

A G E N D A

I REPORT OF THE PRESIDENT

II MATTERS FORWARDED FOR INFORMATION

1. Correspondence from Provost and Vice-President (Academic) Page 3
 RE: Continuation of Medical Note Waiver for Fall 2020
 and Revised Process

III QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. on the Friday preceding the meeting.

IV CONSIDERATION OF THE MINUTES OF THE MEETING OF AUGUST 5, 2020

V BUSINESS ARISING FROM THE MINUTES

1. Presentation on UM's Response to COVID-19:
 Planning for the Long-term

VI REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

1. Report of College Executive Council, College of Nursing Page 6
 RE: Amendments to Clinical Agency Requirements
 (CPR, Mask Fit Testing, Non-Violent Crisis Intervention
 Workshops), Bachelor of Nursing
2. Report of College Executive Council, College of Pharmacy Page 11
 RE: Amendment to Regulation on Mask Fit Testing,
 Doctor of Pharmacy
3. Report of the Faculty Council of the Faculty of Social Work Page 14
 RE: Extension of Nine-Year Rule due to COVID-19,
 Bachelor of Social Work

VII ADDITIONAL BUSINESS

1. Revisions to the Academic Schedule for 2020 - 2021, Page 15
 COVID-19 Related Changes and Corrections,
 College of Nursing

VIII ADJOURNMENT


Please send regrets to shannon.coyston@umanitoba.ca.



**University
of Manitoba**

| Provost & Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

DATE: August 27, 2020
TO: Deans and Directors
FROM: Dr. Janice Ristock, Provost and Vice-President (Academic) 
RE: Continuation of medical note waiver for Fall 2020 and revised process

The Academic Planning Working Group has been asked to provide clarification with respect to the Fall Term 2020 and medical notes.

On March 18, 2020 the Senate Executive approved the following motion:

students not be required to provide medical notes in support of absences from class activities/requirements and from evaluations including final examinations. Students will be required to self-declare through an email note to an Advisor in the relevant faculty that they will be unable to meet their course obligations. This declaration will be treated as necessary and sufficient for the student to be afforded reasonable accommodation.

Accordingly, the following communication was provided to students on the [COVID-19 site](#)

Medical notes are not required for illnesses. Medical notes are not required if you are feeling ill and are unable to meet a course requirement on time. Please email an [Academic Advisor](#) in your home faculty, college, or school to self-declare your illness in advance of the requirement, deadline or assessment and they will help address your situation.

As we prepare for the Fall term, the Academic Planning Working Group questioned the appropriateness of directing students to connect with an academic advisor in the their home faculty/college/school regarding missed course work (e.g. assignments, quizzes, midterms, and other assessments) when normally such requests are to be directed to the instructor, as per the course syllabus and in accordance with [ROASS](#).

Thus, the following is an updated communication for faculty and academic advisors:

Please note that the following procedures to continue suspending requirements for medical documentation are intended to address temporary medical circumstances. Students who require accessibility-related accommodations must continue to follow the documentation procedures outlined by [Student Accessibility Services](#). Students who are seeking Authorized Withdrawals, Tuition Fee Appeals, or Leaves of Absence may also require documentation. If students are uncertain about their circumstances, they are advised to speak with an [advisor in their faculty/college/school of registration](#).

Students who are unable to meet a course requirement due to medical circumstances are currently not required to submit medical notes (based on temporary procedure changes due to COVID-19). However, students are required to contact their instructor or academic advisor by email to inform of the missed work and to make arrangements for extensions, deferrals, or make-up assignments.

If you receive an email from a student within a reasonable time (e.g. 48 hours) after missing a class/quiz/test/assignment, this self-declaration must be accepted in lieu of a medical note and arrangements must be made for the student to make-up or complete the work that was missed. Emails must be sent from a U of M email account, and include the student's full name, student number, and what assignment/test was missed. Please note that our provincial Personal Health Information Act (PHIA) does not require students to provide instructors with details of their medical circumstances, nor should you ask for such information beyond what the student shares in their self-declaration.

