

# ASPER EXCHANGE PROGRAM

## Student Recommendation Form

**HARD COPIES OF THE FORM MUST BE RECEIVED IN A SEALED AND ENDORSED ENVELOPE OR BY EMAIL DIRECTLY FROM THE REFEREE**

**Information for Students:**

All applicants are required to submit **three** references:

- One academic reference from a former or current university level instructor
- One professional reference (e.g. supervisor, Co-op Coordinator, volunteer coordinator, etc.)
- One academic OR professional reference that meets the criteria above

**Information for Referees:**

The student requesting you to complete this form has applied to the Asper Exchange Program administered through the Asper School of Business at the University of Manitoba. For more information on our program, please visit the website at [www.umanitoba.ca/asper/exchange](http://www.umanitoba.ca/asper/exchange). Please email your completed form to [asper.exchange@umanitoba.ca](mailto:asper.exchange@umanitoba.ca).

Student's Name:	Date:
Name:	Position/Title:
Email:	Telephone Number:

How long have you known the applicant?

Relationship to the applicant (Please provide a course number for academic references)

Please comment on the following details related to the applicant	Below Average	Average	Above Average	Unable to Comment
Academic Ability				
Communication Skills				
Organization Skills: Ability to complete tasks				
Openness to new concepts and ideas				
General maturity				
Confidence and independence				
Team-work and interpersonal skills				
Suitability for studying abroad				

**Additional Comments (use additional paper if required):**

I highly recommend this student
I recommend this student
I cannot recommend this student because of the above reasons

**PLEASE RETURN ALL FORMS TO:**

Asper School of Business | Asper Exchange Program  
 University of Manitoba | 268 Drake Centre | Winnipeg, MB Canada | R3T 5V4  
 Phone: [\(204\) 474-6752](tel:2044746752) | Fax: [\(204\) 474-7529](tel:2044747529) | [asper.exchange@umanitoba.ca](mailto:asper.exchange@umanitoba.ca)

