

Senate  
Senate Chamber  
Room E3-262 Engineering Building  
WEDNESDAY, February 5, 2020  
1:30 p.m.

## **A G E N D A**

### **I      CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES – FEBRUARY 2020**

This report will be available at the Senate meeting. A copy of the list of graduands will be kept at the front table for examination by members of Senate.

### **II     MATTERS TO BE CONSIDERED IN CLOSED SESSION**

#### **1.     Report of the Senate Committee on Honorary Degrees [January 17, 2020]**

The report will be distributed to members of Senate at the meeting.  
Documentation will be available for examination by eligible members of Senate the day preceding the Senate meeting in the Office of the University Secretary.

### **III    MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE - none**

### **IV    MATTERS FORWARDED FOR INFORMATION**

- |   |          |
|---|----------|
| <b>1.     <u>Report of the Senate Committee on Awards<br/>[December 17, 2019]</u></b>   | Page 3   |
| <b>2.     <u>Annual Report of the University Discipline Committee</u></b>   | Page 16  |
| <b>3.     <u>Annual Report of Student Accessibility Services, 2018/2019</u></b>   | Page 137 |
| <b>4.     <u>Proposed Undergraduate Admission Targets, 2020/2021</u></b>  | Page 146 |
| <b>5.     <u>Request to Extend Suspension of Admissions to Bachelor of<br/>Human Ecology in Family Social Sciences and Bachelor of<br/>Human Ecology in Family Social Sciences, After-Degree<br/>(for consultation)</u></b> | Page 148 |
| <b>6.     <u>Reports on Research Contract Funds Received</u></b>  | Page 161 |
| <b>a)     <u>January 1, 2019 to June 30, 2019</u></b>   | Page 162 |
| <b>b)     <u>July 1, 2019 to December 31, 2019</u></b>  | Page 167 |
| <b>7.     <u>Item Approved by the Board of Governors Executive<br/>Committee [December 10, 2019]</u></b>  | Page 171 |

V	<b><u>REPORT OF THE PRESIDENT</u></b>	Page 172
VI	<b><u>QUESTION PERIOD</u></b>	
	Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the Friday preceding the meeting.	
VII	<b><u>CONSIDERATION OF THE MINUTES OF THE MEETING OF JANUARY 8, 2020</u></b>	
VIII	<b><u>BUSINESS ARISING FROM THE MINUTES</u></b>	
	1. <b><u>Draft Statement from Senate on the Importance of Higher Education</u></b> <i>(for discussion)</i>	Page 182
IX	<b><u>REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE</u></b>	
	1. <b><u>Report of the Senate Executive Committee</u></b>	Page 183
	Comments of the Senate Executive Committee will accompany the report on which they are made.	
	2. <b><u>Report of the Senate Planning and Priorities Committee</u></b>	
	The Chair will make an oral report of the Committee's activities.	
X	<b><u>REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS</u></b>	
	1. <b><u>Report of the Senate Committee on Academic Dress RE: Stole for Post-Baccalaureate Diploma in Medical Physiology and Pathophysiology</u></b>	Page 184
	2. <b><u>Report of the Senate Committee on Rules and Procedures RE: Revisions to Desautels Faculty of Music Council Bylaw</u></b>	Page 185
	3. <b><u>Report of the Senate Committee on Nominations</u></b>	Page 192
XI	<b><u>ADDITIONAL BUSINESS</u></b> - none	
XII	<b><u>ADJOURNMENT</u></b>	

Please call regrets to 204-474-6892 or send to [shannon.coyston@umanitoba.ca](mailto:shannon.coyston@umanitoba.ca).

## **REPORT OF THE SENATE COMMITTEE ON AWARDS**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that comply with the Student Awards Policy.

### **Observations**

At its meeting of December 17, 2019, the Senate Committee on Awards approved 11 new offers and 7 revised offers, as set out in Appendix A of the *Report of the Senate Committee on Awards (December 17, 2019)*.

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 11 new offers and 7 revised offers, as set out in Appendix A (December 17, 2019). These award decisions comply with the Student Awards Policy.

Respectfully submitted,

Dr Jared Carlberg

Chair, Senate Committee on Awards

## **SENATE COMMITTEE ON AWARDS**

**December 17, 2019**

### **1. NEW OFFERS**

#### **Baba Nanak Graduate Fellowship**

The Punjabi community in Canada generously established an endowment fund at the University of Manitoba in 2018 with a gift of \$30,000. The purpose of the fund is to honour the philosophy of Baba Nanak, the founder of Sikhism, and to attract top graduate students to study in the Master of Human Rights program at the University of Manitoba. Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer one fellowship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the first year of study in the Master of Human Rights program offered through the Faculty of Law;
- (2) has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and
- (3) has recent extensive volunteer experience.

Candidates will be required to submit an application that includes: (a) a current curriculum vitae, (b) a statement (maximum 250 words) outlining their volunteer work, and (c) a reference letter supporting the student's volunteer experience. A student may only hold this award once.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Director of the Master of Human Rights program (or designate) to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

#### **College of Nursing Undergraduate Student Bursary**

Dr. Marion McKay (B.N./'74, M.N./'89, M.A./'98, Ph.D./'05) established an endowment fund at the University of Manitoba with an initial gift of \$xx,xxx in 2019. Dr. McKay welcomes additional gifts from alumni, reunion groups, faculty, staff, retirees, and organizations to provide sustainable funding for undergraduate nursing students who require financial support while pursuing post-secondary education at the University of Manitoba. Each year, beginning in 2021-2022, the available annual income from the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in any year of study in the undergraduate nursing program offered by the College of Nursing;
- (2) have achieved a minimum degree grade point average of 2.5; and
- (3) have demonstrated financial need on the standard University of Manitoba general bursary application form.

The selection committee will have the discretion to determine the number and value of bursaries offered each year, based on the available funds.

The selection committee will be the Student Awards Committee of the College of Nursing.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Diane Raymond Travel Award in Dietetics**

Through a bequest, Diane Raymond established an endowment fund at the University of Manitoba. The purpose of this travel award is to assist undergraduate students in Human Nutritional Sciences at the University of Manitoba with travel costs to attend a conference. Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer one or more travel awards of equal value to undergraduate students who:

- (1) are enrolled full-time (minimum 80% course load) in the Faculty of Agricultural and Food Sciences in the second year of study or higher in the Human Nutritional Sciences program in the Dietetics Preparation option in the Faculty of Agricultural and Food Sciences;
- (2) have achieved a minimum degree grade point average of 3.0; and
- (3) are attending a dietitian-related conference in Canada.

Preference will be given to students who are presenting dietetics-related research at the Dietitians of Canada Conference.

Applicants will be required to provide a written description (maximum 500 words) of the proposed travel that includes an overview of how the proposed travel will contribute to their scholarly and/or professional development.

The selection committee will have the discretion to determine the number and value of awards offered each year as outlined above, based on the annual income from the fund.

The selection committee will be the Faculty of Agricultural and Food Sciences Awards Committee.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Dr. Roman (Roy) Bilous Bursary**

Mrs. Irene Marie Lewis (née Bilous) established an endowment fund at the University of Manitoba to honour her brother, Dr. Roman (Roy) Bilous. The purpose of the fund is to provide financial assistance (through the Dr. Roman (Roy) Bilous Bursary), and to encourage and support students (through the Dr. Roman (Roy) Bilous Scholarship) in the College of Pharmacy at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative made a contribution to this fund. Each year, 80% of the available annual income from the fund will be used to offer up to five renewable bursaries of equal value to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in any year of the degree program in the College of Pharmacy at the University of Manitoba;

- (2) have achieved a minimum grade point average of 2.0; and
- (3) have demonstrated financial need on the standard University of Manitoba bursary application.

These bursaries are renewable for up to three additional years for each student, provided the recipient continues to meet the criteria above. The renewable bursaries will be of equal or greater value as the previous bursary, if funding allows. If a student fails to meet the above criteria for renewal, another student who meets the criteria outlined above will be chosen.

The selection committee will have the discretion to determine the number and value of awards offered each year as outlined above, based on the available annual income from the fund.

The selection committee will be The College of Pharmacy Professional Program Awards Committee.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Gobeil-Graham Bursary**

The Gobeil-Graham family established an endowment fund at the University of Manitoba in 2018 with a gift of \$25,000. The purpose of the fund is to provide financial support to graduates of Ross L. Gray School (Border Land School Division) who are studying at the University of Manitoba. Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) has graduated from Ross L. Gray School in Manitoba;
- (2) is enrolled full-time (minimum 60% course load) in University 1 or any faculty, college, or school with a Direct Entry option;
- (3) has either:
  - (a) as an entering student, met the minimum admission requirements for University 1 or any faculty, college, or school with a Direct Entry option; or
  - (b) as a continuing student, achieved a minimum degree grade point average of 2.5; and
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

If in any given year there is no eligible candidate, the bursary will not be awarded and the annual income will be reinvested into the fund.

The Director of Financial Aid and Awards (or designate) will name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Joan Fleming Anders Bursary in Nutrition**

In memory of Joan Fleming Anders (B.Sc.H.Ec./1947), the Anders Family established an endowment fund at the University of Manitoba in 2019. The purpose of the fund is to support undergraduate students pursuing studies in the Nutrition Option of the Bachelor of Science (Human Nutritional Sciences) degree program at the University of Manitoba. An additional gift will be made to ensure that at least one bursary of \$1,000 will be awarded in 2020-2021. Beginning in 2021-2022, the available annual income from the fund will be used to offer one or more bursaries valued at a minimum of \$1,000 each to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in the third or fourth year of study of the Bachelor of Science (Human Nutritional Sciences) degree program in the Faculty of Agricultural and Food Sciences;
- (2) have achieved a minimum degree grade point average of 2.5; and
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of awards offered each year, as outlined above, based on the annual income from the fund.

The selection committee will be the Faculty of Agricultural and Food Sciences Awards Committee.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Joan Fleming Anders Scholarship in Nutrition**

In memory of Joan Fleming Anders (B.Sc.H.Ec./1947), the Anders Family established an endowment fund at the University of Manitoba with an initial gift of \$100,000 in 2019. The purpose of the fund is to reward the academic achievements of undergraduate students pursuing studies in the Nutrition Option of the Bachelor of Science (Human Nutritional Sciences) degree program at the University of Manitoba. An additional gift will be made to ensure that two scholarships of \$2,000 each will be awarded in 2020-2021. Each year, beginning in 2021-2022, the available annual income from the fund will be used to offer two equal scholarships valued at a minimum of \$2,000 each to undergraduate students who:

- (1) are enrolled full-time (minimum 80% course load) in the third or fourth year of study of the Bachelor of Science (Human Nutritional Sciences) degree program in the Faculty of Agricultural and Food Sciences;
- (2) have declared a concentration in the Nutrition Option;
- (3) have achieved a minimum degree grade point average of 3.5; and
- (4) have demonstrated engagement in community outreach with plans to pursue a career in community nutrition or community health.

In order to demonstrate how they meet criterion (4), applicants will be required to submit a written statement (maximum 250 words) with their application.

Preference will be given to students who have demonstrated exceptional community outreach.

The scholarship may be renewed once for students entering their fourth year of study, provided they continue to meet the criteria above.

In the event that there is only one student who meets all of the numbered criteria, the second scholarship can be awarded to a student who meets criteria (1) through (3). In the event that there are no students who meet all of the numbered criteria, both scholarships can be awarded to students who meet criteria (1) through (3).

Only two Joan Fleming Anders Scholarships can be awarded in any given year. The selection committee will have the discretion to determine the number and value of scholarships offered each year as outlined above, based on the available income from the fund.

The selection committee will be the Faculty of Agricultural and Food Sciences Awards Committee.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **Melanie (Gerl) Friesen Memorial Scholarship**

In memory of Melanie Gerl Friesen (B.Mus/B.Ed/'03), an excellent pianist, winner of the Lawrence Genser Performance Competition, and graduate of the Desautels Faculty of Music, an endowment fund was established in 2019 at the University of Manitoba by Charles Horton (B.Mus. [Redlands], M.Mus. [North Carolina], who was Melanie's piano professor during her years at the Desautels Faculty of Music. To honour Melanie's passion for teaching music to young people, this fund was established to recognize the academic achievement of music students pursuing a Bachelor of Music (Music Education) degree at the University of Manitoba with a focus on Early Years education. Each year, beginning in 2021-2022, the available annual income from the fund will be used to offer one or more scholarships of equal value to undergraduate students who:

- (1) are enrolled full-time (minimum 80% course load) in the third or fourth year of the Bachelor of Music (Music Education) program;
- (2) have a major in Early Years Music Education; and
- (3) have achieved a minimum degree grade point average of 3.0.

In the event that there are no eligible candidates who meet criterion all of the criteria listed above, the scholarship may go to students who meet criteria (1) and (3), with a major in either Middle Years or Senior Years Music Education.

The selection committee will have the discretion to determine the number and value of awards offered each year based on the available annual income from the fund.

The Dean of the Faculty of Music (or designate) will name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.



### **The Penman-Mondor Bursary**

An annually funded bursary has been created at the University of Manitoba in honour of Arlie and Gordon Penman, Thelma and Joseph Mondor, and Lois and Alex Mondor. The purpose of the bursary is to support graduate students studying in either the Faculty of Agricultural and Food Sciences, the Faculty of Engineering, or the Faculty of Nursing. Each year, beginning in 2020-2021, one bursary with a value of \$1,000 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in any program delivered by the Faculty of Agricultural and Food Sciences, the Faculty of Engineering, or the Faculty of Nursing in either:
  - (a) if a Master's student, the first three years of their degree; or
  - (b) if a PhD student, the first five years of their degree;
- (2) graduated from a Manitoba high school outside the city limits of Brandon and Winnipeg;
- (3) has achieved a minimum grade point average of 3.0 based on the last 60 credit hours (or equivalent) of study;
- (4) does not have any record of academic or other misconduct on their current academic transcript; and
- (5) has demonstrated financial need on the standard University of Manitoba bursary application.

In the event that there are no students who meet all of the numbered criteria, the bursary will be offered to a student who graduated from a Manitoba high school and who meets criteria (1) and (3) through (5). In the event that there are no students who graduated from a Manitoba high school who meet criteria (1) and (3) through (5), the bursary will be offered to a student who meets criteria (1) and (3) through (5).

The Director of Financial Aid and Awards will name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **R.G. and E.M. Knight Graduate Fellowship**

The R.G. and E.M. Knight Family Foundation has established an endowment fund at the University of Manitoba in the amount of \$900,000. The purpose of the fund is to recognize the academic achievements of outstanding graduate students who demonstrate research ability or potential and strong communication, interpersonal, or leadership abilities.

Each year, beginning in 2020-2021, the available annual income from the fund will be used to offer two prestigious fellowships.

One fellowship (Award #47338) valued at \$20,000 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the first year of a Ph.D. program;
- (2) has achieved the highest admission grade point average (minimum 3.75 admission GPA required) for the University of Manitoba Graduate Fellowship competition; and
- (3) is not a recipient of Tri-Agency funding.

This fellowship will be offered in place of the *University of Manitoba Graduate Fellowship* and will be administered in accordance with the *University of Manitoba Graduate Fellowship* program

eligibility criteria, selection and administration. The Ph.D. fellowship is renewable for up to three years provided the student: (a) receives a satisfactory rating on their Faculty of Graduate Studies Annual Progress report; (b) enrolls full-time in the Faculty of Graduate Studies in the subsequent year of the Ph.D. program; and (c) does not receive Tri-Agency funding. If the recipient no longer meets the renewal criteria (a) through (c), a new Ph.D. recipient will be selected to receive the Knight Graduate Fellowship. Only one student may hold the Ph.D. fellowship at any given time.

One fellowship (Award #47339) valued at \$17,500 will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in the first year of a Master's program;
- (2) has achieved the highest admission grade point average (minimum 3.75 admission GPA required) for the University of Manitoba Graduate Fellowship competition; and
- (3) is not a recipient of Tri-Agency funding.

This fellowship will be offered in place of the *University of Manitoba Graduate Fellowship* and will be administered in accordance with the *University of Manitoba Graduate Fellowship Award* program eligibility criteria, selection and administration. The Master's fellowship is renewable for up to one year provided the student: (a) receives a satisfactory rating on their Faculty of Graduate Studies Annual Progress report; (b) enrolls full-time in the Faculty of Graduate Studies in the subsequent year of the Master's program; and (c) does not receive Tri-Agency funding. If the recipient no longer meets the renewal criteria (a) through (c), a new Master's recipient will be selected to receive the Knight Graduate Fellowship. Only one student may hold the Master's fellowship at any given time.

In years where funding is available, additional fellowships may be offered. For the purpose of the Knight Graduate Fellowship, the academic year will be defined as beginning January 1 and ending December 31 (i.e., student admitted at any program entry point that falls within the 2020 calendar year will be considered for the fellowships for 2020-2021 academic session).

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will name the selection committee for this Fellowship.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

### **The Koop Family Entrepreneurship and Small Business Scholarship**

In honour of their role as founding partners, 365 Technologies has established an annual scholarship for a three-year term to recognize the Koop Family's passion for family business and entrepreneurship. The purpose of the scholarship is to recognize student achievement in the area of entrepreneurship and small business in the I.H. Asper School of Business at the University of Manitoba. Each year, beginning in 2019-2020 and ending in 2021-2022, one scholarship of \$2,500 will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in the second year of study or higher in the Bachelor of Commerce program in the I.H. Asper School of Business;
- (2) has declared a major in Entrepreneurship/Small Business;
- (3) has achieved a minimum degree grade point average of 3.0; and

- (4) has demonstrated personal initiative or accomplishments in areas of leadership, entrepreneurship and networking through participation in community events, organization of social events, or other groups and activities.

Candidates will be required to provide information indicating how they meet criteria (4) by completing the I.H. Asper School of Business General Award Online Application.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate).

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## 2. AMENDMENTS

### **Crafts Guild of Manitoba Commemorative Bursary**

The following amendments were made to the terms of reference for the **Crafts Guild of Manitoba Commemorative Bursary**:

- The preamble was revised to:  
*In 2003, sales from looms donated by the Crafts Guild of Manitoba were used to establish a bursary to provide financial assistance to undergraduate students in Textile Sciences at the University of Manitoba. In 2019, the award was transitioned to the School of Art. Each year, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:*
- The numbered criteria was revised to:
  - (1) *is enrolled full-time (minimum 60% course load) in their second year of study or higher in the Bachelor of Fine Arts program in the School of Art;*
  - (2) *is enrolled in the Art Studio program with a focus on craft media;*
  - (3) *has achieved a minimum degree grade point average of 2.5; and*
  - (4) *has demonstrated financial need on the standard University of Manitoba bursary application form.*
- The selection committee paragraph was added:  
*The Director of the School of Art (or designate) will name the selection committee for this award.*
- The standard Board of Governors statement was added.

### **Dr. Roman (Roy) Bilous Scholarship**

The following amendments were made to the terms of reference for the **Dr. Roman (Roy) Bilous Scholarship**:

- The preamble was revised to:  
*Mrs. Irene Marie Lewis (née Bilous) established an endowment fund at the University of Manitoba to honour her brother, Dr. Roman (Roy) Bilous. The purpose of the fund is to provide financial assistance (through the Dr. Roman (Roy) Bilous Bursary), and to encourage and support students (through the Dr. Roman (Roy) Bilous Scholarship) in the College of Pharmacy*

*at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative has made a contribution to this fund. Each year, 20% of the available annual income from the fund will be used to offer one scholarship to an undergraduate student who:*

- The numbered criteria was revised to:
  - (1) *is enrolled full-time (minimum 80% course load) in the degree program in the College of Pharmacy at the University of Manitoba;*
  - (2) *has achieved a minimum degree grade point average of 3.5; and*
  - (3) *has obtained the highest academic standing in the Medicinal Chemistry course (currently numbered PHMD1008 or PHRM 2222) of the professional program offered by the College of Pharmacy.*
- The bursary portion of the award was removed and moved to a new separate terms of reference (Dr. Roman (Roy) Bilous Bursary).
- The selection committee paragraph was amended to:

*The selection committee will be The College of Pharmacy Professional Program Awards Committee.*
- The standard Board of Governors statement was updated.

### **James Arthur Payne and Vera C. Payne Scholarship**

The following amendments were made to the terms of reference for the **James Arthur Payne and Vera C. Payne Scholarship**:

- The preamble was revised to:

*An endowment fund of \$34,000 was established in 1997 at the University of Manitoba in memory of Mr. James Arthur Payne and Mrs. Vera C. Payne. Mrs. Payne was an alumna of the University of Manitoba, graduating in the 1920s, who taught kindergarten in two city missions operated by the United Church. The purpose of this scholarship is to reward the academic achievement of undergraduate students enrolled in the Faculty of Education. Each year, the available annual income from the fund, plus any unspent revenue, will be used to award a minimum of three scholarships of equal value to undergraduate students who:*
- The numbered criteria was revised to:
  - (1) *are registered full-time (minimum 80% course load) in the After-Degree Bachelor of Education program offered by the Faculty of Education;*
  - (2) *have achieved a minimum degree grade point average of 3.5; and*
  - (3) *have achieved high standing among the students admitted to the After-Degree Bachelor of Education program.*
- The following paragraph was added:

*The selection committee will have the discretion to determine the number and value of awards offered each year based on the available funds.*
- The selection committee paragraph was added:

*The selection committee will be named by the Dean of the Faculty of Education (or designate).*
- The standard Board of Governors statement was added.

### **Jenny Fraser Memorial Award**

The following amendments were made to the terms of reference for the **Jenny Fraser Memorial Award**:

- The preamble was revised to:  
*In memory of Jenny Fraser, a graduate student in the Master of Science in Family Social Sciences program at the time of her death in 2010, family and friends established an endowment fund at the University of Manitoba to offer a scholarship in her name. The Manitoba Scholarship and Bursary Initiative made a contribution to the fund. The purpose of the award is to encourage the development of professionals who are dedicated to improving the lives of children and youth. Each year, the available annual income from the fund will be used to offer one scholarship to a graduate student who:*
- The numbered criteria was revised to:
  - (1) *is enrolled full-time in the Faculty of Graduate Studies, in the second year of the Master of Science in the Department of Community Health Sciences;*
  - (2) *has completed at least 50 % of the required course work for the degree;*
  - (3) *has achieved a minimum grade point average of 3.5 based on the last 60 credit hours (or equivalent) of study; and*
  - (4) *is pursuing thesis research that pertains to the improvement of the lives of children, youth and their families.*
- The paragraph following the numbered criteria was revised to:  
*Candidates will be required to submit an application that will consist of (a) current academic transcripts, (b) a description of their thesis proposal, and (c) an academic letter of reference from their graduate supervisor.*
- The selection committee paragraph was amended to:  
*The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Head, Department of Community Health Sciences (or designate) to name the selection committee for this award.*

### **John Angus Prescott Memorial Book Prize**

The following amendments were made to the terms of reference for the **John Angus Prescott Memorial Prize**:

- The title was re-named the *John Angus Prescott Memorial Prize*.
- The preamble was revised to:  
*Through a family gift in memory of John Angus Prescott, an endowment fund was established at the University of Manitoba in 1982. The purpose of this fund is to reward the distinguished achievement of students studying Victorian literature. Each year, the available annual income from the fund will be used to offer one prize to an undergraduate student who:*
- The numbered criteria was revised to:
  - (1) *was enrolled full-time (minimum 80% course load) in the second year of study or higher in any faculty, college, or school at the University of Manitoba in the year in which the award was tenable;*
  - (2) *has achieved a minimum grade point average of 3.5; and*
  - (3) *has, in the opinion of the selection committee, submitted the best essay on an aspect of*

*Victorian literature.*

- The following paragraph was added:

*In order to be considered for this prize, candidates will be required to submit a piece of work for consideration to the Associate Head of the Department of English, Theatre, Film & Media.*

- The selection committee paragraph was added:

*The Head of the Department of English, Theatre, Film & Media (or designate) will name the selection committee for this award.*

- The standard Board of Governors statement was added.

### **Mildred I. Lucky Scholarship in Nursing**

The following amendments were made to the terms of reference for the **Mildred I. Lucky Scholarship in Nursing**:

- The preamble was revised to:

*Ms. Mildred I. Lucky has established an endowment fund at the University of Manitoba to provide a scholarship for nursing students. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Each year, the available annual income from the fund will be used to offer one or more scholarships to undergraduate students who:*

- The numbered criteria was revised to:

- (1) are enrolled full-time (minimum 80% course load) in the third year of the Bachelor of Nursing Program at the University of Manitoba;*
- (2) have achieved a minimum degree grade point average of 3.5;*
- (3) have achieved a passing grade in all courses;*
- (4) have never failed a clinical course.*

- The selection committee paragraph was added:

*The selection committee will be the Student Awards Committee of the College of Nursing.*

- The standard Board of Governors statement was updated.

### **Sonia Roffman Isenberg Prize**

The following amendments were made to the terms of reference for the **Sonia Roffman Isenberg Prize**:

- The preamble was revised to:

*To mark Mrs. Isenberg's seventy-fifth birthday, her daughter, Mrs. Morris Rachlis, established an endowment fund in 1971 at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative made a contribution to this fund. The purpose of this prize is to reward the academic achievement of students with a focus on international relations. Each year, the available annual income from the fund will be used to offer one prize to an undergraduate student who:*

- The numbered criteria was revised to:

- (1) was enrolled full-time (minimum 80% course load) in the Department of Political Studies (Honours) program in the Faculty of Arts in the year in which the award was tenable;*
- (2) has achieved a minimum grade point average of 3.5; and*

*(3) has achieved the highest standing in Introduction to International Relations (currently numbered POLS 2504).*

- The following tie breaking paragraph was added:

*Ties are to be broken using the following criteria, in priority order: (i) the Degree Grade Point Average, calculated to the fourth decimal place; (ii) the higher proportion of A+ and A grades in a total program; (iii) the highest number of credit hours completed in the degree program; (iv) the greater proportion of senior- or advanced-level courses in the total program.*

- The selection committee paragraph was added:

*The Head of Department of Political Studies (or designate) will name the selection committee for this award.*

- The standard Board of Governors statement was added.



**University  
of Manitoba**

**Office of the President**

202 Administration Building  
Winnipeg, MB  
Canada R3T 2N2  
T: 204 474 9345  
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December 11, 2019

**To:** Mr. Jeff Leclerc, University Secretary  
**From:** Dr. David T. Barnard, President and Vice-Chancellor  
**SUBJECT:** Annual Report of the University Discipline Committee

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Attached is a copy of the Report of the University Discipline Committee for the period September 1, 2018 to August 31, 2019, which was submitted by Dr. Brenda Hann, Chair.

I would appreciate your providing a copy of this report to members of the Board of Governors and Senate for information. You will note that Dr. Hann has offered to attend Senate to answer any questions. I would ask you to extend an invitation to Dr. Hann to attend the meeting at which the Report will be considered.

/hc





UNIVERSITY  
OF MANITOBA

## Office of the University Secretary

312 Administration Building  
Winnipeg, Manitoba  
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Telephone: (204) 474-9593  
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December 2, 2019

Dr. David T. Barnard  
President and Vice-Chancellor  
University of Manitoba  
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2018 to August 31, 2019.

The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me by all disciplinary authorities. I wish to thank all those offices who responded quickly to my request for submissions.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Misconduct" and the second addressing disciplinary matters which involve "Non-Academic Misconduct". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided four graphs which offer a visual overview of disciplinary matters. The first set of graphs, graph 1 and graph 2, include the updated categories and include incidents from September 1, 2016 to August 31, 2019. The second set of graphs, graph 3 and graph 4, span the five-year period from September 2011 to August 2016 and include the categories used prior to September 1, 2016.

I would make the following observations concerning the report's contents:

- 1) The overall number of incidents increased this year in relation to last year, with the percentage increasing to 3.0% of the student body, from 2.5% last year. There were 891 incidents reported this year, an increase from 741 in 2017-2018.
- 2) There were 706 incidents of Academic Misconduct reported, involving 644 students.
- 3) There were 185 incidents of Non-Academic Misconduct reported, involving 145 students.

Disciplinary Authorities were contacted for more information where a significant change was observed, or an item of University wide interest was observed, as noted below.

