

Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Frederic Gaspard Theatre, 2nd Floor, Basic Medical Sciences Building

Members Present

Dr. J. Ristock,
Acting Chair
Dr. C. Adams
Prof. G. Anderson
Mrs. S. Araujo
Prof. B. Austin-Smith
Dean J. Beddoes
Prof. P. Blunden
Dean D. Brown
Prof. F. Burczynski
Prof. T. Chen
Prof. D. Churchill
Prof. N. Cicek
Prof. S. Clark
Prof. R. Currie
Prof. P. Dass
Dean E. Dawe
Prof. D. Delay
Prof. M. Domaratzki
Mr. N. Eissa
Prof. W. El-Matary
Prof. A. Farenhorst
Mr. A. Fischer
Prof. M. Gabbert
Ms. S. Gawryluk
Prof. J. Gilchrist
Ms. S. Gottheil
Prof. J. Hare
Prof. R. Hechter
Dean G. Hepburn
Prof. J. Honeyford
Acting Dean R. Hoppa
Prof. S. Karimi
Mr. J. Kearsey
Mr. D. Kushner
Ms. N. Lam
Prof. L. Landrum
Mr. A. Latif
Prof. S. Logsetty
Dean D. Mandzuk
Prof. B. Mark
Ms. C. Mastromonaco
Acting Dean, T.
Mondor

Dean J. Mulvale
Ms. T. Nagra
Ms. D.
Nedohin-Macek
Prof. D. Oliver
Ms. S. Olson
Prof. J. Paliwal
Prof. S. Passmore
Prof. T. Peter
Prof. M. Rastegar
Prof. C. Schmidt
Prof. A. Schwann
Ms. A. Smith
Prof. R. Tate
Prof. C. Trott
Ms. M. Villegas
Prof. D. Walker
Prof. D. Watt
Prof. P. Wener
Dean K. Wittenberg
Ms. L. Zapshala-Kelln
Mr. B. Zhang
Mr. J. Leclerc,
University Secretary
Dr. S. Coyston,
Recording Secretary

Assessors Present

Dr. J. Doering
Ms. A. Ducas
Prof. D.
Hiebert-Murphy
Ms. A. Kilgour
Prof. R. Lastra
Mr. C. Neumann
Prof. M. Shaw
Mr. S. Saad
Prof. G. Smith
Dr. D. Stewart

Regrets

Mr. J. Adams
Prof. A. Alessi-Severini
Ms. A. Ameis

Dr. D. Barnard
Prof. J. Anderson
Prof. L. Balneaves
Dean M. Benarroch
Prof. R. Biscontri
Dean J. Black-Branch
Ms. S. Blanchard
Prof. T. Booth
Prof. O. Botar
Prof. M. Brabston
Dr. D. Collins
Ms. S. Connelly
Recteur G. Csepregi
Ms. E. Cummings
Dr. F. Deer
Ms. L. Demczuk
Mr. S. Dorge
Mr. R. Duarte
Fernandez
Ms. J. Forster
Mr. C. Friesen
Prof. M. Gallant
Acting Dean X. Gu
Dean N. Halden
Prof. B. Hallman
Prof. P. Hess
Ms. H. Jalbani
Dr. D. Jayas
Ms. L. Johnson
Ms. M.-A. Kandrack
Ms. E. Kiely-Smith
Prof. W. Kinsner
Prof. S. McClement
Ms. J. McConnell
Mr. N. Marnoch
Ms. K. Metcalfe
Prof. B. Milne
Dean B. O'Connell
Ms. S. Popowich
Dean B. Postl
Ms. C. Reitano
Prof. G. Restall
Dr. M.-J. Romaniuk
Prof. A. Schultz
Dr. H. Sector
Ms. K. Sigurdson

Dean R. Urbanowski
Prof. C. Van Winkle
Mr. I. Veloso

Absent

Prof. C. Anderson
Ms. T. Arnold
Mr. J. Bass
Dean S. Baum
Prof. R. Bhullar
Prof. J. Blatz
Very Rev. R. Bozyk
Prof. J. Cranston
Prof. R. Desai
Mr. L. Dojack
Prof. B. Elias
Ms. C. Gabrielle
Dr. G. Glavin
Mr. M. Gundhu
Mr. M. Haroon
Dean A. Iacopino
Prof. R. King
Mr. A. Menon
Mrs. K. Pearson
Ms. S. Ragheb
Prof. B. Shay
Mr. G. Sobie
Dr. M. Torchia

