



# ASE CAREER FAIR

## EXHIBITOR INFORMATION SHEET

Join us for the University of Manitoba's 24 annual ASE Career Fair. This is an opportunity to meet with students from the Faculty of Agricultural and Food Sciences, Clayton H. Riddell Faculty of Environment, Earth, and Resources, the Price Faculty of Engineering and the Faculty of Science. This event will be held on Tuesday, October 4, 2022 from 2:30 to 6:30 p.m. in the Multipurpose room of UMSU University Centre.

The ASE Career Fair is hosted by Career Services, the Faculty of Agriculture Students Organization (FASO) and the University of Manitoba Engineering Society (UMES). Undergraduate and graduate students from the following programs will be in attendance, eager to learn about opportunities in your organization:

|                        |                        |                              |
|------------------------|------------------------|------------------------------|
| Agribusiness           | Statistics             | Agricultural Economics       |
| Environmental Science  | Animal Systems         | Agronomy                     |
| General Science        | Biological Sciences    | Physics                      |
| Mechanical Engineering | Physical Geography     | Electrical Engineering       |
| Biochemistry           | Animal Science         | Soil Science                 |
| Entomology             | Computer Science       | Earth Sciences               |
| Geology                | Biosystems Engineering | Biotechnology                |
| Food Science           | Plant Biotechnology    | Astronomy                    |
| Civil Engineering      | Plant Science          | Computer Engineering         |
| Genetics               | Chemistry              | Geophysics                   |
| Human Geography        | Mathematics            | Agroecology                  |
| Microbiology           | Environmental Studies  | Human & Nutritional Sciences |

Many of the programs we offer have co-op and internship opportunities. Let us know if you would like details on our programs and available tax credit.

### Registration Details:

Only the registered exhibitor may occupy the booth. Booth placement will be based on support level, date of registration and at the discretion of Career Services. All ASE Career Fair Supporters will have preferred placement. The Early Bird deadline is August 18, 2022. If you wish to purchase more than one booth, please call prior to registration.

We encourage all exhibitors to register early, as space is limited.

If you have any questions regarding event registration or details about the day, please contact **Wayne Mark** or **Zachary LeClerc** at **204-474-8284** or [ase.careerfair@umanitoba.ca](mailto:ase.careerfair@umanitoba.ca).

## Support Opportunities and Registration Packages:

**CLASSIC** registration package includes:

- One - 10' x 6' booth with curtain back and sides
- One - 6' x 2.5' skirted table and two chairs
- Hot dinner for 2 representatives

Be a supporter of the ASE Career Fair and heighten your company profile. Over 1,300 students from the University of Manitoba attended this event in 2019 (the last time we hosted this career fair in-person). Take advantage of this great marketing opportunity!

**NOTE: All asterisk (\*\*\*) marked benefits must be used from October 2022 to August 2023.**

**PLATINUM SUPPORTER** (limit of **1** supporter available) registration includes:

- Classic booth registration (as above)
- Oversized booth in exclusive location with maximum traffic and exposure
- Largest featured logo and recognition of support on all marketing materials (posters, digital advertising, etc.)
- Named sponsor of the high traffic coffee house
- 1 month featured banner on Career Services website \*\*\*
- 10 months as a featured employer on Career Services website \*\*\*
- 4 free featured job postings on careerCONNECT \*\*\*
- 2 free room rentals for information sessions \*\*\*
- 3 free rooms for hosting on-campus interviews \*\*\*
- Free meals for up to 4 additional people (6 total) on event day
- 2 free tickets to park in the University Parkade on event day
- Free electrical for booth on event day

**GOLD SUPPORTER** (limit of **4** supporters available) registration includes:

- Classic booth registration (as above)
- High profile booth location with increased traffic and exposure
- 2nd largest featured logo and recognition of support on all marketing materials (posters, digital advertising, etc.)
- 4 months as a featured employer on Career Services website \*\*\*
- 2 free featured job postings on careerCONNECT \*\*\*
- 1 free room rental for information session\*\*\*
- 1 free room for hosting on-campus interviews \*\*\*
- Free meals for up to 2 additional people (4 total) on event day
- 2 free tickets to park in the University Parkade on event day
- Free electrical for booth on event day

**SILVER SUPPORTER** (limit of **8** supporters available) registration includes:

- Classic booth registration (as above)
- Optimal booth traffic and exposure
- 3rd largest featured logo and recognition of support on all marketing materials (posters, digital advertising, etc.)
- 2 months as a featured employer on Career Services website \*\*\*
- 1 free featured job posting on careerCONNECT \*\*\*
- 2 free tickets to park in the University Parkade on event day
- Free electrical for booth on event day

## Exhibitor Pricing:

### Supporter Packages

|                    |                   |
|--------------------|-------------------|
| Platinum Supporter | \$ 3,500.00 + GST |
| Gold Supporter     | \$ 2,500.00 + GST |
| Silver Supporter   | \$ 1,500.00 + GST |

### Classic and Non-Profit Pricing (Does not include Parking)

|   |                 |
|---|-----------------|
| Classic - Early Bird until Aug. 18, 2022    | \$ 450.00 + GST |
| Classic - After Aug. 18, 2022               | \$ 550.00 + GST |
| Non-profit - Early Bird until Aug. 18, 2022 | \$ 350.00 + GST |
| Non-profit - After Aug. 18, 2022            | \$ 450.00 + GST |

### Additional Amenities

|                           |                          |
|---------------------------|--------------------------|
| Electricity               | \$ 50.00 + GST           |
| Additional Representative | \$ 30.00 + GST / per rep |

\*\*\* If your organization is GST exempt, please provide your GST number when you register. We will also ask for proof of your GST exemption status for our records in your confirmation email. This is typically in the form of a letter on organizational letter head listing your GST exemption number.

## Confirmation and Payment:

Exhibitors will receive an email confirmation once their registration has been approved. Invoices will be issued in October 2022 via email. Payment will be due upon receipt.

**Cancellation Deadline: 4:30 PM (CST) on Thursday, September 15, 2022. Cancellations received on or before this date and time will be charged a \$125.00 cancellation fee.**

**Cancellations received after this date and time will be charged in full.**

### **NOTE:**

Any organization that registers after the cancellation deadline will be charged in full, irrespective of any cancellations received.

## Certificate of Insurance:

Within two weeks of your registration approval, you must provide a Certificate of Insurance (COI) evidencing Comprehensive General Liability Insurance including the following:

1. Not less than \$2,000,000.00 (\$2 Million)
2. With the University of Manitoba added as an "Additional Insured" with respect to liability arising out of the operations of the exhibitor
3. The insurance policy should also include a cross-liability clause

This can be obtained through your insurance broker. The COI can be emailed to [ase.careerfair@umanitoba.ca](mailto:ase.careerfair@umanitoba.ca). Your participation and placement cannot be guaranteed without this policy.