- A Disciplinary Authority consulted with Elders at Migizii Agamik, which resulted in a Talking Circle involving a student, course instructor, Department Head and others. The goal was to allow the student to participate in a culturally appropriate process for the circumstances of the case.
- A Disciplinary Authority saw a notable increase in the overall number of incidents of Non-Academic Misconduct due to an increased number of incidents of vaping and/or smoking.
- Several Disciplinary Authorities saw an increase in the number of incidents of plagiarism reported. The reasons provided by Disciplinary Authorities included the training of and working closely with instructors to evaluate and report academic misconduct and an increase in the number of students using a paid for service online website, in which students can ask an exact question from an assignment, lab report or exam and receive a response.
- A Disciplinary Authority saw a decrease in the number of incidents of plagiarism. The Disciplinary Authority attributed the decrease in plagiarism to providing more explicit explanations of assignments and what constitutes a breach of academic integrity; more explicit introductions to good citation practices; discussing the seriousness of plagiarism early in a course and working with the Academic Learning Centre to develop an in class feedback loop regarding poor citation practices.
- There was a decrease in the number of credit card fraud cases, which decreased from 47 incidents in 2017-2018 to 5 incidents in the current year. A Disciplinary Authority suggested that this may be due to improved payment authentication processes, external to the University.
- A Disciplinary Authority noted a trend in their unit, beginning in 2016-2017, which involved students submitting academic work (essays) which was not their own, with the suspicion that the students hired someone to produce the academic work (contract cheating). The Disciplinary Authority noted several similarities in the incidents including a marked difference in the quality of writing in the essay when compared to other work in the course as well as unusual metadata attached to the essays in question. It was noted in previous reports that incidents of this nature should be taken seriously and warrant further observation. There were 40 incidents involving four courses in 2016-2017, 19 incidents in 2017-2018 and 13 incidents in the current year.

#### **Total Number of Recorded Discipline Incidents in Relation to Total Number of Students**

<b>Year</b>	<b>Total # of incidents reported</b>	<b>Total # of students at the University of Manitoba</b>	<b>Percentage</b>
<b>2014-2015</b>	785	29,657	2.6%
<b>2015-2016</b>	779	29,929	2.6%
<b>2016-2017</b>	681	29,987	2.3%

<b>2017-2018</b>	741	29,498	2.5%
<b>2018-2019</b>	891	29,620	3.0%
<b>Average</b>	775	29,738	2.6%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

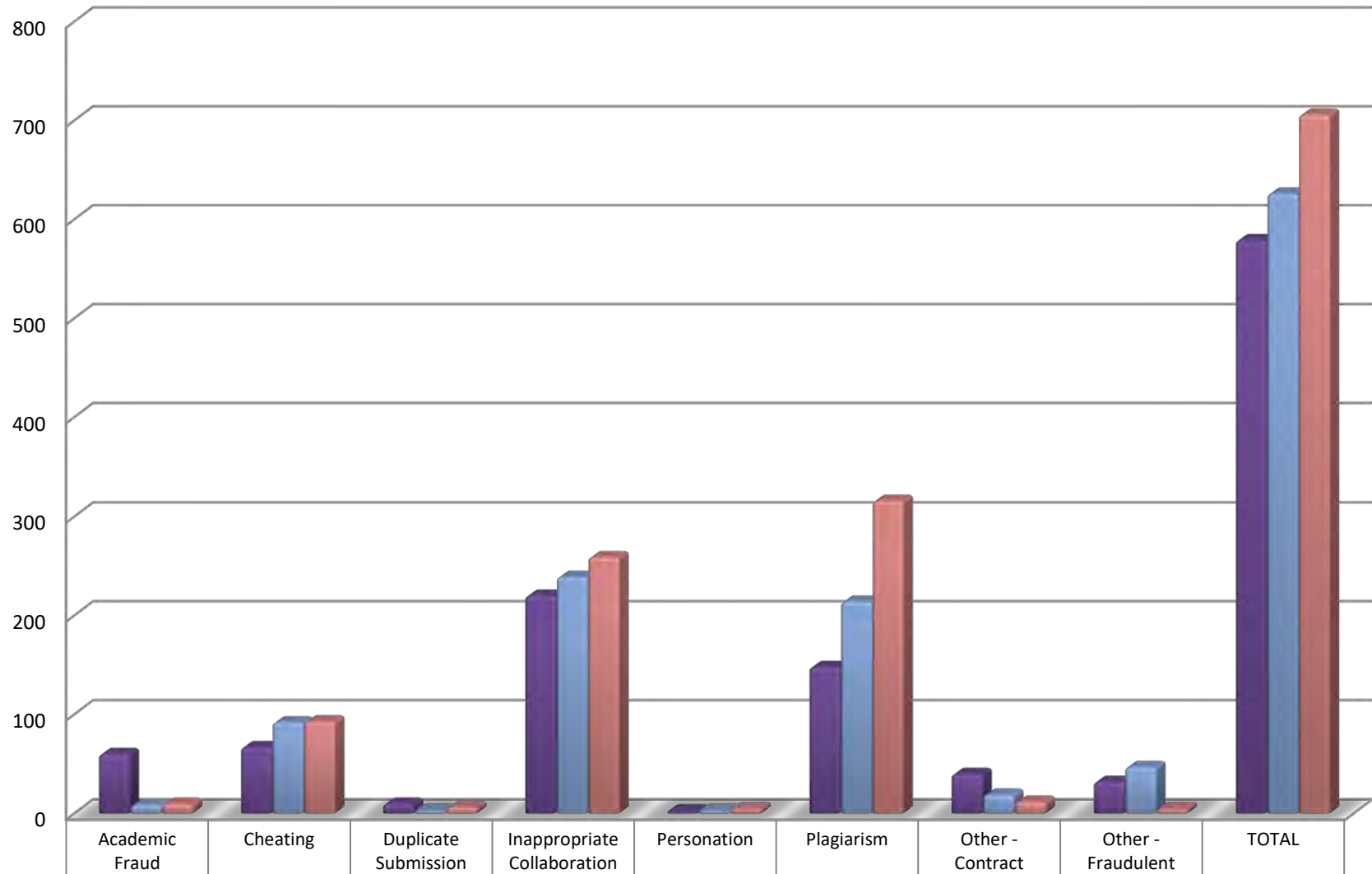
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,



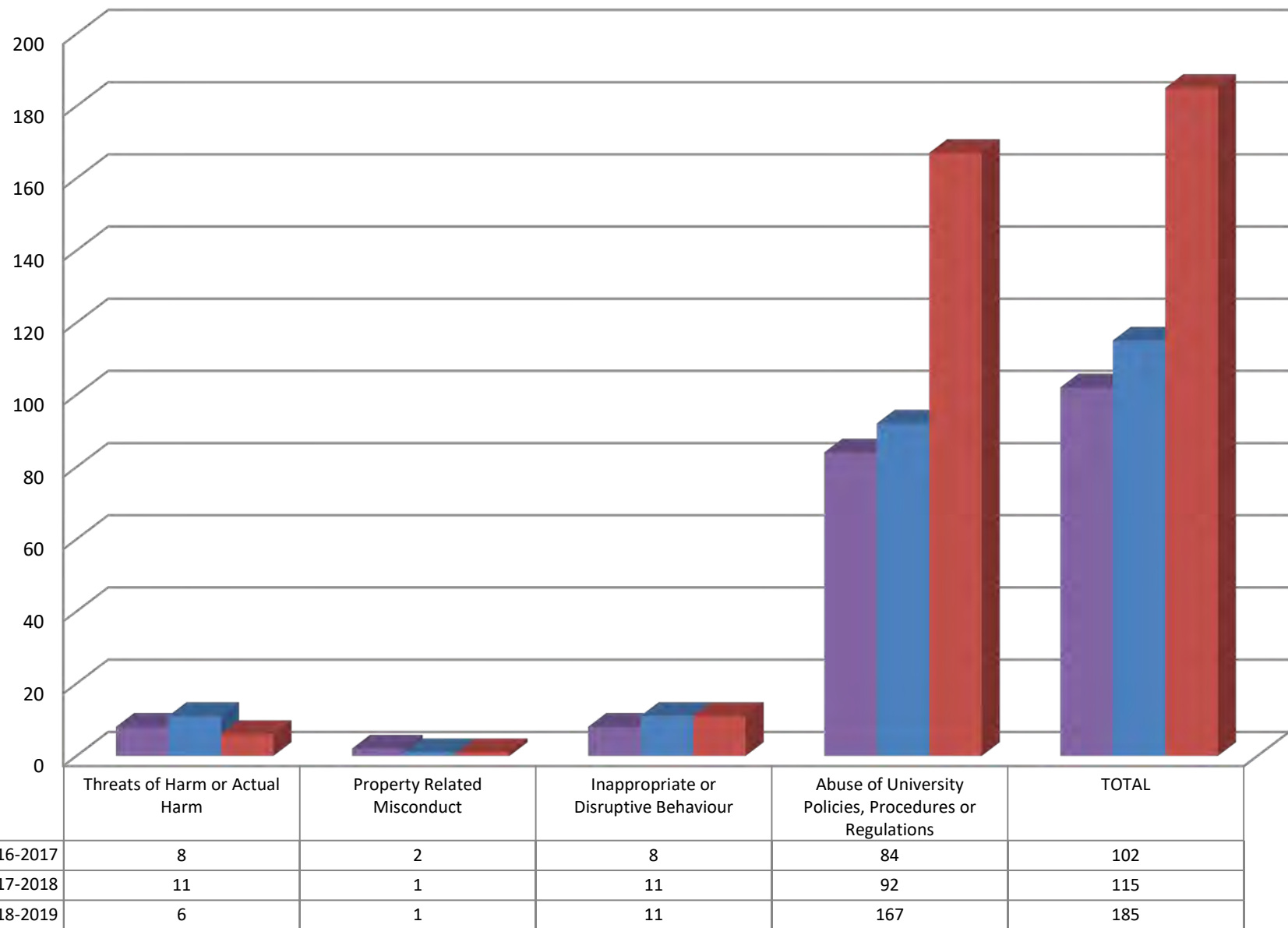
Dr. Brenda Hann, Chair  
University Discipline Committee

## Part 1 - Academic Misconduct

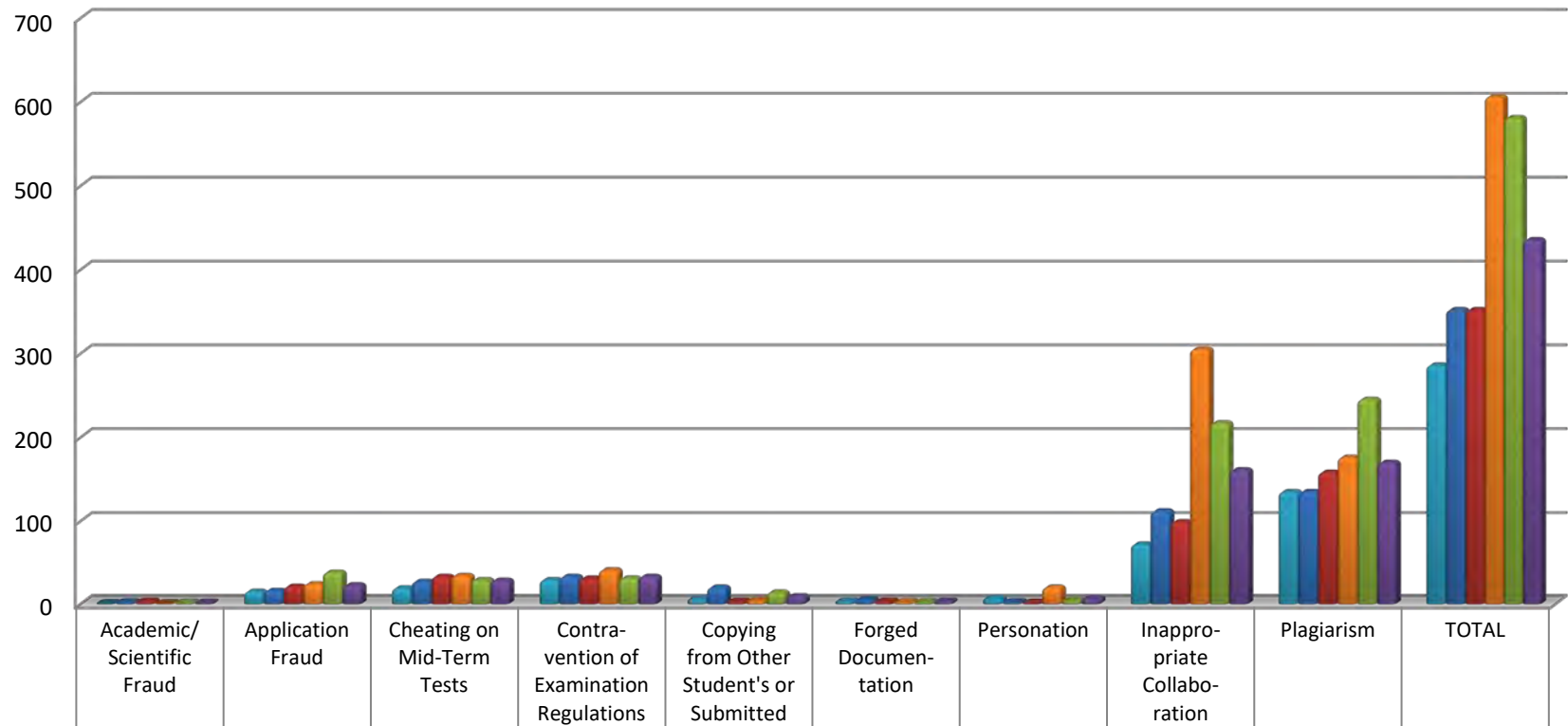


2016-2017	60	67	10	220	2	148	40	32	579
2017-2018	9	92	3	239	3	214	19	47	626
2018-2019	10	93	6	259	5	316	12	5	706

## Part 2 - Non-Academic Misconduct



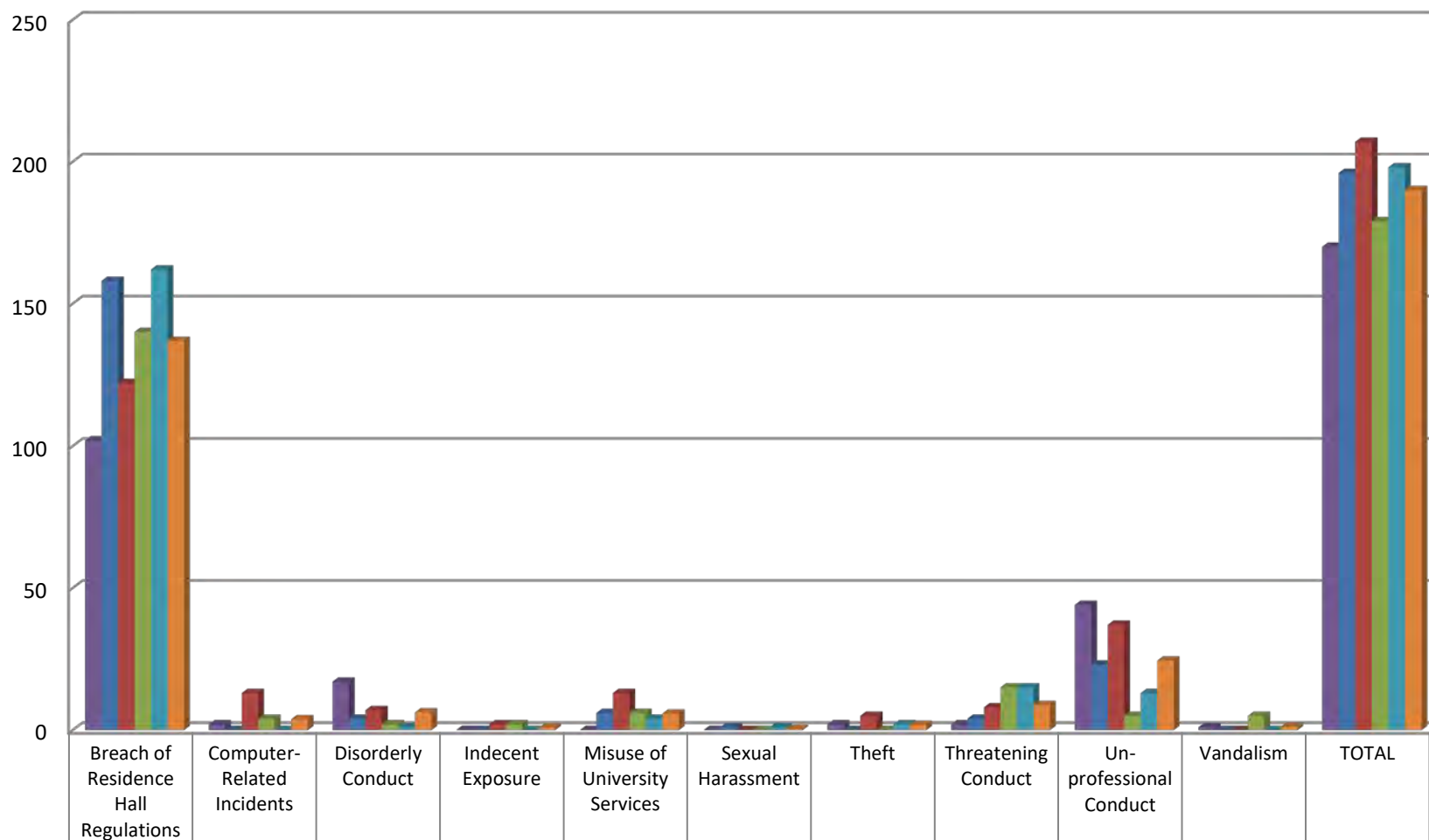
## Part 1 - Academic Dishonesty



2011-2012	0	15	19	29	6	3	7	72	135	286
2012-2013	2	16	27	33	20	5	2	112	135	352
2013-2014	3	21	33	31	3	3	1	99	158	352
2014-2015	0	24	34	41	4	2	20	305	176	606
2015-2016	1	38	29	31	14	2	4	217	245	581
Average	1	23	28	33	9	3	7	161	170	435



## Part 2- Inappropriate Behaviour



2011-2012	102	2	17	0	0	0	2	2	44	1	170
2012-2013	158	0	4	0	6	1	0	4	23	0	196
2013-2014	122	13	7	2	13	0	5	8	37	0	207
2014-2015	140	4	2	2	6	0	0	15	5	5	179
2015-2016	162	0	1	0	4	1	2	15	13	0	198
Average	137	4	6	1	6	0	2	9	24	1	190

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2018 to August 31, 2019

**PART 1: STUDENT ACADEMIC MISCONDUCT**

**Notes:** Where large numbers of students are noted, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.  
[Definitions are available in the Student Academic Misconduct Procedure.](#)

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic Fraud	1	Falsified transcript, claimed that grades were changed to bring "transcript in line with foreign standards."	Application nullified and offer of admission rescinded; indefinitely suspended from applying for admission	Dean	None	University Discipline Committee	Appeal denied	Not sought	None
	1	Submitted a sickness certificate which appeared to be tampered with	Reprimand will be kept in student file for five years; extension was not granted; deduction for late submission was applied	Acting Associate Dean	Acknowledged altering the dates on a sickness certificate	Not sought	None	Not sought	None
	1	Fraudulent medical document submitted when applying for a deferred exam	Deferred exam request denied; "DISC" notation applied to final grade; suspended from taking courses offered by the Faculty for four months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Comment on the academic record noting admission irregularities (one year)	Director	Student did not realize that it was required since they were switching programs; confusion surrounding the process of declaration	Not sought	None	Not sought	None



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Academic Fraud	1	Submission of fraudulent course outlines	Comment on academic record and no transfer credit awarded	Director	Student claimed that they could not obtain course outlines and therefore proceeded to making their own based on the textbook and content covered in the course	Not sought	None	Not sought	None
	1	Submission of fraudulent documents	Application withdrawn; three year suspension from applying to the institution; name shared with other institutions in Canada through the Association of Registrars of the Universities and Colleges of Canada document alert list	Director	Documents were validated to be fraudulent; confessed that the transcript was not authentic	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Comment on the academic record noting admission irregularities (six months)	Director	Applicant was misinformed on the process and was apologetic; submitted transcript immediately on their own once they realized the mistake	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic Fraud	2	Submission of fraudulent documents	Application withdrawn; name shared with other institutions in Canada through the Association of Registrars of the Universities and Colleges of Canada document alert list	Director	Student was questioned about the concerns of the documentation, but provided no answers to the questions	Not sought	None	Not sought	None
	1	Cited for non-disclosure of post-secondary attendance at another post-secondary institution	Comment on the academic record noting admission irregularities (six months)	Director	Confusion surrounding an agreement with another institution; assumed that the University already had this information	Not sought	None	Not sought	None
Cheating on Quizzes, Tests or Final Examinations	1	Found in possession of two mid-term examination papers; one blank copy was found in student's backpack and the student handed in the other exam	General Comment RE: breach of examination protocols (not visible on transcript); Academic Integrity Tutorial and Quiz	Designate of Dean	Student moved exam seats and took a copy of the exam (found in backpack); likely an accident	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Observed bent over the exam paper and talking with another student	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; notations may be removed after one year or upon graduation	Designate of Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Took advantage of familiarity of another student; chose to sit beside this student; admitted to communicating with the student but claimed it was only to ask for an eraser; not found to be credible, especially as the evidence pointed to copying	Not sought	None	Not sought	None
	2	Unauthorized information (examples) on cheat sheet in final examination	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; notations can be removed after two years or confirmed graduation	Designate of Dean	Instructions were clear regarding what could and could not be included on the cheat sheet	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Unauthorized information (examples) on cheat sheet in final examination	"DISC" comment on final grade; notation can be removed six months from date of the decision letter or upon graduation; Academic Integrity Tutorial and Quiz	Designate of the Dean	Instructions were clear regarding what could and could not be included on the cheat sheet; student was repeating the course and examples were permitted when the course was taken previously	Not sought	None	Not sought	None
	1	Communicating with another student and copying answers in final examination	Final grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; notations may be removed after one year or upon graduation	Designate of the Dean	Substantial evidence against the student deemed the student's statement not credible	Not sought	None	Not sought	None
	1	Communicating with another student and then allowing another student to copy answers in final examination	Warning; Academic Integrity Tutorial and Quiz	Designate of the Dean	Balance of probabilities lead to conclusion that misconduct occurred	Associate Dean	Allegation not upheld; penalties not upheld; errors in first letter and process were discovered	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Took an in-class quiz from home after obtaining the access code from another student	Grade of zero on assignment	Designate of the Dean	Completely honest and forthcoming about incident	Not sought	None	Not sought	None
	1	Provided the access code to a student not in-class so the other student could take the in-class quiz from home	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Designate of the Dean	Completely honest and forthcoming about incident	Not sought	None	Not sought	None
	1	Cheating on an in-class examination	Final grade of "F-DISC" in course; Academic Integrity Tutorial and Quiz; "DISC" comment to remain for one year from the date of the letter or upon confirmed graduation	Designate of the Dean	Admitted to using a cellphone containing course notes during the examination	Not sought	None	Not sought	None
	1	Cheating on an in-class examination	Final grade of "F-DISC" in course; comment can be removed after six months or upon confirmed graduation; Academic Integrity Tutorial and Quiz	Designate of the Dean & Associate Dean of Faculty of Registration	Admitted to being in possession of class notes during the exam	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Quizzes, Tests or Final Examinations	1	Sending pictures of mid-term exam, by text message, to another student during the mid-term examination	Final grade of "F-DISC" in course; transcript notation to remain for three years; suspended from Teaching Faculty and Faculty of Registration for one year; Academic Integrity Tutorial and Quiz	Designate of the Dean & Associate Dean of Faculty of Registration	Admitted to disseminating examination materials during the exam and receiving unauthorized materials in response; actions were deliberate and premeditated; admitted to deleting the messages in an attempt to destroy evidence	Not sought	None	Not sought	None
	1	Taking pictures of final exam and communicating electronically during final examination	Letter of warning on file	Designate of the Dean	Student's account does not agree with the invigilator's account in all matters; clear violation of the exam policy and instructions by being in possession of a cellphone (and having it on the exam desk) during the final exam	Not sought	None	Not sought	None
	2	Cheated on final exam	Required to re-write exam	Associate Dean	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Quizzes, Tests or Final Examinations	1	Instructor saw student looking around multiple times during test; after repeated warnings, student was removed from exam room	Re-registered in course, received final grade of "F"; "DISC" grade comment and transcript reprimand (18 months); educational programming as assigned	Associate Dean	None	Not sought	None	Not sought	None
	1	One short-answer response was copied without quotation marks/in-text citations/references from online source into take-home exam	Grade of zero on short answer section of take-home exam; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism, and also noted should have developed a reference list	Not sought	None	Not sought	None
	1	In a take home exam, five short-answer responses were copied without quotation marks/in-text citations/references from published materials	Grade of zero on take-home exam; transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism; noted struggles with depression, as well as adjusting to Canadian standards of research and writing	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Background section in take-home exam was 40-50% copied without quotation marks and few in-text citations from published material	Transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student struggled with serious health concerns and had been hospitalized week prior to exam due date	Not sought	None	Not sought	None
	1	Viewed prohibited materials during an exam, specifically a smart watch	Grade of zero on the mid-term examination; Academic Integrity Tutorial and Quiz	Area Director	Admitted to cheating	Not sought	None	Not sought	None
	1	Invigilator witnessed the student speaking to a classmate throughout a final examination	Grade of zero on the final examination; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they were speaking and continued speaking despite knowing and being reminded that it was not allowed	Not sought	None	Not sought	None
	1	Student was speaking to another student throughout a final examination, and continued regardless of being warned	Grade of zero on the final examination; Academic Integrity Tutorial and Quiz	Area Director	Students admitted to speaking during the examination despite being warned	Not sought	None	Not sought	None



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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Student hid phone under the table and consulted it to complete their test	Grade of zero on the in-class test; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to cheating by using phone; allegation upheld	Not sought	None	Not sought	None
	1	Looked at another student's paper during test	Grade of zero on test; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Installed an extension on browser, during an online mid-term, that was prohibited	Grade of zero on the mid-term exam; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to cheating by installing the browser extension	Not sought	None	Not sought	None
	1	Student allowed another student to view their test paper	Grade of zero on test; Academic Integrity Tutorial and Quiz	Area Director	A phone meeting was scheduled but the student could not be reached; decision rendered without the benefit of the student's input	Not sought	None	Not sought	None
	1	Consulted a piece of paper that they hid behind a pencil case during a test	Grade of zero on the in-class test; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to cheating on the test by consulting a paper in their pencil case; deep remorse	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Student found with crib notes for cheating in final exam	Grade of zero on final exam; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Possession and use of cell phone during final examination	Grade of zero on final exam; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Student found with crib notes for cheating in final exam	Grade of zero on final exam; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Four words written on hand/wrist partially covered by clothing; words correspond to course terminology being tested on the mid-term; included answers to example mid-term questions presented in class	Final grade of "F-DISC"; transcript notation; Academic Integrity Tutorial and Quiz; one year suspension from courses in Faculty	Dean	Acknowledged the words were written on hand; meant to remove them prior to writing the mid-term exam	Local Disciplinary Committee	Appeal to lessen suspension from one year to eight months was granted	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Student was in possession of unauthorized material during final examination	Grade of "F-DISC" in course; suspension from taking courses in the Faculty of Registration for one year; suspension from taking courses in the Teaching Faculty for one year	Associate Dean of Faculty of Registration and Associate Dean of Teaching Faculty	Student denied allegation despite compelling evidence; not a first allegation of a breach of academic integrity	Local Disciplinary Committee	All penalties upheld; additional penalties assigned: suspension from the Teaching Faculty for one year; suspension from the Faculty of Registration for one year	Not sought	none
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal granted; Disciplinary Action changed to suspension from taking courses offered by the Faculty for one year	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by Teaching Faculty and courses offered by Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	The evidence presented was aggravating, but the student's honesty was mitigating	Not sought	None	Not sought	None
	1	Test	Grade of zero on test; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of zero on test; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal granted	Not sought	None
	3	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for four months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Local Disciplinary Committee	Appeal denied	University Discipline Committee	Appeal withdrawn by student

