Exchange Learning Agreement

Instructions

It is very important that you complete this form carefully. Registration instructions will be provided closer to your registration date. Your Learning Agreement is not registration. Your Learning Agreement allows us to facilitate approval of your requested courses from the appropriate faculty. You may be requested to re-do your Learning Agreement if the instructions below are not followed.

Search courses offered during your exchange term: **https://aurora.umanitoba.ca/banprod/bwckschd.p_disp_dyn_sched**
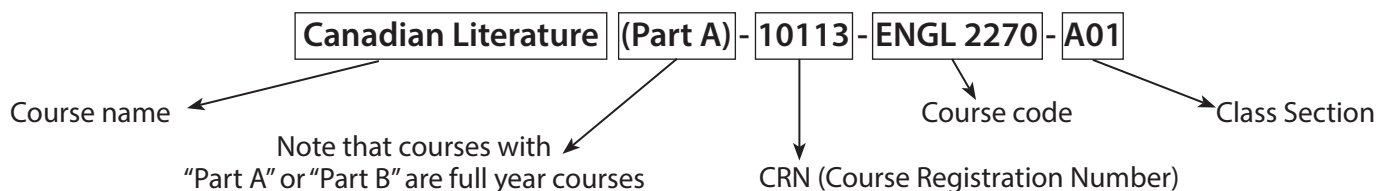
Aurora Tips

- In your search, choose subject and "Main (Fort Garry & Bannatyne) Campus". Leave the rest of the fields blank.
- If you have a "Your changes have already been submitted." error, hit "OK" and refresh your web browser.
- Click "View Catalog Entry" for each course you are interested in, to review the prerequisites and to check that you have similar courses completed.
- Brief information on prerequisite courses can be searched quickly at the top-right of this page: http://crscalprod1.cc.umanitoba.ca/Catalog/ViewCatalog.aspx
- If your exchange is 2 terms, complete a study plan for each term and submit both Learning Agreements together.
- Students will complete online course registration in July/August for Fall term and full-year exchanges, or October/November for Winter-only exchanges. The procedure varies by faculty. Further instructions will be provided.

Course Information

- Courses with "Part A" or "Part B" in the title are full year courses (and only available to 2-term exchange students).
- Courses which are numbered 1000-4000 are undergraduate level, courses which are 6000+ are graduate level.
- Courses numbered 1000 are introductory courses. 4000 level courses are the most advanced for undergraduates.
- List of the faculties at the U of M: http://umanitoba.ca/faculties/info_links.html
- Courses in the following faculties are not open to Exchange Students: Health Sciences, Music.
- Courses in the following faculties are limited to students in similar programs at their home university and may not be available: Architecture, Engineering, Education.
- Our exchange program does not include the I.H. Asper School of Business: Accounting and Finance, Actuarial, Business Administration, Entrepreneurship, Leadership, Human Resources, Marketing, Management Information Systems, Supply Chain Management.

Course Titles and Codes

This diagram shows the different parts of course titles:

| Canadian Literature | (Part A) | 10113 | ENGL 2270 | A01 |

Course name
Note that courses with "Part A" or "Part B" are full year courses
CRN (Course Registration Number)
Course code
Class Section

In order to register for courses (units/modules), your home university and your U of M faculty must approve your Learning Agreement to enable you to register. Check the pre-requisite information in your course description in Aurora to be sure that you are qualified to take the course.

Detailed instructions are provided on page 1 of this document.

List your preferred courses below in order of preference. Choose at least 3 back-up courses. You must take a minimum of 3 courses per term, maximum of 5.

Return to:
Breanne.Guiboche@umanitoba.ca
International Centre
541 University Centre
University of Manitoba
Winnipeg MB   R3T 2N2
Phone: 1-204-474-6736
Fax: 1-204-474-7562
* www.umanitoba.ca/student/ics*

Student Name (SURNAME, Given Name): _____

U of M Student Number (9 digits): _____

U of M Faculty (box 9 on admission letter): _____

Exchange Term (Fall/Winter/Summer) and year 20##: _____

Requested U of M Course Title	U of M Course Code	Class Section	Lab Section	Signature from Dean, Department, or Professor* from your HOME institution
(example) The Métis of Canada	NATV 1234	A01	B01	(signature)
Back-up Courses (alternate courses) - Choose at least three				

Comments (optional):

*By signing this form, I agree that the above named student meets the listed prerequisite requirements to take the courses listed.

Student Signature - I confirm that I have read the instructions thoroughly and carefully considered my course selections, taking my academic history in account.

Signature_____ Name _____Date (YYYY/MM/DD)_____

Exchange Coordinator Signature - I confirm that this proposed learning agreement is approved.

Signature_____ Name _____Date (YYYY/MM/DD)_____