

January 4, 2017

**Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room E3-262 Engineering and Information Technology Complex**

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**Members Present**

Dr. D. Barnard,  
Chair  
Dr. C. Adams  
Prof. C. Anderson  
Prof. G. Anderson  
Prof. John Anderson  
Prof. Judith Anderson  
Prof. B. Austin-Smith  
Mr. S. Barry  
Dean M. Benarroch  
Prof. R. Bhullar  
Prof. M. Bieringer  
Prof. R. Biscontri  
Prof. O. Botar  
Mr. M. Bourrier  
Very Rev. R. Bozyk  
Prof. M. Brabston  
Dean. D. Brown  
Prof. A. Calder  
Prof. J. Carlberg  
Prof. T. Chen  
Mr. M. Chu  
Prof. D. Churchill  
Ms. S. Connelly  
Ms. K. Corbin  
Dean E. Dawe  
Prof. D. Delay  
Ms. L. Demczuk  
Prof. R. Desai  
Ms. C. Dizon  
Prof. M. Domaratzki  
Ms. A. Ducas  
Prof. W. El-Matary  
Prof. B. Elias  
Prof. T. Falkenberg  
Prof. A. Farenhorst  
Prof. G. Fitzell  
Prof. M. Gabbert  
Prof. M. Gallant  
Ms. S. Gottheil  
Dean N. Halden  
Prof. B. Hallman  
Mr. M. Hasan  
Prof. R. Hechter

Dean G. Hepburn  
Prof. P. Hess  
Mr. B. Hill  
Prof. J. Honeyford  
Acting Dean R. Hoppa  
Prof. J. Hughes  
Dr. D. Jayas  
Ms. L. Johnson  
Prof. S. Karimi  
Dr. J. Keselman  
Mr. M. Khan  
Ms. A. Kilgour  
Prof. W. Kinsner  
Mr. K. Labertino  
Prof. L. Landrum  
Ms. C. LeBlanc-Tod  
Ms. H. Loewen  
Prof. S. Logsetty  
Ms. J. McConnell  
Dean D. Mandzuk  
Mr. T. Millington  
Prof. B. Milne  
Ms. J. Minarik  
Acting Dean, T.  
Mondor  
Dean J. Mulvale  
Ms. T. Nagra  
Prof. D. Oliver  
Ms. S. Olson  
Prof. S. Passmore  
Prof. T. Peter  
Mr. H. Piyadasa  
Prof. D. Polyzois  
Ms. E. Popowich  
Prof. M. Rastegar  
Prof. G. Restall  
Dr. J. Ristock  
Prof. A. Schwann  
Prof. B. Shay  
Ms. A. Smith  
Mr. T. Smythe  
Mr. G. Sobie  
Prof. R. Tate  
Prof. C. Trott  
Dean R. Urbanowski

Ms. C. Van  
De Kerckhove  
Prof. D. Walker  
Prof. B.-C. Wang  
Prof. D. Watt  
Prof. P. Wener  
Ms. A. Wickens  
Dean K. Wittenberg  
Mr. J. Leclerc,  
University Secretary  
Dr. S. Coyston,  
Recording Secretary

**Assessors Present**

Mr. E. A-iyeh  
Mr. A. Coelho Reis  
Ms. D. Hallock  
Prof. D.  
Hiebert-Murphy  
Prof. R. Lastra  
Mr. N. Marnoch  
Prof. J. Morrill  
Prof. G. Smith  
Dr. D. Stewart  
Dr. M. Torchia

**Regrets**

Mr. J. Adams  
Mr. J.-V. Auclair  
Dean J. Black-Branch  
Prof. T. Booth  
Prof. F. Burczynski  
Dr. D. Collins  
Recteur G. Csepregi  
Dr. F. Deer  
Mr. S. Dorge  
Prof. G. Giesbrecht  
Prof. J. Gilchrist  
Dean A. Iacopino  
Mr. J. Kearsey  
Prof. S. McClement  
Prof. D. McMillan  
Dean B. O'Connell  
Prof. A. Schultz

Dr. H. Secter  
Mr. B. Strain  
Mr. B.  
Warnakulasooriya

**Absent**

Mr. J. Bass  
Dean S. Baum  
Dean J. Beddoes  
Ms. N. Brar  
Prof. N. Cicek  
Prof. J. Cranston  
Prof. R. Currie  
Prof. P. Dass  
Dr. J. Doering  
Dr. G. Glavin  
Ms. M. Goldberg  
Acting Dean X. Gu  
Mr. M. Gussakovsky  
Prof. P. Hultin  
Ms. M.-A. Kandrack  
Ms. A.  
Lievana-MacTavish  
Ms. K. Metcalfe  
Mr. S. Moulton  
Ms. D.  
Nedohin-Macek  
Ms. M. Oluwafemi  
Dean B. Postl  
Ms. C. Reitano  
Dr. M.-J. Romaniuk  
Ms. B. Schott  
Prof. H. Singh  
Mr. C. Thomson  
Mr. M. Trembath

**Also Present**

Ms. T. Burke  
Prof. M. Edwards  
Ms. S. Foster  
Ms. C. Hill  
Mr. A. Konowalchuk  
Ms. B. Usick  
Ms. S. Utsunomiya

The Chair informed Senate that the Speaker of the Senate Executive Committee was Professor Brenda Austin-Smith, Faculty of Arts.