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of zero on test; transcript notation; appointment with Student Advisor; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal withdrawn by student	Not sought	None
	1	Exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	2	Exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and courses offered by the Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Test	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Pending	Not sought	None
	1	Exams	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Two allegations	Local Disciplinary Committee	Withdrew appeal	Not sought	None



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Cheating on Quizzes, Tests or Final Examinations	1	Reports from students alleging three separate instances of academic misconduct; use of cell phone during exam; use of cheat sheet in exam, tampering with another student's multiple choice answer sheet during an exam	Academic Integrity Tutorial and Quiz; 1000 word essay on academic integrity, professionalism and ethics, complete a 30 minute presentation about the essay to the Associate Dean and dean	Associate Dean	Denied allegations, but could not produce a plausible explanation as to why students would report this; academic misconduct was seen by students, not an invigilator, faculty or staff member	Not sought	None	Not sought	None
	1	Looking at another student's quiz paper	Grade of "F-DISC" in course; notation will on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Found with formulas in calculator case during mid-term examination	Grade of zero on mid-term examination; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Information copied from an online source on a mid-term examination	Grade of "F-DISC" in course; notation will appear on transcript for two years or until graduation; suspended from taking Faculty courses for eight months	Associate Dean	Second offence	Not sought	None	Not sought	None
	5	Material submitted on mid-term examination was very similar to other material	Grade of zero on mid-term examination; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Admitted to cheating on mid-term examination	Grade of zero on mid-term examination; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Student found with two cell phones during lab examination	Grade of zero on lab examination; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	2	Found looking at another student's quiz paper	Grade of zero on quiz; "DISC" designation and notation will appear transcript	Associate Head	None	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Unauthorized material during Final Exam (cell phone)	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking courses offered by the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Portions of answers on test are remarkably similar to those of another student	Grade of zero on test	Head	Student admitted facts	Not sought	None	Not sought	None
	2	Found with formulas on back of calculator during final examination	Grade of "F-DISC" in course; suspension from Faculty for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Contravention of exam regulations	Grade of "F-DISC" in course; suspension from Faculty for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	2	Cheating on final exam	Grade of "F-DISC" in course; suspension from Faculty for one year; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	4	Contravention of exam regulations; use of online materials for a solution on mid-term examination	Grade of zero on mid-term examination; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Contravention of exam regulations; use of unauthorized material	Grade of "F-DISC" in course; suspended from taking courses in the Faculty for a period of one year; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Contravention of exam regulations; use of unauthorized material	Grade of "F-DISC" in course; suspended from taking courses in the Faculty of Registration and the Teaching Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Wrote final exam when not registered for course	Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Transgression in Final Examination	Final grade of "F-DISC"; suspension for one year; notation on transcript for five years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Found with formulas in pencil case during final examination	Grade of "F-DISC" in course; suspended from taking Teaching Faculty and Faculty of Registration courses for one year; notation on transcript for two years; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Denied	Not sought	None

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Cheating on Quizzes, Tests or Final Examinations	1	Only one page of final examination was submitted	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking course in the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Contravention of exam regulations; use of unauthorized material	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking course in the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Found with formulas on calculator in final exam	Grade of "F-DISC" in course; suspended from taking course in the Faculty for one year; notation on transcript for five years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal denied	Not sought	None

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<b>Cheating on Quizzes, Tests or Final Examinations</b>	1	Copied from other student(s) during exam	Grade of "F-DISC" in course; suspended from taking course in the Faculty for two years; notation on transcript for five years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	2	Copying during quiz	Grade of zero on quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Cheat sheet in pencil case during final examination	Grade of "F-DISC" in course; suspended from taking Faculty courses for eight months; transcript notation for five years; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Had phone open with course material during quiz	Grade of zero on quiz	Department Head	Student admitted facts	Not sought	None	Not sought	None
	1	Uncited information and cheating on a final exam	Grade of "F-DISC" on course; one year suspension from Faculty of Registration	Associate Director	Standard penalty given for second offence; suspension for cheating	Not sought	None	Not sought	None

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<b>Duplicate Submission</b>	1	Submitted answers to an assignment that were the same as the student's answers to the assignment from previous year	Grade of zero on portions of assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not schedule meeting; decision rendered without the benefit of a statement from the student	Not sought	None	Not sought	None
	2	Submitted an assignment very similar to another student's submission; several parts were identical	Mark of zero for the assignment; Academic Integrity Tutorial and Quiz	Associate Dean	First time offence; both were honest and remorseful	Not sought	None	Not sought	None
	2	Students turned in the same work electronically in a previously taken course	Zero marks given on weekly problem	Associate Head	None	Not sought	None	Not sought	None
	1	Wrote the same quiz in two different Tutorials	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Repeat offence	Not sought	None	Not sought	None



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Inappropriate Collaboration	1	Three sections were identical between two group assignment submissions	Zero on group assignment; transcript reprimand (12 months); educational programming as assigned	Associate Dean	Student acknowledged inappropriate collaboration; shared completed group assignment with roommate (who was in same class, but different group); groupmates did not know	Not sought	None	Not sought	None
	1	Three sections were identical between two group assignment submissions	Final grade of "F-DISC"; suspended from program (eight months); transcript notation (24 months); educational programming as assigned	Associate Dean	Student acknowledged mistake; reviewed roommate's group assignment and claimed to have accidentally contributed that to own group project; groupmates did not know	Dean	Appeal denied	Local Disciplinary Committee	Appeal granted; suspension reduced to four months
	2	Students worked together on assignment; several sections were identical between two assignments	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Both students acknowledged inappropriate collaboration; narratives aligned in describing their process	Not sought	None	Not sought	None

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<b>Inappropriate Collaboration</b>	1	Sections of assignment identical to that of another student	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged inappropriate collaboration and plagiarism	Not sought	None	Not sought	None
	1	Submitted material in the form of content matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation of plagiarism or inappropriate collaboration	Not sought	None	Not sought	None
	1	Submitted material in the form of content matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation of plagiarism or inappropriate collaboration	Not sought	None	Not sought	None
	1	Submitted material in the form of content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation of plagiarism or inappropriate collaboration	Not sought	None	Not sought	None
	1	Submitted material in the form of content matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation of plagiarism or inappropriate collaboration	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Submitted material in the form of content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student cancelled scheduled meeting; decision was rendered without the input of the student	Not sought	None	Not sought	None
	1	Submitted plagiarised materials in the form of content matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of material containing formatting/content matching that of another student	Grade of zero on assignment; meet with the Academic Integrity Coordinator	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Submitted material that contains suspected content matching the content/formatting of other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None

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Inappropriate Collaboration	12	Submitted material containing content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Inappropriate collaboration on an assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing, and that they inappropriately collaborated	Not sought	None	Not sought	None
	1	Submitted material that contained content/formatting similar to other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they had help from their classmates	Not sought	None	Not sought	None
	1	Submitted material in the form of content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Admitted to inappropriate collaboration	Not sought	None	Not sought	None

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Inappropriate Collaboration	4	Submitted material with content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to inappropriate collaboration; deep remorse	Not sought	None	Not sought	None
	2	Submitted an assignment that contained materials matching the content/formatting of other assignments	Transcript notation; meet with Academic Integrity Coordinator	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted an assignment that contained materials matching the content/formatting of other assignments	Grade of zero on discussion and assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None
	2	Submitted an assignment that contained materials matching the content/formatting of other assignments	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	1	Submitted material with answers matching another student's answers	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	Student admitted to inappropriate collaboration; initial allegation included two assignments, but only one instance was upheld	Not sought	None	Not sought	None
	2	Worked with another student on assignment	Grade of zero on portion of assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	4	Students appeared to work together; one student appeared to have shared with others	Letter of apology; grade of zero on assignment	Department Head	Students had been clearly warned about inappropriate collaboration; it appeared one student shared with others	Not sought	None	Not sought	None
	3	Students appeared to work together; one student appeared to have shared with others	Letter of apology; grade of zero on assignment; transcript notation	Department Head	Students had been clearly warned about plagiarism	Not sought	None	Not sought	None
	2	Students submitted assignment with identical text	Grade of zero on assignment; transcript notation	Department Head	First offence	Not sought	none	Not sought	none

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Inappropriate Collaboration	1	Submission contained elements identical to another student's work	Lab assignment will not count toward final grade; Academic Integrity Tutorial and Quiz	Acting Associate Dean	Use of another student's lab in preparing submission	Not sought	None	Not sought	None
	1	Shared written material with a classmate	Academic Integrity Tutorial and Quiz	Acting Associate Dean	Intention was to provide the shared work as reference and not to collaborate inappropriately	Not sought	None	Not sought	None
	1	Material written by another student who was taking the course simultaneously was presented as own	Final Grade of "F-DISC"; transcript notation; Academic Integrity Tutorial and Quiz	Acting Associate Dean	Acknowledged deliberately obtaining a copy of another student's assignment to use in preparing own assignment; unaware that this constituted inappropriate collaboration; acknowledged it was a mistake and demonstrated remorse	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate collaboration	2	Lab assignments contained elements identical to another student's work	Grade of zero on lab assignments; Academic Integrity Tutorial and Quiz	Acting Associate Dean	If known after the first lab that behavior was not acceptable, student would have made different decisions for the subsequent labs	Not sought	None	Not sought	None
	4	Submission contains elements similar to another student's work	Academic Integrity Tutorial and Quiz	Acting Associate Dean	Intention was to provide the shared work as reference and not to collaborate inappropriately	Not sought	None	Not sought	None
	3	Submission contains elements similar to another student's work	Grade of zero on lab assignment; Academic Integrity Tutorial and Quiz	Acting Associate Dean	Although allowed to collaborate during lab, the assignment submission should have been produced independently	Not sought	None	Not sought	None



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Inappropriate Collaboration	2	Significant copying in term assignment; large portions of answers were either identical or so similar to another student's answers that it was likely that one or more of the students copied each other's work	Grade of zero on the assignment; meet with Academic Integrity Coordinator; Academic Integrity and Student Conduct Tutorial and Quiz	Department Head	Neither student responded to the email or registered letter, and therefore, the meeting was held in their absence	not sought	none	Not sought	
	4	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	2	Assignment	Grade of "F-DISC" in course; "DISC" transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignment	Resubmission of paper; Cite Rite program	Associate Dean	None	Not sought	None	Not sought	None
	9	Material submitted is very similar to material submitted by one or more other students	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Material submitted is very similar to material submitted by one or more other students	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Dean's Office	Appeal denied; grade of "F-DISC" in course; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Not sought	None

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Inappropriate Collaboration	25	Material submitted is very similar to material submitted by one or more other students	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	2	Inappropriate collaboration on an assignment	Mark of zero for the first 3 questions of assignment; final mark for assignment will be 15.5/50, essentially obtained from what was turned in for Q#4	Associate Head	None	Not sought	None	Not sought	None
	1	Student submitted assignment from known website as their own	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking Faculty courses for eight months; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	2	Material submitted very similar to material submitted by other student(s)	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	59	Material submitted very similar to material submitted by other student(s)	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Material submitted very similar to other student's assignment submission	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking Faculty courses for two years; Academic Integrity Tutorial and Quiz	Associate Dean	Third offence	Not sought	None	Not sought	None
	4	Submission very similar to other material	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Use of online materials for a solution on mid-term examination and an assignment	Grade of "F-DISC" in course; suspension from Faculty for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None

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<b>Inappropriate Collaboration</b>	1	Material submitted very similar to material submitted by other student(s)	Grade of "C+ DISC" reduced from "B"; suspended from taking Faculty courses for eight months; notation will be on transcript; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	62	Submission very similar to other material submitted	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	2	Submission very similar to other material submitted	Grade of zero on lab; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Answers provided in experiment on UMLearn were not supported with computed results in own WebMO account; also, writing a quiz in a section not registered in without Instructor's permission	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended for four months; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Inappropriate Collaboration	2	Student intentionally gave lab report to another student; almost identical reports submitted	Zero on lab report for both students	Associate Head	None	Not sought	None	Not sought	None
	1	A number of similarities within submitted lab report	Grade of zero on lab report	Associate Head	None	Not sought	None	Not sought	None
	1	A number of similarities within submitted lab report	Grade of zero on lab report	Associate Head	None	Not sought	None	Not sought	None
	5	Inappropriate collaboration in an assignment	Grade of zero on assignment	Associate Head	None	Not sought	None	Not sought	None
	4	Quiz	Grade of zero on quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Shared assignment data with another group	Grade of zero on assignment	Department Head	None	Not sought	none	Not sought	none

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Other - Contract Cheating	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on both assignments; grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on assignment; final grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in course	Associate Dean	Third offence; student provided a clear explanation of difficult circumstances and apologized for not attending previous meetings	Not sought	None	Not sought	None

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Other - Contract Cheating	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in course; "DISC" transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on essays; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None



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Other - Contract Cheating	2	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on assignment; grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on assignment; grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of zero on assignment; grade of "F-DISC" in course; suspended from Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal withdrawn by student	Not sought	None

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Other - Contract Cheating	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission of academic work which is not one's own (essays); suspicion of hiring someone to produce the academic work (contract cheating)	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
Other - Fraudulent Credit Card	1	Application fee paid with fraudulent credit card	Application nullified; future applications require approval of Dean	Dean	None	Not sought	None	Not sought	None
	4	Used stolen/fraudulent credit card to pay application fee	Application withdrawn	Director	Card reported stolen	Not sought	None	Not sought	None

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<b>Personation</b>	1	Submitted a post that was not written by them	Grade of zero on discussion forum; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they collaborated on an individual assignment; deep remorse	Not sought	None	Not sought	None
	1	Another name and student number had been written and erased under student's name	Grade of zero on lab portion of course; "DISC" notation on transcript	Associate Dean	None	Not sought	None	Not sought	None
	2	Use of another student's iClicker (personation)	2% penalty on iClicker score for the term	Associate Head	None	Not sought	None	Not sought	None
	1	Personation	Grade of "F-DISC" in course; two year suspension from the Faculty of Registration; one year suspension from Teaching School	Associate Director	Personation	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarism	Final grade of "F-DISC" in course; Academic Integrity Tutorial and Quiz; notation may be applied for removed one year from date of letter or upon graduation	Designate of the Dean & Associate Dean of Faculty of Registration	Admitted to plagiarising another student's paper, without the knowledge or collaboration of the other student	Not sought	None	Not sought	None
	1	Inappropriate collaboration and/or plagiarism in Final Case Study Exam	Final grade of "F-DISC" in course; suspended from Faculty for one year; Academic Integrity Tutorial and Quiz; transcript notation may be removed after two years or upon graduation	Designate of the Dean	Admitted to copying some exam responses but not to all infractions, despite overwhelming evidence to the contrary; evidence also pointed to student pressuring the other student to share the take home exam responses; these factors made the statement less credible	Not sought	None	Not sought	None

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Plagiarism	1	Inappropriate collaboration and/or plagiarism in Final Case Study Exam	Final grade of "F-DISC" in course; suspended from Faculty courses from June 23, 2019 until January 1, 2020; transcript notation; Academic Integrity Tutorial and Quiz; notation may be removed in two years or upon confirmed graduation	Designate of the Dean	Repeatedly insisted that the work was own until confronted with the properties and then admitted the paper was another student's and submitted it as own for the final case exam	Not sought	None	Not sought	None
	1	Plagiarism in three lab reports submitted	Grade of zero on each of the three labs; "DISC" comment added until graduation; grade of "D" in the course	Acting Department Head	None	Not sought	None	Not sought	None
	2	Assignment clearly showed the answers as exactly the same as that of another student, including the introduction of a mistake that was also exactly the same on both papers	Grade of zero on assignment; the grade of zero to be excluded from the low-grade omission; "DISC" comment on transcript until eligible to graduate; Student Conduct and Academic Integrity Tutorial & Quiz	Associate Dean and Department Head	Worked on the assignment as a collaborative effort and did apologize if the collaboration was not acceptable	Not sought	None	Not sought	None

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Plagiarism	1	Entire essay was copied without quotation marks/in-text citations/references from published article	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism; received traumatizing medical news immediately prior to essay deadline; extensive emotional and mental strain	Associate Dean	Student allowed to continue in program	Not sought	None
	1	Two-thirds of essay copied without proper quotation marks/in-text citations/references from published article	Grade of zero on assignment	Associate Dean	Student claimed to have accidentally submitted draft, not final version	Not sought	None	Not sought	None
	1	Submission contained missing in-text citations for paraphrased passages	Revised report to follow correct citation style, and resubmitted to receive grade no higher than C+; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student overwhelmed with family and school responsibilities, did not leave enough time to review assignment before submission	Not sought	None	Not sought	None

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Plagiarism	1	One section of a group assignment was copied without quotation marks/in-text citations/references from two online sources	Transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student was erroneously advised to "informally audit" course and allowed to submit assignment	Not sought	None	Not sought	None
	1	Essay contained passages copied without quotation marks and some in-text citations from published articles	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	None	Not sought	None	Not sought	None
	1	Large sections of literature review were poorly paraphrased or copied directly without citations from published material	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged mistake, resulting from unfamiliarity with literature review structure; after receiving allegation, sought help from Academic Learning Centre to improve writing skills and revise literature review	Not sought	None	Not sought	None

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Plagiarism	1	Essay contained many missing/incomplete citations and padded reference list	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged mistake; suffering from high levels of anxiety due to personal stresses - as a result, submitted an incomplete essay draft	Not sought	None	Not sought	None
	1	Essay contained many passages copied without quotation marks/in-text citations/references from published material	Grade of zero on assignment; transcript reprimand (12 months); educational programming as assigned	Associate Dean	Student refused to acknowledge error, blamed communication failure on instructor	Not sought	None	Not sought	None
	1	Essay contained many passages copied without quotation marks/in-text citations from published material	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism, resulting from unfamiliarity with academic writing; after receiving allegation, subscribed to plagiarism software, enrolled in writing courses, and read writing style guide	Not sought	None	Not sought	None



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Plagiarism	1	Over 60% of essay was copied without quotation marks/in-text citations/references from published material	Grade of "F"; suspended from program (12 months); "DISC" grade comment and transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student refused to acknowledge error, blamed difficulty of assignment and instructor; after meeting with Associate Dean, student created fraudulent spreadsheet to support claim that the copied research was student's own work	Not sought	None	Not sought	None
	1	Annotated bibliography contained a passage copied without quotation marks/in-text citation from published material	Grade of zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	All assignments in course (three book reviews and one term paper) were almost entirely copied without quotation marks/in-text citations/references from published material	Grade of zero on each assignment; transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism, but claimed not to know rules of academic integrity, thought they were paraphrasing not copying, and noted that there was no opportunity to correct these mistakes before course end	Not sought	None	Not sought	None
	1	Group assignment contained two sections that were copied without quotation marks/in-text citations/references from two online sources	Final grade of "F"; academic integrity course; "DISC" grade comment and transcript reprimand (24 months); educational programming as assigned	Associate Dean	Student acknowledged plagiarism, but noted was ill at the time of assignment submission	Not sought	None	Not sought	None

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Plagiarism	1	Essay contained passages copied without quotation marks (but with in-text citations/references) from published material	Received zero on assignment; transcript reprimand (three months); educational programming as assigned	Associate Dean	Student took initiative after receiving allegation: attempted to identify plagiarised passages with various software, met with Academic Learning Centre, and repeated research methods course	Not sought	None	Not sought	None
	1	Essay contained many passages that were poorly paraphrased (but with in-text citations/references) from published material	Received zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student still learning English and learning to write academic essays, so mistakes were made as part of learning process; student contacted Academic Learning Centre after allegation	Not sought	None	Not sought	None
	1	Annotated bibliography contained eight short passages copied without quotation marks/in-text citations/references	Received zero on assignment; transcript reprimand (12 months); educational programming as assigned.	Associate Dean	Student acknowledged plagiarism; struggles with English; forgot to reference the sources	Not sought	None	Not sought	None

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Plagiarism	1	Essay contained one passage copied without quotation marks/in-text citations/references from published material	Received zero on assignment; transcript reprimand (six months); educational programming as assigned	Associate Dean	Student mistakenly submitted draft version, rather than final version of essay	Not sought	None	Not sought	None
	1	Lab report contained one passage copied without quotation marks/in-text citations/references from published material	Grade of "F" in course; suspended from program (12 months); DISC grade comment and transcript reprimand (24 months); educational programming as assigned	Associate Dean	In meeting with Associate Dean, student's story was contradictory, falsely described research process even when presented with source material	Dean	Appeal denied	Not sought	None

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Plagiarism	1	Responsible Conduct of Research Committee investigation determined Responsible Conduct of Research policy breach occurred: student's thesis was copied and revised version of another student's previously-submitted thesis	Required to entirely re-write thesis with own research, to be verified by advisory committee; transcript reprimand (60 months); educational programming as assigned	Associate Dean	Advisor should have been aware of the plagiarism (supervised both students)	Not sought	None	Not sought	None
	1	Responsible Conduct of Research Committee investigation determined Responsible Conduct of Research policy breach occurred: student's thesis was copied from another source	Required to transfer from thesis option to non-thesis option in program, and complete additional nine credit hours of coursework; required to complete Research Integrity Course; "DISC" grade comment and transcript reprimand (12 months); educational programming as assigned	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Responsible Conduct of Research Committee investigation determined Responsible Conduct of Research policy breach occurred: student copied material from supervisor's grant proposal	Received failure on first attempt of exam, permitted one final attempt to pass exam; suspended from program (four months); transcript reprimand (24 months); educational programming as assigned	Associate Dean	Associate Dean mitigated penalty as this was first-time offence	Dean	Appeal denied	Local Disciplinary Committee	Student withdrew appeal
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on the in-class essay; Academic Integrity Tutorial and Quiz	Area Director	Student did not respond to allegation letter; decision rendered without the benefit of the student's input	Not sought	None	Not sought	None
	1	Submitted plagiarised materials from a website	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to committing plagiarism by not citing their references	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they copied an image from a source without providing a reference	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on the discussion forum question; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to committing plagiarism by not citing their references	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of the same concepts and words as other students	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism	Not sought	None	Not sought	None
	1	In a group project, the instructor alleges that the student submitted plagiarised material in the form of uncited sources from a website	Grade of zero on portion of group project; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing sources	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of work matching that of another student	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not schedule a meeting; decision rendered without the benefit of a statement from the student	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted plagiarism	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on discussion forum question; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to not citing references, and their regret over their actions	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from the internet	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to not citing references; regret over actions	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the use of words and concept from another students comment	Grade of zero on discussion forum; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; Academic Integrity tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing their references	Not sought	None	Not sought	None
	1	In a unit discussion forum, the student submitted plagiarised materials from the internet	Grade of zero on unit discussion forum; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing sources	Not sought	None	Not sought	None



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Plagiarism	1	Submitted plagiarised material which contains content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to allegation	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on discussion; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing their references; remorse over actions	Not sought	None	Not sought	None
	1	Instructor alleges that the student submitted plagiarised material in the form of content/formatting matching another student's comment	Grade of zero on discussion; Academic Integrity Tutorial and Quiz	Area Director	Student did not schedule a meeting; decision rendered without the benefit of a statement from the student	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on the final project; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing their references	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material that matched another students work	Grade of zero on discussion; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to committing plagiarism by copying another students work without their consent	Not sought	None	Not sought	None
	1	Submitted plagiarised material and used inappropriate collaboration in the creation of assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to committing plagiarism by not citing their references and that they inappropriately collaborated with another student	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of content/formatting matching other assignments	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student did not admit to the allegation	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Area Director	Student admitted to committing plagiarism by not citing their sources	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of content/formatting matching other assignments	Grade of zero on assignment; meet with Academic Integrity Coordinator	Area Director	Student admitted that they committed plagiarism by not citing	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on the in-class quiz; Academic Integrity Tutorial and Quiz	Area Director	Student did not schedule meeting; decision rendered without the benefit of the student's input	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on two discussion forums; Academic Integrity Tutorial and Quiz	Area Director	Student admitted that they committed plagiarism by not citing references	Not sought	None	Not sought	None
	4	Submitted plagiarised material in the form of uncited sources from a website	Warning; meet with the Academic Integrity Coordinator	Area Director	All of the other references in the assignment were properly cited	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on assignment; comment on transcript; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	2	Submitted plagiarised material in the form of uncited sources	Transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted plagiarised material; content was copied verbatim without proper in text citation of the original source	Grade of zero on discussion; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Copied the content verbatim, without proper citation	Grade of zero on discussion; transcript notation; Academic Integrity Tutorial and Quiz; meet with the Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of uncited sources from a website	Grade of zero on the discussion and assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	Student admitted to plagiarizing; instructor provided a revision session on in-text citations and referencing 13 days prior to submission of assignment	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the form of materials matching content/formatting of other assignments	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	Student admitted to plagiarism	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material; content was copied verbatim from the original source without proper citations	Grade of zero for the discussion; transcript notation; meet with Academic Language Support Instructor	Associate Dean	Student admitted to plagiarism; allegation was upheld	Not sought	None	Not sought	None
	1	Materials for a group project were copied from sources without attribution	Transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None
	1	Sources for the group project were copied without attribution	Transcript notation; meet with Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	An answer matched another student's answer on an assignment	Final grade of "F-DISC " in course; transcript notation	Associate Dean	Second allegation; first allegation was similar; previously met with Academic Integrity Coordinator and received instruction on how to avoid future instances; student felt they lacked the time to complete the assignment and collaborated with another student and paraphrased the ideas that they came up with together	Not sought	None	Not sought	None
	1	Submitted two assignments that contained parts that were copied verbatim from the source with no citation	Grade of zero on both assignments; transcript notation; Academic Integrity Tutorial and Quiz; meet with the Academic Language Support Instructor	Associate Dean	Student statement of admission	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material; copied verbatim without proper citation	Grade of zero on discussion; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	Student admitted to plagiarism	Not sought	None	Not sought	None
	1	Group project material was copied from sources without attribution	Transcript notation; Academic Integrity Tutorial and Quiz; meet with the Academic Language Support Instructor	Associate Dean	Student admitted to plagiarism	Not sought	None	Not sought	None
	1	Copied sources without attribution	Grade for assignment will be capped at 50%; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	The section of a group project containing non-cited materials was provided by this student; the team did not review to ensure that their citations were adequate	Not sought	None	Not sought	None
	1	Submitted plagiarised materials in the form of uncited sources	Grade of zero on the assignment; Academic Integrity Tutorial and Quiz; transcript notation; meet with Academic Language Support Instructor	Associate Dean	Student admitted to plagiarism	Not sought	None	Not sought	None

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Plagiarism	1	Submitted plagiarised material in the form of uncited sources	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Language Support Instructor	Associate Dean	None	Not sought	None	Not sought	None
	1	No citations	Grade of zero on assignment; "DISC" notation	Department Head	None	Not sought	None	Not sought	None
	1	Plagiarised material in the use of uncited sources in two lab reports	Grade of zero on both lab reports; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Submitted work of another student who previously took the course	Final grade of "F" in course; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Submitted work of another student, who previously took the course	Grade of zero on assignment; transcript notation	Department Head	Student did not respond to initial letter; decision made without meeting with student	Not sought	None	None	None
	1	Submitted work of another student who previously took the course	Grade of zero on portion of assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None



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Plagiarism	1	Plagiarised material in an assignment	Grade of zero on assignment; transcript notation	Department Head	Student did not show up for discipline meeting	Not sought	None	Not sought	None
	1	Footnote in assignment is from another section of the same class	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Paper did not appear to be the student's own work	Final grade of "F" in course; transcript notation; Academic Integrity Tutorial and Quiz; Cite-Rite Program	Department Head	Failed to set up a meeting	Not sought	None	Not sought	None
	1	Paper did not appear to be the student's own work	Grade of zero on paper; Academic Integrity Tutorial and Quiz; Cite-Rite Program	Department Head	Admitted to working with family member on paper	Not sought	None	Not sought	None

