

UNIVERSITY OF MANITOBA POLICY

Policy:	FLAG ETIQUETTE
Effective Date:	May 27, 2025
Revised Date:	
Review Date:	May 27, 2035
Approving Body:	President
Authority:	
Responsible Executive Officer:	President
Delegate:	Associate Director, Office of the President
Contact:	Associate Director, Office of the President
Application:	All Staff and Students

Part I Reason for Policy

- 1.1 This Policy provides an overview of the flags displayed at the University of Manitoba (“University”) and the parameters for displaying guest/special flags on campus, as well as an overview of the circumstances under which the University may half-mast its flags as a symbol of mourning.

Part II Policy Content

Placement of Flags

- 2.1 The University shall display the following flags on its Fort Garry Campus:
- (a) Intersection of University Crescent and Chancellor Matheson Road:
 - (i) Canadian Flag
 - (ii) Provincial Flag
 - (iii) Treaty One Flag

(iv) Red River Métis Nation Flag

(v) City of Winnipeg Flag

(b) University Centre (65 Chancellors Circle):

(i) Provincial Flag

(ii) Progress Pride Flag

(iii) Guest/special flag or University of Manitoba flag

(c) Tier Building (173 Dafoe Road):

(i) Canadian Flag

(d) Administration Building (66 Chancellors Circle):

(i) Canadian Flag

(e) National Centre for Truth and Reconciliation (Chancellor's Hall, 177 Dysart Road):

(i) Survivors' Flag

2.2 The University shall display the following flags on its Bannatyne Campus:

(a) Brodie Atrium (477 Bannatyne Avenue)

(i) Canadian Flag

(ii) Provincial Flag

(iii) Treaty One Flag

(iv) Red River Métis Nation Flag

(v) Progress Pride Flag

2.3 The University shall follow federal and provincial legislation and protocols for all flags displayed as it pertains to their positioning, maintenance, handling, and disposal.

Half Masting

2.4 The only flags to be half-masted as a symbol of mourning at the University are the:

- (a) Canadian Flag affixed to the rooftop of the Administration Building (the “Principal Canadian Flag”);
 - (b) The grouping of five flags—the Canadian, Provincial, Treaty One, Red River Métis Nation, and the City of Winnipeg flags—displayed at the intersection of University Crescent and Chancellor Matheson Road (the “Primary Grouping of Flags”); and/or
 - (c) Survivors’ Flag displayed at the National Centre for Truth and Reconciliation.
- 2.5 Decisions to half-mast the Survivors’ Flag displayed at the National Centre for Truth and Reconciliation as a symbol of mourning are at the discretion and direction of the Executive Director, National Centre for Truth and Reconciliation.
- 2.6 Upon request, the University may half-mast the Principal Canadian Flag in the event of the following:
- (a) The death of any of the following members of the University community:
 - (i) Registered students;
 - (ii) Current members of the Board of Governors or Senate;
 - (iii) Current or former chairs of the Board of Governors, Presidents, or Chancellors;
 - (iv) Current members of the faculty or staff;
 - (v) Professors Emeriti;
 - (vi) Retirees;
 - (vii) Recipients of University of Manitoba honorary degrees;
 - (viii) Any other individual(s), as deemed appropriate by the President.
 - (b) In exceptional circumstances, as deemed appropriate by the President.
- 2.7 In addition to the Principal Canadian Flag, the University will half-mast the Primary Grouping of Flags in the event of the following:
- (a) The death of any of the following members of Canadian governments:
 - (i) Prime Minister;
 - (ii) Chief Justice of Canada;
 - (iii) Premier of Manitoba;

- (iv) Sovereign;
 - (v) Governor General;
 - (vi) Manitoba Lieutenant Governor;
 - (vii) Former Prime Ministers or Premiers of Manitoba;
 - (viii) Any other member(s) of Canadian governments, as deemed appropriate by the President.
- (b) The death of leaders of First Nations, Métis, and Inuit governments or prominent community leaders; and
 - (c) In exceptional circumstances, as deemed appropriate by the President.

2.8 The University will half-mast the Principal Canadian Flag in observation of the following:

- (a) January 27 (International Holocaust Remembrance Day);
- (b) January 29 (National Day of Remembrance and Action Against Islamophobia)
- (c) April 28 (Day of Mourning for Persons Killed or Injured in the Workplace);
- (d) May 5 (National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two Spirit People (Red Dress Day));
- (e) June 23 (National Day of Remembrance for Victims of Terrorism);
- (f) September 30 (National Day for Truth and Reconciliation);
- (g) November 8 (Indigenous Veterans Day);
- (h) November 11 (Remembrance Day);
- (i) December 6 (National Day of Remembrance and Action on Violence Against Women);
- (j) Any other day(s) of commemoration, as deemed appropriate by the President.

2.9 In exceptional circumstances the Principal Canadian Flag may be half-masted to mourn lives lost in tragic provincial, national, and international events. Depending on the circumstances, the Primary Grouping of Flags may also be half-masted, in conjunction with the Principal Canadian Flag. In such cases, the period during which the flag(s) will remain at half-mast will generally mirror the practice of the Province of Manitoba.

- 2.10 Only in exceptional circumstances will the Canadian Flag be half masted on Victoria Day or Canada Day.

Flags to be Displayed During Royal Visits

- 2.11 When a member of the Royal Family is present at the University, then His Majesty's Personal Canadian Flag, the flags of the Royal Family, and/or the flags of the Governor General and Lieutenant Governor take precedence over the Canadian Flag and the Principal Canadian Flag will be replaced for the duration the visiting dignitary is at the University.

Special Flags

- 2.12 A flagpole outside of University Centre shall be designated for guest/special flags.
- 2.13 Requests to display a guest/special flag may be made as outlined in the Procedure.
- 2.14 Approving a request to display a guest/special flag is within the authority of the President, in consultation with Government and Community Relations and/or pertinent units. The following will be considered when making a decision:
- (a) whether there is a particular circumstance, commemorative celebration, or community event associated with the request to display a guest/special flag;
 - (b) no flags of commercial, political, or religious organizations shall be displayed at the University; and
 - (c) guest/special flags shall align with the University's Respectful Work and Learning Environment Policy and not espouse hate, violence, racism, or other forms of discrimination.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The Office of the President, is responsible for the implementation, administration, and review of this Policy.
- 3.3 All staff and students are responsible for complying with this Policy.

Part IV
Authority to Approve Procedures

- 4.1 The President may approve Procedures, if applicable, which are secondary to and comply with this Policy.

Part V
Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is May 27, 2035.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) The Approving Body deems it necessary or desirable to do so;
 - (b) The Policy is no longer legislatively or statutorily compliant; and/or
 - (c) The Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:
- (a) Comply with the revised Policy; or
 - (b) Are in turn repealed.

Part VI
Effect on Previous Statements

- 6.1 This Policy supersedes all of the following:
- (a) Flag Etiquette Policy, effective April 11, 1968;
 - (b) All previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (c) All previous Administration Governing Documents on the subject matter contained herein.

Part VII
Cross References

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

(a) Flag Etiquette Procedure