

Constitution of the Faculty of Architecture Student Association

Mission

The Faculty of Architecture Student Association (FASA) at the University of Manitoba serves to maintain, encourage, and promote an enthusiastic and amenable environment for students in the Faculty of Architecture, while exhibiting thoughtful representation and assertive engagement of faculty, staff, professionals and the greater community.

FASA is committed to:

- Serving and addressing ongoing, day-to-day student needs.
- Fostering relations between undergraduate and graduate students in all departments.
- Representing graduate and undergraduate students' concerns and initiatives to the department, faculty and University.
- Engaging students in the professional and greater community.
- Promoting equity and diversity. This mission shall be executed in accordance with greater university and department policy and reflect the highest degree of professional and ethical commitment to promote both an enriching and enjoyable educational environment.

Article I: Name

This association shall be named the Faculty of Architecture Student Association, and its acronym FASA.

Article II: Purpose

- To represent students of the Faculty of Architecture, and provide a positive educational and cultural environment. This involves:
- Representing the students at faculty meetings and all matters regarding student curriculum and program within the faculty;
- Hosting social events for students to interact with other students, faculty and professional members;
- Involving students in open council meetings and transparent decision-making;
- Facilitate exchange between council's to ensure dialogue amongst students of various departments and a place for students to voice concerns;

Duties of FASA regarding SIEF

- It is the responsibility of FASA and the Student Innovation and Enrichment Fund (SIEF) committee to collect, filter, and curate 'big-picture' proposals with a funding commitment of up to 3 years.
- In collaboration with SIEF, FASA will make the student body aware of the availability of funds through email and posters.
- Any investment from SIEF in operations, maintenance, or facilities must demonstrate substantial benefit to students within the faculty, and must be unanimously approved by both the SIEF Committee and FASA.

Article III: Membership

- i) Members of FASA shall include all University of Manitoba students registered in the Faculty of Architecture.
- ii) All students have voting rights in referendums.

Article IV: Government of the Association

- i) FASA Council shall consist of the president(s) of the Interior Design Association of Students (IDAS), Indigenous Design and Planning Students' Association (IDPSA), Landscape Architecture Students' Association (LASA), Students' Architectural Society (SAS), University of Manitoba Association of Architecture Students (UMAAS), and University of Manitoba Association of Planning Students (UMAPS). The SIEF chair(s) will sit on FASA as a non-voting member.
- ii) Each year FASA Council shall appoint a Chair or Co-Chairs, a Secretary, and members who will spearhead various sub-committees.
- iii) All members must be registered full-time students in the Faculty of Architecture.
- iv) All decisions must be consistent with the mission and purpose of FASA as outlined in the Mission and Article II.
- v) Meetings can be called by any member of FASA with two weeks written notice to all other FASA members.
- vi) At least 4 voting members must be present to pass a vote. Co-presidencies will receive only one shared vote.
- vii) Should no clear consensus be reached in a decision, a vote may be called for within the whole student body of the Faculty of Architecture. The decision will be final when a majority vote is reached.

Article V: Council Position Descriptions

All Executive members must:

- i) Provide exemplary leadership in FASA activities, especially in the areas pertaining to their executive position
- ii) Act responsibly and respectfully regarding the mission of the association during all FASA events and institutions in which one is representing FASA to the greater community.
- iii) Participate in FASA activities as much as possible.
- iv) Meet regularly for a minimum of eight times per year.
- v) Attend all meetings relating to their responsibilities and if unable to do so, notify the Chair in writing prior to the meeting.

Duties of the Chair

- i) Schedule and chair FASA meetings on a monthly basis;
- ii) Maintain open lines of communication between all student groups in the faculty and the Dean's Office.
- iii) Represent the thoughts and concerns on behalf of FASA during Faculty Council

Duties of the Secretary

- i) Take clear and concise minutes
- ii) Send minutes out via email and upload to the FASA Google Drive within 3 days
- iii) Keep the Google Drive organized

Sub Committees

FASA will oversee a variety of committees including but not limited to:

- i) Social Events Committee: This committee will be composed of a representative from each student group. One chair will be elected as the spokesperson for the committee. Funding will be provided by each participating student group (IDAS, LASA, SAS, UMAAS, or UMAPS) with the exception of IDPSA. This committee will take over the planning of any cross-departmental events to help encourage interdisciplinary relationships within the faculty. This committee should host 2-4 events per year.
- ii) Three Year SIEF Projects: Consisting and spearheaded by members of FASA. This committee will be responsible for overseeing the proposal and implementation (if applicable) of a large scale SIEF funded project. Consensus must be reached within FASA regarding the direction of the project before the committee may proceed.

Article VI: Transition of Executive Council

It is the responsibility of the departing Executive to orient the newly elected officials to their positions. This includes teaching the incoming executive about FASA policies and procedures, transitioning custodianship of council records and materials (including access to FASA Google Drive), and preparing the next Executive to be effective in their roles for the next year's work.

The departing executive council and incoming executive council will hold at least one transitional meeting each.