Also Present

Ms. M. Carlberg
Prof. M. Edwards
Ms. S. Foster
Ms. P. Gareau
Ms. B. Usick
Ms. S. Utsunomiya
Ms. M. Yoshida

The Chair welcomed Senators to the first meeting of Senate to be held at the Bannatyne Campus. She recalled that Senate (April 4, 2016) had recently agreed to hold one or two meetings at the campus each year. Dr. Ristock welcomed, in particular, Ms. Zapshala-Kelln, who had recently been appointed as Vice-President (Administration).

The Chair acknowledged that it was National Aboriginal Day and encouraged Senators to participate in one of the various events and celebrations that had been organized on both the Bannatyne and Fort Garry Campuses.

The Chair informed Senate that the Speaker of the Senate Executive Committee was Acting Dean Mondor. She congratulated Dr. Mondor on his recent appointment as Vice-Provost (Graduate Education) and Dean, Faculty of Graduate Studies (effective July 1, 2017).

I MATTERS TO BE CONSIDERED IN CLOSED SESSION - none

II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. **Report of the Senate Committee on Curriculum and Course Changes: Correction to the Report of April 18, 2017** Page 4
2. **Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes RE: Department of Human Anatomy and Cell Science and College of Nursing** Page 5
3. **Revisions to the Academic Schedule for 2017-2018, Diploma in Agriculture** Page 7
4. **Report of the Senate Committee on Medical Qualifications RE: Dr. Michael Love** Page 9

The Chair indicated that Dr. Love's curriculum vitae had been made available for inspection by members of Senate in the Office of the University Secretary and in the Dean's Office, College of Medicine, prior to the meeting.

5. **Report of the Senate Committee on Approved Teaching Centres RE: Cross-Registered Courses and Instructors for 2017-2018** Page 19

Acting Dean Mondor MOVED, on behalf of the Senate Executive Committee, THAT Senate approve:

- the Report of the Senate Committee on Curriculum and Course Changes concerning a correction to the Report of April 18, 2017;
- the Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes concerning the Department of Human Anatomy and Cell Science the College of Nursing, effective Fall Term 2017;
- Revisions to the Academic Schedule for 2017-2018, Diploma in Agriculture;
- the Report of the Senate committee on Medical Qualifications concerning Dr. Michael Love; and

- the Report of the Senate Committee on Approved Teaching Centres concerning Cross-Registered Courses and Instructors for 2017-2018, effective Fall Term 2017.

CARRIED

III MATTERS FORWARDED FOR INFORMATION

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|----|--|---------|
| 1. | Report of the Senate Committee on Awards – Part A
<u>[May 2, 2017]</u> | Page 22 |
| 2. | Request to Suspend Admissions to the Bachelor of Science (Honours) and Bachelor of Science (Major) in Biotechnology | Page 29 |

The Chair reminded Senators, that under the *Admission Targets* policy, it is the President who approves changes to, or the introduction of, enrolment limits following consultation with the dean or director and with Senate and the Board of Governors, subject to the provisions of the provincial *Programs of Study Regulation*. She indicated that the Faculty of Science was requesting a suspension of admissions to the Bachelor of Science (Honours) and Bachelor of Science (Major) programs in Biotechnology while it conducted a review of the programs.

IV REPORT OF THE PRESIDENT Page 40

The Chair invited Senators to review the *President's Report*, which was circulated with the agenda.

Dr. Ristock thanked those who had participated in the 2017 Spring Convocation ceremonies, saying the ceremonies had been well organized and well attended. She said the participation of faculty members was important to the graduands.

V QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

No questions were received.

VI CONSIDERATION OF THE MINUTES OF THE MEETING OF May 17, 2017

Dean Mandzuk MOVED, seconded by Professor Churchill, THAT the minutes of the Senate meeting held on May 17, 2017 be approved as circulated.

