



narratives

Planner

Narratives Inc. is a planning firm dedicated to impact assessment, community engagement, and conflict transformation. We are passionate about blending traditional methods with innovative research designs and cutting-edge techniques. Our team continually strives to elevate the standards planning practice in pursuit of meaningful and sustainable outcomes for the communities we serve. If you are driven by a commitment to excellence and eager to join a team that works to make a tangible difference, we invite you to join us. For more information, please visit www.narrativesinc.com or <https://www.linkedin.com/company/narratives-inc/>.

Narratives is currently seeking candidates for our Planner position to bring our stories to life. The position will be **full-time, one-year term** with the intention of transitioning to a permanent full-time position following a successful performance review.

Responsibilities

- Review, interpret, and apply a broad range of policy and legislation as it applies to a given project or objective
- Work with, interpret, and apply spatial information (e.g. from maps, surveys, and plans) as a key medium for thinking and communicating
- Interpret and apply demographic, topographic, the built environment, environmental, and socio-cultural context information
- With a team of planners, author community plans and work with a team to assemble documents that are clear and visually appealing, incorporate maps and spatial information, and synthesize background information, process information, and policy.
- Author memorandums, briefing notes, project descriptions, reports, and technical analyses. Identify sound and reasonable options for the client and be able to articulate a recommended course of action.
- Meaningfully and respectfully incorporate the socio-cultural dimension into the work of the planner, which may include ceremony, symbols, practices, and interpersonal relations
- Manage projects by monitoring scope, schedule, and budget, and delegate tasks to ensure the broader team is utilized
- Develop and implement community engagement plans to run engagement sessions, interview campaigns, workshops, focus groups, and other community events.
- Apply current disciplinary principles to the practice of the professional planner

Qualifications

- Two to five years of experience working in a professional planning environment with a diverse portfolio of past projects, roles, and practice. Commensurate and relevant academic and extracurricular experience may be considered in lieu.
- Demonstrated academic and/or practical experience in land use planning, environmental sciences, social sciences, human rights, or conflict resolution.
- Hold at least a bachelor's degree in Indigenous/Native Studies, Social Sciences, Urban / Regional Planning, Environmental Studies, Geography, Policy Sciences, or equivalent. A relevant graduate degree is considered a strong asset.
- Demonstrated capacity to practice respectfully in a diverse cultural environment, which includes working in remote locations, Indigenous communities, and in a diverse workplace.
- Ability to travel and work in remote locations, commonly ranging from 1-3 days and more uncommonly up to 1-2 weeks.
- Knowledge and experience of GIS and the ArcGIS Pro platform is considered a strong asset
- Knowledge and experience of the Adobe Design suite, specifically InDesign, is considered a strong asset
- Hold a valid drivers' license.

What's in it for you?

- Flexible work hours, including the option to work remotely.
- Dedicated professional development funds (e.g. to support the RPP, EP, or other professional designation).
- Welcome back bonus for new parents plus a monthly childcare stipend for the first year of return.
- 12 Paid Wellness days per year
- Health Benefit Plan and Retirement Savings Plan (RSP) up to 2% effective upon first day of work.
- 14 vacation days (2.8 work weeks) per year to start
- Transportation and phone stipend.
- Mental health supports

Salary Range: Minimum starting salary of **\$60,000** with potential for higher compensation up to **\$90,000** based on experience and qualifications.

Narratives encourages candidates to apply even if you feel you don't meet or feel you exceed the qualifications. We are open to discussions around salary should you feel your experience exceeds this range.

Application Guidelines

Please submit a cover letter and a resume. Please submit these to hr@narrativesinc.com.