## **I MATTERS TO BE CONSIDERED IN CLOSED SESSION**

In keeping with past practice, the minutes of this agenda item are not included in the circulated minutes but appear in the original minutes, which are available for inspection by members of Senate.

## **II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE**

- 1. Report of the Senate Committee on Curriculum and Course Changes on Course and Program Changes – Part A** Page 4

**Professor Austin-Smith MOVED, on behalf of the Senate Executive Committee, THAT Senate approve the Report of the Senate Committee on Curriculum and Course Changes on Course and Program Changes – Part A.**

**CARRIED**

## **III MATTERS FORWARDED FOR INFORMATION**

- 1. Student Advocacy Annual Report, 2014-2015 and 2015-2016** Page 156
- 2. Items Approved by the Board of Governors [November 22, 2016]** Page 170

## **IV REPORT OF THE PRESIDENT**

Reflecting on what had been a difficult Fall Term, President Barnard said he looked forward to opportunities to work together in the New Year.

President Barnard complimented staff in Physical Plant for their efforts in clearing snow from the campus following several significant snowfalls in recent weeks.

President Barnard invited Dr. Keselman to provide an update on a power outage that had occurred at the Fort Garry Campus during the winter break. Dr. Keselman said a significant power outage had occurred on the campus beginning at about 3:00 p.m. on December 26<sup>th</sup>, in the midst of a major winter storm. Power had been restored to most of the affected buildings by 1:00 a.m. the following day. At the height of the event, thirty buildings, nine parking lots, two sets of traffic lights, and streetlights on some roadways had been without power. Dr. Keselman commended Mr. Hancock (Physical Plant), who had travelled through the storm to attend to the emergency on the campus.

Dr. Keselman said that a debriefing following the event had identified some aspects of the Emergency Response Plan that could be more robust. In this particular event, there were individuals in the Faculty of Science and the Department of Biological Sciences, in particular, who should have been notified sooner. The lack of emergency power back-up systems for some buildings, including the Biological Sciences Building, and a system to monitor minus 80 research freezers also presented problems. Dr. Keselman said the

Emergency Response Team (ERT) would continue to assess the extent of the damage and would work with members of affected departments to improve the University's Emergency Response Plan and to address the damage that resulted from the power outage.

Dr. Keselman thanked members of the ERT and others who had responded during the emergency.

On behalf of the Department of Biological Sciences and the Faculty of Science, Professor Judy Anderson thanked members of the ERT, including Mr. Hancock and Ms. Boychuk (Risk Management and Security), in particular, for their assistance during power outage.

Dr. Keselman said it was a difficult and frustrating time for members of the Department of Biological Sciences and expressed her appreciation for the spirit of collaboration in which they were working with the ERT to address the situation.

**V QUESTION PERIOD**

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

No questions were received.

**VI CONSIDERATION OF THE MINUTES OF THE MEETING OF DECEMBER 7, 2016**

**Professor Judy Anderson MOVED, seconded by Professor Kinsner, THAT the minutes of the Senate meeting held on December 7, 2016 be approved as circulated.**

**CARRIED**

**VII BUSINESS ARISING FROM THE MINUTES - none**

**VIII REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

**1. Reports of the Senate Executive Committee**

**a) November 23, 2016 (addendum) Page 171**

**(i) Modification to Deadline for Submission of Appeals of 2016 Fall Term Grades**

**b) December 14, 2016 Page 173**

**(i) Revision to 2016-2017 Academic Schedule, Winter-Summer Spanned Course Dates**

Professor Austin-Smith recalled that, at a Special Meeting, on November 10, 2016, Senate approved modifications to the 2016 – 2017 Academic

Schedule, with modifications to the Fall and Winter Terms, due to the UMFA labour action. In addition, Senate approved a recommendation:

THAT the Senate Executive Committee, in accordance with its normal powers “to deal with contingencies that arise between meetings of Senate” is empowered to make any further revisions to the Academic Schedule required to complete the Fall and Winter Terms, including any unit or program specific changes requested by Faculties, Colleges and Schools, and to report thereon to Senate.