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Plagiarism	2	Sections of one assignment were copied directly from published sources, without being referenced properly	Letter of apology to Instructor; Academic Integrity Tutorial and Quiz; grade of zero on the assignment; transcript notation for a period of one year; if student fails to complete either apology letter or Academic Integrity Tutorial and Quiz by specified date, the student will be suspended from School for one year, and notation on transcript until graduation	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Sections of assignment student were copied directly from published sources without being referenced properly; an assignment was copied from another group	Letter of apology to Instructor; Academic Integrity Tutorial and Quiz; grade of zero on the assignment; transcript notation for one year; should student fail to complete either letter or Academic Integrity Tutorial and Quiz by specified date, the student will be suspended from the School for one year, and the notation on transcript until graduation	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	2	Assignment was copied from another group	Letter of apology to Instructor; Academic Integrity Tutorial and Quiz; grade of zero on the assignment; transcript notation for a period of one year; should student fail to complete either letter or Academic Integrity Tutorial and Quiz by specified date, the student will be suspended from the School for one year, and notation on transcript until graduation	Department Head	None	Not sought	None	Not sought	None
	1	Plagiarised words from another student's assignment	Grade of zero on assignment; transcript notation	Department Head	First offence	Not sought	None	Not sought	None
	1	Plagiarised words from another source and didn't cite or reference source	Grade of zero on assignment; transcript notation	Department Head	First offence	Not sought	None	Not sought	None

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Plagiarism	1	Plagiarised material directly from a source without quotation marks	Review the academic integrity and resources available at the University of Manitoba; revise and resubmit assignment with proper citations and referencing	Acting Associate Dean	Discussed Academic Integrity at UM	Not sought	None	Not sought	None
	1	Plagiarised material directly from a source without quotation marks	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Dean	Misunderstood the assignment requirements; upper level student is expected to understand proper methods of citing secondary sources in assignments and on tests; evidence of inappropriately referenced material from the source article	Not sought	None	Not sought	None
	1	Submitted plagiarised material in the use of multiple unreferenced direct quotations	Grade of "F" on assignment; Academic Integrity Tutorial and Quiz	Acting Associate Dean	Consideration of the facts, supporting documentation from student and instructor	Not sought	None	Not sought	None

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Plagiarism	1	Portions of paper were copied verbatim from original sources with no attribution	Meet with Academic Integrity Coordinator; redo the element of the assignment in question; Academic Integrity Tutorial and Quiz	Department Head	Alleged plagiarism was determined to be the result of an unintentional misunderstanding	not sought	None	Not sought	None
	1	Significant plagiarism/ copying in the final term paper; portions of paper were copied verbatim from original sources with no attribution	Grade of zero on the final term paper; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Department Head	Acknowledged that they directly copied sections verbatim, from several sources, without attribution	not sought	None	Not sought	None
	1	Significant plagiarism/ copying in final term paper; portions of the paper copied verbatim from original sources with no attribution	Grade of zero on term paper; meet with Academic Integrity Coordinator; Academic Integrity Tutorial and Quiz	Department Head	Acknowledged that they directly copied sections verbatim, without attribution	not sought	None	Not sought	None
	1	Used material from a source without proper reference	Deducted 50% of the marks for the assignment	Associate Head	Student acknowledged plagiarism but had some understanding of the material	not sought	None	Not sought	None

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Plagiarism	1	Used material from a source without proper reference	Grade of zero for the assignment	Associate Head	Student acknowledged plagiarism and had no understanding of the material	not sought	None	Not sought	None
	1	Copied material from a source without proper reference	The first and final drafts will receive a grade of zero; Academic Integrity Tutorial Quiz	Associate Head	Student acknowledged plagiarism	not sought	None	Not sought	None
	1	Copied material from a source without proper reference	Grade of zero for the assignment	Department Head	Student acknowledged plagiarism	not sought	None	Not sought	None
	1	Plagiarism; patchwork plagiarism; direct copying; none or improper citing	Academic Integrity Tutorial and Quiz; meet with Academic Learning Centre Coordinator; submit revised assignment	Associate Dean, Academic	Confused; meant to send other copy; not intentional; remorseful; sincerely apologized; failed to follow through with recommendations	None sought	None	Not sought	None
	1	Plagiarism; copying of text verbatim; no citation	Academic Integrity Tutorial and Quiz; meet with Academic Learning Centre Coordinator; submit new assignment; DISC comment on transcript	Associate Dean, Academic	Sorry for violating U of M policy; not intentional; highly remorseful; feels shame and disappointment; regretful; knows to seek help when needed	Not sought	None	Not sought	None

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Plagiarism	2	Assignments	Grade of zero on assignments; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; suspended from Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Department Head	Student did not comply with request for a meeting	Not sought	None	Not sought	None



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Plagiarism	3	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Plagiarism	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Academic Integrity Tutorial and Quiz; resubmit papers	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; "DISC" transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from Faculty for one year; transcript notation	Associate Dean	Previous offence	Not sought	None	Not sought	None
	3	Assignment	Grade of "F-DISC" in course; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from the Faculty for one year; transcript notation	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of "F" on assignment	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; suspended from taking Department courses for two calendar years; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "F-DISC" notation in course; Academic Integrity Tutorial and Quiz; Cite Rite Program; opportunity to re-write paper	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Test	Grade of zero on test; grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	4	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Cite Rite Program; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for eight months; suspended from Faculty of Registration; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Two previous offences	Not sought	None	Not sought	None
	7	Assignment	Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	6	Assignment	Grade of zero on assignment; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	2	Assignment	Grade of "F-DISC" in course; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Academic Integrity Tutorial and Quiz; resubmit of two papers	Department Head	None	Not sought	None	Not sought	None
	2	Assignment	Grade of "F-DISC" in course; "DISC" transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Academic Integrity Tutorial and Quiz; opportunity to revise and resubmit assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and Faculty of Registration for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Local Disciplinary Committee	Appeal denied	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; "DISC" transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None



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Plagiarism	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Appeal deadline pending			
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; "DISC" transcript notation; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; suspended from the Faculty for one calendar year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of "F-DISC" in course; "DISC" transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	3	Assignment	Academic Integrity Tutorial and Quiz; resubmit assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; "DISC" transcript notation	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F" in course; letter of reprimand in file; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; final grade of "F-DISC" in course; transcript notation; Cite Rite	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Local Disciplinary Committee	Pending		
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Exam	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for one year; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Several answers on final exam were found to be verbatim reproductions of information found on websites	Not sought	None	Not sought	None
	1	Assignment	Final grade of "F-DISC" in course	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; "DISC" notation on transcript; Academic Integrity Tutorial and Quiz; Cite Rite Program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Reprimand concerning academic dishonesty in file for five years; grade of zero on assignment; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	2	Assignment	Grade of zero on assignment; meet with Academic Integrity Coordinator	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Compulsory withdrawal from course; "DISC" transcript notation; Academic Integrity Tutorial and Quiz	Department Head	Stress caused due to loss of family member and financial concerns	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Previous offence	Not sought	None	Not sought	None
	1	Assignments (2)	Grade of "F-DISC" in course; "DISC" notation on transcript	Department Head	None	Not sought	None	Not sought	None
	1	Assignments (2)	Grade of zero on assignment; "DISC" notation attached to final grade; transcript notation; Cite Rite program	Associate Dean	None	Appeal deadline pending			

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Plagiarism	1	Assignment	Grade of zero on assignment; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Test	Grade of zero on quizzes and final exam; grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; Academic Integrity Tutorial and Quiz; Cite Rite Program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of zero on assignment; transcript notation; Academic Integrity Tutorial and Quiz; Cite Rite Program	Department Head	None	Not sought	None	Not sought	None
	1	Assignment	Grade of 'F-40%' on assignment; transcript notation; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Assignment	Grade zero on assignment; Academic Integrity Tutorial and Quiz	Department Head	None	Not sought	None	Not sought	None
	1	Final Exam	Failing grade	Associate Dean	None	Appeal deadline pending			
	1	Final Exam	Pending	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course	Department Head	Student did not respond to meeting request	Not sought	None	Not sought	None
	1	Assignment	Grade of "F-DISC" in course; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal denied	Not sought	None
	1	Uncited sources and uncited direct quotations on numerous occasions in a paper submitted for a course	Grade of zero on the paper; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	First offence; stress related to family issue; significant number of uncited direct quotations	Not sought	None	Not sought	None
	1	Uncited sources and uncited direct quotations on numerous occasions in a paper submitted for a course	Grade of zero on the paper; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	First offence; early in program; significant number of uncited direct quotations	Not sought	None	Not sought	None



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Plagiarism	1	Uncited sources and uncited direct quotations on a number of occasions in a paper submitted for a course; did not acknowledge quotations or attempt to paraphrase	Failing grade on paper; Academic Integrity Tutorial and Quiz; meet with Academic Integrity Coordinator	Associate Dean	Sources cited, but direct quotations not acknowledged	Not sought	None	Not sought	None
	1	Used uncited sources and uncited direct quotations on numerous quotations in a paper submitted for a course	Grade of zero on the paper; meet with Academic Integrity Coordinator	Associate Dean	First offence; pursued educational opportunities related to academic integrity	Not sought	None	Not sought	None
	1	Similarities in phrases and sentences between paper and internet sources	Grade of zero for assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Identical solution from previous offering	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Identical solution from previous offering	Grade of "F-DISC" in course; notation on transcript for three years or until graduation; suspended from the Faculty for six months; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Assignments included identical solutions from a previous offering of the course	Grade of "F-DISC" in course; suspended from the Faculty for one year; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal denied; Disciplinary Action increased; suspended from taking Faculty courses for a period of two years	Not sought	None

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Plagiarism	8	Material submitted very similar to material submitted by other student(s)	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Significant portions of report copied from the internet	Grade of zero on project	Associate Head	Registered mail was returned	Not sought	None	Not sought	None
	2	Submitted another student's lab report from a previous term	Grade of zero on lab; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Submitted another student's lab report from a previous term; second offence	Grade of zero on lab; final grade will have "DISC" designation; notation on transcript for two years or until graduation	Associate Dean	Second offence	Not sought	None	Not sought	None
	4	Material submitted very similar to other student's assignment submission	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Material submitted very similar to a posted solution from a previous term	Grade of "F-DISC" in course; suspension for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Substantial amount of copying from other written sources in essay submission	Grade of zero on essay assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Copied from various sources in patchwork fashion for assignment	Grade of "F-DISC" in course; suspension from Faculty for one year; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Third offence	Local Disciplinary Committee	Appeal denied	Not sought	None
	1	Copied from an online source	Grade of "F-DISC" in course; suspension from Faculty for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None

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Plagiarism	1	Use of online materials for a solution on assignment	Grade of "F-DISC" in course; suspension from Faculty courses for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Answers provided for an experiment on UMLearn were not supported with computed results in own WebMO account	Grade of "F-DISC" in course; suspension from Faculty courses for four months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Use of online materials for a solution on assignment	Grade of "F-DISC" in course; suspension from Faculty courses for eight months; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None

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<b>Plagiarism</b>	1	Large portions of submission were copied from other sources	Grade zero on course project; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission for question was directly taken from internet	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Large sections of submission were copied verbatim from the journal articles provided by Professor	Grade of "F-DISC"; suspended from taking Faculty courses for eight months; transcript notation; Academic Integrity Tutorial and Quiz	Associate Dean	Second offence	Not sought	None	Not sought	None
	1	Answers provided in experiment on UMLearn were not supported with computed results	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	2	Material submitted on mid-term was very similar to other material	Grade of zero on mid-term examination; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2018 to August 31, 2019

**PART 1: STUDENT ACADEMIC MISCONDUCT**

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism	2	Material submitted very similar to material submitted by other student(s)	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	2	Material submitted is very similar submitted by one or more other students	Grade of zero on assignment	Associate Head	None	Not sought	None	Not sought	None
	1	Submission is identical to an assignment from online assignment sharing site	Grade of "F-DISC" in course; suspended from taking courses in the Faculty of Registration and the Department offering the course for a period of one year; notation on academic transcript for two years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Local Disciplinary Committee	Appeal denied	University Discipline Committee	Appeal denied
	2	Similarities in assignment submissions	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None

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Plagiarism	1	Large portions of lab report were taken directly from internet	Grade of zero on lab report; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Similarities in phrases and sentences between paper and internet sources	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Substantial amount of copying from other written sources in essay submission	Grade of zero on assignment; Academic Integrity Tutorial and Quiz	Associate Head	None	Not sought	None	Not sought	None
	1	Take home question on Mid-Term identical solution from an online source; also plagiarism in an assignment	AW will be reversed for course; grade of zero on mid term examination; Faculty of Registration will keep infraction on internal file of Aurora, further transgressions may be considered as second offence; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None



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Plagiarism	1	Material submitted is very similar from a previous offering of the course	Grade of "F-DISC" in course; suspended for eight months; notation on transcript for five years	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission strikingly similar to another student's submission	Grade of "F-DISC" in course; notation on transcript for five years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Copied answer from website "Course Hero".	Grade of "F-DISC" in course; suspended from taking courses offered by Faculty for one year; notation on transcript for two years; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submitted identical source code as another student	Grade of "F-DISC" in course; notation on transcript for five years or until graduation; suspended from taking courses in the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Material submitted is very similar from a previous offering of the course	Grade of "F-DISC" in course; notation on transcript for two years or until graduation; suspended from taking course in the Faculty or on a Letter of Permission from another institution, for one year; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None
	1	Submission has striking similarity to another student's submission	Grade of "F-DISC" in course; notation on transcript for five years or until graduation; suspended from taking course in the Faculty for one year; Academic Integrity Tutorial and Quiz	Associate Dean	Third offence	Not sought	None	Not sought	None
	1	Plagiarism in an assignment	Grade of "F-DISC" in course; suspended from taking course in the Faculty for one year; notation on transcript for five years or until graduation; Academic Integrity Tutorial and Quiz	Associate Dean	None	Not sought	None	Not sought	None

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Plagiarism	1	Student copied answer to one question in lab report from internet source	Zero marks on copied question, rest of the report marked	Associate Head	None	Not sought	None	Not sought	None
	1	Student copied answers in lab report from internet source	Zero on lab report	Associate Head	None	Not sought	None	Not sought	None
	1	Student copied sections of lab report from a previous year's submission; current experiment had changed; also has numerous similarities with another student report submitted	Zero on lab report	Associate Head	None	Not sought	None	Not sought	None
	1	Lab report submitted has numerous similarities with another student report submitted	Zero on lab report	Associate Head	None	Not sought	None	Not sought	None
	8	Copied weekly problem on tutoring website	Zero on weekly problem	Associate Head	None	Not sought	None	Not sought	None

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Plagiarism	2	Copied two weekly problems on tutoring website	Zero on both weekly problems	Associate Head	None	Not sought	None	Not sought	None
	1	Copied take-home mid-term question on tutoring website	Zero on mid-term test	Associate Head	None	Not sought	None	Not sought	None
	15	Assignment	Zero on assignment	Associate Head	None	Not sought	None	Not sought	None
	1	Course project; large portions of submission were copied from other sources	Zero on assignment	Associate Head	None	Not sought	None	Not sought	None
	1	Found solutions online and copied verbatim, including errors in solutions	Pending	Department Head	None	Not sought	None	Not sought	None
	1	Uncited information/images	Grade of "F-DISC" in course; expulsion; one year suspension from Faculty	Associate Director	Repeat offence	Not sought	None	Not sought	None

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Plagiarism	8	Uncited information	F on assignment, DISC transcript	Associate Director	Standard penalty given for first offence	Not sought	None	Not sought	None
	1	Uncited information	F on assignment, DISC transcript	Associate Director of Teaching Faculty and Representative of Faculty of Registration	Standard penalty given for first offence	Not sought	None	Not sought	None
	1	Uncited information	F on assignment, DISC transcript	Associate Director of Teaching Faculty and Representative of Faculty of Registration	Standard penalty given for first offence	Not sought	None	Not sought	None
	1	Uncited information	F on assignment; final grade of "F-DISC" on course	Associate Director	Standard penalty given for second offence	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE  
September 1, 2018 to August 31, 2019

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Factors Impacting Disciplinary Action	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
<b>Abuse of the Process of University Policies: Abuse of Computer Privileges</b>	2	Students created a "phoney" e-mail account using a Department Heads name and e-mailed another student a notification of pending investigation for academic dishonesty	Literature review of best practices used by post-secondary institutions for teaching students about the risks associated with electronic file transmission; report with findings, develop recommendations and present recommendations to Director; transcript notation; letter of apology to the Department Head	Director	None	Not sought	None	Not sought	None
	1	Unauthorized WI-FI	Verbal and written warning; \$50 fine	Student Residence	Multiple warnings	Not sought	None	Not sought	None
	2	Unauthorized WI-FI	Verbal and written warning	Student Residence	Broadcasting unauthorized Wi-Fi signals	Not sought	None	Not sought	None
<b>Abuse of the Process of University Policies: Breach of Residence Hall Regulations</b>	38	Noise	Verbal warning	Student Residence	First offence	Not sought	None	Not sought	None
	4	Violation of Guest Policy	Verbal and written warning	Student Resident	Sharing keys; unattended guests	Not sought	None	Not sought	None
	1	Violation of Guest Policy	Verbal warning	Student Residence	Guest was disrespectful to Residence and Campus Security	Not sought	None	Not sought	None

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<b>Abuse of the Process of University Policies: Breach of Residence Hall Regulations</b>	1	Damage to Residence Property	Verbal and written warning; \$150 fine	Student Residence	Cost of repairs	Not sought	None	Not sought	None
	1	Damage to Residence Property	Verbal and written warning; \$100 fine	Student Residence	Damages	Not sought	None	Not sought	None
	1	Unauthorized item	\$100 fine	Student Residence	Unauthorized sports equipment in room	Not sought	None	Not sought	None
	2	Unauthorized item	Verbal warning	Student Residence	Unauthorized sports equipment in room	Not sought	None	Not sought	None
	2	Unauthorized item	Verbal and written warning; \$50 fine	Student Residence	Hot plate (repeat offence)	Not sought	None	Not sought	None
	13	Unauthorized item	Verbal and written warning	Student Residence	Hot plate; cooking items	Not sought	None	Not sought	None
	1	Vaping in public area in Residence	Verbal and written warning; \$250 fine; Residence probation	Student Residence	Second offence	Not sought	None	Not sought	None
	1	Vaping in Residence	\$200 fine; Residence probation	Student Residence	Multiple offences	Not sought	None	Not sought	None
	1	Vaping and fire safety	\$100 fine	Student Residence	\$50 failure to meet; \$50 vaping; burning candle	Not sought	None	Not sought	None
	1	Vaping in Residence	\$100 fine	Student Residence	Vaping in shared space	Not sought	None	Not sought	None

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<b>Abuse of the Process of University Policies: Breach of Residence Hall Regulations</b>	5	Vaping in Residence	Verbal and written warning; \$50 fine	Student Residence	First offence	Not sought	None	Not sought	None
	4	Suspected Vaping In Student Residence	Verbal warning	Student Residence	First offence	Not sought	None	Not sought	None
	1	Smoking in room	Verbal and written warning; \$100 Fine	Student Residence	Multiple warnings	Not sought	None	Not sought	None
	7	Smoking in room	Verbal and written warning; \$50 fine	Student Residence	First offence	Not sought	None	Not sought	None
	11	Suspected Smoking in Room	Verbal warning	Student Residence	Strong smell on clothing	Not sought	None	Not sought	None
	1	Smoking smell	Written warning; \$100 fine	Student Residence	\$50 for smoking near air intake; \$50 for not responding to meeting notices	Not sought	None	Not sought	None
	4	Smoking smell	Verbal and written warning; \$50 fine	Student Residence	Smoking near air intake causing smell in residence; students not cooperating	Not sought	None	Not sought	None
	3	Smoking smell	Verbal warning	Student Residence	First offence	Not sought	None	Not sought	None
	4	Smoking Marijuana In Room	Eviction; cleaning charges	Student Residence	Multiple offences	Not sought	None	Not sought	None
	1	Smoking Marijuana in Room	Verbal and written warning; \$50 fine	Student Residence	First offence	Not sought	None	Not sought	None



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<b>Abuse of the Process of University Policies: Breach of Residence Hall Regulations</b>	2	Marijuana Consumption	Verbal and written warning	Student Residence	Bad reaction to marijuana	Not sought	None	Not sought	None
	2	Consumption of Drugs	Verbal and written warning	Student Residence	Required assistance from staff	Not sought	None	Not sought	None
	8	Marijuana smell	Verbal and written warning	Student Residence	Extremely strong smell	Not sought	None	Not sought	None
	4	Over intoxication	Provided with information about Addictions Foundation Manitoba by the Residence Life Coordinator	Student Residence	Mental Health or Addictions concerns	Not sought	None	Not sought	None
	2	Over intoxication	Written warning; meeting with addictions councilor	Student Residence	First offence	Not sought	None	Not sought	None
	1	Over intoxication	Verbal and written warning; \$50 fine	Student Residence	Cleaning charges	Not sought	None	Not sought	None
	9	Over intoxication	Verbal and written warning	Student Residence	First offence	Not sought	None	Not sought	None
	9	Over intoxication	Verbal warning	Student Residence	First offence	Not sought	None	Not sought	None
	4	Open Alcohol	Verbal and written warning	Student Residence	Open alcohol in community space without authorization	Not sought	None	Not sought	None
	2	Drinking Games	Verbal warning	Student Residence	First offence	Not sought	None	Not sought	None

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<b>Abuse of the Process of University Policies: Breach of Residence Hall Regulations</b>	1	Fire Safety	Eviction; \$264 fine	Student Residence	Cost of damages; caused fire alarm and evacuation; multiple past incidents	Not sought	None	Not sought	None
	1	Fire Safety	\$200 fine	Student Residence	Burning candle triggered alarm	Not sought	None	Not sought	None
	4	Fire Safety	Verbal and written warning; \$150 fine	Student Residence	Burning candles in lounge set off building alarm; did not evacuate	Not sought	None	Not sought	None
	1	Fire Safety	Verbal and written warning; \$50 fine	Student Residence	Burning candles in room	Not sought	None	Not sought	None
	2	Fire Safety	Verbal and written warning	Student Residence	Burning candle in room or using unauthorized cooking appliances	Not sought	None	Not sought	None
	1	Fire Safety	Written warning; \$50 fine	Student Resident	Failure to attend meeting	Not sought	None	Not sought	None
	1	Violation of Guest Policy	Verbal and written warning; \$50 fine	Student Residence	Propping rear door open to let in unauthorized guests	Not sought	None	Not sought	None

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<b>Inappropriate or Disruptive Behaviour: Disorderly Conduct</b>	3	Damage to Residence Property	Verbal and written warning; \$170 fine	Student Residence	Charges for cleaning and property repair after friend gathering	Not sought	None	Not sought	None
	1	Student with traumatic past experiences exhibited disruptive behaviour in class	Educational activities	Department Head	Educational activities included working with appropriate university resources	Not sought	None	Not sought	None
<b>Inappropriate or Disruptive Behaviour: Unprofessional conduct</b>	1	Submitted fraudulent reference letter to another institution	Notation on transcript; may apply to have the transcript notation removed after five years from the date of the letter; Student's name and a description of the violation will be recorded in the Document Alert System of the Association of Universities and Colleges of Canada (AUCC); Student may apply to the Faculty of to have name removed after a period five years from the date of the letter	Associate Dean in consultation with the Vice Provost (Students) and Registrar	Prior incident of Academic Misconduct and Disciplinary Action; Student made multiple claims during the meeting that were not credible	Not sought	None	Not sought	None

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Inappropriate or Disruptive Behaviour: Unprofessional conduct	1	Inappropriate posts in forum and sent to potential employer as part of the coop recruitment process	Meet with Office of Human Rights and Conflict Management; meet with Student Counselling; review the following policies: Respectful Work and Learning Environment policy; Sexual Assault policy; RWLE and Sexual Assault Procedure; Student Discipline Bylaw and related procedures; and Violent or Threatening Behaviour policy and procedure	Dean	Student admitted to posting violent and misogynistic texts on online forum which was linked to personal website and blog; student apology seemed insincere, and occurred after potential penalties were outlined; appeared to show no understanding of how the conduct might have affected others who saw the posts, both within the University community and within the group of potential employers that were directed to the posts through application for an internship	Not sought	none	Not sought	None

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Inappropriate or Disruptive Behaviour: Unprofessional conduct	1	failure to follow undergraduate patient assignment protocol and failure to follow the standards of patient care in course	Letter of warning included in the student's file until such time of his/her graduation or withdrawal from the program; in an effort to help the student understand the gravity of this situation, for his/her failure to comply with protocol/policies, s/he was assigned a failing grade for the procedure for two dates; the patient was re-assigned to another student and s/he immediately discontinued care/treatment of this patient pending their re-assignment	Associate Dean Academic	Confusion by the student over what was best for the patient vs. protocol of the clinical practices	Not sought	None	Not sought	None
	1	Inappropriate social media posts about a professor and course; disseminated to the program student body	Submit a formal written apology to the professor; write a 500 word essay on incivility	Associate Dean	Remorseful; apologized; admitted to how inappropriate it was	Not sought	None	Not sought	None

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<b>Inappropriate or Disruptive Behaviour: Unprofessional conduct</b>	1	Issues related to breach of Personal Health Information Act, University of Manitoba Access and Privacy Policy	Meet with Access and Privacy Officer; submit a reflection on the situation; repeat the Personal Health Information Act training	Associate Dean	First offence; opportunity for educational intervention	Not sought	None	Not sought	None
	1	Online postings and related expressions of opinion	Meetings to discuss professional expectations; write letters of apology; expulsion	Dean	Attempts to remediate behaviour were unsuccessful	Local Discipline Committee	Pending		
	1	Falsification of email from regulatory authority	Expulsion	Dean	Aggravating factors during investigative process; behaviour upon return to program	Local Discipline Committee	Appeal denied	University Discipline Committee	Pending
<b>Property Related Misconduct: Theft</b>	1	Copyright Infringement - Offering Course Materials (Slides) for sale	Required to write an apology letter for Department approval, that will then be sent to the class (copying Department Head and Instructor)	Department Head	None	Not Sought	None	Not Sought	None

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Threats of Harm or Actual Harm: Harassment	1	Threatening and harassing behaviour towards fellow student	Conditions on access to University property	Vice-President Administration	None	Not sought	None	Not sought	None
	1	Defamation and harassment	Two year suspension	Vice-President Administration	None	University Discipline Committee	Appeal denied; penalty increased to an expulsion from the University of Manitoba for an indefinite period	N/A	N/A

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<b>Threats of Harm or Actual Harm: Sexual Assault</b>	1	Followed victim into restroom stall and touched victim inappropriately	No contact with the victim; meet with office of Human Rights and Conflict Management; attend counselling; remain compliant with UM policies	Vice-Provost (Students)	None	Not sought	None	Not sought	None
<b>Threats of Harm or Actual Harm: Violence</b>	1	Pushed another student; alleged inappropriate exposure	Three-year campus ban; three-year expulsion; conditions to be readmitted: medical evaluation; academic plan; compliance with UM policies	Vice-Provost (Students)	Multiple incidents of inappropriate and disruptive behaviour; inappropriate comments to staff and students; inappropriate text messages to classmates; indecent exposure; pushing a fellow student; failure to comply with previous discipline	University Discipline Committee	Student withdrew appeal	N/A	N/A
	2	Fighting	Eviction	Student Residence	Violent fight in student lounge witnessed on security camera	Not sought	None	Not sought	None





University  
of Manitoba

## | Student Accessibility Services

520 UMSU University Centre  
Winnipeg, Manitoba, Canada  
R3T 2N2  
Tel: 204-474-7423  
Fax: 204-474-7567  
[student\\_accessibility@umanitoba.ca](mailto:student_accessibility@umanitoba.ca)  
[umanitoba.ca/student/accessibility](http://umanitoba.ca/student/accessibility)

January 13, 2020

TO: Shannon Coyston, Associate University Secretary (Senate), Office of the University Secretary

FROM: Carolyn Christie, Director, Student Accessibility Services

RE: *2018-2019 Annual Report of Student Accessibility Services*

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Enclosed is the 2018-2019 Annual Report of Student Accessibility Services. This report is intended to provide information to Senate as per the recommendation of the report of the *ad hoc Committee of Senate Executive to Examine Accommodations of Students with Disabilities and Governance Procedure's Related to the Academic Requirements* (Cooper Commission).