If you receive a request for a deferred final exam, students should be advised to re-direct their email to an [advisor in their Faculty/College/School of Registration](#) as instructors cannot approve deferred final exam requests. Instructors are encouraged to consult with the Department or Dean's office (as appropriate) to receive guidance if unsure how to proceed with requests for term work extensions, deferrals or make-ups.

It is also recommended to include the statement below in your course outline and/or on UMLearn:

Students who are unable to meet a course requirement due to medical circumstances are currently not required to submit medical notes. However, students are required to contact their instructor or academic advisor by email to inform of the missed work and to make arrangements for extensions, deferrals, or make-up assignments. Please follow these guidelines if you are unable to meet an academic requirement for your courses.

- Contact your instructor for term work such as a class, quiz, midterm/test, assignment, lab;
- Contact an advisor in your faculty/college/school of registration for a missed final exam (scheduled in the final examination period);
- Inform your instructor/advisor as soon as possible do not delay. Note for final exams, students must contact within 48 hours of the date of the final exam; and
- Email your instructor/advisor from a U of M email address, and include your full name, student number, course number, and academic work that was missed.

This information will be included in the next Academic Bulletin and is also intended to be shared with Senate for information on September 02, 2020. Please share this information with your academic advising team.

If you have any questions, please do not hesitate to contact Brandy Usick.

Cc: Academic Planning Working Group
Brandy Usick, Executive Director, Student Engagement

MEMORANDUM

Date: August 21, 2020

To: Jeff LeClerc, University Secretary
Shannon Coyston, Associate University Secretary (Senate)

Copy: Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs)

From: Dr. Netha Dyck, Chair, College of Nursing College Executive Council

**Re: Clinical Agency Requirements Amendments (Cardio-Pulmonary Resuscitation,
Mask Fit Testing, and Non-Violent Crisis Intervention Workshops)**

Please find enclosed proposed revisions to the Bachelor of Nursing Program's requirements for cardio-pulmonary resuscitation (CPR), mask fit testing, and the Non-Violent Crisis Intervention Workshop.

These revisions were recommended for approval by the College Executive Council on August 18, 2020.

We are requesting approval from Senate at its next meeting on September 2, 2020.

I look forward to hearing from you regarding the recommendation for approval of these revisions.

Sincerely,



Dean, College of Nursing

Encl.



Proposed Changes to Clinical Agency Requirements (cardio-pulmonary resuscitation, mask fit testing, and Non-Violent Crisis Intervention workshop)

Background: As a result of the COVID-19 pandemic, issues have arisen in relation to our regulations related to clinical agency requirements. Motions were passed at the College of Nursing Executive Council meeting on August 18, 2020 to address these issues, and we are now forwarding these motions to Senate for consideration.

1. **Cardio-pulmonary resuscitation (CPR)** -- On May 6, 2020 Senate Executive approved motions to suspend our current deadlines for students to submit evidence of CPR certification or re-certification. At that time, we were waiting for CPR classes to safely resume. That has happened and CPR certification remains a requirement for our clinical partners. We are now seeking to have the suspension of our CPR regulations removed and to change the language related to the deadline in one of the regulations.

Motions

Lifting the Suspension of the Regulation

- a) That the indefinite suspension of the CPR regulation for newly admitted students to the Bachelor of Nursing Program be removed.

CPR Certification

CPR certification at the Health Care Provider (HCP) Level is a requirement for admission to the College of Nursing. Certification must be valid until the end of the academic year (i.e. April); therefore, should not be obtained before April 1st by applicants for either Fall or Winter admission.

- b) That the indefinite suspension of the CPR regulation for the Baccalaureate Program for Registered Nurses (BPRN) be removed.

Cardiopulmonary Resuscitation Certification (CPR)

All students must be certified at the Health Care Provider (HCP) Level. Newly admitted students must submit proof of certification to the Student Services Assistant or designate by July 15. Thereafter, registered nurses are to maintain current certification at the required level.

Lifting the Suspension of the Regulation and Removing the Deadline Date

- c) That the indefinite suspension of the CPR regulation for the Bachelor of Nursing Program be removed, and that the proposed changes to wording of the regulation be approved.