Professor Austin-Smith reported that, at the meeting on November 23<sup>rd</sup>, Senate Executive had approved a recommendation from the Registrar to revise the 2016 Fall Term Grade Appeal deadline from: January 23, 2017 to: February 7, 2017, as detailed in the addendum to the Report of November 23<sup>rd</sup>.

At the meeting on December 14<sup>th</sup>, the Senate Executive Committee approved a recommendation from the Registrar to modify the Start and End dates for the 2017 Winter – Summer Term, for Winter – Summer spanned courses, as set out in the Report of this date.

Other comments of the Executive Committee accompany the report on which they are made.

**2. Report of the Senate  
Planning and Priorities Committee**

Ms. Ducas said the Senate Planning and Priorities Committee was reviewing course changes proposed by the Department of Statistics, Faculty of Science.

**IX REPORTS OF OTHER COMMITTEES OF SENATE,  
FACULTY AND SCHOOL COUNCILS**

- 1. Undergraduate Course Changes Beyond Nine Credit Hours Page 175  
RE: Faculty of Kinesiology and Recreation Management**
- a) Report of the Senate Committee on Curriculum and Page 214  
Course Changes**

Professor Smith said the Faculty of Kinesiology and Recreation Management was proposing a substantive changes to its undergraduate programs, including the Bachelor of Kinesiology, Bachelor of Kinesiology – Athletic Therapy, Bachelor of Physical Education, and Bachelor of Recreation Management and Community Development degrees. The proposed changes respond to recommendations in an undergraduate program review and to a strategic planning exercise undertaken in the Faculty. Professor Smith outlined the objectives for the proposed curriculum changes, as outlined in observation 4 in the Report of the Senate Committee on Curriculum and Course Changes (SCCCC).

Professor Smith commended the Faculty for the excellent preparation of its submission to the SCCCC, including a transition plan for students currently registered in the programs.

b) **Report of the Senate Planning and Priorities Committee** Page 216

Ms. Ducas said the Faculty was proposing the deletion of forty-six courses, the introduction of fifty-five courses, and the modification of twenty courses, which would result in an overall increase of 33 credit hours in course offerings. The Faculty had indicated that the revised curricula would be resource neutral. Vacancies for four faculty members would be filled, two in the current academic year and two in 2017/2018, which would make it possible to deliver the additional credit hours.

**Professor Smith MOVED, on behalf of the committees, THAT Senate approve undergraduate course changes beyond nine credits hours in the Faculty of Kinesiology and Recreation Management, effective September 1, 2017.**

Professor Chen asked how it was possible for the Faculty of Kinesiology and Recreation Management to hire four new faculty, to fill vacancies, when other faculties seemed not to be able to do the same. Dean Brown replied that the Faculty had had significant turnover of faculty members in the previous five or six years. The Faculty had retained or augmented its complement of academic positions by moving baseline-funded positions dedicated to recreation and sport to academic programs. Also, the Faculty had received funding to support one baseline faculty position through a successful application for funding to hire an Indigenous scholar.

Referring to an indication that large classroom spaces would be required to accommodate larger sections for KPER 2120 and KPER 2170, Professor Chen asked if such spaces are available, particularly during the times of day when demand for classrooms is highest. She asked how other programs that currently offer courses in large classrooms during peak hours might be impacted by the current proposal. Mr. Marnoch replied that there is not a shortage of classrooms, but there is an issue with timetabling that creates high demand for classrooms at certain times during the day. He said, with careful timetabling, it would be possible to accommodate the Faculty's need for large classrooms. Mr. Marnoch said classroom assignments are made every term and courses are not necessarily assigned to the same classroom from one term to the next. Classroom assignments are made taking into account the proximity of buildings to a faculty/college/school, the size of the class and capacity of the classroom, and the types of features available in the classroom.

**CARRIED**

2. **Proposal from the Clayton H. Riddell Faculty of Environment, Earth, and Resources RE: Revised Degree Regulations, B.Sc. in Geological Sciences General and Major Programs**

a) **Report of the Senate Committee on Instruction and Evaluation**

Page 219

Dr. Hiebert-Murphy said the Clayton H. Riddell Faculty of Environment, Earth, and Resources was proposing changes to the degree regulations for the B.Sc.(Maj.) in Geological Sciences, involving an increase to the Degree Grade Point Average required for continuation and for graduation. The Faculty was also proposing a change to the minimum grade required in GEOL 1340 for entrance to the B.Sc.(Gen.) in Geological Sciences.

