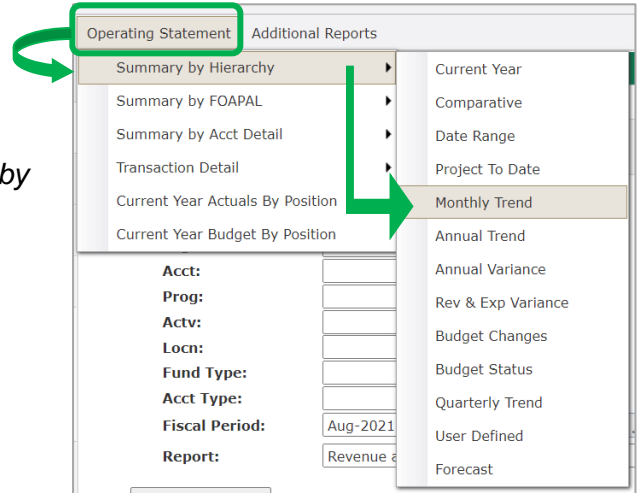


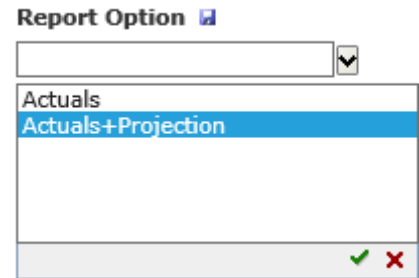
Projection reporting can assist you with forecasting analysis. By using the view of Monthly Trend and selecting the option to include projections, the report will generate with last year's actuals for the periods *after* the selected Fiscal Period to provide you with a projected amount for the current fiscal year.

Follow the steps below to view this report:

- From the **Operating Statement** menu select the desired report option of either *Summary by Hierarchy*, *Summary by FOAPAL* or *Summary by Account Detail* then choose **Monthly Trend**.



- On the *Filter Options* tab:
 - Enter the **Fund** and **Org** you want to view or, enter the **Org** and an **account range** to get full view of the Faculty or Unit.
 - In the **Report Option** filter select **Actuals+Projection**.



Note: The **Actuals** option will show you current fiscal year only and future months will show zero dollar amounts.

- Click **Execute Report** to run the report.

The projected months of the current Fiscal Year will be populated with last year's actuals. Projected periods are highlighted in yellow.

Finance Reporting Summary by Hierarchy Monthly Trend													(Data as of 19-08-2021 04:07:19)							
Filter Options Report Results Help More																				
Monthly Trend													Period	Aug-2021 (Open)	By	Fund	Budget	YTD Fiscal Budget	Display	0.00
1 Chart = M Orgn = 5710 Financial Services Report Option = Actuals+Projection																				
Fund	Title	Apr-2021	May-2021	Jun-2021	Jul-2021	Aug-2021	Sep-2021	Oct-2021	Nov-2021	Dec-2021	Jan-2022	Feb-2022	Mar-2022							
110	Unrestricted Operat...	-585,006.98	-524,044.56	-532,582.56	-519,185.87	-243,695.99	-523,481.36	-779,085.61	-507,633.62	-498,688.81	-552,796.02	-458,298.04	-717,763.15							
120	Internally Restricted	217,452.23	-32,689.11	-30,905.22	30,804.14	-13,521.16	-28,784.00	-43,870.03	124,903.17	-29,227.85	-27,008.04	-29,654.06	-93,290.26							
301	Provincial Governm...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-61,562.20	-24,844.80							
912	Mixed Funded Capit...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00							
		-367,554.75	-556,733.67	-563,487.78	-488,381.73	-257,217.15	-552,265.36	-822,955.64	-382,730.45	-527,916.66	-579,804.06	-549,514.30	-835,898.21							

Note: You can generate the projection report using the **Summary by Account Detail** report however the projected months will not be highlighted. This is required to ensure the drill down options within the report continue to work.

Additional columns on the report to assist in the forecasting process include:

Projected Year Total	Year	YTD Actuals+Commi...	Budget	Variance	Annual Base Budget	Annual Fiscal Budget	Projected Base Variance	Projected Fiscal Variance
-6,442,262.57	-2,404,515.96	-6,485,072.54	8,187,714.00	5,783,198.04	8,158,129.00	8,187,714.00	14,600,391.57	14,629,976.57
44,209.81	171,140.88	-94,469.81	279,001.00	171,141.88	278,999.00	279,001.00	234,789.19	234,791.19
-86,407.00	0.00	0.00	0.00	0.00	0.00	0.00	86,407.00	86,407.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
-6,484,459.76	-2,233,375.08		8,466,715.00	5,954,339.92	8,437,128.00	8,466,715.00	14,921,587.76	14,951,174.76

- **Projected Year Total** = current FY actuals + projected amounts
- **YTD Actuals+Commitments** = current FY actuals + all outstanding commitments
- **Projected Base Variance** = anticipated variance from base budget (+ or -) with projected amounts
- **Projected Fiscal Variance** = anticipated variance from fiscal budget (+ or -) with projected amounts

*These columns show on both the **Actuals** and the **Actuals+Projection** report options however displayed amounts can be different based on the report option selection due to the inclusion of the projected amounts in the calculations.*