

Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room E3-262 Engineering and Information Technology Complex

Members Present

Dr. D. Barnard,
Chair
Dr. C. Adams
Prof. C. Anderson
Prof. G. Anderson
Prof. John
Anderson
Prof. Judith
Anderson
Ms. P. Bachewich
Dean J. Beddoes
Dean M. Benarroch
Prof. P. Blunden
Prof. T. Booth
Prof. M. Brabston
Mr. M. Bourrier
Very Rev. R. Bozyk
Dean. D. Brown
Prof. T. Chen
Prof. D. Churchill
Prof. N. Cicek
Prof. R. Currie
Prof. P. Dass
Dean E. Dawe
Prof. R. Desai
Dean J. Doering
Prof. M. Domaratzki
Ms. A. Ducas
Prof. B. Elias
Dean E. Etcheverry
Prof. G. Fitzell
Ms. M. Furgale
Prof. M. Gabbert
Ms. S. Gottheil
Dean N. Halden
Prof. R. Hechter
Dean G. Hepburn
Prof. J. Hughes
Prof. P. Hultin
Ms. M. Ishida
Dr. D. Jayas
Ms. M.-A. Kandrack
Prof. K. Kelly
Dr. J. Keselman

Ms. A. Kilgour
Prof. W. Kinsner
Mr. P. Kochan
Mr. J. Kopp
Prof. L. Landrum
Mr. J. Lieberman
Ms. H. Loewen
Prof. D. MacPherson
Ms. J. McConnell
Mr. B. McMechan
Prof. D. McMillan
Prof. A. McNicol
Mr. B. Mahatoo
Dean D. Mandzuk
Ms. K. Marcynuk
Ms. K. Metcalfe
Dean J. Mulvale
Mr. S. O'Connor
Prof. T. Peter
Mr. H. Piyadasa
Ms. C. Plumton
Prof. D. Polyzois
Ms. E. Popowich
Prof. M. Rastegar
Ms. C. Reitano
Prof. G. Restall
Mr. C. Rivera
Prof. C. Rocke
Prof. A. Schultz
Prof. B. Shay
Mr. R. Sherbo
Mr. G. Sobie
Ms. S. Tappia
Prof. R. Tate
Dean J. Taylor
Ms. H. Teklemariam
Prof. C. Trott
Dean L. Turnbull
Ms. R. van Ginkel
Prof. D. Walker
Prof. B.-C. Wang
Prof. D. Watt
Mr. Q. Watt
Dean K. Wittenberg
Mr. J. Leclerc,
University Secretary

Dr. S. Coyston,
Recording
Secretary

Assessors Present

Mr. J. Adams
Ms. O. Alaka
Dr. D. Collins
Mr. S. Dorge
Ms. S. Dveris
Prof. D.
Hiebert-Murphy
Ms. R. Kunzman
Mr. N. Marnoch
Prof. K. Matheos
Dr. J. Ristock
Prof. G. Smith
Dr. D. Stewart
Dr. M. Torchia
Ms. D. Young

Regrets

Prof. B. Austin-Smith
Dr. J. Blatz
Prof. F. Burczynski
Prof. A. Calder
Prof. M. Campbell
Prof. J. Carlberg
Prof. J. Cranston
Recteur G. Csepregi
Dean N. Davies
Prof. T. Falkenberg
Dr. G. Farthing
Prof. G. Giesbrecht
Prof. J. Gilchrist
Prof. J. Honeyford
Dean A. Iacopino
Mr. J. Kearsey
Prof. S. Logsetty
Prof. S. McClement
Prof. A. Menkis
Dean B. O'Connell
Prof. D. Oliver
Dean B. Postl

Ms. A. Robert
Ms. M.-J. Romaniuk
Prof. A. Schwann
Dr. H. Sector
Ms. G. Sidhu
Prof. H. Singh

Absent

Mr. J. Arcega
Dean S. Baum
Prof. R. Bhullar
Prof. R. Biscontri
Prof. P. Cattini
Prof. D. Funk
Dr. G. Glavin
Prof. P. Hess
Ms. L. Johnson
Ms. T. McVannel
Ms. M. Maduka
Mr. K. Mann
Prof. J. Morrill
Dr. C. Ould Moulaye
Ms. A. Prychitko
Ms. A. Roscoe
Mr. S. Sinclair
Prof. D. Smyth