Current Regulation

Cardiopulmonary Resuscitation Certification (CPR)

All students are required to obtain certification in CPR at the Health Care Provider Level. Returning students, including those certified at the Instructor level, must recertify in April/May each year to ensure that their certification is valid for the entire academic year. Proof of re-certification must be submitted annually by June 1 to the Student Services Assistant or designate.

Proposed Change

All students are required to obtain certification in CPR at the Health Care Provider Level (**Basic Life Support or BLS**). Returning students, including those certified at the Instructor level, must recertify in April/May each year to ensure that their certification is valid for the entire academic year. Proof of re-certification must be submitted annually by June 1 to the Student Services Assistant or designate **according to a deadline established by the College of Nursing**.

- Mask Fit Testing** – N95 mask fit testing is a requirement of the health care system for any clinical placement for students in the Bachelor of Nursing Program. Due to COVID-19, N95 masks are in short supply worldwide, making it impossible to mask fit test all students in our program. With the provincial strategy of assigning certain types of masks to certain clinical facilities, even if we could get a reliable and quality supply of N95 masks to mask fit test our students, they would likely not be tested with the brand being used in the facility they are placed in. Therefore, students would need to be re-fit tested, further depleting a constrained worldwide supply chain.

Our plan is to not have students caring for any known COVID-19 positive patients and, therefore, the N95 mask may not be required. There are other instances where N95 masks are required (e.g., tuberculosis) and the Rady Faculty of Health Sciences is working with Shared Health to have our students mask fit tested through their facilities on an as-needed basis, with the preference being that this be done prior to the start of a clinical rotation.

Students would not be expected to care for any patients where an N95 mask is required unless they are mask fit tested and provided a mask, their preceptor/clinical education facilitator and clinical course leader are supportive of this (in consultation with the Director of Clinical Education), and the student is agreeable to participating in this kind of clinical learning opportunity.

Given the unusual circumstances we find ourselves in with COVID-19, the requirement for N95 mask fit testing is changing from mandatory to on demand as required.



Current Regulation

Respirator Mask-Fit Testing

Applicants must be fit-tested with the respirator mask that is used in the event that airborne precautions are required in clinical agencies. All new students will be given the opportunity to have mask-fit testing addressed at the start of the program. Testing includes basic education about the masks, precise determination of your mask size, and issue of an official card which indicates your mask size and confirms that you have met this requirement. Official proof of the mask-fit test must be submitted by a designated date to the College of Nursing in advance of participation in any clinical practice course. Students carry the official card for all clinical practice rotations.

Proposed Change:

Students in the Bachelor of Nursing Program may be required to complete mask fit testing as part of their clinical placement(s). Mask fit testing will occur on an as-needed basis only, should the student be placed on a unit or in a setting where an N95 mask is required for patient care, and as determined by the clinical course leader and Director of Clinical Education.

Motion: That the proposed revisions to the regulation for newly admitted students to the Bachelor of Nursing Program regarding mask fit testing be approved.

b) Continuing Students:

10. Respirator Mask Fit Testing

Mask-fit test cards are required for clinical practice and will be checked at clinical sites.

Proposed Change:

Students in the Bachelor of Nursing Program may be required to complete mask fit testing as part of their clinical placement(s). Mask fit testing will occur on an as-needed basis only, should the student be placed on a unit or in a setting where an N95 mask is required for patient care, and as determined by the clinical course leader and Director of Clinical Education.

Motion: That the proposed revisions to the mask fit testing regulation for students in the Bachelor of Nursing Program be approved.

3. **Non-violent Crisis Intervention (NVCI):** The Winnipeg Regional Health Authority has moved away from NVCI training to a set of modules that have been developed by the region on the topic of Violence Prevention. The region has shared the modules with us and has given us permission to use them with our students at no cost. We have previously charged the students to take the NVCI workshops. We are proposing that this regulation be eliminated.



University of Manitoba | Rady Faculty of Health Sciences

College of Nursing
University of Manitoba
89 Curry Place
Winnipeg, Manitoba
Canada R3T 2N2
T: 204 474 7452
F: 204 474 7682
nursing@umanitoba.ca

Current Regulation:

2. Non-Violent Crisis Intervention Workshop

Provided after admission.

