **7.00 DISPOSITION OF THE MATTER**

7.01 The body hearing the matter shall, after hearing all the evidence, meet in closed session with its members only, to consider its findings and the disposition to be made of the matter.

7.02 The body hearing the matter may individually or in combination:

- a) determine that no action should be taken in respect of the matter;
- b) reprimand the student;
- c) require the student to withdraw from the specific Applied Clinical Psychology Training Program for a specified period of time;
- d) require the student to withdraw from the Program, indefinitely;
- e) require the student to withdraw from the Program with no right to apply for re-admission to the Program;
- f) attach conditions which must be fulfilled before any application for re-admission to the Program can be considered;
- g) attach conditions prescribing future conduct by the student.

THE SENATE COMMITTEE ON UNIVERSITY RESEARCH  
REPORT ON THE REVIEW OF THE  
**HEALTH, LEISURE AND HUMAN PERFORMANCE RESEARCH INSTITUTE**

**Preamble:**

1. The terms of reference for the Senate Committee on University Research (SCUR) can be found at:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/510.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/510.html)

2. The Policy for *Research Centres, Institutes and Groups*, stipulates that the authority to establish research centres/institutes resides with the Board of Governors, normally on the recommendation of the Senate of the University. Proposals are transmitted from SCUR to the Chair of the Senate Planning and Priorities Committee to determine if SPPC review is required, and to Senate through its Executive Committee. Prior to their transmittal to SCUR, proposals for the establishment of research centres/institutes are normally supported by departmental and faculty councils, as appropriate.

3. Research Centres, Institutes and Groups are to be reviewed by SCUR on a periodic basis but not less than once every 5 years.

4. SCUR shall determine whether a formal, independent review committee should be struck to conduct a full review of the research centre/institute. If a full review of the research centre/institute is not warranted, in that it is clear that the research centre/institute either qualifies for continuation or that it does not, SCUR will recommend to Senate that the research centre/institute continue for a period of three to five years, or that it be terminated, without further review.

**Observations:**

1. On November 26<sup>th</sup>, 2018, a memo was received by Dr. Digvir Jayas from Dr. Douglas Brown, Dean of the Faculty of Kinesiology and Recreation Management. The memo requested the dissolution of the **Health, Leisure and Human Performance Research Institute (HLHPRI)**.
2. A faculty Task Force Committee was established in November 2017 to assess the impact and sustainability of the HLHPRI.
  - a) The Task Force Committee consulted broadly, including at a Faculty Retreat, interviews with former Directors of the HLHPRI, and a survey of HLHPRI Affiliates.
  - b) The Task Force Committee produced a formal report in May 2018. The report recommended to dissolve the HLHPRI.
  - c) Some of its current activities and funding will be transferred to the portfolio of the Associate Dean of Research in the Faculty of Kinesiology and Recreation Management.
3. On October 18, 2018, the Faculty Council of Kinesiology and Recreation Management approved the motion that “the Dean’s Office initiate the process to dissolve the HLHPRI.”

**Recommendation:**

On behalf of the Senate Committee on University Research, I am recommending:



**THAT upon the recommendation of the Faculty Council of Kinesiology and Recreation Management (October 18, 2018), the *Health, Leisure and Human Performance Research Institute* be dissolved, effective March 31, 2019.**

Respectfully submitted,

Dr. Digvir Jayas,  
Vice-President, Research and International  
And Chair of the Senate Committee on University Research

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the report to Senate.

## Report of the Senate Committee on Nominations

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### Preamble

The terms of reference for the Senate Committee on Nominations may be found on the University Governance website at:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/507.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/507.html)

The Committee met (electronically) on February 7, 2019 to consider nominations to fill vacancies on the standing committees of Senate.

### Observation

Listed below are Senate committees with vacancies to be filled, along with the names of the nominees being proposed, their faculty/school, and the expiry date of their terms. Following the list is the membership list for each of those committees, including the names of the nominees, which have been highlighted.

### Recommendations

The Committee recommends to Senate the following list of faculty nominees:

COMMITTEE	NOMINEE(S)	FACULTY/ SCHOOL	TERM END DATE
<b>Senate Committee on Libraries</b>	Dean Jonathan Black-Branch (L)*(S)** <i>(term starts March 15, 2019)</i>	Law	2019.05.31
	Prof. Sarah Ciurysek	School of Art	2019.05.31

\* (L) indicates a leave replacement

\*\* (S) indicates a member of Senate

Respectfully submitted,

Professor M. Edwards, Chair  
Senate Committee on Nominations

# SENATE COMMITTEE ON LIBRARIES

last updated November 6, 2018

Composition	Incumbents	Faculty/School	Term
Provost and Vice-President (Academic) (or designate), Chair	Dr. Lisa O'Hara, designate		<i>Ex-officio</i>
Vice-President (Research and International) (or designate)	Dr. Jay Doering, designate		<i>Ex-officio</i>
University Librarian (or designate)	Dr. Lisa O'Hara		<i>Ex-officio</i>
Vice-Provost (Graduate Education) and Dean, Faculty of Graduate Studies (or designate)	Dr. Xikui Wang, designate		<i>Ex-officio</i>
Two Deans of Faculties or Colleges or Directors of Schools	Dean Jonathan Black-Branch (March 15/19) (leave replacement for Dean Douglas Brown)	Law (Kinesiology & Rec. Mgt.)	2019.05.31 (2019.05.31)
	Dean Stefi Baum	Science	2020.05.31
Six academic members - at least two shall be Senators. Of the six, at least one each shall be from the Faculty of Arts, the Faculty of Science and the Bannatyne Campus	Prof. Sarah Ciurysek	School of Art	2019.05.31
	Prof. Pam Perkins	Arts	2019.05.31
	Ms Janet Rothney	Libraries	2019.05.31
	Prof. Mirosław Pawlak	Engineering	2020.05.31
	Prof. James Gilchrist (S)	Health Sciences	2021.05.31
	Mr. Michael Shaw (S)	Science	2021.05.30
Four students (two graduate, two undergraduate)	Mr. Carl Neumann	Graduate Studies	2020.05.31
	Mr. Sakib Rahman	Graduate Studies	2020.05.31
	TBD		2020.05.31
	TBD		2020.05.31
Resource: Marcia Yoshida 474-6166 Terms of Office: three-year terms; students = two-year terms			