Also Present

Ms. C. Davidson
Ms. A. Domingo
Mr. G. Flemming
Ms. K. Fowler
Ms. C. Friesen
Mr. B. Hughes
Mr. R. Ilag
Mr. R. Iwabuchi
Ms. K. Legris
Prof. B. Li
Ms. V. Shantz
Ms. S. Utsunomiya
Ms. M. Watson

The Chair informed Senate that the speaker of the Senate Executive Committee was Professor Judy Anderson, Faculty of Science.

**I CANDIDATES FOR DEGREES,
DIPLOMAS AND CERTIFICATES - OCTOBER 2015**

Page 4

A copy of the list of graduands was available at the meeting for examination by members of Senate.

Mr. Marnoch said the Faculty of Social Work is recommending a student for a Bachelor of Social Work notwithstanding the University Mathematics requirement. The deficiency is due to a documented disability. The student did complete the required number of credit hours, including an elective that would replace the Mathematic requirement.

Professor Judy Anderson MOVED, on behalf of the Senate Executive Committee, THAT the list of candidates recommended for degrees notwithstanding a deficiency be approved.

CARRIED

Professor Judy Anderson MOVED, on behalf of the Senate Executive Committee, THAT the list of graduands provided to the University Secretary by the Registrar be approved, subject to the right of Deans and Directors to initiate late changes with the Registrar up to October 9, 2015.

CARRIED

**II REPORT ON MEDALS AND PRIZES
TO BE AWARDED AT THE OCTOBER CONVOCATION**

The report was available at the front table in the Senate Chamber for examination by members of Senate.

Professor Judy Anderson MOVED, on behalf of the Senate Executive Committee, THAT the report on medals and prizes provided to the University Secretary be approved by Senate.

CARRIED

III MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. **Interdisciplinary Health Program (IHP) and General Human Ecology Academic Program Regulations, September 2015 – June 2016** Page 5

2. **Proposals from the Extended Education Division**

a) **RE: Certificate of General Competency in English** Page 7

b) **RE: Certificate in Management and Administration** Page 42

c) **RE: Certificate in Applied Management, Customer Service Specialization** Page 95

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| d) | <u>RE: Certificate in Applied Management, Leadership Development Specialization</u> | Page 118 |
| e) | <u>RE: Post-Baccalaureate Certificate in E-Learning</u> | Page 144 |
| f) | <u>RE: Revisions to Certificate in Human Resource Management</u> | Page 201 |

Professor Anderson MOVED, on behalf of the Senate Executive Committee, THAT Senate approve:

- the Interdisciplinary Health Program (IHP) and General Human Ecology Academic Program Regulations, September 2015 - June 2016;
- proposals from the Extended Education Division RE:
 - Certificate of General Competency in English;
 - Certificate in Management and Administration;
 - Certificate in Applied Management, Customer Service Specialization;
 - Certificate in Applied Management, Leadership Development Specialization;
 - Post-Baccalaureate Certificate in E-Learning;
 - Revisions to Certificate in Human Resource Management.

CARRIED

IV MATTERS FORWARDED FOR INFORMATION

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| 1. | <u>Reports of the Senate Committee on Awards</u> | |
| a) | <u>Part A - [June 23, 2015]</u> | Page 272 |
| b) | <u>Part A - [June 23, 2015]</u> (Addendum) | Page 288 |
| c) | <u>[August 20, 2015]</u> | Page 290 |
| d) | <u>[September 8, 2015]</u> | Page 308 |
| 2. | <u>Report of the Faculty Council of Graduate Studies on Course and Curriculum Changes RE: Deletion of PHAC 7220</u> | Page 312 |
| 3. | <u>Correspondence from the President and Vice-Chancellor RE: Quota Increase for the Asper School for 2015/2016</u> | Page 313 |
| 4. | <u>Correspondence from the President and Vice-Chancellor RE: Quota Increase for the Faculty of Engineering for 2015/2016</u> | Page 315 |
| 5. | <u>Correspondence from the Vice-President (Academic) and Provost RE: Implementation of Post-Baccalaureate Certificate in Applied Leadership</u> | Page 316 |