I will be available to present the report and respond to questions.

C. Don Stewart, Executive Director, Student Support

Laurie Schnarr, Vice Provost (Students)

# Student Accessibility Services

## 2018-2019 Annual Report

### Introduction

This is the sixth report from Student Accessibility Services (SAS) summarizing information about the accommodations and services provided for registered students with disabilities at the University of Manitoba. This report provides statistics and activity highlights for the reporting period from May 1, 2018 – April 30, 2019. Previous reports are found on the website<sup>1</sup>.

This report is being submitted to Senate upon recommendation from the *ad hoc Committee of Senate Executive to Examine Accommodation of Students with Disabilities and Governance Procedures Related to Academic Requirements*.

SAS continues to work closely with students and our campus partners to provide guidance and support to the university community. SAS staff would like to thank students, faculty, staff and the University of Manitoba community for their continued support and assistance.

### Staff

At the time of this report, the SAS team is comprised of the following dedicated full-time staff:

- Director: Carolyn Christie;
- Senior Accessibility Coordinators: Jamie Penner and Shanda Vitt;
- Accessibility Coordinators: Sarah Hiebert, Eleni Wener (on leave September 2018-October 2019), and Caitlin Dyck (leave replacement for Eleni Wener);
- Test Centre Administrator: Lauren Friesen;
- Assistive Technologist: unfilled; and
- Accommodation Assistant: Michael Crowson (leave replacement for Caitlin Dyck).

SAS and the Student Advocacy and Case Management office share two additional staff positions, Assistant to the Director(s) and Confidential Intake Assistant. Delivery of services and programs would not be possible without SAS's eighty-five committed program staff, including sign language interpreters, transcriptionists, note-takers, academic attendants, and invigilators. SAS also relies on a large group of volunteer note-takers.

### Space

#### Physical Space

SAS operates out of five areas:

1. SAS Exam Centre - 155 University Centre;

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<sup>1</sup> Past Student Accessibility Services Annual Reports are available at <http://umanitoba.ca/student/saa/accessibility/annual-reports.html>

2. Assistive Technology Lab - 335 University Centre;
3. Administrative offices - 520 University Centre and 334, 338 University Centre;
4. Services for Students at Bannatyne Campus - S211 Bannatyne Campus; and
5. William Norrie Campus (biweekly office hours).

## Online Space

Information about the accommodation needs of a student is sent through the *SAS online portal* via the University's JUMP system. Where applicable, this information is also sent via email to the Faculty Accommodation Team chair. The *SAS online portal* includes letters of accommodation, test booking details, as well as volunteer note-taker systems.

## Key Features of Service Provision

SAS provides support to all students with disabilities to fully access their chosen course of study for which they are academically qualified<sup>2</sup>. The majority of supports are provided through accommodations, such as extended time for exams. SAS also provides additional support to students by way of programming and frequent referrals to other supports on campus.

For further information about disability related academic accommodations, see the SAS Faculty Handbook<sup>3</sup>, which was updated in September 2019. The appendices at the end of the handbook provide detailed information about standard accommodations at the University of Manitoba. The letter of accommodation provided to each instructor also lists academic accommodations. We encourage instructors to connect with the office as well to communicate directly with students to understand the best way to provide support.

## Demographics

Almost all (99%) of the students registered with Student Accessibility Services have a permanent disability. The number of students who are registered with the SAS office has increased from 1,480 (2017-2018) to 1,517 (2018-2019). Of these, the category of students with mental illness or mental health disabilities continues to rise most substantially (48% of all students registered, reflecting an increase of 10% over the last 5 years). The percentage of students who present with more than one disability is at 21% of the overall students registered, reflecting the increased complexity of the cases.

While there is no national benchmark to compare this growth against, the trend seems echoed in Student Accessibility Services numbers across Canada.<sup>4</sup> These increases have challenged the advising staff in SAS, whose typical caseloads are now triple the recommended levels. The

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<sup>2</sup> The Student Accessibility Procedure is available at

[http://umanitoba.ca/admin/governance/media/Student\\_Accessibility\\_Procedure\\_-\\_2017\\_09\\_01.pdf](http://umanitoba.ca/admin/governance/media/Student_Accessibility_Procedure_-_2017_09_01.pdf)

<sup>3</sup> SAS Faculty Handbook is available at <http://umanitoba.ca/student/saa/accessibility/media/SAS-Handbook.pdf>

<sup>4</sup> National Educational Association of Disabled Students. (2018). Landscape of Accessibility and Accommodation in Post-Secondary Education for Students with Disabilities.

<http://www.neads.ca/en/about/media/AccessibilityandAccommodation%202018-5landscapereport.pdf>

advising staff also supervise program staff and are part of accommodation teams and accessibility advisory committees for all faculties at the UofM.

### Accessibility for Manitobans Act

In collaboration with the Human Rights and Conflict Management office, SAS staff have been very involved in the committees and subsequent work associated with implementation of the Accessibility for Manitobans Act (AMA) on campus. Carolyn Christie attends the AMA Steering Committee, AMA Accessibility Plan Committee, AMA Employment Standards Committee, and the AMA Service Disruption Committee. Jeff Buhse attended the AMA Committee on Information and Communication and the Communication sub-committee. Jeff was a member of the Information and Communication Standard Development Committee for the provincial government.

Table 1 Students Registered According to Faculty/School/ College

Faculty/School/College		2018-2019 Student numbers	
Agriculture and Food Sciences		44	
Architecture		14	
School of Art		28	
Arts		260	
Asper School of Business		65	
Education		31	
Engineering		86	
Clayton H. Riddell Environment, Earth and Resources		28	
Extended Education		53	
Graduate Studies		92 <sup>5</sup>	
Rady Faculty of Health Sciences	Dentistry /School Dental Hygiene	156	9
	Health Sciences		6
	Max Rady College of Medicine		48
	Nursing		37
	Pharmacy		18
	Rehabilitation Sciences		38
Kinesiology and Recreation Management		16	
Law		36	
Desautels Faculty of Music		13	
Science		273	
Social Work		60	
University 1		207	

<sup>5</sup> Students in graduate programs offered by the College of Rehabilitation Sciences were not included within the Faculty of Graduate Studies.

Other <sup>6</sup>	55
<b>Total</b>	<b>1517</b>

Table 2 Students Registered According to Disability Type

Category of disability		2018-2019		2017-2018	
		Number of Students	Percentage	Number of Students	Percentage
Mental Health		702	46%	651	44%
Cognitive	ADHD	406	27%	390	26%
	Autism Spectrum	41		36	
	Learning Disability	101		111	
	Acquired Brain Injury	41		30	
Physical/Medical	Chronic Illness	225	15%	214	14%
	Mobility	84		66	
Deaf/Hard of Hearing		41	3%	40	3%
Temporary		11	0%	43	3%
Blind/Low Vision		24	2%	30	2%
Other/Unclassified		108	7%	112	8%
<b>Total</b>		<b>1,517</b>		<b>1,480</b>	

## Administrative Review

The unit continued with implementing the recommendations from the 2018 administrative review. The implementation of recommendations included reclassifications for Accessibility Advisors to Accessibility Coordinators, connections made in Donor Relations and the Student Mentor program.

In addition, Dr. Stewart and Carolyn Christie forwarded a briefing paper to highlight the impacts on the service due to increasing student numbers and future forecasting.

## Cooper Commission

The Cooper Commission Implementation Working Group continued to meet through the year reviewing and providing feedback on the program specific Graduate Studies bona fide academic requirements (BFAR's). The working group report was presented to Senate in January 2020 as the Graduate Studies BFAR's are almost completed.

<sup>6</sup> Other includes students enrolled in UofM non-degree programs (21), and students without UM student numbers so data is not available from Aurora.

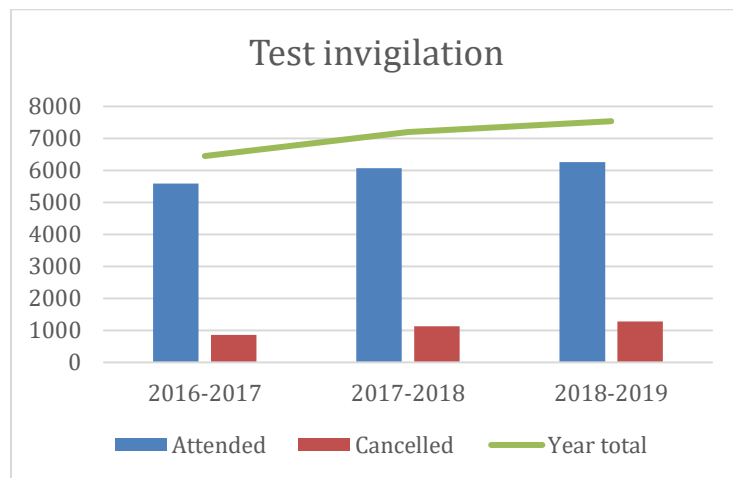
Carolyn, Jamie Penner and Shanda Vitt were the 2018-2019 representatives to the various Accommodation Teams (AT) and Accessibility Advisory Committees (AAC) on campus. There were approximately 23 AT and 18 AAC meetings this past year.

## Accommodations and Programs

Accommodations are designed to meet various needs associated with different disabilities. SAS is proud to offer a wide range of accommodations and programs that match or exceed national standards.<sup>7 8</sup> The following section provides information for accommodations and programs offered within SAS.

### Test/Exam Invigilation

Many students with disabilities require unique accommodations when writing tests and exams. The total number of tests/exams coordinated at the SAS exam centre was 7,537. This far exceeds our capacity of 8 spaces in the exam centre and 15 spaces in the Assistive Technology lab.



During April finals, SAS booked 160 seats for the busiest exam day. For the month of April there were 203 invigilation staffing shifts to schedule and coordinate exam locations. The exam space shortage extends to the Bannatyne campus where individual space and computer connections are required for most exams. The majority of exams at Bannatyne campus were booked in the Apotex College of Pharmacy basement. This has caused some logistical challenges for invigilation and communication.

<sup>7</sup> National Educational Association of Disabled Students. (2018). Landscape of Accessibility and Accommodation in Post-Secondary Education for Students with Disabilities.

<http://www.neads.ca/en/about/media/AccessibilityandAccommodation%202018-5landscapereport.pdf>

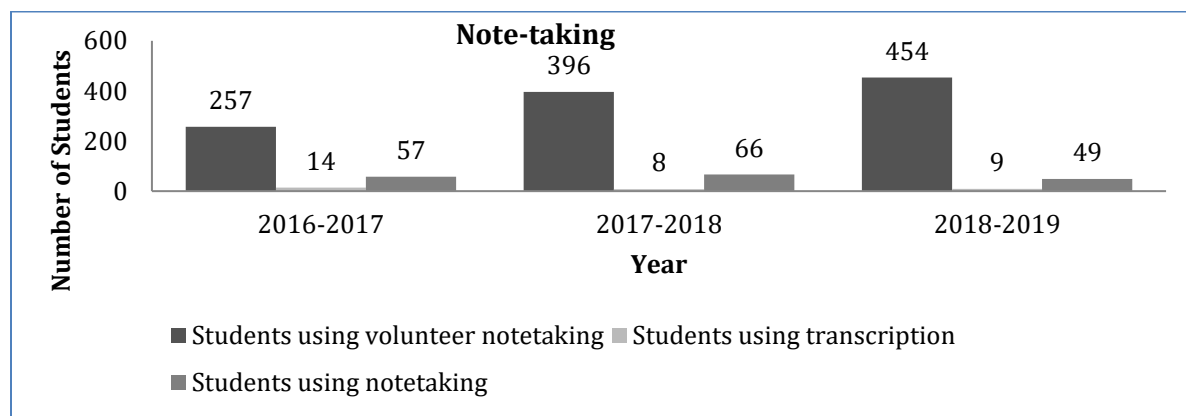
<sup>8</sup> Condra, M. & Condra E, M. (2015) Recommendations for Documentation Standards and Guidelines for Academic Accommodations for Post-Secondary Students in Ontario with Mental Health Disabilities. Queen's University and St. Lawrence College Partnership Project, Kingston, ON.

As a result of logistical challenges and resource constraints, SAS continues to have a strict two-week test/exam booking deadline during the fall and winter terms. New student requests, as well as exam deferral requests, must abide by the two week booking policy. Associate Deans, Student Support and faculty advising staff are notified in advance of each exam session to assist with communication to students.

## Note-taking services

The following figure summarizes utilization across the three notetaking programs.

Figure 1 Number of Registered Students Utilizing Note-Taking Services



Volunteer notetaking is by far the preferred choice for students due to the quality of the notes. Volunteers report that they are more attentive, improve their own notes, and improve their academic standing as a result of volunteering. SAS staff have placed a greater emphasis on recruiting volunteers due to the benefits for students. A UM Today<sup>9</sup> story highlighted this need. Instructors play an important role by announcing the need for volunteers and recruiting volunteers in the classroom.

## Assistive/Adaptive Technology and Alternate Format Production

Assistive technology training for students has increased by 25% from last year. The Assistive Technologist also provided training for U of M Faculty and Staff by request from Employee Wellness, Human Resources.

Alternate format requests are steady around 500 requests from last year. In-house production of accessible Word, PDF, and .TXT documents has increased by 1000 pages to over 3000 pages. This has required SAS to increase casual staff in this area to keep up with course accessibility needs. To assist the university community, the Assistive Technologist has developed style

<sup>9</sup> Notetaking program helps students do better in class. UM Today News. 9 September 2019. <https://news.umanitoba.ca/notetaking-program-helps-students-do-better-in-class/>

guidelines<sup>10</sup> for creating documents in Microsoft Word. These guidelines take into consideration the University's Visual Identity Guidelines and general best practices for creating accessible documents. This is in addition to the various content production how-to documents<sup>11</sup> on the website. MCO will be publishing a style guide, including accessibility in the next year.

## Bannatyne and William Norrie campuses

SAS has two Senior Accessibility Coordinators who support the academic programs offered at Bannatyne and William Norrie campuses. All SAS programs are available at the Bannatyne Campus. For William Norrie campus, the majority of accommodations are implemented on site; however, students can choose to write exams at Bannatyne or Fort Garry campuses.

## Other programs and services

SAS continues to offer the academic attendant, academic assistant and American Sign Language interpretation programs to students. There were slight increases in areas of academic attendants and assistants.

SAS works with students to find tutoring, as well as other campus assistance as needed. The on campus accessible van, funded by Physical Plant, continues to run at the Fort Garry campus.

## Trends

Transitions to careers has been a challenge for students with disabilities and was a major discussion area in the National Educational Association of Disabled Students (NEADS) landscape project. In fall, 2019 the UMSU Accessibility Centre, with support from Career Services and SAS, hosted a resource fair to highlight the community agencies and on campus supports that are available for students with disabilities. Also, Career Services has taken the lead on offering focused events for students with disabilities to meet with employers. Increasing support for transitions is a key area in the SAS strategic plan.

Increased numbers of students is an ongoing trend for the SAS office. Students with a mental health disability are now at 48% of the overall caseload. This is the fastest growing sector for the U of M and at post-secondary institutions across Canada. Students can experience challenges with concentration, side effects from medication, ability to attend classes and complete coursework on time to name as examples. Requests for extensions on assignments and flexibility in attendance policies continue to be in the top five accommodations at the U of M. These accommodations are discussed in relation to the student's request, the specific course and program, and the timeline of the term. This can mean that the student, the instructor, and the Accessibility Coordinator are in close contact for the majority of the course. We are continuing to meet with accommodation teams to discuss how to support students and manage the increased requests for missed time and extensions on assignments.

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<sup>10</sup> Student Accessibility Services. How to style your word documents.

<http://umanitoba.ca/student/saa/accessibility/how-to-style-your-word-documents.html>

<sup>11</sup> Student Accessibility Services. Make accessible content. <http://umanitoba.ca/student/saa/accessibility/make-accessible-content.html>



## Educational Outreach

### Access Awareness Day events

March 26, 2019 was our annual Access Awareness Day. SAS displayed assistive technology and alternate format (i.e., braille) notes, and spoke with campus community about our services and opportunities to volunteer/work with our office. Ten community groups attended and provided interactive exhibits.

SAS staff continue to present and facilitate workshops on and off campus to assist with education for supporting students with disabilities.

### Presentations

**Buhse, J.** (2019, May). *Documents in the Classroom: A Strategy to Support Accessible Course Material*. Accessibility Conference, Guelph, ON.

**Buhse, J.** (2019, Jan). *Course Content Accessibility: Using Academia to Encourage Instructor Buy-In*. IntegrATE Network of Assistive Technologists webinar.

**Christie, C. & Magnusson, M.** (2018, Nov). *Supporting Students with Disabilities*. Canadian Association of College and University Student Services webinar.

**Christie, C., Kinakin, M., & Vitt, S.** (2018, June). *Clinical accommodations in health sciences programs: Developing a decision making framework*. Canadian Association of College and University Student Services Conference, Charlottetown, PEI.

**Hiebert, S.** (2019, July). *Implementing Accommodations in Practicum, Clinical, and Fieldwork Settings: Planning for Success*. Association of Higher Education and Disability Conference, Boston, MA.

**Hiebert, S. & Buhse, J.** (2019, April). *Accessibility*. Fort Whyte Staff Accessibility Training, Winnipeg, MB.

### Community Outreach

SAS staff maintain contact with various disability organizations including the Canadian Paraplegic Association, Canadian Mental Health Association, Klinik, Manitoba MarketAbilities, Employment Equity Committee, Society for Manitobans with Disabilities, Canadian Institute for the Blind, Canadian Centre on Disability Studies, and the Manitoba Deaf Association, and Manitoba school divisions. Carolyn is a member of the Association on Higher Education and Disability (AHEAD) as well as the Coalition for Disability Access in Health Science Education. Shanda is a board member for the Anxiety Disorders Association of Manitoba (ADAM). SAS staff are members of the Canadian Association of College and University Student Services (CACUSS) – Accessibility and Inclusion community of practice. Carolyn is the Manitoba CACUSS representative for Accessibility and Inclusion.




**University  
of Manitoba**

Office of Provost and Vice-President (Academic)

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**MEMORANDUM**

TO: Jeff Leclerc, University Secretary

FROM: Laurie Schnarr, Vice-Provost (Students) 

DATE: January 13, 2020

Re: **Undergraduate Admission Targets – Fall 2020**

Attached please find the proposed undergraduate admission targets effective Fall 2020.

I would like to highlight two changes that have been made to the admission targets from last year:

1. The target for the Bachelor of Kinesiology degree program is increasing from 65 to 100; and
2. As a result of the transition to the PharmD program there was no intake into Pharmacy in 2019. There will be an intake of 55 students in 2020, which is consistent with the pre-2019 target.

Please forward this document to the members of Senate and the Board of Governors for their information.

LMS:md

cc: Todd Mondor, Deputy Provost  
Jeff Adams, Executive Director, Enrolment Services

Program	Effective for fall 2019 intake	Effective for fall 2020 intake
<b>Faculty of Agricultural &amp; Food Sciences</b>		
Agricultural & Food Science (Degree)*	165	165
Human Nutritional Sciences (Degree)	90	90
Agriculture (Diploma)*	85	85
Internationally Educated Agrolgists	15	15
<b>Faculty of Architecture</b>		
Environmental Design	100	100
<b>Faculty of Arts*</b>		
Arts (Degree)	open	open
Arts (Degree) - Integrated Studies	open	open
<b>Asper School of Business*</b>		
Management (Degree)	420	420
<b>Faculty of Education</b>		
Education After Degree (Early)	70	70
Education After Degree (Middle)	70	70
Education After Degree (Senior)	140	140
<b>Faculty of Engineering</b>		
Engineering*	364	364
Engineering - Internationally Educated Engineers	25	25
<b>CHR Environment, Earth &amp; Resources*</b>		
Environment, Earth & Resources (Degree)	135	135
<b>School of Art</b>		
School of Art: Diploma*	15	15
School of Art: Degree*	100	100
School of Art: Art History	15	15
<b>Faculty of Health Sciences</b>		
Health Studies (Degree)	40	40
Health Sciences (Degree)	40	40
<b>College of Dentistry</b>		
Dentistry (Degree)	29	29
Dentistry - International Dentist Degree	6	6
<b>School of Dental Hygiene</b>		
Dental Hygiene*	26	26
Dental Hygiene - Degree Completion	3	3
<b>College of Rehabilitation Sciences</b>		
Respiratory Therapy (Degree)	16	16
<b>College of Medicine</b>		
Medicine	110	110
Family Social Sciences	80	80
<b>College of Nursing</b>		
Nursing (Degree)	240	240
<b>College of Pharmacy</b>		
Pharmacy (Degree)	55 - See note 1	55
<b>Faculty of Kinesiology &amp; Rec Management</b>		
B Kin (AT)	24	24
B Kin*	65	100 - See note 2
B P E*	35	35
B RM & CD*	40	40
<b>Faculty of Law</b>		
Law (Degree)	106	106
<b>Marcel Desautels Faculty of Music</b>		
Music*	60	60
Music - Jazz Studies*	15	15
<b>Faculty of Science*</b>		
Science (Degree)	Target under consideration - See note 3	Target under consideration - See note 3
<b>Faculty of Social Work</b>		
Social Work (on campus)	75	75
Social Work - Distance Delivery	100	100
Social Work - Inner City	60	60
Social Work - Northern External	10	10
Social Work - Northern Program	35	35

Programs with an asterisk have a direct entry option

**Notes:**

1. There was no intake into Pharmacy in 2019 as part of the transition to the PharmD program.
2. The target change for the B.Kin is in the final approval stages.
3. Science does have a cap of between 1200 & 1500; however, this is an older figure and discussions are required prior to finalizing the target.



University  
of Manitoba

## Office of the President

202 Administration Building  
Winnipeg, MB  
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T: 204 474 9345  
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**Date:** January 7, 2020

**To:** Jeff Leclerc  
University Secretary

**From:** Dr. David Barnard, O.M., Ph.D., FRSC  
President and Vice-Chancellor

**Re:** Extension of the Suspension of Admissions, Bachelor of Human Ecology (Family Social Sciences) and Family Social Sciences, After-Degree Program

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I attach a recommendation from Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs) to further extend the suspension of intake to the Bachelor of Human Ecology (Family Social Sciences) and Family Social Sciences, After-Degree Program.

Under the Admission Targets Policy and Procedure, the President may suspend admissions to a program following consultation and discussion with the Dean/Director, Senate, and the Board of Governors, and subject to the provincial Programs of Study Regulation.

Accordingly, please place this item on the agenda for the January 22, 2020 Senate Executive Committee meeting and the February 5, 2020 Senate meeting.

**Cc:** Dr. Janice Ristock, Provost and Vice-President (Academic)  
Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs)  
Dr. Brian Postl, Dean, Max Rady College of Medicine and Rady Faculty of Health Sciences  
Ms. Cassandra Davidson, Academic Programs Specialist



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**Date:** January 6, 2020

**To:** Dr. David Barnard, President and Vice-Chancellor

**From:** Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs)

**Re:** Request for Extension of Suspension of Intake, Bachelor of Human Ecology (Family Social Sciences) and Family Social Sciences, After-Degree Program

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Under the Admission Targets Policy and at the request of Dr. Brian Postl, Dean, Max Rady College of Medicine, please find attached a proposal to extend the suspension of intake into the Bachelor of Human Ecology (Family Social Sciences) and the Family Social Sciences, After-Degree Program.

Following your July 2018 decision, and the subsequent approval by the province, to suspend admission to the programs, the College is requesting an extension of the suspended status for an additional two years. The unit has been monitoring demand for the program and advising potential new students to consider the Bachelor of Health Studies as an alternative. The Faculty of Health Sciences has confirmed an increase in demand for the Bachelor of Health Studies and has indicated their ongoing commitment to support its continued expansion, as required.

Consistent with the Admission Targets Policy and Procedure, the President may approve the suspension of admissions to a program following consultation with the Dean/Director, Senate, and the Board of Governors. If considered favourable, the proposal will be forwarded to the province for their review and approval under the provincial Program of Study Regulations.

**Cc:** Janice Ristock, Provost and Vice-President (Academic)  
Brian Postl, Dean, Max Rady College of Medicine  
Sharon Bruce, Head, Department of Community Health Sciences  
Jeff Leclerc, University Secretary  
Jeff Adams, Executive Director, Enrolment Services  
Neil Marnoch, Registrar  
Randy Roller, Executive Director, OIA  
Cassandra Davidson, Academic Programs Specialist





November 21 2019

Dr. Todd Mondor  
Deputy Provost (Academic Planning and Programs)  
208 Administration Building  
University of Manitoba  
Winnipeg, Manitoba R3T2N2

**Re: Application Renewal of Temporary Cessation of the BHEc (Family Social Sciences)**

The Rady Faculty of Health Sciences is supportive of the attached application for renewal of temporary cessation of the Bachelor of Human Ecology in Family Social Sciences, BHEc (FSS) degree program. As part of the University of Manitoba's Academic Structure Initiative, the Faculty of Human Ecology was closed in 2015 and the Department of Family Social Sciences merged with the Department of Community Health Sciences in the Max Rady College of Medicine, Rady Faculty of Health Sciences. The Rady Faculty of Health Sciences has incorporated the Interdisciplinary Health Program (IHP) into our educational programs and developed a Family Studies concentration within the Bachelor of Health Studies (BHSt) degree program to attract students interested in family social sciences. Enrollment in the BHSt program in the 2019-2020 academic year is expected to be as high as 36, across all four years, with 26 new admissions. This compares with only 14 students enrolled in the program during the previous academic year (2018-2019). This confirms that the BHSt program is increasing in appeal, and it is expected that it will fully absorb students who would have enrolled previously in the BHEc (FSS) degree program.

The Rady Faculty of Health Sciences is committed to the success and continued expansion of the IHP (both the Bachelor of Health Studies the Bachelor of Health Sciences degree programs), and has the necessary human and financial resources to support its success. Please do not hesitate to contact me if you have any questions.

Yours sincerely,

Brian Postl, MD, FRCPC  
Dean, Rady Faculty of Health Sciences & Vice-Provost (Health Sciences)

**TEMPORARY CESSATION OF A PROGRAM OF STUDY**Under *The Advanced Education Administration Act*

Universities and colleges requesting approval for the **temporary cessation** of a program of study from Education and Advanced Learning must apply using this application form. This form reflects the requirements set out in the Programs of Study Regulation (MR 134/2015) under *The Advanced Education Administration Act*.

**UM INTERNAL REQUIREMENTS**

1. Please refer to the Senate Policy and Procedures on Admission Targets (available online at: [http://umanitoba.ca/admin/governance/governing\\_documents/academic/admission\\_targets.html](http://umanitoba.ca/admin/governance/governing_documents/academic/admission_targets.html)).
2. Please complete the application below and submit with it the following supplemental documentation, to the Vice-Provost (Integrated Planning and Academic Programs):
  - a. A cover letter justifying and summarizing the rationale behind the request for suspension of admissions (*as outline in section 2.3 on the Admission Targets Procedures*).
  - b. Letters of support from internal stakeholders that were consulted as part of this proposal.
  - c. Enrolment and graduation trends for the past five years and forecasted trends for the next three to five years.
3. Please direct questions to Cassandra Davidson, Program Analyst at [Cassandra.Davidson@umanitoba.ca](mailto:Cassandra.Davidson@umanitoba.ca) in the Office of the Provost & Vice-President (Academic).


**UNIVERSITY  
OF MANITOBA**
**SECTION A – PROPOSAL DETAILS**Institution: **UNIVERSITY OF MANITOBA**

Applicable faculties/department with responsibility for the program:

**Rady Faculty of Health Sciences, Max Rady College of Medicine, Department of Community Health Sciences**

If program is a joint program, list all participating institutions and the roles of each in delivering the program to be temporarily ceased:

**n/a**Program name: **Family Social Sciences**

Credential awarded: Bachelor of Human Ecology (BHEC) in Family Social Sciences, and the After Degree Program in the BHEC in Family Social Sciences

Proposed start date for temporary cessation: Originally approved for Fall 2019 for two years. Proposed renewal would be effective Fall 2021. Last intake for the program was January 2019.