Proposed Change:

~~**2. Non-Violent Crisis Intervention Workshop**~~

~~Provided after admission.~~

Motion: That the regulation related to the Non-Violent Crisis Intervention Workshop for students in the Bachelor of Nursing Program be deleted.

MEMORANDUM

Date: August 20, 2020

To: Jeff LeClerc, University Secretary
Shannon Coyston, Associate University Secretary (Senate)

Copy: Dr. Todd Mondor, Deputy Provost (Academic Planning and Programs)

From: Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

Re: Mask Fit Testing Amendments

Please find enclosed proposed revisions to the College of Pharmacy's mask fit testing requirements, in Section 4.5 of our regulations.

Original paragraphs 2 and 3 of Section 4.5 should remain, as they address special accommodations for religious reasons, if mask fit testing cannot be performed for individuals.

This proposal was circulated electronically on August 14, 2020 to the Pharmacy College Executive Council. It was approved by electronic vote on August 19, 2020.

We are requesting approval from Senate at its next meeting on September 2, 2020.

I look forward to hearing from you regarding approval of these revisions. Thank you.

Encl.

N95 Mask Fit Testing Requirements

BACKGROUND:

N95 masks are in short supply worldwide and therefore to mask fit test all our students is not feasible.

N95 mask fit testing is a requirement of the health system to be on placement in any clinical facility. With the worldwide shortage of N95 masks and the provincial strategy of assigning certain types of masks to certain clinical facilities, even if we could get a reliable and quality supply of N95s to mask fit test our students, they would likely not be the brand being used in the placement they are on. Therefore, they would need to be re-fit tested, further depleting a constrained worldwide supply chain.

Also, students would likely not be treating any COVID positive patients and therefore the N95 mask may not be required. There are other instances where N95 masks are required (TB) in which case, the Rady Faculty is working with Shared Health to have our students fit tested through their facilities on an as-needed basis.

Students would not be expected to treat any patients where an N95 mask was required unless they were fit tested and provided a mask, their preceptor/clinical teacher/College clinical lead was supportive, and the student was agreeable to participating in this kind of clinical learning opportunity.

Essentially, the requirement for N95 mask fit testing is changing from mandatory to on demand as required.

ISSUE: The following current applicable program requirements will need to be adjusted:

Doctor of Pharmacy (PharmD) Program, Academic Regulations

(<http://crscalprod.ad.umanitoba.ca/Catalog/ViewCatalog.aspx?pageid=viewcatalog&catalogid=440&chapterid=5086&topicgroupid=27066&loaduserredits=False>)

4.5 Mask Fit Testing

Introductory and Advanced Pharmacy Practice Experiences are subject to certain requirements intended to protect the health and well-being of learners, staff and patients. One such requirement is that learners provide documentation of current (i.e., within 2 years) N95 mask fit testing. Official proof of the mask-fit test must be submitted to the College of Pharmacy Dean's office by April 30th of the second year of the Pharmacy program.

Some learners may be unable to provide the Documentation due to religious reasons, as the N95 mask fit testing requires the absence of facial hair. In such situations, the College will work with the learner and the experiential site to accommodate the learner and make alternate arrangements that comply with human rights laws and policies, bona fide program requirements, and the health and safety requirements of the College and the experiential placement site.

The affected learner must advise the College and the experiential site of the need for alternate arrangements well in advance of the learner's experiential rotation. If adequate notice is not provided, the learner may be reassigned to an area of perceived lower risk (recognizing that zero risk of exposure in the area of reassignment cannot be guaranteed).

In the unlikely event of an outbreak of some infectious entity that requires use of N95 masks more broadly in a facility (such as a viral outbreak or epidemic), learners without the appropriate N95 mask fit (or accepted alternate arrangements) will not be allowed on site. In such a case, the requirements for fulfillment of the experiential program will be reviewed as required and may include delayed completion of the experiential rotation, or change in location.

MOTION:

It is moved Dr. Lavern Vercaigne, Associate Dean (Academic) and seconded by Cheryl Lee, Student Advisor and Undergraduate Program Coordinator that the program requirements be revised to reflect the following:

Students in the undergraduate program may be required to complete mask fit testing, as part of their clinical placement(s). Mask fit testing will occur on an as-needed basis only, should the student be required to treat any patients where an N95 mask was required, and as determined by the experiential site, clinical teacher, preceptor, Director of the Office of Experiential Education or the Associate Dean (Academic) College of Pharmacy.