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| 6. | <u>Notification of Establishment of the Manitoba Chemosensory Biology Research Group</u> | Page 318 |
| 7. | <u>Notification of Establishment of the Violence and Injury Prevention Research Group</u> | Page 329 |
| 8. | <u>Items Approved by the Board of Governors, on June 23, 2015</u> | Page 343 |

V REPORT OF THE PRESIDENT

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| 1. | <u>President's Report [October 7, 2015]</u> | Page 345 |
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The President reported that Homecoming Week (September 28 - October 4) involved forty events, including the launch of the Front and Centre capital campaign at the Winnipeg Blue Bombers football game on October 3rd. At the launch it was announced that the University has already raised \$215 million, which represents more than sixty percent of the \$350 million target set for funds to be raised from the private sector. Dr. Barnard said conversations continue with other donors, to raise the remaining amount. More information will be made available about specific gifts as the campaign proceeds.

Dr. Barnard remarked that the Front and Centre campaign has revealed individuals' strong commitment to the University of Manitoba by their positive responses to requests to be involved in the campaign, including volunteers on the campaign committee working with people at the University, and individuals and families who have made significant gifts, some of who have indicated that their gifts are the largest they have ever made to any organization.

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| 2. | <u>Update from the Cooper Commission Implementation Working Group on the Process for Developing <i>Bona Fide</i> Academic Requirements</u> |
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Dr. Barnard invited Dr. Torchia, Director, Centre for the Advancement of Teaching and Learning (CATL), and a member of the Cooper Commission Implementation Working Group to provide an update on the process for developing *bona fide* academic requirements (BFARs). A copy of the presentation is appended to the minutes of the meeting.

Dr. Torchia reminded Senators that the process for developing BFARs arose out of a recommendation in the Final Report of the *ad hoc* Committee of Senate Executive to Examine Accommodations of Students with Disabilities and Governance Procedures Related to Academic Requirements (the "Cooper Commission Report"), which was approved by Senate at its meeting on April 4, 2012. The Cooper Commission Implementation Working Group had subsequently been struck and had charged the CATL with facilitating the process for developing BFARs, for programs across the University. The CATL has developed a self-study guide for academic units, which outlines a method for developing BFARs and for substantiating why any given BFAR would be required in a particular program. It has also established a timeline, which describes a four-stage process for establishing BFARs for graduate programs, and identifies

sixteen graduate cohorts. The Centre is now working with Cohorts 1 and 2, who volunteered to be among the first departments to undertake the exercise. These cohorts are currently working through the self-study guide, to develop BFARs for their programs. Dr. Torchia anticipated that the CATL would receive these by November or December. The work that is being done by these two cohorts is expected to inform the process moving forward with other cohorts.

Dr. Torchia said the timeline for establishing BFARs for all graduate programs at the University sets a deadline of February 2017 for Senate approval.

Dr. Torchia said most faculties have responded to a request made to deans, directors, and department heads to identify a BFAR liaison for their unit who would serve as the contact person for CATL. To date, staff in the CATL have met with thirty-five liaisons representing about one-half of the graduate programs for which BFARs must be developed. Updates on the process will continue to be published in UM Today on at least a monthly basis. The timeline, including information on when each of the cohorts would work through the process of developing BFARs will also be made available on the Centre's website.

The Chair congratulated Dr. Torchia, who together with Mr. Richard Tyc, are the recipients of the 2015 Ernest C. Manning Principal Award.

VI QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

The following question was received from Professor Desai, Faculty of Arts:

At the [June 24th] Senate meeting the Visionary Regeneration Master Plan for the Fort Garry Campus was presented and the information was welcome. While I appreciate that the plan is campus wide and focused on the big picture which includes developments that are not directly related to the teaching and research missions of the university, I would like to ask how this plan relates to the space and building needs of individual faculties and departments. The Faculty of Arts, for instance, completed a Campus Space Plan audit in August 2013, conducted by Educational Consulting Services Corp. The report indicated a net deficit in instructional, laboratory, office and student space for Faculty of Arts users.