*Office Use Only*

One-time funding: \_\_\_\_\_

On-going funding: \_\_\_\_\_

## SECTION B – PROGRAM DESCRIPTION AND DELIVERY

**B-1 Provide a general description of the program and its objectives:** *(Include intended purpose, curriculum design, and highlight distinctive attributes)*

The Bachelor of Human Ecology in Family Social Sciences, and the After Degree in the BHEC in Family Social Sciences (the BHEC degree programs) teach students about how family, community, and culture impact human health and well-being. The program prepares students for careers helping individuals, communities and society through prevention, education and health promotion. Students gain an understanding of human development, relationships, healthy communities, diversity, equity and social justice. Students develop skills in evaluating the effectiveness of programs and assessing influences on family well-being.

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**B-2 Length of Program:** *(Define the length of the proposed program using measures appropriate to the schedule and delivery format. This will include total course credits and weeks/months, and, where relevant, hours and semesters of instruction)*

The Bachelor of Human Ecology in Family Social Sciences is a four year, 120 credit hour degree program. A full course load is 30 credit hours per term.

The After Degree in the BHEC in Family Social Sciences is a two year, 60 credit hour degree program. A full course load is 30 credit hours per term.

The number of courses/credit hours that a student takes per term or year depends on the individual student. Students have up to 10 years to complete the degree. Students can study part-time as well.

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**B-3 Describe the mode of delivery for this program:**

The BHEC degree programs are delivered in classroom and online (distance education) settings.

## SECTION C – INFORMATION REGARDING TEMPORARY CESSATION DEVELOPMENT PHASE

**C-1 Identify and provide a detailed description of the rationale for the temporary cessation of this program of study:** *(Such as changes in applications, enrolment, employer demand.)*

The main rationale for the temporary cessation of the BHEC degree programs is the closure of the Faculty of Human Ecology, effective July 1, 2015, as part of the University of Manitoba's Academic Structure Initiative. A temporary cessation of two years was approved by the President on July 11, 2018, and by the province on December 6, 2018 and an additional two-year suspension is being proposed now. The Department of Family Social Sciences was one department within the Faculty of Human Ecology and with the closure of the Faculty, this department merged with the Department of Community Health Sciences (CHS) in the Rady Faculty of Health Sciences. The merger of the two departments allows for an innovative and unique integrated emphasis on family and population health, and has led to the review of the current Family Social Sciences programs.

The merger of the Department of Family Social Sciences and CHS aligns well with emerging knowledge, research and practice on health, health promotion, and disease prevention. The complexity of health and disease patterns have become better understood, especially since the latter part of the 20<sup>th</sup> century, and CHS is recognized nationally and internationally for addressing this complexity, advancing knowledge and intervening on structural and social determinants of health. The role of the family is integral to health and well-being and is part of the social determinants of health conceptual framework. Faculty members from the former Department of Family Social Sciences brought expertise in family theory and practice to CHS, thus strengthening efforts to investigate, act upon and improve health.

The merger of the two departments is particularly advantageous for students, because it allows for an integrated program of study that adds depth and breadth concomitant to the realities of contemporary patterns of health and disease. The BHEC degree programs have offered strong preparation in understanding how family and community impact human health and well-being. However, while the focus on the family is important to understanding human health and well-being, it is not sufficient. We know that health and well-being are best considered in relation to broader structures and processes operating at the local, national and international levels. In addition to *conceptualizing* health and wellness more broadly the merger of Family Social Sciences with CHS offers students the opportunity for broader preparation in *measuring* health and wellness through their access to the Rady Faculty of Health Science's BHSt program; through this program, students are exposed to and learn different and more complex methods for



analysis and interpretation than could be achieved in the BHEC degree programs alone. A broader educational base with training in applied methods will also result in better employment opportunities.

The benefits of the merger to students are already being realized at the level of graduate studies. As a result of the merger, graduate students have the advantage of an increased number of social science-based courses that offer theory and critical perspectives on health, in addition to courses on applied public and community health and advanced analytical methods. This integration provides a stronger preparation for students as they pursue further education or work in applied health settings.

The goal of the Rady Faculty of Health Sciences is to realize this same level of integration at the undergraduate level through the Bachelor of Health Studies (BHSt) degree, offered through its Interdisciplinary Health Program (IHP). Modifications to the BHSt were approved by the University of Manitoba Senate in December 2017, and the focus of the BHSt is on the determinants of health, and how these determinants influence the health of individuals, families, and communities, as well as health services. The BHSt program includes core and elective courses, via three program concentrations, one of which is the Family Health concentration. Students interested in pursuing family social sciences will receive broader conceptualization and methodological training as part of the BHSt program than could be achieved as part of the current BHEC program. It is anticipated that the broader academic preparation will better prepare students for careers in health care teams, community health management, and agencies and businesses that plan or deliver health related service and products.

The extended temporary cessation period will facilitate redirecting new students into the BHSt program and, where appropriate, the transfer of remaining BHEC students into the BHSt. Students already enrolled in the BHEC degree program may elect to remain with that program to completion. A request to formally close the BHEC degree programs once all remaining students have completed their programs will follow. The preliminary timeline around a proposed closure of the program would be for approximately 2028, with the 10-year allowance for current students to complete their programs.

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## **C-2 Describe the expected outcome of the temporary cessation of this program and the timeframe of the temporary cessation process:**

The University of Manitoba policy on Admission Targets allows for admissions to be temporarily suspended for up to 24 months, at which time the status would undergo review ([http://umanitoba.ca/admin/governance/media/Admission\\_Targets\\_Policy\\_-\\_2015\\_11\\_24\\_RF.pdf](http://umanitoba.ca/admin/governance/media/Admission_Targets_Policy_-_2015_11_24_RF.pdf)). Over the past two years, we have been referring students interested in a focus on “the family” to pursue this interest as part of the BHSt program, in the knowledge that their educational experience will be enriched by exposure to courses from multiple disciplines. All students currently in the BHEC (Family Social Sciences) programs have met with student advisors, and the option of transferring to the BHSt program was made available to them. However, all of these students elected to remain in the BHEC (Family Social Sciences) programs, and complete the degree programs in which they had started. As of the Fall of 2019, enrollment in the FSS and FSS-After Degree programs was as follows: 0 in Year 1, 9 in Year 2, 38 in Year 3 and 43 in Year 4. By the time that the period of temporary cessation currently being proposed ends, it is expected that only a handful of students will remain in the BHEC (Family Social Sciences) programs.

However, as enrollment in the BHEC (Family Social Sciences) programs has declined, enrollment in the BHSt program has increased. Enrollment in the BHSt program in the 2019-2020 academic year is expected to be as high as 36, across all four years, with 26 new admissions: 3 in Year 1 of the program (direct entries) and 23 in Years 2 and 3 (transfers). This compares with only 14 students enrolled in the program during the previous academic year (2018-2019), of which only 8 were new admissions, all transfers. This confirms that the BHSt program is increasing in popularity, as planned, and enrollment should increase further with continuing promotion, and with a proposed new articulation agreement with Red River College that is under discussion. We will therefore continue to promote the BHSt program to those students interested in family health, health policy, planning and evaluation, and health promotion and education. The admissions cap on the program is currently 40 (10 direct admissions and 30 transfers), and enrollment levels will be regularly evaluated over the next two years.

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**C-3 Outline the internal approval process (i.e. committees, governing bodies) for approving the temporary cessation of this program of study within your institution and indicate any dates of decision.** (*Governing Council, Board of Governors, Board of Regents, Senate, other*)

**UM INTERNAL REQUIREMENTS:** dates will be inserted by the Provost's Office prior to submission to government.

**UNIVERSITY OF MANITOBA:**

**Approval by President** Date

Consultation with Senate: Date

Consultation with Board of Governors: Date

Additional Consultation (*as needed*): \_NA Details:

Final Decision: Y ☒ X ☐ N ☐ Date

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**C-4 Responsibility to consult**

C-3.1 What agencies, groups, or institutions have been consulted regarding the temporary cessation of this program?

The Dean, Faculty of Education, was consulted initially on these proposed changes in the context of the academic re-structuring at the University of Manitoba, and was consulted again in November 2019. Students applying to the Early or Middle Years streams of the Bachelor of Education Program can declare a Teachable Minor in Developmental Studies that consists of courses offered in Family Social Sciences and Developmental Psychology. The plan is to continue to offer Family Social Sciences courses during the period of temporary cessation as well as beyond that period in the IHP, through the Rady Faculty of Health Sciences. These courses will continue to be accepted by the Faculty of Education for those applicants declaring a Teachable Minor in Developmental Studies in the Bachelor of Education Program. Similarly, new students interested in pursuing a career as a Home Economics teacher could obtain teachable subjects through the BHSt. A letter of support for this was received initially from Dr. David Mandzuk, Dean of Education, and a recent letter indicating continuing support has also been received.

The IHP Council members representing the Faculties of Health Sciences, Arts and Science have been aware of the plan to apply for cessation of Family Social Sciences admissions, and were involved in the initial planning around the proposal for the restructuring of the Bachelor of Health Studies Program. The Director, IHP, was consulted initially regarding the restructuring, and was consulted again recently. The evolution of the BHSt program is discussed regularly at bimonthly IHP Council meetings, and a recent letter indicating continuing support from the Director of the IHP has been received.

C-3.3 How have students and faculty been informed of the intent to temporarily cease this program?

With regard to faculty members, notification of the closure of the Faculty of Human Ecology and temporary cessation of the BHEC (Family Social Sciences) programs occurred initially through Department and Faculty Council meetings, a Department of Family Social Sciences retreat and planning sessions, special Faculty of Human Ecology meetings, Faculty of Health Sciences meetings, the President's Office restructuring communications, University Town Hall meetings, a CHS retreat and planning session, one-on-one meetings between faculty members and department heads, and a forum with the Dean of the then Faculty of Medicine. At the present time, former Family Social Sciences faculty members are fully integrated into CHS. Note that the proposal to merge the Departments of Family Social Sciences and CHS approved by the UM Senate and the Board of Governors in June 2014 included the explicit intent to review undergraduate program alternatives in the BHSt program.

With regard to students, notification of and consultation about the closure of Human Ecology and temporary cessation of BHEC (Family Social Sciences) first began in 2013 and over time has included Open Forums, focus group sessions, surveys (graduate and undergraduate), classroom presentations, inclusion of undergraduate and graduate student representatives on merger committees, FAQ documents and website information. Since the closure of the Faculty of Human Ecology in 2015, students applying to the BHEC (Family Social Sciences) programs have been informed by student advisors of the upcoming request for temporary cessation of the program. Students already enrolled in the BHEC (Family Social Sciences) program meet at least annually with a student advisor and are being and will continue to be provided with the option to transfer to the BHSt program.

In addition, progress with the evolution of the BHSt program and the closure of admissions to the BHEC (FSS) program is presented and discussed among faculty members and students at bimonthly CHS Council meetings, and at bimonthly CHS Undergraduate Education Program meetings. No significant concerns regarding the program restructuring have been raised at these meetings.

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### **C-5 Describe the impact that the temporary cessation of this program may have on the labour market in Manitoba:**

We anticipate the cessation of the BHEC (Family Social Sciences) programs will ultimately have a positive impact on the labour market in Manitoba. Graduates of the current program find employment in a variety of social service agencies that focus on health promotion and education. The BHEC (Family Social Sciences) degree is a general degree that does not lead to a professional designation, nor does it offer discipline-specific preparation. Graduates of the BHEC (Family Social Sciences) programs seeking a professional designation typically enroll in training in programs such as Education and Social Work. We anticipate that the type of student who is interested in studying family health and well-being will find an enhanced experience in the BHSt program and will have more career and advanced training options than are available with the BHEC degree. For example, the BHSt degree prepares students to work in a large variety of agencies and businesses that plan or deliver health related service and products, and provides a foundation for additional study that prepares for careers in health care and in community health management, in addition to previous options of Education and Social Work.

## **SECTION D – SYSTEM IMPACTS**

### **D-1 Describe how the temporary cessation of this program will affect any specific laddering, articulation and/or credit transfer options for students in Manitoba and Canada:**

Transfer credit options will remain the same. Historically there has been an agreement with Red River College for block transfer credit (60 hours) in the BHEC (Family Social Sciences) programs; a review is being undertaken to determine whether a new articulation agreement with the IHP's BHSt program is warranted.

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### **D-2 Describe how the temporary cessation of this program may affect the academic, cultural, social and economic needs and interests of students and the province:**

The cessation of enrollment in the BHEC (Family Social Sciences) programs will not have any unique or specific impact on the needs and interests of students. Students who are interested in studying family health and well-being will be encouraged to enroll in the BHSt, which integrates social science concepts with other disciplines. The BHSt program will provide a stronger focus on the promotion of health by creating a new understanding among graduates of the determinants of health and how these determinants influence the health of individuals, families and communities.

## **SECTION E – STUDENT IMPACTS**

### **E-1 Provide a program completion plan for students currently enrolled in the program that is being temporarily ceased:**

Year 1 There is a guarantee for completion of the BHEC degree programs in which students were initially enrolled, as long as all academic and non-academic requirements are met. All required and elective courses in the BHEC degree programs will continue to be offered, at least until all current students have transferred to the BHSt, or completed their programs.

Year 2 Similar to Year 1.

Year 3 Similar to Year 1.

Year 4 Similar to Year 1.

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**E-2 Will previous graduates of this temporarily ceased program be negatively affected by the temporary cessation of this program?**

Students who have already graduated from the program will not be negatively affected. Previous BHEC (Family Social Sciences) graduates have received a degree from a recognized and well regarded university, and their academic program has provided them with a strong foundation for understanding family and health.

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**E-3 What was the maximum seat capacity of the program that is being temporarily ceased?**

The BHEC (Family Social Sciences) program currently accepts (up to) 80 students per year.

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**E-4 What was the enrolment and graduation rate for this program over the past 5 years?**

Year	Enrolments	Graduation
2011-2012	160	34
2012-2013	153	31
2013-2014	192	38
2014-2015	200	53
2015-2016	215	54
2016-2017	175	39
2017-2018	156	53
2018-2019	122	62
2019-2020	90	40

(The above table reflects Family Social Sciences degree program and FSS after-degree program enrolments and graduations only.)  
Figures for 2019-2020 are preliminary projections.

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**SECTION F – FINANCIAL REALLOCATION**

**F-1 What portion of ongoing funding is allocated to this program?**

Funding for this program is provided through the general operating budget of the Max Rady College of Medicine, Rady Faculty of Health Sciences (RFHS). The RFHS will continue to support the BHEC (Family Social Sciences) degree programs until all current students have transferred to the BHSt degree program or have completed their current degree.

**F-2 Please provide a detailed description of how these funds will be reallocated during the temporary cessation of this program:**

Funds will continue to be used to support the delivery of the courses required by current BHEC (Family Social Sciences) students to complete their degree programs, as well as the courses which will be taken by new students entering the BHSt program. The funds will therefore continue to support course delivery for current and future students.

**SECTION G – FINANCIAL REALLOCATION**

*(A second signature section is provided for joint programs only)*

**SUBMITTED BY:**

**President:**

Name:

Signature:

Date: Click here to enter a date.

**Vice-President/Academic:**

Name: David Collins, Vice-Provost (Integrated Planning and Academic Programs)

Signature:

Date: 2018-07-16

*For use by joint programs only:*

**President:**

Name:

Signature:

Date: Click here to enter a date.

**Vice-President/Academic:**

Name:

Signature:

Date: Click here to enter a date.

**SUBMIT COMPLETED FORM**

**PROVOST'S OFFICE ONLY:** Once completed and signed, please submit this application form to the Advanced Learning Division at [ald@gov.mb.ca](mailto:ald@gov.mb.ca) with the following attachments: *(double-click check box to engage)*

☐ Cover letter

☐ Any supporting documentation *(reviews, letters of support, etc.)*

**If you have any questions or require further information, please contact:**

Advanced Learning Division  
Manitoba Education and Advanced Learning  
608-330 Portage Avenue Winnipeg MB R3C 0C4  
(204) 945-1833  
[ald@gov.mb.ca](mailto:ald@gov.mb.ca)

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UNIVERSITY  
OF MANITOBA

Faculty of Education

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Telephone (204) 474-9001  
Facsimile (204) 474-7551  
[dean.education@umanitoba.ca](mailto:dean.education@umanitoba.ca)

November 6, 2019

To Whom It May Concern:

The Faculty of Education continues to support the temporary cessation of Family Social Sciences, within the Department of Community Health Sciences. With admission for the Bachelor of Human Ecology (General) degree ceasing in 2014 and with all students nearing completion or fully completed their degree requirements, there is no need for the program to continue in its current capacity.

Interested students may still work toward a teachable major (Senior Years only) or minor in Human Ecology through the Bachelor of Health Studies (BHSt) program, as part of the Rady Faculty of Health Sciences. Courses under the FMLY umbrella are now offered through this program.

New students interested in pursuing a career as a teacher of Human Ecology (Home Economics) would still be able to obtain these teachable subjects through the Bachelor of Health Studies program. At the time of the dissolution of the Faculty of Human Ecology, the Faculty of Education prepared a document entitled, "*Pathways to Completing a Human Ecology Teachable Major or Minor for Application to the Bachelor of Education Program*" so that prospective students will know what their options are if they are interested in applying to the After-Degree Bachelor of Education (B.Ed.) program. This document includes the courses that have been previously offered by Family Social Sciences, and has been to reflect the Bachelor of Health Studies course information.

In conclusion, it is the opinion of the Faculty of Education, as an internal stakeholder, that the continued cessation of Family Social Sciences will not be detrimental to prospective B.Ed. students who wish to have a teachable major or minor in Human Ecology.

If you require any further information, please do not hesitate to contact me at (204) 474-9001 or [david.mandzuk@umanitoba.ca](mailto:david.mandzuk@umanitoba.ca) and I would be happy to elaborate or answer any questions you may have.

Sincerely,

David Mandzuk, Ph.D.  
Dean  
Faculty of Education



November 7, 2019

Dr. Stephen Moses  
Professor and Head  
Department of Community Health Sciences

**Re: Application for renewal of temporary cessation of the BHEc FSS**

Dear Dr. Moses,

With respect to the renewal of temporary cessation of the BHEc Family Social Science (FSS) program enrolment, the Interdisciplinary Health Program (IHP) revised our Bachelor of Health Studies (BHSt) degree to include a new concentration, *Family Health*, that encompassed the curriculum provided by the FSS program. The BHSt *Family Health* concentration was approved by Senate on December 6, 2017, and the first offering was initiated on September 1, 2018. In anticipation of enrolment of students that would previously have applied to the BHEc FSS program, the IHP hired a Student Advisor/Program Coordinator, Ms. Karen Holmes, in addition to our current full time Student Advisor, Ms. Alisa Claman. As you are aware, Ms. Claman and Ms. Holmes have been serving as the BHEc FSS student advisors, and will continue to do so. As such, they have all of the skills and experience required to advise IHP students applying to the BHSt *Family Health* concentration. Thus, the IHP has the capacity to administer and advise new students applying to the BHSt *Family Health* concentration, and the capacity to absorb any current BHSc FSS students wishing to transfer into the BHSt *Family Health* concentration. To date, none have elected to do so. Enrolment in the BHSt has continued to grow, and with enrolment for the January 2020 term, the BHSt program will reach capacity for new enrolments for this academic year. Thus, the BHSt program continues to grow in popularity.

We look forward to continuing our relationship with CHS as your faculty members play an integral role in development, upkeep and delivery of courses to all IHP students.

Sincerely,

Mark W. Nachtigal, Ph.D.  
Director, Interdisciplinary Health Program  
Rady Faculty of Health Sciences





**University  
of Manitoba**

**Office of the Vice-President  
(Research and International)**

202 Administration Bldg  
66 Chancellors Circle  
Winnipeg, MB  
Canada R3T 2N2  
T: 204 474 6915  
F: 204 261 1318

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Dr. Digvir Jayas, Vice-President (Research and International)

DATE: January 6, 2020

SUBJECT: Report on Research Contracts Funds Received

COPIES: Dr. Jay Doering, Associate Vice-President (Partnerships)  
Dr. Gary Glavin, Associate Vice-President (Research)

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Attached are copies of *Report on Research Contracts Received* for the periods of January 1, 2019 to June 30, 2019 and July 1, 2019 to December 31, 2019. Please include the reports on the next Senate agenda.

Thank you

DSJ/rk

Attach.

**New Research Contract Funds Awarded (over \$20,000)**  
**ORS Processed Date: January 1, 2019 to June 30, 2019**

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
<b>Clayton H. Riddell Faculty of Environment, Earth, and Resources</b>	Hanson, Mark	Environment & Geography	Fisheries and Oceans Canada	170,500	Water quality in Iqaluit coastal marine ecosystems
	Haque, C. Emdad	Natural Resources Institute	International Development Research Centre (IDRC)	118,000	Scaling climate change adaptation knowledge and technologies for empowering women and for enhancing social equity and disaster resilience in Bangladesh
	Koper, Nicola	Natural Resources Institute	Alberta Conservation Association	25,000	Effects of oil infrastructure and noise on nest predators in Alberta's grasslands
	Kuzyk, Zou Zou	Centre for Earth Observation Science	Health Canada	27,060	Characterization of sediment in relation to ecosystem services in Frobisher Bay Nunavut: Source determination of contamination in shellfish of Frobisher Bay
<b>Faculty Total:</b>				<b>340,560</b>	
<b>College of Medicine</b>	Afifi, Tracie	Community Health Sciences	University of Regina	25,000	Project proposal and accompanying analytic plans for existing data set
	Boerma, Ties	Community Health Sciences	Canadian Network for Maternal Newborn and Child Health	850,000	Adolescent sexual and reproductive health and rights: Generating evidence and strengthening country capacity
	Burgener, Adam	Medical Microbiology and Infectious Diseases	University of British Columbia	30,000	A pilot study of dual daily HIV and syphilis prep
	Burgener, Adam	Medical Microbiology and Infectious Diseases	University of Miami	119,782	Mucosal mechanisms of altered HIV susceptibility in adolescents
	Burgener, Adam	Medical Microbiology and Infectious Diseases	University of Miami	216,027	Targeting novel pathways to enhance gastrointestinal integrity during HIV infection
	Dart, Allison	Pediatrics and Child Health	Children's Mercy Hospital	397,362	Chronic kidney disease in children (CKiD IV)
	Minuk, Gerald	Internal Medicine	Novo Nordisk Canada Inc	20,000	Pocket-size versus portable versus conventional ultrasound devices for detecting fatty infiltration of the liver
	Mookherjee, Neeloffer	Internal Medicine	University of British Columbia	84,000	A controlled dose response human study to develop signature of occupational diesel exhaust exposure (DICE)

College of Medicine, cont'd	Nickel, Nathan	Manitoba Centre for Health Policy (MCHP)	University of Waterloo	68,642	Canadian student tobacco alcohol and drug survey - subcontract agreement #078325-MB
	Ogilvie, Tamra	Biochemistry and Medical Genetics	Rally Foundation for Childhood Cancer Research	134,130	Novel combinatory therapies for SHH medulloblastoma
	Pooyania, Sepideh	Internal Medicine	University Health Network (UHN)	190,000	Flow trial: Fluoxetine to open the critical period time window to improve motor recovery after stroke
	Rockman-Greenberg, Cheryl	Pediatrics and Child Health	Idorsia Pharmaceuticals Ltd	120,758	A multi-center, open-label, single-arm, extension study to determine the long-term safety and tolerability of oral lucerastat in adult subjects with Fabry disease (ID-069A302)
	Sareen, Jitender	Psychiatry	University of Regina	30,000	Public safety personnel - operational stress injuries clinic- environmental scan
	Shen, Garry	Internal Medicine	McGill University	49,930	ACTIVating and Engaging PATients Through clinical Interaction redesign and Electronically-integrated Novel Technologies (ACTIVE PATIENT)
	Shooshtari, Shahin	Community Health Sciences	Workplace Health, Safety & Compensation Commission of Newfoundland and Labrador	66,931	Understanding work-related injuries, risk factors, and short-term outcomes among middle-aged and older workers using national data for provincial comparisons
	Singer, Alexander	Family Medicine	North York General Hospital	86,065	SPIDER-NET, A Structured Process Informed by Data, Evidence and Research-NETwork: An approach to support primary care practices in optimizing the management of patients with complex needs
	Tangri, Navdeep	Internal Medicine	George Institute for Global Health (Australia)	67,438	Kidney function and the effectiveness and safety of direct oral anticoagulants in atrial fibrillation: The KODIAC-AF Study
	Targownik, Laura	Internal Medicine	Research Institute of the McGill University Health Centre (The)	55,000	Comparative effectiveness and safety of biosimilar and legacy drugs
Faculty Total:				2,611,065	
College of Rehabilitation Sciences	Ripat, Jacqueline	Occupational Therapy	Rick Hansen Institute	54,383	Providing essential technology access to the hospital and home environment throughout the continuum of care
	Faculty Total:			54,383	
Faculty of Agricultural and Food Sciences	Akinremi, Olalekan	Soil Science	Western Grains Research Foundation	112,080	Enhancing N use efficiency of urea fertilizer
	Brewin, Derek	Agribusiness & Agricultural Economics	University of Lethbridge	81,075	Economic value of diversified cropping systems
	Brule-Babel, Anita	Plant Science	Saskatchewan Wheat Development Commission	281,687	Phenotyping fusarium head blight for genetic enhancement of wheat

<b>Faculty of Agricultural and Food Sciences, cont'd</b>	Costamagna, Alejandro	Entomology	Organic Federation of Canada	66,356	Increasing pollination, biological control and beneficial insect diversity farms using flowering habitats
	Currie, Robert	Entomology	Manitoba Agriculture	309,300	University of Manitoba - Entomology Instructor/Outreach Position
	Daayf, Fouad	Plant Science	Canadian Field Crops Research Alliance (CFCRA)	126,500	Development of short season, cold tolerant, disease resistant corn inbreds
	Daayf, Fouad	Plant Science	Canadian Horticultural Council	101,500	Late blight: Tracking pathogen strains and their characteristics
	Entz, Martin	Plant Science	Manitoba Pulse and Soybean Growers Association (MPSG)	27,140	Combcut control of soybean escapes in soybean
	Entz, Martin	Plant Science	Organic Federation of Canada	73,600	Development of breeding strategies for organic soybean production systems in Canada
	Fernando, Dilantha	Plant Science	Saskatchewan Canola Development Commission	172,547	Activity #10, #11, and #15
	Gulden, Robert	Plant Science	Organic Federation of Canada	63,710	Increasing pollination, biological control, beneficial insect diversity farms using flowering habitats
	House, James	Food and Human Nutritional Sciences	Manitoba Pulse and Soybean Growers Association (MPSG)	62,100	Genetic and environmental factors influencing the protein and amino acid composition of Manitoba-grown soybeans
	House, James	Food and Human Nutritional Sciences	Saskatchewan Pulse Crop Development Board	73,942	Development of genetically improved field pea varieties and germplasm for the Canadian pulse industry, and evaluation of flavour, physicochemical and functional characteristics in high protein pea breeding lines
	House, James	Food and Human Nutritional Sciences	Saskatchewan Pulse Crop Development Board	358,800	Processing strategies for commercially-ready pulse ingredients - P15
	Jayas, Digvir	Biosystems Engineering	Agriculture and Agri-Food Canada	40,250	Climate change and invasive alien species (IAS)
	Koksel Ustundag, Havva	Food and Human Nutritional Sciences	Good Food Institute	324,091	In-line structural and nutritional quality monitoring and manipulation during processing of plant-based meat products
	Lawley, Yvonne	Plant Science	Organic Federation of Canada	65,690	Increasing pollination, biological control and beneficial insect diversity farms using flowering habitats
	McGeough, Emma	Animal Science	Beef Cattle Research Council	46,954	Exploring corn intercropping strategies to increase protein and profitability of beef cattle grazing
	Nyachoti, Charles (Martin)	Animal Science	AB Vista	21,316	The effect of feeding canola meal supplemented with commercially produced enzymes to pigs on growth performance, carcass traits, short chain fatty acid production, and consumer preference.

