

# Application for Exchange Student Admission

International Centre for Students • 541 University Centre • Winnipeg, Manitoba • Canada R3T 2N2 • Telephone: (204) 474-8501 • FAX (204) 474-7562

**Please check one:**

- Undergraduate Courses (100 to 500 level)  
 Graduate Courses (600 level & higher)

**Application deadlines:**

- April 1** for September start date  
**September 1** for January start date  
**January 1** for May/June or July start date

**Return completed application to:**

Student Exchange Coordinator  
 International Centre for Students  
 541 University Centre  
 The University of Manitoba  
 Winnipeg, Manitoba R3T 2N2 Canada  
 Fax: 1-204-474-7562

## 1 Previous application *Please print*

Have you **ever applied** for admission to the University of Manitoba?

- Yes  No If 'yes', Faculty and year of application:

Faculty: \_\_\_\_\_ Year: |\_||\_||\_||\_||

If 'yes' did you register and attend classes?

- Yes; year last registered: |\_||\_||\_||\_||  No

**U of M student number** (if known) : |\_||\_||\_||\_||\_||\_||\_||\_||\_||

## 4 Primary language

*(primary language refers to the mother tongue)*

- English  French  Other (specify): \_\_\_\_\_

If English was not your first language, indicate the number of years of English instruction you have received: \_\_\_\_\_

If you have written any of the following: T.O.E.F.L., CanTEST, M.E.L.A.B., I.E.L.T.S., enter the name and date of last writing or date it is to be written.

Test: \_\_\_\_\_ Date written: \_\_\_\_\_

## 2 Date and duration of program

**Indicate your preferred start session:**

- Regular Session: September to December 20\_\_\_\_  
 Regular Session: January to April 20\_\_\_\_  
 Intersession: May and June 20\_\_\_\_  
 Summer Session: July and August 20\_\_\_\_

**Anticipated end date of program:**

Month \_\_\_\_\_ Year \_\_\_\_\_

## 5 Mailing addresses

**Current Mailing address** valid until \_\_\_\_\_

Post office box or number and street	
City or town and province	
Country	Postal code
Home telephone ( )	Facsimile ( )
E-mail:	

**Permanent home address** (if different from above)

Post office box or number and street	
City or town and province	
Country	Postal code
Home telephone ( )	Facsimile ( )

## 3 Personal information

Family name	
First name and middle name(s). Use full legal names (no initials).	
Previous or other names	
Date of birth (year/month/day)	Place of birth (province or country)
Country of permanent residence	Title (Mr., Miss, Ms, Mrs., Dr., Rev.)
Gender: Male ___ Female ___	Citizenship

**Citizenship and immigration status** *You must check one box.*

- Canadian Citizen Date of entry if not born in Canada: |\_||\_||\_||\_||  
Year Month
- Permanent Resident Date of entry: |\_||\_||\_||\_||  
Year Month
- International student on Student Authorization (Student Visa)

Date of actual or proposed entry into Canada: |\_||\_||\_||\_||  
Year Month

Passport Number: \_\_\_\_\_



## 11. Declaration

Please read all application materials carefully. Failure to disclose relevant facts (including ALL previous attendance at post-secondary institutions) and/or submission of false information or documentation may result in acceptance and registration being withdrawn. If this information is discovered in a subsequent session it may result in dismissal from the University. Registration at a post-secondary institution subsequent to the submission of this application must be declared in writing.

### Freedom of Information and Protection of Privacy Act

This personal information is being collected under the authority of The University of Manitoba Act. It will be used for the purposes of admission, registration, assessment of academic status, and communication with the student. It may be disclosed to other educational institutions, government departments, and co-sponsoring organizations, and, for those students who are members of UMSU, it will be disclosed to the University of Manitoba Students' Union. Upon graduation, the student's name and address, together with information on degrees, diplomas, and certificates earned will be given to and maintained by the alumni records department in order to assist the University's advancement and development efforts. Information regarding graduation and awards may be made public. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of personal information, contact the FIPPA/PHIA Coordinator's Office (tel. 204-474-8339), University of Manitoba Archives & Special Collections, 331 Elizabeth Dafoe Library, Winnipeg, Manitoba, Canada, R3T 2N2. If you wish to authorize another person to access your information on your behalf, please complete the FIPPA release form available from our office or on our website.

Date: \_\_\_\_\_

### Notice Regarding Disclosure of Personal Information to Statistics Canada

The Federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used only for statistical purposes, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify a student.

At any time, students who do not wish to have their information used are able to ask Statistics Canada to remove their identifying information from the national database.

Further details on the use of this information can be obtained from Statistics Canada's web site: <http://www.statcan.ca> or by writing to the Post-Secondary Section, Centre for Education Statistics, 17th Floor, R.H. Coats Building, Tunney's Pasture, Ottawa, Ontario, Canada, K1A 0T6.

### Transcript Release

- I hereby authorize the release of my University of Manitoba transcript to the University of Manitoba Student Exchange Coordinator, in order that it may be sent directly to my home institution.

### Declaration

- I hereby certify that I have read and understood the instructions and information on this application form and on the *Application Guide* and that all statements made in connection with this application are true and complete.
- I authorize the University to verify any information, transcripts, or reference letters provided as part of this application.
- I accept that any information on falsified documents may be shared with the Association of Registrars of the Universities and Colleges of Canada.

Student's signature \_\_\_\_\_

## 12. Required Documentation

- Official transcripts.** You must arrange to have official transcripts forwarded along with the application form to the International Centre for Students Office. Student copies or photocopies are not acceptable. Transcripts become the property of U of M and will not be returned.
- Name change documentation.** If your name has changed as a result of marriage, divorce or other reason, appropriate documentation must be supplied.
- English language proficiency.** If your primary language is other than English, you must demonstrate that you are proficient in the use of the English language. This includes Canadian Citizens & Permanent Residents and applicants on Student Authorization (Visa). A brochure with detailed information on English language proficiency may be obtained from our office.

### FOR OFFICE USE ONLY

#### University of Manitoba Faculty approval:

*This student has been approved to study in the Faculty  
of \_\_\_\_\_ as an exchange student.*

#### Approval granted by (please print)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### For Graduate Student Applicants:

*This student has been approved to study in the Department  
of \_\_\_\_\_ as an exchange student.*

#### Approval granted by (please print)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_