I think it would not be too far from the truth to say that, even if we took account of the special space needs – say for performance space or laboratory space – of some faculties, the Faculty of Arts is the Cinderella of the University in terms of the quality and quantity of space it enjoys. That we are also the biggest faculty on campus makes the inequality of space provision more glaring.

It would be of interest to know when these ongoing space needs of individual faculties will be reviewed as part of the Campus Regeneration project planning, and how the process of consultation will begin.

It would also be good to know how these faculty level processes and space audits, into which faculties put in great effort and expense, will be linked to the master planning process.

Mr. Kochan said a space audit completed on the Fort Garry Campus shows that there is a shortage of classroom, laboratory, and office spaces across the campus. He confirmed the audit reported that the Faculty of Arts has a 16,000 square foot space deficit, some of which will be addressed through the Front and Centre capital campaign. The space needs of the Faculty of Arts must, however, must be balanced with the space requirements of the entire campus.

In response to Professor Desai's first question, Mr. Kochan explained that the space planning and campus planning processes are separate but complementary processes. He briefly described the different purposes of the Space Master Plan, which is an analysis of existing spaces and focuses on optimizing existing infrastructure and improving management of existing space, and the Visionary (re)Generation Campus Master Plan, which is a vision framework that will guide future development on the campus, including transportation and circulation, infrastructure, open spaces, and buildings. Mr. Kochan said the Space Master Plan is embedded into the campus planning process and is one input into the Visionary (re)Generation Campus Master Plan, to ensure that provisional capital projects identified in the Space Master Plan and Case for Support are considered in analyses of building density and building adjacency.

In response to Professor Desai's suggestion that the Faculty of Arts is wanting in terms of both the quality and quantity of space even relative to other faculties, Mr. Kochan agreed that the Faculty has one of the largest quantitative deficits. He noted, however, that other faculties have greater qualitative deficiencies and spaces that are not suited to the particular function for which they are used.

Responding to Professor Desai's request for information on when the space needs of individual faculties would be reviewed, Mr. Kochan said space management is an ongoing process at the University. He said projects are undertaken based on priority need, as established in the Case for Support, academic priorities, and the Space Master Plan.

In response to Professor Desai's final question concerning how faculty space audits would be linked to the master planning process, Mr. Kochan said faculty space audits had been completed over the previous year, in order to identify detailed space requirements and priority needs for each faculty. These results had subsequently been incorporated into the Space Master Plan and Case for Support, which, he reiterated, is one input into the Campus Master Plan.

Dr. Barnard said the problem of deferred maintenance is a significant one at the University, as it is at all universities, including those with newer campuses. Addressing the problem is a priority for the University. Dr. Barnard said the University does allocate resources to deferred maintenance in the budget each year. Places and spaces are also a focus of the Front and Centre capital campaign, during which the University will seek donors who would contribute funds to renovate existing spaces. Dr. Barnard said more information would be provided as announcements are made as the capital campaign progresses.

VII CONSIDERATION OF THE MINUTES OF THE MEETING OF JUNE 24, 2015

Dean Wittenberg MOVED, seconded by Professor Booth, THAT the minutes of the Senate meeting held on June 24, 2015 be approved as circulated.

CARRIED

VIII BUSINESS ARISING FROM THE MINUTES

Mr. Leclerc said the Report of the Senate Committee on Nominations that was approved at the June 24, 2015 meeting, indicated that the appointments of Professor Gabbert and Professor Main to the Senate Planning and Priorities Committee were for a four-year term, but the term end date is indicated as May 31, 2018. He said the correct term end date for these appointments is May 31, 2019.

IX REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE

1. Report of the Senate Executive Committee Page 360

Professor Judy Anderson said Senate Executive had meet on September 23, 2015. Comments of the committee accompany the reports on which they were made.

Professor Anderson said the committee had made a recommendation on nominations to the Senate Committee on Nominations, to fill two vacancies for academic staff; one for a representative from Agricultural and Food Sciences and Environment, Earth, and Resources and one for a representative from Libraries and Student Affairs. Also, the University of Manitoba Students' Union had identified Mr. Aser Hailu, and the Graduate Students' Association had identified Ms. Bronte Charette, as willing to serve as student representatives on the committee.