Dr. Hiebert-Murphy said the Faculty was proposing to repeal an academic regulation on repeating GEOL 4920. The regulation is no longer relevant, as the course will no longer be required in the revised curriculum.

b) **Report of the Senate Committee on Curriculum and Course Changes**

Page 221

**Dr. Hiebert-Murphy MOVED, on behalf of the committees, THAT Senate approve revised Degree Regulations for the Bachelor of Science in Geological Sciences, General and Major Programs, Clayton H. Riddell Faculty of Environment, Earth, and Resources, effective September 1, 2017.**

**CARRIED**

3. **Reports of the Senate Committee on Instruction and Evaluation**

a) **RE: Mandatory Orientation for Teacher Candidates, B.Ed. and Integrated B.Mus./B.Ed. Degrees, Faculty of Education**

Page 225

Dr. Hiebert-Murphy said the Faculty of Education was proposing that students in the Bachelor of Education and the Integrated Bachelor of Music/Bachelor of Education degrees who were entering a practicum be required to complete an orientation for teacher candidates. Currently, the orientation is strongly recommended, rather than required. The objective of a mandatory orientation would be to ensure that all students would have clear expectations about the practica and would understand policies that would apply to them during their practicum placements.

**Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve a Mandatory Orientation for Teacher Candidates, for the Bachelor of Education and the Integrated Bachelor of Music / Bachelor of Education degrees, Faculty of Education, effective September 1, 2017.**

**CARRIED**

- b) **RE: Proposed Computer Policy, Undergraduate Medical Education Program, Max Rady College of Medicine** Page 229

Dr. Hiebert-Murphy said the Senate Committee on Instruction and Evaluation (SCIE) had considered a proposal to establish a *Computer* policy for the Undergraduate Medical Education program. The policy would make it clear to students that they would be required to have a laptop computer in order to complete online examinations, which are increasingly being used in the program.

**Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve a *Computer* policy for the Undergraduate Medical Education program, Max Rady College of Medicine, effective September 1, 2017.**

**CARRIED**

- c) **RE: Revisions to Policies and Procedures concerning Assessment of Students, Undergraduate Medical Education Program, Max Rady College of Medicine** Page 233
- i) **Promotion and Failure** Page 237
  - ii) **Remediation** Page 264
  - iii) **Forward Feeding Clerkship Summative Evaluation Information** Page 279
  - iv) **Formative Assessment** Page 290
  - v) **Midpoint In-Training Evaluation Report (MITER) and Final In-Training Evaluation Report (FITER) Preparation, Distribution and Completion and Essential Clinical Presentation (ECP) Preparation, Distribution, Audit, and Remediation** Page 301

Dr. Hiebert-Murphy said SCIE had considered proposed revisions to a number of policies regarding the assessment of students in the Undergraduate Medical Education Program. The revisions reflect the new program structure and clarify what would constitute a failure and what remediation processes are in place.

**Dr. Hiebert-Murphy (Diane) MOVED, on behalf of the committee, THAT Senate approve revisions to policies and procedures concerning**

- (i) **Promotion and Failure,**
- (ii) **Remediation,**
- (iii) **Forward Feeding Clerkship Summative Evaluation Information,**
- (iv) **Formative Assessment, and**

**(v) Midpoint In-Training Evaluation Report (MITER) and Final In-Training Evaluation Report (FITER) Preparation, Distribution and Completion and Essential Clinical Presentation (ECP) Preparation, Distribution, Audit and Remediation, for the Undergraduate Medical Education program, Max Rady College of Medicine, effective September 1, 2017.**

**CARRIED**

- d) **RE: Revisions to Policies and Procedures concerning Examinations, Undergraduate Medical Education Program, Max Rady College of Medicine** Page 315
- i) **Deferred Examination** Page 319
  - ii) **Supplemental Examinations** Page 333
  - iii) **Examination Results** Page 346
  - iv) **Examination Conduct** Page 361
  - v) **Invigilation of Examinations** Page 375

Dr. Hiebert-Murphy said SCIE had considered revisions to several policies and procedures concerning examinations in the Undergraduate Medical Education program. The proposed changes reflect changes to the program structure.

**Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve revisions to policies and procedures concerning**

- (i) Deferred Examination,**
- (ii) Supplemental Examinations,**
- (iii) Examination Results,**
- (iv) Examination Conduct, and**
- (v) Invigilation of Examinations,**

**for the Undergraduate Medical Education program, Max Rady College of Medicine, effective September 1, 2017.**

**CARRIED**

4. **Report of the Senate Committee on Nominations** Page 393

Professor Edwards said the Senate Committee on Nominations was recommending nominees to fill two vacancies on Senate committees.

There were no further nominations.

**Professor Edwards MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Nominations [dated December 2, 2016].**

**CARRIED**

X     **ADDITIONAL BUSINESS** - none

XI    **ADJOURNMENT**

The meeting was adjourned at 2:03 p.m.

These minutes, pages 1 to 9, together with the agenda, pages 1 to 395, comprise the minutes of the meeting of Senate held on January 4, 2017.