<b>Faculty of Agricultural and Food Sciences, cont'd</b>	Nyachoti, Charles (Martin)	Animal Science	Canadian Swine Research and Development Cluster	410,081	Development of innovative strategies to reduce feed costs in the post-weaning period while maintaining optimal performance and health
	Plaizier, J. C. (Kees)	Animal Science	Dairy Farmers of Canada	332,051	Identification of best management practices for high quality silage production tailored to different silage systems and regions across Canada
	Scanlon, Martin	Food and Human Nutritional Sciences	Manitoba Wheat and Barley Growers Association	303,176	Mitigating free asparagine, acrylamide precursor
	Stasolla, Claudio	Plant Science	Manitoba Pulse and Soybean Growers Association (MPSG)	270,945	Building knowledge and achieving genetic improvements to overcome the effect of drought and salinity on soybean
<b>Faculty Total:</b>				<b>3,724,891</b>	
<b>Faculty of Arts</b>	Simpson, Wayne	Economics	University of British Columbia	57,500	Basic income project
<b>Faculty Total:</b>				<b>57,500</b>	
<b>Faculty of Engineering</b>	Bibeau, Eric	Mechanical Engineering	Natural Resources Canada (NRCAN)	1,440,000	Addressing technical challenges to displace diesel and enable hydrokinetic clean power generation in river and coastal communities Canada wide
	Issa, Mohamed	Civil Engineering	Workers Compensation Board of Manitoba	131,522	Providing tools to benchmark disability management and return to work performance in construction workplaces in Manitoba
	Ojo, Olanrewaju	Mechanical Engineering	National Research Council	25,000	Hybrid laser-arc welding of cobalt-based superalloy
	Oleszkiewicz, Jan	Civil Engineering	AECOM	30,000	Continuous flow aerobic granular sludge and mainstream nitrification/anammox process on primary effluent
	Svecova, Dagmar	Civil Engineering	WSP Canada Inc.	35,000	Implementation of ultra high performance concrete (UHPC) in shear key of adjacent box beam bridge
	Yuan, Qiuyan	Civil Engineering	Nativus Energy Ltd.	28,600	Gambler Russell/Binscarth waste management study
	<b>Faculty Total:</b>			<b>1,690,122</b>	
<b>Faculty of Science</b>	Davoren, Gail	Biological Sciences	World Wildlife Fund Canada	107,005	Developing indicators for beach quality: Quantifying capelin larval density: Years 3 & 4, field work and analysis
	Stetefeld, Joerg	Chemistry	Agnico Eagle Mines Limited	460,200	eDNA method development
	Stetefeld, Joerg	Chemistry	Kivalliq Inuit Association	150,000	Development and optimization of non-invasive monitoring tools based on DNA metabarcoding technology to measure fish species assemblage in the Meadowbank site
<b>Faculty Total:</b>				<b>717,205</b>	

I. H. Asper School of Business	Gagnon, Suzanne	Business Administration	Ryerson University	180,000	Women's Entrepreneurship Knowledge Hub (WEKH)
			Faculty Total:	180,000	
Libraries	Sikorsky, Donna	E.K. Williams Law Library	Manitoba Law Foundation	94,300	E.K. Williams Law Library Acquisitions and Collection Maintenance (Grant No. 18.03)
			Faculty Total:	94,300	
			Total New Contracts over \$20,000 awarded:	9,470,026	

**New Research Contract Funds Awarded (over \$20,000)**  
**ORS Processed Date: July 1, 2019 to December 31, 2019**

Faculty	PI Name	Dept	Sponsor	Awarded Amount	Project Title
<b>Clayton H. Riddell Faculty of Environment, Earth, and Resources</b>	Fayek, Mostafa	Geological Sciences	Canadian Nuclear Safety Commission	289,400	Radionuclide transport in the arctic: Quantifying the effects of glaciation on geological disposal projects
	Hanesiak, John	Centre for Earth Observation Science	University of Western Ontario	60,000	Northern tornadoes project
	Kuzyk, Zou Zou	Geological Sciences	Niskamoon Corporation	563,797	Comprehensive research program on coastal habitat of Eeyou Istchee
	Wang, Feiyue	Environment & Geography	Iskatewizaagegan No. 39 Independant First Nation	60,501	Iskatewizaagegan No. 39 Independent Nation Environmental Baseline Study
	<b>Faculty Total:</b>			<b>973,698</b>	
<b>College of Dentistry</b>	Schroth, Robert	Preventive Dental Sciences	Forsyth Institute (The)	24,391	Oral bacteria and enamel properties with severe dental caries in Canadian First Nations, Metis and Inuit children: A pilot project
	<b>Faculty Total:</b>			<b>24,391</b>	
<b>College of Medicine</b>	Abousetta, Ahmed	Community Health Sciences	Unity Health Toronto	25,000	Systematic Prospective Assessment of Rapid Knowledge Synthesis (SPARKS)
	Azad, Meghan	Pediatrics and Child Health	Gates (Bill and Melinda) Foundation	6,647,475	(IMiC) International Milk Composition Consortium
	Azad, Meghan	Pediatrics and Child Health	University of Toronto	64,000	CANadian Urban Environmental (CANUE) Health Research Consortium
	Beer, Darcy	Pediatrics and Child Health	University of Calgary	55,830	Precision Medicine for Improving the diagnosis of pediatric appendicitis in the Emergency Department (PRIMED)
	Fowke, Keith	Medical Microbiology and Infectious Diseases	Institut de recherches cliniques de Montreal (IRCM)	25,000	The Canadian HIV Cure Enterprise 2.0: Targeting the interplay between myloid cells and CD4+ T cells for HIV cure
	Jassal, Davinder	Internal Medicine	Heart and Stroke Foundation of Canada	254,660	Flaxseed in the prevention and treatment of anthracycline and trastuzumab mediated cardiotoxicity
	Katz, Alan	Manitoba Centre for Health Policy (MCHP)	Broadstreet Health Economics and Outcomes Research	133,000	The natural history and treatment of Duchenne Muscular Dystrophy (DMD): A retrospective observational study using data from the Manitoba Population Research Data Repository
	Kobasa, Darwyn	Medical Microbiology and Infectious Diseases	Oregon Health & Science University	118,503	An unconventionally MHC-restricted T Cell vaccine for influenza

College of Medicine  
continued

Kong, Jiming	Human Anatomy and Cell Science	BY-HEALTH Co., Ltd.	94,450	Efficacy and safety of anti-aging compounds derived from sesamin, astaxanthin and pomegranate
Lim, Lily	Pediatrics and Child Health	Duke University	191,774	Observational study of pediatric rheumatic diseases: The CARRA Registry
Lim, Lily	Pediatrics and Child Health	University of British Columbia	30,000	The Canadian Alliance of Pediatric Rheumatology Investigators National Juvenile Idiopathic Arthritis Registry (CAPRI)
Moses, Stephen	Community Health Sciences	Gates (Bill and Melinda) Foundation	2,210,597	Integrated data system to monitor/validate program/TOC in UP
Murooka, Thomas	Immunology	Institut de recherches cliniques de Montreal (IRCM)	100,000	Canadian HIV cure enterprise 2.0: Target the interplay between myeloid cells and CD4+ T-cells for HIV cure
Rush, David	Internal Medicine	University of Tennessee	22,293	Assessment of donor quality for improving post-kidney transplant outcomes
Russell, Kelly	Pediatrics and Child Health	University of Calgary	415,180	Surveillance in High School to Reduce Concussions and Consequences of Concussions in Canadian Youth: SHRed Concussions
Seshia, Mary	Pediatrics and Child Health	Mount Sinai Hospital	40,000	Improving outcomes for preterm infants and their families: A Canadian collaborative network (Quality Improvement)
Shankar, Jai Jai	Radiology	Centre Hospitalier de L'Universite de Montreal (CHUM)	97,796	Computed tomography perfusion for neurological death determination: A prospective Canadian multicenter diagnostic test study
Sibley, Kathryn	Community Health Sciences	Ottawa Hospital Research Institute	20,000	Moving knowledge into action for more effective practice, programs and policy: A research program focusing on integrated knowledge translation - IKTRN Trainee Award, Brenda Tittlemier
Tufescu, Tudor (Ted)	Surgery	Lawson Health Research Institute	75,000	Determinants of function and clinically important outcomes following proximal humerus fractures in the elder population: A national cohort

Faculty Total: 10,620,558

College of Nursing

Thompson, Genevieve	Nursing	University of Alberta	57,734	Supporting family caregivers of persons living with dementia: Effectiveness and sustainability of My Tools 4 Care - In Care
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Faculty Total: 57,734



<b>College of Rehabilitation Sciences</b>	Restall, Gayle	Occupational Therapy	Unity Health Toronto	25,000	Understanding HIV-related stigma through photovoice
	<b>Faculty Total:</b>			<b>25,000</b>	
<b>Faculty of Agricultural and Food Sciences</b>	Aukema, Harold	Food and Human Nutritional Sciences	Western Grains Research Foundation	28,448	Cost-benefit analysis of the anti-inflammatory effects of flax oil
	Ayele, Belay	Plant Science	Manitoba Wheat and Barley Growers Association	239,519	Enhancing pre-harvest sprouting tolerance in wheat
	Daayf, Fouad	Plant Science	Manitoba Corn Growers Association	70,725	Investigating the Clavibacter-corn interaction to promote resistance to Goss's wilt
	Daayf, Fouad	Plant Science	Western Grains Research Foundation	88,172	Defining pathogen related soil quality targets for annual legumes to pursue through crop rotation
	Entz, Martin	Plant Science	Manitoba Wheat and Barley Growers Association	53,520	Soil water dynamics in long-term, integrated crop rotation studies: Developing water smart cropping systems
	Gulden, Robert	Plant Science	Agriculture and Agri-Food Canada	34,500	Improving nitrogen use efficiency and soil sustainability - K. Liddle
	House, James	Food and Human Nutritional Sciences	Western Grains Research Foundation	48,875	Overcoming the discount for low protein MB soybean
	Narvaez Bravo, Claudia	Food and Human Nutritional Sciences	Beef Cattle Research Council	34,725	Shiga-toxigenic E. coli persistence mechanisms and surface biofilm detection using near-infrared spectroscopy on beef processing facilities
	Nyachoti, Charles (Martin)	Animal Science	DSM Nutritional Products Canada Inc.	37,000	Evaluation of the effects of prebiotic dose on the growth performance of broiler chickens
	Suh, Miyoung	Food and Human Nutritional Sciences	Egg Farmers of Canada	128,146	Egg as a strategy to maintain retina health in diabetes
	Tenuta, Mario	Soil Science	Manitoba Agriculture	392,040	Building soil health on farmed clay soil in Manitoba
	Zvomuya, Francis	Soil Science	BC Oil and Gas Research and Innovation Society	21,000	Soil productivity and soil health status following restoration of pipeline corridors on Agricultural Land Reserve cropland in Northeastern British Columbia
	<b>Faculty Total:</b>			<b>1,176,670</b>	
<b>Faculty of Arts</b>	Charron, Andrea	Political Studies	Trent University	39,700	North American and Arctic Defence and Security Network (NAADSN)
	<b>Faculty Total:</b>			<b>39,700</b>	

Faculty of Engineering	Alfaro, Marolo	Civil Engineering	Government of Northwest Territories	98,000	Structural stability of highway embankments along the Inuvik to Tuktoyaktuk Highway (ITH) Arctic Corridor - Phase 3
	Annakkage, Udaya	Electrical and Computer Engineering	Manitoba Hydro	39,100	Sub synchronous oscillations in power systems
	Gole, Aniruddha	Electrical and Computer Engineering	Manitoba Hydro International	49,508	Advanced electromagnetic models for electric structures
	Hollaender, Hartmut	Civil Engineering	Manitoba Wheat and Barley Growers Association	130,232	A system for real-time soil moisture monitoring and forecasting in Manitoba
	Regehr, Jonathan	Civil Engineering	Transport Canada	25,000	A data fusion solution to improving traffic volume estimates on Winnipeg's road network
Faculty Total:				341,840	
Faculty of Science	Oresnik, Ivan	Microbiology	Manitoba Pulse and Soybean Growers Association (MPSG)	366,166	Development of superior Rhizobium spp strains to support biological nitrogen fixation in dry bean
	Tomy, Gregg	Chemistry	McMaster University	350,000	Alberta oil sands development: Impact on reproductive health
	Watt, Cortney	Biological Sciences	World Wildlife Fund Canada	25,000	Assessment of Cumberland Sound beluga whale (Delphinapterus leucas) habitat use may provide insight into conserving this threatened population
	Whyard, Steven	Biological Sciences	GreenLight Biosciences	135,547	RNAi-based flea beetle control technologies
Faculty Total:				876,713	
Provost and Vice-President (Academic)	Torchia, Mark	Centre for the Advancement of Teaching & Learning (The Centre)	Ryerson University	366,100	Preparedness of the learner
Faculty Total:				366,100	
Vice-President (Research and International)	Jayas, Digvir	Office of the Vice-President (Research and International)	Western Economic Diversification (WED)	2,200,000	Promote industry-academia alignment in support of economic development in Manitoba
Faculty Total:				2,200,000	
Total New Contracts over \$20,000 awarded:				16,702,404	



UNIVERSITY  
OF MANITOBA

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### MEMORANDUM

**DATE:** December 11, 2019

**TO:** David Barnard, Chair of Senate

**FROM:** Jeff M. Leclerc, University Secretary 

**SUBJECT:** ***APPROVAL OF MOTION, Board of Governors Executive Committee***

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On December 10, 2019, the Executive Committee, on behalf of the Board of Governors, approved the following motion:

**THAT the Board of Governors approves the establishment of an endowed research Professorship in Business Sustainability [as recommended by Senate, November 6, 2019].**

Copy: Janice Ristock  
Digvir Jayas

JL/sf

## PRESIDENT'S REPORT: February 5, 2020

### GENERAL

The lives of those lost on Ukraine International Airlines flight PS752, that crashed near Tehran on January 8, were honoured at vigils held on the Fort Garry campus on January 10 and at the Bannatyne campus on January 17. The following alumni and students were on board Flight PS752:

- Dr. S Pedram Moosavi BaFrooei, M.Sc./1997, Ph.D./2001;
- Dr. Mojgan Daneshmand, M.Sc./2002;
- Dr. Forough Khadem, Ph.D./2016;
- Amirhossein Ghassemi, current graduate student in Biomedical Engineering; and
- Amirhossein Ghorbani Bahabadi, current student with the International College of Manitoba (ICM).

In the face of this tragedy, two groups within the UM and larger community have begun to raise funds to honour the lives we have lost. A fellowship will be established as an endowment fund to honour the memory of all the victims of Flight 752 from Manitoba, which will be awarded annually to a graduate student in a STEM related field at the University of Manitoba. A scholarship also will be established to celebrate the legacy of Dr. Forough Khadem, and will support international female graduate students enrolled at UM in the STEM disciplines.

On January 27, the Sexual Violence Resource Centre (SVRC) was opened to the UM community. The centre will provide access to coordinated services and supports to students, faculty and staff who have experienced sexual violence. It also will implement a range of education, outreach and prevention strategies. The establishment of a sexual violence resource centre was one of the recommendations made in [\*Responding to Sexual Violence, Harassment & Discrimination at The University Of Manitoba: A Path Forward\*](#), the independent report commissioned by the University to identify ways to improve the University of Manitoba's effectiveness in addressing sexual violence, harassment and discrimination

The University of Manitoba will welcome Dr. Robin DiAngelo to deliver the Robert and Elizabeth Knight Distinguished Visiting Lecture, on the topic "White Fragility". Dr. DiAngelo is an educator, author and activist on critical racial and social justice education, who holds a PhD in multicultural education. The lecture takes place at 3:00 on February 6, in the Investors Group Athletic Centre. Attendees are asked to RSVP at [rsvp@umanitoba.ca](mailto:rsvp@umanitoba.ca).

The final Visionary Conversations of the 2019-2020 season will take place March 5 on the topic: "How can our community come together to combat the impacts of drug addiction?" at the UM Bannatyne Campus' Brodie Centre. More information, including the link to RSVP, may be found here: <http://umanitoba.ca/community/visionaryconversations>

## ACADEMIC MATTERS

- Fabio Ragnelli, music, performed with JUNO Award winning jazz quartet, Allison Au Group, at the world-renowned SF JAZZ Center, Half Moon Bay, and the 62nd Monterey Jazz Festival (the only Canadian group to perform at the three-day festival).
- Kwene Appah, Sociology, student, won the Erasmus+, a Student Mobility Scholarship from the European Union. She will be starting a semester of study at the Central European University in Budapest Hungary in January.
- Dawne McCance, religion, was elected as a fellow to *The Royal Society of Canada (RSC)*. The fellowship of the RSC comprises over 2000 Canadian scholars, artists, and scientists, peer-elected as the best in their field. These are distinguished men and women from all branches of learning who have made remarkable contributions in the arts, the humanities and the sciences, as well as in Canadian public life.
- Four student graduates from the Faculty of Arts were awarded the *Willard J. Condo Award*: Shannon Furness, Jessica Johnson, Gonzalo Agrimbau, and Maria Nallim. The Willard J. Condo Award, which is designed to encourage students with career interests in public service to make innovative, original contributions to the field of public administration by examining the structures, processes and outcomes of public policy, management, and government.
- The Asper Master Business Administration (MBA) team finished in second place at the Ethics Challenge in Halifax in November. A total of six teams participated in the competition.
- The desautels composition students spent a week in Iceland, collaborating with UM architecture students to work on a project based on sound and interactive technology.
- The Decolonizing Lens presented *Freedom Road* at the Winnipeg Art Gallery. *Freedom Road* is a National Film Board of Canada five-film series presenting powerful accounts of lived history from band members of Shoal Lake 40 Anishinaabe First Nation – where Winnipeg gets its water. A post-screening panel with band members Daryl Redsky, Roxanne Greene, director Angelina McLeod and Winnipeg-based historian Adele Perry (History), highlighted the complex, ongoing work of Shoal Lake 40 in resolving a brutal colonial legacy – one that is inseparable from the history of this place.

The Decolonizing Lens is a monthly film series co-organized by Jocelyn Thorpe, women's & gender studies and Kaila Johnston, national centre for truth and reconciliation, that brings together Indigenous filmmakers, their films, and their audiences

- The Dr. George Yee Laboratory of Anatomical Sciences opened at the Bannatyne Campus. The \$4.3 million renovation gives students and faculty in the Rady Faculty a modern facility boasting high fidelity screens, 3D capabilities and interactive tools from which to learn the intricacies of the human body.
- The Winnipeg Foundation Martha Donovan Fund is a \$250,000 fund created to provide leadership development opportunities for women in the Rady Faculty of Health Sciences. Over the next five years, \$50,000 will be made available on an annual basis.

- The college of pharmacy, in partnership with the James W. Burns Leadership Institute, kicked off its inaugural Pharmacy Leadership Series for students. The series of four seminars aims to provide students with transferrable knowledge that they can take and apply to their future roles as pharmacists.
- The Rady Faculty hosted 379 Grade 11 and 12 students at the Canadian Medical Hall of Fame's Discovery Day to learn what it is like to be a health professional or biomedical scientist. Students from 87 schools from across Winnipeg and around the province took part in interactive workshops exploring careers in medicine, rehabilitation sciences, nursing, dentistry, research, anatomy and other health sciences.
- The Max Rady College of Medicine Undergraduate Medical Education (UGME) program received full accreditation of its program leading to a Doctor of Medicine (MD) degree until 2027-28 and received one of the most positive results nation-wide since new accreditation standards were implemented in 2013.
- The Desautels faculty of music hosted Indigenous Intersections week October 7-11, 2019, featuring presentations and workshops that explored the work of Indigenous musicians and research on depictions of Indigenous persons in music.

## RESEARCH MATTERS

- Dr. F. Gigi Osler (Rady Faculty of Health Sciences) and PhD candidate and Vanier Scholar Taylor Morriveau (Graduate Studies; Rady Faculty of Health Sciences) were named among Women's Executive Network (WXN)'s 2019 Canada Most Powerful Women: Top 100 award winners.

Osler was recognized in the CIBC Trailblazers and Trendsetters category. Osler is the 151st President of the Canadian Medical Association (CMA), and the first female surgeon and the first woman of colour to take on the role. Through her leadership, the CMA began tackling equity, diversity and inclusion in medicine. Dr. Osler collaborated on projects such as The Lancet's work on advancing women in science, medicine and global health, and she led the first-ever CMA delegation to the 63rd Commission on the Status of Women at the United Nations.

Morriveau received the WXN's KPMG Future Leaders Award, which recognizes women under the age of 30 who have distinguished themselves early in their careers. Her research centers on the genetic and environmental factors that contribute to early-onset of type 2 diabetes (T2D) among Manitoban Indigenous youth, where incidences are approximately 20 times higher than the national average.

- More than 140 UM undergraduate students had the opportunity to practice their presentation skills at the annual 2019 Undergraduate Research Poster Competition. The format provides a unique opportunity for students to present their research in an event that focuses on the discoveries these students are making. Judges assess each project based on official judging criteria determining winners for cash prizes in five different categories: applied sciences, creative works, health sciences, natural sciences, and social sciences and humanities. The competition is sponsored by the office of the vice-president (research and international).

- The 2019 Research InfoSource rankings have UM moving up to 12th place in Canada's Top 50 Research Universities. As well, UM realized a 63 per cent increase in corporate research income growth, a marker for the success of our research-industry collaborative approach led by the Partnerships & Innovation team (formerly Technology Transfer Office).
- Research grants and contracts, both pre- and post-award management – will be moving to a paperless, single sign-on software system beginning in mid-2020. The Research Administration System (RAS) project will integrate more than 100 forms—including the Funding Application Approval Form (FAAF)—animal and human ethics, contracts and internal grants (and all the associated attachments), with reviews and approvals happening within RAS. The project began in 2018, with identification of the need to move to an improved business workflow for research administration, that will meet the needs of PIs as well as those reviewing and approving proposals. Project details and timelines can be found at [umanitoba.ca/research/ras](http://umanitoba.ca/research/ras)
- The second annual Research and Scholarly Excellence Celebration took place on December 10 in the new Smartpark Innovation Hub to honour the 2019 inductees of national academic societies, new and renewed sponsored and endowed research chairs, new Distinguished Professors, and other special awardees. Seventeen honourees in total were recognized. They were: Drs. Tracie Afifi, Harvey Max Chochinov, Eric Collins, Dorte Dahl-Jensen, James Davie, Frank Deer, Ross Feldman, Thomas Hack, Carl Ho, Ekram Hossain, Digvir Jayas, Rick Linden, Susan Logue, Dawne McCance, Nicole Rosen, Kristy Wittmeier and Mr. Randy Herrmann.
- Fifty-five research projects led by thirty-nine investigators received a total of \$5,307,763 in grant funding from multiple sponsors. Those projects receiving more than \$25,000 are:

PI	Sponsor	Title	Awarded
Azad, Meghan (Pediatrics and Child Health, CHRIM)	Molly Towell Perinatal Research Foundation	Exploring the impact of matching donor human to maternal secretor status on microbiome development in early preterm infants: A pilot study	\$30,000
Bassuoni, Mohamed (Civil Engineering)	City of Winnipeg	Improving the process for cold weather concreting: Mixture design and curing of concrete - A new approach	\$30,000
Court, Deborah (Microbiology)	Mitacs Accelerate	Bacteriophage endolysin proteins development	\$30,000
Cowley, Kristine (Physiology & Pathophysiology)	Canadian Paraplegic Association (Manitoba) Inc.	Developing strategies to optimize exercise responses in persons living with tetraplegia	\$48,623
Doupe, Malcolm (Community Health Sciences; Manitoba Centre for Health Policy)	Canadian Institutes of Health Research	Evaluating subacute care hospital transitions for older adults: Understanding how, why and for whom a planned intervention is working	\$200,000
Doupe, Malcolm (Community Health Sciences; Manitoba Centre for Health Policy)	Canadian Institutes of Health Research	Using evidence to inform healthy policy: Supportive housing as a case study	\$108,500

Duhamel, Todd (Kinesiology and Recreation Management)	Canadian Institutes of Health Research	Examining biomarkers of frailty and cardiovascular health in older women	\$105,000
El-Gabalawy, Renee (Clinical Health Psychology)	Canadian Institutes of Health Research	A preoperative virtual reality simulation of surgery to reduce perioperative psychiatric sequelae	\$105,000
Elias, Brenda (Community Health Sciences)	Canadian Institutes of Health Research	Translating to the Community (T2C): A social epigenetic study of FASD	\$1,503,226
Ferens, Kenneth (Electrical and Computer Engineering)	Mitacs Accelerate	Cognitive and computationally intelligent algorithms for the detection of cyber threats	\$240,000
Fernyhough, Paul (Pharmacology and Therapeutics, St Boniface Hospital Albrechtsen Research Centre)	Mitacs Accelerate	Development of specific peptide antagonists of muscarinic receptors to repair the nervous system	\$180,000
Fraser, Kevin (Biological Sciences)	Delta Waterfowl Foundation	Migration ecology and chronology of geese	\$35,000
Gole, Aniruddha (Electrical and Computer Engineering)	Mitacs Accelerate	Real-time modeling of virtual synchronous generator type VSC converters for power supply to offshore platforms	\$30,000
Hanson, Mark (Environment & Geography)	Mitacs Accelerate	Floating wetland treatments to enhance remediation (FLOWTER) Project	\$173,333
Henriksen, Christine (Clinical Health Psychology)	Health Sciences Centre Foundation	Living with hope: A preliminary investigation of a novel, CBT-based psychoeducational skills class for individuals with a recent suicide attempt	\$64,139
Hicks, Geoffrey (Biochemistry and Medical Genetics)	Children's Hospital Research Institute of Manitoba	Vitamin A supplementation can significantly reduce or prevent Fetal Alcohol Spectrum Disorder outcomes following acute prenatal alcohol exposure	\$59,995
Ho, Juliet (Internal Medicine)	Canadian Institutes of Health Research	Multi-center validation of non-invasive surrogate biomarkers of renal allograft outcomes	\$237,151
Hu, Pingzhao (Biochemistry and Medical Genetics)	NSERC Engage	Deep learning for prioritizing small molecules candidates for drug repositioning	\$25,000



Jacobsohn, Eric (Anesthesia)	Montreal Heart Institute	Electroencephalography guidance of anesthesia to alleviate geriatric syndromes (ENGAGES-CANADA) study in cardiac surgery: A pragmatic, randomized clinical trial	\$40,000
Jiang, Depeng (Community Health Sciences, CHRIM)	Children's Hospital Research Institute of Manitoba	The effect of PAX program in promoting mental health for children in Manitoba	\$59,560
Kazem Moussavi, Zahra (Electrical and Computer Engineering)	Mitacs Accelerate	Developing a virtual reality simulator and an algorithm to assess visual vestibular interaction (VVI)	\$90,000
Kelly, Lauren (Pediatrics and Child Health)	Research Manitoba	Adaptive design in pediatric clinical trials	\$126,200
Khoshdarregi, Mohammad (Mechanical Engineering)	NSERC Engage	Improved dynamic positioning of high speed robots for the acoustic treatment of aerospace structures	\$25,000
Kordi, Behzad (Electrical and Computer Engineering)	NSERC Engage	Improvement of mechanical and electrical strength of the cap-and-pin type string insulators	\$25,000
Kowalec, Kaarina (Pharmacy)	Consortium of Multiple Sclerosis Centers	Understanding psychiatric comorbidity in multiple sclerosis using genetics	\$52,704
Lavoie, Josee (Community Health Sciences)	Canadian Institutes of Health Research	Sexual Health Empowerment (SHE) Project: Merging community and science	\$135,000
Levin, David (Biosystems Engineering)	Mitacs Accelerate	Floating Wetland Treatments to Enhance Remediation (FLOWTER) Project	\$160,000
Major, Arkadij (Electrical and Computer Engineering)	NSERC Engage	Compact and efficient laser source of UV radiation	\$25,000
Modirrousta, Mandana (Physiology & Pathophysiology)	Mitacs Accelerate	Assessing the impact of an immersive VR gaming experience on navigation ability and spatial cognition in an elderly population	\$45,000
Narvaez Bravo, Claudia (Food and Human Nutritional Sciences)	Mitacs Accelerate	Shiga-toxigenic <i>E. coli</i> persistence mechanisms and surface biofilm detection using near-infrared spectroscopy on beef processing facilities	\$213,333
Ng, Marcus (Internal Medicine)	Mitacs Accelerate	Using rapid eye movement (REM) sleep to enable and enhance clinical epilepsy surgery	\$60,000
O, Karmin (Physiology & Pathophysiology, St Boniface Hospital Albrechtsen Research Centre)	St. Boniface Hospital Albrechtsen Research Centre	Role of inflammatory response in human and animal health and disease	\$180,000

Saleem, Ayesha (Kinesiology and Recreation Management, CHRIM)	Children's Hospital Research Institute of Manitoba	Extracellular vesicles in prenatal fetal-maternal communication	\$60,000
Scribbans, Trisha (Faculty of Kinesiology and Recreation Management)	Research Manitoba	Whole muscle and individual motor unit variability in the shoulder complex with fatigue and training	\$49,990
Shafai, Cyrus (Electrical and Computer Engineering)	NSERC Engage	MEMS sensor for metal-ion detection in water	\$25,000
Shalaby, Ahmed (Civil Engineering)	NSERC Engage	Use of recycled plastic to modify the engineering properties of asphalt binders for road paving	\$25,000
Shen, Garry (Internal Medicine)	Canadian Institutes of Health Research	To determine the impact of breastfeeding, maternal food intake and infant gut microbiota on the risk of obesity and diabetes in First Nations women and children in rural communities	\$100,000
Strachan, Shaelyn (Kinesiology and Recreation Management)	Canadian Institutes of Health Research	Self-compassion among people undergoing cardiac surgery: Associations with physical activity, other health behaviors and health outcomes.	\$105,000
Strachan, Shaelyn (Kinesiology and Recreation Management)	Canadian Institutes of Health Research	Examining the impact of a self-compassion intervention on physical activity behaviour and reactions to health risk among people at risk for Type 2 Diabetes: A pilot and Feasibility Study	\$145,000
Thompson, Shirley (Natural Resources Institute)	Mitacs Inc.	First Nations Philanthropy Engagement Research Project	\$180,000
West, Christina (Nursing)	Children's Hospital Research Institute of Manitoba	Expressive healing network: Partnering to create meaningful change for children and families in bone marrow transplant	\$60,000
Zvomuya, Francis (Soil Science)	NSERC Engage	A greenhouse bioassay of advanced urease and nitrification inhibitors: Effects on ammonia volatilization and wheat biomass yield and N uptake	\$25,000

## ADMINISTRATIVE MATTERS

- The Copyright Board has certified two Access Copyright final tariffs for the reproduction of materials in post-secondary education institutions for the years 2011-2017. The reasonableness of the tariffs may be subject to judicial review by the Federal Court. A certified tariff is not the same as a legislative change and the issue of whether the tariffs are mandatory is currently before the Federal

Court of Appeal (*Access Copyright v. York*). The certification of the tariffs do not mean there will be any changes to University of Manitoba copyright practices at this time. Most Canadian post-secondary educational institutions have taken the position that the tariffs are one option for copyright management but are not mandatory, as supported by Supreme Court of Canada case law. The Federal Court came to a different conclusion at the *Access Copyright v. York* trial. The Federal Court of Appeal's decision on this issue could be released in the near future.

