



Save the Date — Academic Year 2019-20

WORKSHOPS FOR ACADEMIC ADMINISTRATORS

This series of workshops addresses common issues faced by academic administrators. Whether you are new to academic administration or someone who has been involved in this important work for some time, you are encouraged to attend. Each workshop is held from 11:30 am to 1:30 pm and includes a light lunch. An email will be sent to all Deans, Directors, Associate Deans and Department Heads approximately 3 weeks prior to each workshop with instructions on how to register. **Registration is required for all workshops.**

Friday, September 27, 2019

TOPIC: Understanding the Budgeting Process

**Ms. Giselle Martel, Dr. Jeff Taylor,
and Dr. Jonathan Beddoes**

Cross Common Room—St. John's College Fort Garry Campus

Friday, October 18, 2019

TOPIC: The UMFA Collective Agreement

Ms. Lisa Halket

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, November 1, 2019

TOPIC: Enhancing Graduate Programs

Dr. Louise Simard

Bistro 205 - University Centre
Fort Garry Campus

Friday, December 6, 2019

TOPIC: Ten Ways Organizations Get in Their Own Way on
Indigenous Achievement, Reconciliation, Diversity,
Inclusion, and Anti-Racism

Dr. Marcia Anderson

Room 223 - The Centre, 65 Dafoe Road Fort Garry Campus

Friday, January 10, 2020

TOPIC: Performance Evaluations

Dr. Diane Hiebert-Murphy and Ms. Lisa Halket

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, January 31, 2020

TOPIC: Working with External Relations

Mr. John Kearsey and Team

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, February 28, 2020

TOPIC: Responsible Conduct of Research

Dr. Gary Glavin and Dr. Jay Doering

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, March 20, 2020

TOPIC: Evaluation of Teaching

Dr. Mark Torchia

Cross Common Room—St. John's College
Fort Garry Campus

Friday, April 3, 2020

TOPIC: Managing Conflict

Dr. Francine Morin

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, April 17, 2020

TOPIC: Civility

Dr. Lukas Neville

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, May 1, 2020

TOPIC: The CUPE Collective Agreement

Ms. Lisa Halket and Ms. Marcie Macdonald

Room 223 - The Centre, 65 Dafoe Road
Fort Garry Campus

Friday, May 22, 2020

TOPIC: RWLE/Sexual Violence Policies

Ms. Megan Bowman

Bistro 205 - University Centre
Fort Garry Campus

Tenure & Promotion for Committee Chairs and Members

Dr. Diane Hiebert-Murphy

Bannatyne & Fort Garry Campuses—TBA
Also available on request

Implicit Bias in Academic Hiring for Committee Chairs and Members

Dr. Karen Schwartz and Ms. Valerie Williams

Available on request for your committees:
karen.schwartz@umanitoba.ca