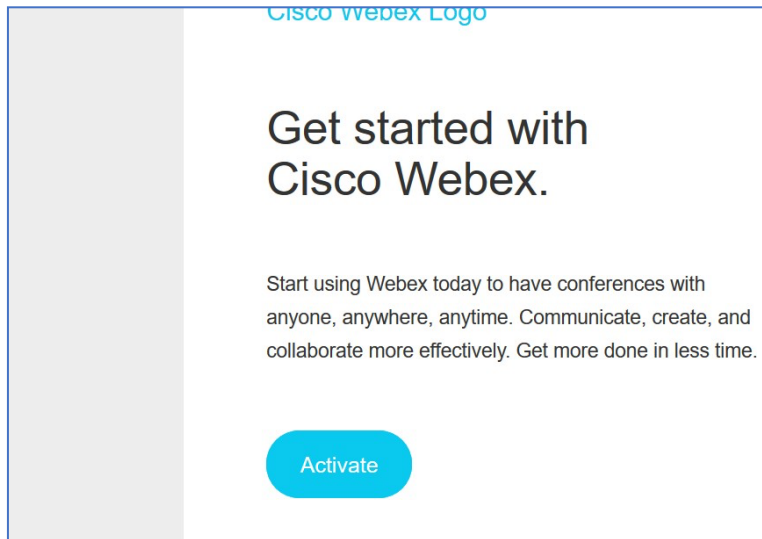


Cisco Webex – Activate your account

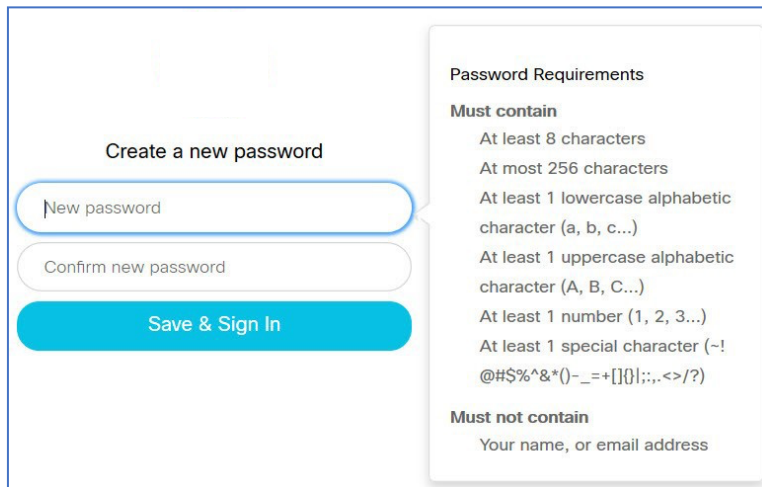
When your Cisco Webex account is created, you will receive an email from Cisco with the subject “University of Manitoba has invited you to Cisco Webex.”

Follow the email instructions if this is your first time logging into Cisco WebEx:

1. Locate the Cisco WebEx invitation email and select **Activate**.



2. Create a new password then select **Save & Sign In**.

A screenshot of the "Create a new password" form in Cisco Webex. The form has a title "Create a new password" and two input fields: "New password" and "Confirm new password". Below the input fields is a blue rounded rectangular button labeled "Save & Sign In". To the right of the form is a "Password Requirements" section. Under "Must contain", the requirements are: "At least 8 characters", "At most 256 characters", "At least 1 lowercase alphabetic character (a, b, c...)", "At least 1 uppercase alphabetic character (A, B, C...)", "At least 1 number (1, 2, 3...)", and "At least 1 special character (~!@#%^&*()-_+=[]{}|;:,<>/?)". Under "Must not contain", the requirement is: "Your name, or email address".

Your account is now activated and ready to be linked to UM Learn.