- The Office of Sustainability continues to run the organics collection at the Fort Garry and Bannatyne campus. There are 45 collection bins in addition to UM Dining Services and all food service locations which are collecting pre-consumer organics. Almost 11 tonnes of organics have been diverted from landfill in the first six months of the program (approximately 10% of our total organics volume).
- The Office of Sustainability co-hosted an event with Sustainable Procurement Manitoba (SPM) focused on supporting low-carbon purchasing. Seventy-five people from a variety of sectors across Winnipeg attended the event featuring discussions on the importance of looking at low carbon purchases in your organization and some of the best practices associated with common products. David McLaughlin, former Director of Climate Change, Canada, for the International Institute for Sustainable Development and Dr. Bruno Silvestre, Professor in the Department of Supply Chain Management and the Director of the Transport Institute at the Asper School of Business, were the keynote speakers for the event.
- The Office of Sustainability has been working with an Indigenous Working Group to guide and offer feedback for methods of communicating traditional knowledge about the Fort Garry campus lands. Elders Stella Blackbird and Audrey Bone held a plants teachings to help gain an understanding of traditional healing, the important properties of the plants found in the riparian forest and sustainable harvesting methods. These teachings will be communicated to the university community through an educational banner installation set to be complete in February 2020. Raven Medicine Cloud was the name given to the project in a naming ceremony.
- The nomination period of the UM Sustainability Awards is now open. Categories include undergraduate, graduate, student group, teaching and staff awards. The Sustainability Committee will select the winners, which will be announced at Sustainability Night in early March.
- Human Resources partnered with the Support Staff Endowment Fund to offer the Support Staff Learning Exchange in Montreal from October 31 to November 3, 2019. Believed to be the only program of this kind in Canada, this year's exchange sent 21 UM support staff to meet with their counterparts at McGill University to share best practices for their roles. The UM has run this program since 1999 and many of the participants remain in contact with their counterparts to continue the exchange of ideas long after the formal learning exchange. It is an excellent way of sharing advancements and lessons learned that can lead to the refinement of services at both institutions.
- Alumni of the UM Leaders Learning Program (UMLLP) gathered on November 5 for a special workshop on "Settler Privilege" to explore how settler privilege continues to impact relationships and opportunities in contemporary Canada. The session included an inventory exercise on characteristics relating to settler privilege followed by discussion. This workshop was offered as part of our commitment to TRC Call to Action #57, Professional Development and Training for Public

Servants. Over 75 university staff and administrators have completed the UMLLP since its launch in February of 2016 and ongoing development opportunities are provided annually.

- On November 18, Learning & Organizational Development (LOD) hosted a Learning Lab on “Implicit Bias”, an interactive session covering topics relating to equity, diversity, inclusion, and interrupting bias to support university employees to follow best practices. The LOD Learning Labs are monthly short presentations on topics of interest and relevance for university staff. The Learning Lab was facilitated by the university’s Equity, Diversity & Inclusion Facilitator.

## EXTERNAL RELATIONS

- Gifts made in the current reporting period include:
  - Mrs. MaryAnn Lippay Kanee made a gift of \$100,000 in support of the MaryAnn Lippay Kanee and Stephen Kanee Judaic Studies Endowment Fund.
  - Mr. Gerald McDole [BSc/60] made a gift of \$100,000 in support of the Gerald McDole Graduate Entrance Scholarship.
  - Arts and Crafts Production Inc. made a gift of \$100,000 in support of The Gord Downie Secret Path Fund for Truth and Reconciliation at the National Centre for Truth and Reconciliation.
  - Miss Alice Cheung [BSc (Hons.)/76, MSc/77] made a gift of \$131,824 in support of the Opportunity Scholarship in Computer Science.
  - The late Dr. Stephen Dawyduk bequeathed \$143,350 in support of the University of Manitoba.
  - The College of Pharmacists of Manitoba made a gift of \$168,200 to the College of Pharmacists of Manitoba Fund.
  - The John and Gabrielle Pashniak Foundation made a gift of \$400,000 in support of the construction of the Stanley Pauley Engineering Building.
  - The Price Family Foundation made a gift of \$600,000 in support of the Price Graduate Scholarships for Women in Engineering.
  - TD Bank made a gift of \$1 million in support of the Manitoba Kidney Check Program.
  - The Winnipeg RH Institute made a gift of \$1 million in support of the Dr. John M. Bowman Chair in Pediatrics and Child Health.
  - The Winnipeg Foundation made a gift of \$1 million to establish the Winnipeg Foundation Innovation Grants in the Rady Faculty of Health Sciences, and an additional gift of \$250,000 to support the Martha Donovan Women’s Leadership Awards.
  - Dr. Michael Nesbitt [B.Comm./56, BA/57, LLD/15] made a gift of \$2.5 million in support of the construction of the Desautels Concert Hall.
  - The Asper Foundation made a gift of \$5 million to establish The Asper Foundation Entrance Bursary.
- On April 2, we will celebrate the success of the Front and Centre campaign and unveil our final campaign total.

- On December 11, President Barnard hosted a Visionary Conversations on the topic: *“What does a decolonized Canada look like?”* at the Canadian Museum for Human Rights. Our panel included: Dr. Michael Yellow Bird, Dr. Cary Miller, Dr. Emma LaRocque and Dr. Katherine Starzyk. Over 400 alumni and community members attended to participate in this very important conversation.
- Nominations for the 2020 Distinguished Alumni Awards closed on January 17. Recipients will be announced in March and the DAA 2020 Celebration of Excellence event is scheduled for October 1, 2020.

January 21, 2020

### *Notes toward a Senate Statement*

The mandate of the University of Manitoba is to create, preserve, communicate, and apply knowledge. In doing so, the University contributes to the cultural, social and economic well-being of the people of Manitoba, Canada, and the world. The university serves the common good, through searching for, and disseminating, knowledge and understanding, and through fostering independent thinking and expression. We are organized by core principles of academic freedom and collegial governance.

The University of Manitoba believes that education has a transformative power for students, their families and communities. We are committed to inspiring minds through innovative and quality teaching. We drive discovery and insight through excellence in research, scholarly work and other creative activities. We create pathways to Indigenous achievement. We promote equity, inclusion, and excellence. We forge connections to foster high impact community engagement that build on the advantages of a diverse and inclusive workplace.

All assessments of the University of Manitoba's contributions to the social and economic life of our province must recognize our broad mandate and inclusive mission, which has short-term, mid-term, and long-term effects and implications. Our 30,000-plus full and part-time undergraduate and graduate students and our 5,000-plus faculty members doing teaching and research are part of a complex institution, one that does much more than simply train students for today's labour market; higher education has social, as well as individual, benefits. We provide a public good that helps to promote wisdom and to build a just, inclusive and prosperous province for all people.

**Inspired by:**

UM Mandate

UM Statement of Apology and Reconciliation

CAUT Statement on Academic Freedom

UM EDI Statement

UM Strategic Plan

January 22, 2020

## **Report of the Senate Executive Committee**

### **Preamble**

The Executive Committee of Senate held its regular monthly meeting on the above date.

### **Observations**

#### **1. Speaker for the Executive Committee of Senate**

Professor Mark Gabbert will be the Speaker for the Executive Committee for the February 2020 meeting of Senate.

#### **2. Comments of the Executive Committee of Senate**

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. David Barnard, Chair  
Senate Executive Committee

Terms of Reference:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/477.htm](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm)

## **Report of the Senate Committee on Academic Dress**

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### **Preamble**

The terms of reference for the Senate Committee on Academic Dress can be found on the University Governance website at:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/486.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/486.html)

wherein the Committee is charged with the responsibility to recommend to Senate on the colours of the linings of hoods for new degrees, and to approve each type of dress supplied to graduands with respect to quality of materials and colours.

The Committee met on January 13, 2020 and considered a stole design for the Post-Baccalaureate Diploma in Medical Physiology and Pathophysiology.

### **Observations**

1. In January 2019, Senate recommended and the Board of Governors approved the Post-Baccalaureate Diploma in Medical Physiology and Pathophysiology, which was implemented to commence in the Fall Term of 2020.
2. The Department of Physiology and Pathophysiology decided on a design proposal for the stole that was silver in colour with two half inch royal blue strips in a V pattern.
3. The stole was approved by the Max Rady College Council on November 18, 2019.

### **Recommendations**

The Senate Committee on Academic Dress recommends:

**THAT Senate approve a stole for the Post-Baccalaureate Diploma in Medical Physiology and Pathophysiology, which is silver in colour with two half inch royal blue strips in a V pattern.**

Respectfully submitted,

Dean Jeffery Taylor, Chair  
Senate Committee on Academic Dress

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the Report to Senate.



**Report of the Senate Committee on Rules and Procedures Regarding Revisions to the Desautels Faculty of Music Council Bylaw**

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**Preamble**

1. The terms of reference of the Senate Committee on Rules and Procedures are found on the University Governance website wherein the Committee is charged with the responsibility to consider and to make recommendations to Senate on any matter concerning rules and procedures.
2. The Committee met on January 8, 2020 to consider proposed revisions to the Desautels Faculty of Music Council Bylaw, as recommended by its Faculty Council.

**Observations**

1. Revisions to the Desautels Faculty Council Bylaw were received from the Dean's Office on March 4, 2019 and reviewed by the Senate Committee on Rules and Procedures at its meeting on June 19, 2019. Amendments included changes to the Faculty Council membership and to meeting rules.
2. The Committee discussed the proposed revisions, and the Faculty was requested to provide clarification with respect to some of the changes.
3. On December 17, 2019, the Bylaw with revisions to address the items requiring clarification was submitted. Upon further review by the Committee, the issues were found to have been satisfactorily addressed. The Bylaw recommended to Senate incorporates these changes.

**Recommendation**

The Senate Committee on Rules and Procedures recommends:

**THAT the revised Desautels Faculty of Music Council Bylaw be approved by Senate.**

Respectfully submitted,

Dr. Jeffery Taylor, Chair  
Senate Committee on Rules and Procedures

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the Report to Senate.

## **Desautels Faculty of Music Council Bylaw**

This bylaw is supplementary to University Policy: Faculty and School Council General Bylaw ([http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/1-3-4.html](http://www.umanitoba.ca/admin/governance/governing_documents/governance/1-3-4.html)).

### **1. Faculty Council Membership**

- a. The President of the University of Manitoba or designate.
- b. The Vice-President (Academic) and Provost or designate.
- c. All full-time Professors, Associate Professors, Assistant Professors, Lecturers, Instructors I and II and Senior Instructors holding academic rank in the Faculty.
- d. The Director of the Preparatory Studies Program.
- e. All part-time members of the academic staff of the Faculty of Music on annual salary.
- f. One representative appointed from the part-time members of the academic staff not on annual salary.
- g. The Head of the Eckhardt Gramatte Music Library or designate.
- h. Two undergraduate students registered in Desautels Faculty of Music programs.
- i. One representative elected annually by and from the graduate student body.
- j. The Student Advisor of the Faculty, ex officio, voting.
- k. The Executive Assistant to the Dean of the Faculty, ex officio, non-voting.

### **2. Selection of Student Representatives**

- a. One of the student representatives on the Faculty Council shall be the Senior Stick of the Faculty of Music Students' Association.
- b. One of the student representatives on the Faculty Council shall be the Student Senator
- c. The method of selection of the third student representative shall be at the discretion of the Senior Stick in consultation with the Faculty of Music Students' Association.

### **3. Limitations on Participation of Members**

The Student representatives on the Faculty Council shall have full status including the right of membership on committees, with the following exceptions:

- a. Student representatives may be excluded from portions of Faculty Council or Committee meetings at the discretion of the Dean of the Faculty of Music, should the Dean determine that the attendance of student representatives would violate current legislation or collective agreements, breach issues of confidentiality, or be otherwise inappropriate. .
  - b. Student representatives shall not participate in the nomination, election or removal of representatives from the Faculty of Music to the University of Manitoba Senate.
  - c. Student representatives shall be excluded from in camera portions of Faculty Council meetings.
- 4. Meetings of the Faculty Council
  - a. The Dean or designate shall be the presiding officer at all meetings of the Faculty Council, subject to the right of the President to take the chair at such meetings.
  - b. The Faculty Council shall meet at least once yearly.
  - c. The Dean of the Faculty shall call meetings of the Faculty Council on their own motion, or at the written request of any six members of the Faculty Council.
  - d. At least five days written notice of any Faculty Council meetings shall be given.
  - e. A quorum of the Faculty Council shall be a majority of the members thereof.
  - f. The Faculty Council shall have the right to permit and/or invite non-members to attend any or all of its meetings and may delegate to its Chair such powers of permission and/or invitation.
- 5. Power to Recommend
 

The Faculty Council of the Faculty of Music shall have the power to make such recommendations to such persons or bodies as it deems proper for promoting music education and the advancement of music.
- 6. Election of Members to Senate
  - a. All full-time academic and staff members of the Faculty Council are eligible to be elected to Senate.

- b. All members of the Faculty Council except student members thereof shall be eligible to vote for the election or removal of members to Senate.

Updated: September 7, 2019

**Approved by Faculty Council: September 7, 2019**

**Approved by Senate:**

## Desautels Faculty of Music Council Bylaw

This bylaw is supplementary to University Policy: Faculty and School Council General Bylaw ([http://www.umanitoba.ca/admin/governance/-governing\\_documents/governance/1-3-4.html](http://www.umanitoba.ca/admin/governance/-governing_documents/governance/1-3-4.html)).

### 1. Faculty Council Membership

- a. The President of the University of Manitoba or designate.
- b. The Vice-President (Academic) and Provost or designate.
- c. All full-time Professors, Associate Professors, Assistant Professors, Lecturers, Instructors I and II and Senior Instructors holding academic rank in the Faculty.
- ~~d. Professors Emeriti and Senior Scholars of the Faculty.~~
- ~~e.~~d. The Director of the Preparatory Studies Program.
- ~~f.~~e. All part-time members of the academic staff of the Faculty of Music on annual salary.
- ~~g.~~f. One representative appointed from the part-time members of the academic staff not on annual salary.
- ~~h.~~g. The Head of the ~~Architecture/Fine Arts and~~ Eckhardt Gramatte Music Library or designate.
- ~~i.~~h. ~~Three~~Two undergraduate students registered in Desautels Faculty of Music programs.-
- ~~j.~~i. One representative elected annually by and from the graduate student body.
- ~~k.~~j. The ~~Registrar~~Student Advisor of the Faculty, ex officio, voting.
- ~~l.~~k. The ~~Business Manager~~Executive Assistant to the Dean of the Faculty, ex officio, non-voting.

### 2. Selection of Student Representatives

- a. One of the student representatives on the Faculty Council shall be the Senior Stick of the Faculty of Music Students' Association.
- b. One of the student representatives on the Faculty Council shall be the Student Senator.
- c. The method of selection of the third student representative shall be at the discretion of the Senior Stick in consultation with the Faculty of Music Students' Association.

3. Limitations on Participation of Members

The Student representatives on the Faculty Council shall have full status including the right of membership on committees, with the following exceptions:

~~a.~~ Student representatives ~~shall~~may be excluded from ~~those~~ portions of Faculty Council or Committee meetings ~~considering individual applications for admission, probation, or permission to repeat.~~

~~b.~~ Student representatives ~~shall be excluded from those portions of Faculty Council or Committee meetings considering~~at the ~~content of exams and examination results or matters arising therefrom.~~

~~c.~~a. Student representatives ~~shall be excluded from those portions of Faculty Council or Committee meetings considering the exercise of Faculty Council discretion with respect to~~of the Dean of the ~~awarding of scholarships, prizes and fellowships when such awards are being made or discretion is being exercised on~~Faculty of Music, should the ~~basis of a student's academic ability~~Dean determine that the attendance of student representatives would violate current legislation or collective agreements, breach issues of confidentiality, or be otherwise inappropriate. .

~~d.~~b. Student representatives shall not participate in the nomination, election or removal of representatives from the Faculty of Music to the University of Manitoba Senate.

c. Student representatives shall be excluded from in camera portions of Faculty Council meetings.

4. Meetings of the Faculty Council

a. The Dean or designate shall be the presiding officer at all meetings of the Faculty Council, subject to the right of the President to take the chair at such meetings.

b. The Faculty Council shall meet at least once yearly.

c. The Dean of the Faculty shall call meetings of the Faculty Council on ~~his/her~~their own motion, or at the written request of any six members of the Faculty Council.

d. At least five days written notice of any Faculty Council meetings shall be given.

e. A quorum of the Faculty Council shall be a majority of the members thereof.

~~f. All Faculty Council meetings shall so far as student attendance is concerned be open to music students. ("Open Council meetings" and "Closed Council meetings" bear the same meaning in this bylaw as those terms bear in the Senate bylaws so far as the same is applicable).~~

~~g.~~f. The Faculty Council shall have the right to permit and/or invite non-members to attend any or all of its meetings and may delegate to its Chair such powers of permission and/or invitation.

5. Power to Recommend

The Faculty Council of the Faculty of Music shall have the power to make such recommendations to such persons or bodies as it deems proper for promoting music education and the advancement of music.

6. Election of Members to Senate

a. All full-time academic and staff members of the Faculty Council are eligible to be elected to Senate.

b. All members of the Faculty Council except student members thereof shall be eligible to vote for the election or removal of members to Senate.

Updated: ~~July 20, 2004~~September 7, 2019

Approved by Faculty Council: September ~~22, 2006~~7, 2019

Approved by Senate: ~~April 4, 2007~~

## Report of the Senate Committee on Nominations

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### Preamble

The terms of reference for the Senate Committee on Nominations may be found on the University Governance website at:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/507.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/507.html)

The Committee met on January 17, 2020, to consider nominations to fill vacancies on the standing committees of Senate.

### Observations

Listed below are Senate committees with vacancies to be filled, along with the names of the nominees being proposed, their faculty/school, and the expiry date of their terms. Following the list is the membership list for each of those committees, including the names of the nominees, which have been highlighted.

### Recommendations

The Committee recommends to Senate the following list of faculty nominees:

COMMITTEE	NOMINEE(S)	FACULTY/ SCHOOL	TERM END DATE
<b>Senate Committee on Appeals</b>	Malcolm Smith (S)*(L)**	Management	2020.05.31
<b>Senate Committee on Awards</b>	Glenn Clark (S)(L)	Arts	2020.06.30
<b>Senate Planning and Priorities Committee</b>	Gary Anderson	Science	2020.05.31
	Colette Simonot-Maiello	Music	2021.05.31



The Committee also recommends to Senate the following list of student nominees:

COMMITTEE	NOMINEE(S)	FACULTY/ SCHOOL	TERM END DATE
<b>Senate Committee on Appeals</b>	Joseph Asaminew (S)	Health Sciences	2020.05.31
	Katelyn Casalla (S)	Science	2020.05.31

\* (S) indicates a member of Senate

\*\* (L) indicates a leave replacement

Respectfully submitted,

Professor M. Edwards, Chair  
Senate Committee on Nominations

# SENATE COMMITTEE ON APPEALS

last updated January 7, 2020

Composition	Incumbents	Faculty/School	Term
One academic member appointed as Chair by Senate Executive	Prof. Charlotte Enns	Education	2022.05.31
Two elected academic members appointed as Vice-Chairs by Senate Executive (not from same faculty/school as Chair or each other)	Prof. Peter Blunden	Science	2022.05.31
	Prof. Derek Oliver	Engineering	2022.05.31
Three members from among Deans of Faculties or Colleges and Directors of Schools appointed by the President	Dean Douglas Brown	Kinesiology & Rec. Mgt.	2020.05.31
	Dean Jonathan Black-Branch	Law	2022.05.31
	Dean Lalitha Raman-Wilms	Health Sciences	2022.05.31
Five academic members of Senate	Prof. Malcolm Smith (S) (l/r for Prof. Christine Van Winkle)	Management (Kinesiology & Rec. Mgt.)	2020.05.31 (2020.05.31)
	Prof. Peter Blunden (S)	Science	2021.05.31
	Prof. Lisa Landrum (S)	Architecture	2022.05.31
	Prof. Derek Oliver (S)	Engineering	2022.05.31
	Prof. Jitendra Paliwal (S)	Agricultural & Food Science	2022.05.31
Six academic members	Dr. Rod Lastra	Extended Education	2020.05.31
	Prof. Charlotte Enns	Education	2021.05.31
	Prof. Vanessa Swain	Health Sciences	2021.05.31
	Prof. Michael Campbell	Environment Earth & Res.	2022.05.31
	Dr. Nicholas Harland	Science	2022.05.31
	Prof. Melanie Soderstrom	Arts	2022.05.31
President of UMSU (or desig.)	Ms Jelynn Dela Cruz, designate		<i>Ex-officio</i>
Six students (four undergrads from different Faculties or Schools, and two grads)	Ms Jaime McNicholl	Science	2020.05.31
	Mr. Joseph Asaminew	Health Sciences	2020.05.31
	Ms Katelyn Casalla	Science	2020.05.31
	TBD		2020.05.31
	Ms Julia Minarik	Graduate Studies	2020.05.31
	Ms Tanjit Nagra	Graduate Studies	2020.05.31
One member of USB	Dr. Jules Rocque		2020.05.31
One student of USB	Ms Elizabeth Labbé		2020.05.31
Resource:	Marcia Yoshida 474-6166		
Terms of Office:	three-year terms; students = one-year terms		

# SENATE COMMITTEE ON AWARDS

last updated January 7, 2020

Composition	Incumbents	Faculty/School	Term
Six members of the academic staff, at least one shall be a Senator; at least one from Arts and one from Science; and at least two from professional faculties/schools	Dr. Jennifer McLeese	Science	2020.05.31
	Prof. Darcy MacPherson (S)	Law	2020.05.31
	Prof. Glenn Clark (S) (l/r for Prof. Michelle Faubert (S))	Arts (Arts)	2020.06.30 (2021.05.31)
	Prof. Jared Carlberg, Chair	Agricultural and Food Sciences	2022.05.31
	Prof. Peter Cattini	Health Sciences	2022.05.31
	Prof. Laura Loewen, Vice-Chair	Music	2022.05.31
Two students (one graduate and one undergraduate)	Ms Lilja Best	Arts	2020.05.31
	Ms Tanjit Nagra	Graduate Studies	2020.05.31
Vice-Provost (Graduate Education) and Dean, Faculty of Graduate Studies (or designate)	Ms Sara Sealey, designate		<i>Ex-officio</i>
Director, Financial Aid and Awards (or delegate)	Ms Jane Lastra, designate Ms Lesli Lucas-Aseltine		<i>Ex-officio</i>
Associate Vice-President (Alumni & Donor Relations) (or delegate)	Ms Stephanie Levene, designate Ms Carolyn Basha		<i>Ex-officio (non-voting)</i>
Executive Director, Enrolment Services (or delegate)	Mr. Jeff Adams		<i>Ex-officio (non-voting)</i>
Up to three Awards Establishment Coordinators and one Awards Selection Coordinator from Financial Aid and Awards	Ms Pamela Gareau		<i>Non-voting</i>
	Ms Mabelle Magsino		<i>Non-voting</i>
	Ms Regan Sarmatiuk		<i>Non-voting</i>
	Ms Mandy Laing		<i>Non-voting</i>
Resource: Pamela Gareau 474-9261 Terms of Office: three-year terms; students = one-year terms			

# SENATE PLANNING AND PRIORITIES COMMITTEE

last updated January 7, 2020

Composition	Incumbents	Faculty/School	Term
Provost and Vice-President (Academic) (or designate)	Dr. Mark Torchia, designate		<i>Ex-officio</i>
Vice-President (Administration) (or designate)	Mr. Mario Lebar, designate		<i>Ex-officio</i>
Vice-President (Research and International) (or designate)	Dr. Jay Doering, designate		<i>Ex-officio</i>
Ten members of academic staff (excluding Deans, Directors and Associate/Assistant Deans or Directors), three must be members of Senate, and one must be from Bannatyne campus	Mrs. Orvie Dingwall	Libraries	2020.05.31
	Prof. Gary Anderson	Science	2020.05.31
	Prof. Colette Simonot-Maiello	Music	2021.05.31
	Prof. Cary Miller (S)	Arts	2021.05.31
	Prof. Mojgan Rastegar (S)	Health Sciences	2021.05.31
	Prof. Mike Domaratzki (S)	Science	2022.05.31
	Prof. Richard Perron	Architecture	2022.05.31
	Prof. David Watt, Chair	Arts	2022.05.31
	Prof. Mark Gabbert (S)	Arts	2023.05.31
	Prof. Karine Levasseur	Arts	2023.05.31
Three students, one graduate, one undergraduate and the President of UMSU or designate	Ms Laura Forsythe	Graduate Studies	2020.05.31
	TBD		2020.05.31
	Ms Jelynn Dela Cruz, designate		2020.04.30
President	Dr. Todd Mondor, designate		<i>Ex-officio</i>
Vice-Provost (Students)	Ms Laurie Schnarr		<i>Ex-officio</i>
Resource: Shannon Coyston 474-6892 Terms of Office: four-year terms; students = two-year terms			