Professor Anderson MOVED, on behalf of the Senate Executive Committee, THAT the following nominations to the Senate Committee on Nominations be approved by Senate:

- **Dean Karin Wittenberg (new appointment, Senator), representing Agricultural and Food Sciences and Environment, Earth, and Resources, for a three-year term ending on May 31, 2018; and**
- **Ms. Vera Keown (new appointment), representing Libraries and Student Affairs, for a two-year term ending on May 31, 2016.**

CARRIED

2. Report of the Senate Planning and Priorities Committee

Ms. Ducas said the Senate Planning and Priorities had considered the following items of business: an articulation agreement concerning the University of Manitoba, Bachelor of Commerce (Honours) degree and Renmin University of China, International Foundation Program; graduate course changes beyond nine

Dr. Jayas **MOVED**, on behalf of the committee, **THAT** Senate approve the Report of the Senate Committee on University Research, on the periodic review of the University of Manitoba Transport Institute, regarding a recommendation to renew the Institute for a period of two (2) years, beginning January 1, 2016 and ending December 31, 2017.

CARRIED

4. **Report of the Senate Committee on Nominations**

Page 387

Dean Doering **MOVED**, on behalf of the committee, **THAT** Senate approve the Report of the Senate Committee on Nominations [dated September 22, 2015].

No further nominations were received.

CARRIED

XI **ADDITIONAL BUSINESS** - none

XII **ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

These minutes, pages 1 to 9, combined with the agenda, pages 1 to 400, and the presentation, *Bona Fide* Academic Requirement Process Update – October 2015, comprise the minutes of the meeting of Senate held on October 7, 2015.

Bona Fide Academic Requirement (BFAR)

Process Update – October 2015

- Recommendations of Cooper Commission – Senate
- Cooper Commission Implementation Group
- Center for the Advancement of Teaching and Learning

BFAR

- Knowledge, skill, ability, attitude, experiences that a student MUST acquire in a prescribed way to be a successful graduate.
- Essential and minimum requirements.
- Must be taught, assessed, and documented in program
- Cannot be waived or accommodated without consequences to the integrity of the program

- Centre has identified resources:

Laurie Anne
Vermette



Samantha
Mcivor

- Work breakdown structure and self-study guide
 - (Feb 2017 – Graduate Programs – Approval)