VOTE:

Please vote by using the **Voting Button: Approve/ Reject**.

If you do not have this option then reply to this email and indicated in your reply: "I Approve" or "I Reject" in your response. We require your vote to this motion, by **4:00pm Wednesday, August 19th, 2020**.

RESULTS:

The results of the vote will be communicated as soon as possible after all the votes are received.

Should the motion be approved, it will be forwarded to the University Secretary's office, for Senate approval. If approved by Senate, the revised program requirement will be required to be revised in the applicable materials, including admissions information, handbooks, policies, or regulations.



University
of Manitoba

Faculty of Social Work

522 Tier Building
Winnipeg, Manitoba
Canada R3T 2N2
T: 204 474 9869
F: 204 474 7594
Michael.YellowBird@umanitoba.ca

DATE: August 21, 2020

TO: Jeff Leclerc

FROM: Michael Yellow Bird, Dean

SUBJECT: Nine (9) Year Rule Extension due to COVID-19 for Senate Approval

Please accept the motion below, which was passed at the Faculty of Social Work's Faculty Council on June 26, 2020, for approval consideration at Senate.

Motion:

"Due to the exceptional circumstances created by the COVID-19 pandemic situation, students whose 9 years in the BSW program are set to expire at the end of Summer 2020 be granted a 1 year extension and that all course work set to expire within the current or following academic session be allowed to hold credit until the end of Summer term 2021."

Rationale:

This will allow students who were impacted by the cancellation of their Summer 2020 courses (in particular, due to the cancellation of summer block placement) the opportunity to continue in the program and not have their courses and program expire until the end of Summer 2021.

For reference:

Proposed recommendation relates to items 8 and 9 in the academic regulations on scholastic progress for the Bachelor of Social Work program:

8. Students must complete all their social work courses and non-social work electives within nine (9) years. Requests for extensions to go beyond the nine-year limit must be submitted to the Committee on Academic Standings for their assessment and possible approval prior to the time limit expiry date. The maximum time limit for an extension is two years. The Committee shall also determine which, if any, courses previously completed shall need be repeated or replaced.
9. Along with provisions in Section 8 above, Social Work subject courses in the BSW program are valid for 9 years counting from when the student completed the course, including courses taken prior to admission. If a Social Work course expires while the student is still in the Faculty of Social Work, they will be required to repeat the course to fulfill the BSW degree requirements.

MEMO

REGISTRAR'S OFFICE

Room 400 UMSU University Centre

PH: 474-9425



University
of Manitoba

Date: August 24, 2020

Memo To: Senate

From: Neil Marnoch, Registrar

Re: Revision to the Academic Schedule for 2020-2021
College of Nursing - COVID-19 related changes and corrections

Please consider the proposed changes to the College of Nursing undergraduate academic schedule for 2020-2021. Most of the changes are a result of the COVID-19 pandemic, and there is one correction. The orientation dates are correct, so they have not been included here.

Academic Schedule Section 1.11

College of Nursing

Current		Proposed (changes in bold)	
2020 Fall Term		2020 Fall Term	
Start and End Dates Fall Term Classes	September 9 to December 11, 2020	Start and End Dates Fall Term Classes	September 9 to December 11, 2020
Nursing Practice		Nursing Practice	
Start and End Dates Fall Term Clinical	September 9 to December 11, 2020	Start and End Dates Fall Term Clinical	September 14 to December 11, 2020
Fall Term Practicum Start Date	Starts September 9, 2020	Fall Term Practicum	NA (correction)
2021 Winter Term		2021 Winter Term	
Start and End Dates Winter Term Classes	January 11 to April 14, 2021	Start and End Dates Winter Term Classes	January 18 to April 16, 2021
Nursing Practice		Nursing Practice	
Start and End Dates Winter Term Clinical		Start and End Dates Winter Term Clinical	January 18 to April 16, 2021

Winter Term Practicum Start Date	January 11, 2021	Winter Term Practicum Start Date	January 18, 2021
-------------------------------------	------------------	-------------------------------------	-------------------------