Your Grant number will be the same as the Fund number.

To view an individual Grant in FAST:

- In the Main Menu, enter the Fund you would like to view.
- From the Report drop down list, select Grant Expenditures Report.
- Click ENTER to generate the report.

The report will display a Summary by Hierarchy.

To view further details, click on the drop down list of levels on the left side of the screen and choose level 8.

The report results will display with the 6 digit level of the organization.
For further details on expenses, click the organization code. The *Summary by Acct Detail* will display. Scroll to the desired account code expenditure.