1	BFAR Timeline for Graduate Studies Cohorts	Self-Identified Cohort A	Self-Identified Cohort B	Cohort 1	Cohort 2
2	PREPARATIONS Appoint an Accessibility Advisory Committee (AAC) for your Faculty/School Appoint an Accommodation Team (AT) for your Faculty/School Appoint one representative who sits on the Accessibility Advisory Committee to be the BFAR Liaison from your program to lead the BFAR process for your Faculty. This individual should be an academic staff person or Associate Dean (or designate) who can offer insight into the essential requirements of a program or BFAR process. Email the representative's name and contact information to BFAR@umanitoba.ca	September 1, 2015	September 1, 2015	September 1, 2015	September 1, 2015
3		September 1, 2015	September 1, 2015	September 1, 2015	September 1, 2015
4		September 1, 2015	September 1, 2015	September 1, 2015	September 1, 2015
5		Once BFAR Liaisons are identified, they must book two meetings with Laurie Anne Vermette	Book first September 14- October 7, 2015, Book second November 2-10, 2015	Book first September 14- October 7, 2015, Book second November 30- December 11, 2015	Book first September 14- October 7, 2015; Book second January 18- 22, 2016, or February 8-10, 2016
6	STAGE 1 BFAR Liaison meets with Laurie Anne Vermette to receive Self-Study Guide to complete, and information on BFAR process. Complete Self-Study Guide BFAR Liaison requests time in the agenda of their Department Meeting, Faculty Council Meeting, and Student Council Meeting of their Faculty to speak to the draft BFAR. BFAR Liaison submits completed Self-Study Guide and draft written rationale on UMLearn or through BFAR@umanitoba.ca (1st Submission) Cohort Workshop in CATL Boardroom, 207 Urbier 10:00 AM - 11:00 AM. Bring completed self-study guide to workshop. Agenda includes meeting with other BFAR Liaisons, comparing BFAR Self-Study Guides with a fellow BFAR Liaison, discuss commonalities / challenges in the BFAR Draft Process, and reviewing the BFAR acceptance process	September 14, 2015 - October 7, 2015	September 14, 2015 - October 7, 2015	September 14, 2015 - October 7, 2015	September 14, 2015 - October 7, 2015
7		September 14, 2015 - October 21, 2015	September 14 - November 18, 2015	September 14 - January 7, 2016	September 14 - February 17, 2016
8		October 1, 2015 (Request time for November 15- December 15 Agenda)	November 1, 2015 (Request time in the December 15- February 5, 2016 Agenda)	December 1, 2015 (Request time in February, 2016 Agenda)	January 15, 2016 (Request time March 10- April 10 Agenda)
9		October 21, 2015	November 18, 2015	January 7, 2016	February 17, 2016
10		October 28, 2015	November 25, 2015	January 14, 2016	February 24, 2016
11		STAGE 2 Attend meeting(s) with Laurie Anne Vermette to review completed draft. (Agenda: Review completed draft Self-Study Guide, review draft BFAR, review draft written rationale, complete first formal draft of BFAR to bring back to program). Attend Department, Faculty, and Student Council Meeting (BFAR Liaison bring draft BFAR document back to Department, Faculty, and Student Council for first review. You should attend at least one meeting of each during this time to review draft BFAR and garner consensus). BFAR Liaison updates the draft BFAR and written rationale based on feedback from the Department, Faculty, and Student Council Meeting. BFAR Liaison submits revised BFAR and written rationale on UMLearn or through BFAR@umanitoba.ca	November 2-10, 2015	November 30- December 11, 2015	January 18-22; February 8-10, 2016
12	November 15 - December 15, 2015		December 15 - February 5, 2016	February 11 - March 11, 2016	March 10 - April 10, 2016
13	December 15 - 20, 2015		February 8-12, 2016	March 11-15, 2016	April 11- April 15, 2016
14	December 20, 2015		February 12, 2016	March 15, 2016	April 18, 2016
15	STAGE 3 BFAR Facilitation Group meets to review your revised BFAR draft document: First Review BFAR Facilitation Group will provide feedback to your program BFAR Liaison reviews feedback with Department, Faculty, and Student Council and makes revisions to draft	January 12, 2016	February 22, 2016	March 22, 2016	April 26, 2016
16		January 19, 2016	February 29, 2016	March 29, 2016	May 3, 2016
17		January 19, 2016 - February 19, 2016	February 29, 2016 - March 29, 2016	March 29, 2016 - April 29, 2016	May 3, 2016 - June 3, 2016
18	STAGE 4 BFAR Liaison submits revised BFAR and written rationale on UMLearn or through BFAR@umanitoba.ca BFAR Facilitation Group meets to review your revised BFAR draft document: Second Review BFAR Facilitation Group will provide feedback on draft for revisions and written approval to proceed with approval process (it may take a few iterations of review to receive written approval to proceed, dates are tentative to approval process) Approval Process Requests and Presentations Step 1: Approval of Final Draft through the BFAR Facilitation Group Step 2: Approval of Final Draft through the Student Council of the Faculty Step 3: Approval of Final Draft through Department Meeting Step 4: Approval of Final Draft through Faculty Council that Program is housed in Step 5: Approval of Final Draft through Faculty of Graduate Studies Academic Program Committee	February 22, 2016	March 30, 2016	May 2, 2016	June 3, 2016
19		March 1, 2016	April 6, 2016	May 9, 2016	June 10, 2016
20		March 8, 2016	April 13, 2016	May 16, 2016	June 17, 2016
21		March/May 2016	April/September 2016	May/October 2016	June/November 2016
22					
23					
24					
25					
26					

- Centre has identified resources

Laurie Anne
Vermette



Samantha
Mcivor

- Work breakdown structure and self-study guide
 - (Feb 2017 – Approval)
- **Request for BFAR Liaison from each Department**

- Met with 35 Liaisons (70 of 140 programs)
 - Schedule for completing self-study
- Highlighted progress/requirements in UM Today
- Next...
 - BFAR Liaisons
 - Self-Identified Cohorts – Self-study review November
 - Graduate then Undergraduate