CARRIED

VII BUSINESS ARISING FROM THE MINUTES - none

VIII **REPORTS OF THE SENATE EXECUTIVE COMMITTEE
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

1. **Report of the Senate Executive Committee** Page 47

Acting Dean Mondor said Senate Executive had met on May 31, 2017. Comments of the committee accompany the reports on which they were made.

Acting Dean Mondor reported that, at the meeting, Senate Executive had appointed Professor Scanlon to serve as Vice-Chair of the Senate Committee on Appeals, for a three-year term beginning on June 1, 2017.

Acting Dean Mondor said the committee had made a recommendation concerning the nomination of student representatives to serve on the Senate Committee on Nominations.

Acting Dean Mondor MOVED, on behalf of Senate Executive, THAT the following nominations to the Senate Committee on Nominations be approved by Senate for one-year terms beginning June 1, 2017 and ending May 31, 2018:

- a) Ms. Sarah Blanchard (School of Art);
- b) Mr. Shahriar Bagheri (Graduate Studies).

CARRIED

2. **Report of the Senate
Planning and Priorities Committee**

Ms. Ducas said the committee had not considered any new business since last reporting to Senate. The committee was waiting to review revised proposals from the Faculty of Agricultural and Food Sciences, for three articulation agreements.

IX **REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

1. **Report of the Senate Committee on Awards – Part B
[May 2, 2017]** Page 49

Dean Beddoes MOVED, seconded by Professor Hechter, THAT Senate recommend that the Board of Governors approve the Report of the Senate Committee on Awards – Part B [dated May 2, 2017].

CARRIED

2. **Report of the Faculty Council of Graduate Studies
on Program and Curriculum Changes RE: Department of
Community Health Sciences** Page 62

Acting Dean Mondor said the Department of Community Health Sciences was proposing various curriculum changes to its graduate programs, which arose primarily from a graduate program review. The number of credit hours required for the Master of Science in Community Health Sciences would be reduced from

24 to 21 credit hours, and students would be permitted to choose between courses in biostatistics or qualitative methods to meet a requirement for a research methods course. The prerequisites for the Ph.D. in Community Health Sciences would be revised to reflect the changes to the research methods courses that could be completed toward the M.Sc. degree. The Department was also proposing a change to the requirements for the Master of Public Health, to clarify that students must complete a research methods course, from among those listed in the proposal. The proposal would correct a discrepancy between the program requirements described in the Academic Calendar and those outlined in the supplemental regulations for the program.

Acting Dean Mondor said the Department was proposing to formally introduce a Biostatistics concentration in the M.Sc. in Community Health Sciences, so it could be reflected on students' transcripts.

Acting Dean Mondor said the Department was proposing a modification to the supplemental regulations concerning the timing of the thesis proposal defense for the M.Sc. in Community Health Sciences. The change would allow students to defend their thesis proposal following the completion of three courses. The current regulations require that students complete all of the coursework before the thesis proposal defense. The objective is to allow students to begin their research work earlier in the program.

Acting Dean Mondor MOVED, seconded by Dean Wittenberg, THAT Senate approve the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes concerning the Department of Community Health Sciences, effective Fall Term 2017.

CARRIED

3. Reports of the Senate Committee on Instruction and Evaluation

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| a) | <u>RE: Revisions to Academic Policies and Procedures, Undergraduate Medical Education Program, Max Rady College of Medicine</u> | Page 76 |
| (i) | <u>Examination Results</u> | Page 79 |
| (ii) | <u>Forward Feeding Clerkship Summative Evaluation Information</u> | Page 85 |
| (iii) | <u>Mid-Point In-Training Evaluation (MITER) and and Final In-Training Evaluation (FITER) Preparation, Distribution, Audit and Remediation</u> | Page 89 |
| (iv) | <u>Promotion and Failure</u> | Page 96 |
| (v) | <u>Reappraisal of Student Assessments</u> | Page 106 |
| (vi) | <u>Remediation</u> | Page 112 |
| (vii) | <u>Repeat Clerkship</u> | Page 118 |

Dr. Hiebert-Murphy said the Senate Committee on Instruction and Evaluation (SCIE) had considered proposals to revise several policies and procedures for the Undergraduate Medical Education program, Max Rady College of Medicine. In each case, the definition of Final In-Training Evaluation Report (FITER) would be revised to include a statement that the FITER must include a narrative description of medical student performance. The change was being made in order to meet an accreditation standard.

Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation concerning revisions to academic policies and procedures for the Undergraduate Medical Education program, Max Rady College of Medicine, effective Fall Term 2017.

CARRIED

- b) **RE: Revised Regulation on Repeating, Substituting, and Extra Courses, I.H. Asper School of Business** Page 122

Dr. Hiebert-Murphy said the I.H. Asper School of Business was proposing several revisions to its academic regulation on *Repeating, Substituting, and Extra Courses*, for the Bachelor of Commerce (Honours) program, for consistency with recent changes to the University's *Voluntary Withdrawal* and *Grade Point Averages* policies and the introduction of the *Repeated Course* policy (Senate, June 22, 2016). The section dealing with maximum limits for course repeats and substitutions would be removed, as the introduction of the *Repeated Course* policy made it unnecessary. The revised regulation also clarified that, where a student repeats a course, only the highest grade achieved would be used in the calculation of the Degree Grade Point Average.

Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation concerning revisions to the regulation on *Repeating, Substituting, and Extra Courses*, for the Bachelor of Commerce (Honours) degree, I.H. Asper School of Business, effective Fall Term 2017.

CARRIED

- c) **RE: Revisions to Accessibility Policy and Student Accessibility Procedure** Page 128

Dr. Hiebert-Murphy said SCIE had considered a proposal from the Cooper Commission Implementation Working Group to revise *The University of Manitoba Accessibility* policy and the *Student Accessibility* procedure. Changes to the policy included a revised name, to *Accessibility* policy, for consistency with the naming of other University policies. A new section (Section 1.1) would speak to the University's commitment to accessibility and reference *The Accessibility of Manitobans Act*.

Dr. Hiebert-Murphy said revisions to the *Student Accessibility* procedure included changes to the definition of “Reasonable Accommodation,” the addition of definitions for “Standard Accommodations” and “Non-Standard Accommodations,” and changes to the documentation to be provided by students requesting an accommodation, for compliance with human rights case law. The revised procedure also clarified the roles of the Faculty/School Accessibility Advisory Committees and Accommodation Teams.

Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve the *Student Accessibility* procedure and recommend that the Board of Governors approve the *Accessibility* policy, as set out in the Report of the Senate Committee on Instruction and Evaluation, effective September 1, 2017.

CARRIED

- d) **RE: Proposed Policy on Accommodation for Undergraduate Pharmacy Students with Disabilities, College of Pharmacy** Page 165

Dr. Hiebert-Murphy said the College of Pharmacy was proposing to establish a policy on *Accommodation for Undergraduate Pharmacy Students with Disabilities*, which would outline a process by which students with a disability could request and obtain an accommodation.

Dr. Hiebert-Murphy MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation concerning a proposal to establish a policy on *Accommodation for Undergraduate Pharmacy Students with Disabilities*, College of Pharmacy, effective Fall Term 2017.

CARRIED

4. **College of Pharmacy, Proposal to Establish Essential Skills and Abilities Requirements for Admission, Promotion, and Graduation in the Pharmacy Program** Page 172

- a) **Report of the Senate Committee on Instruction and Evaluation** Page 177

Dr. Hiebert-Murphy said the College of Pharmacy was proposing to establish *Essential Skills and Abilities Requirements for Admission, Promotion, and Graduation in the Pharmacy Program*. The policy would meet the accreditation standards of the College’s governing body, and would communicate the essential skills and abilities required for entrance to, continuation in, and graduation from the B.Sc.Pharm. degree.

b) **Report of the Senate Committee on Admissions**

Page 179

Ms. Gottheil said the proposed *Essential Skills and Abilities Requirements for Admission, Promotion, and Graduation in the Pharmacy Program* would require that applicants sign an acknowledgement to indicate that they have read and understood the document, including that there are particular skills and abilities that are needed to succeed in the Pharmacy program and the profession. The policy also stipulated that accommodations would be provided as students were entering their program or subsequently, should a student develop the need for an accommodation during the course of their program.

Ms. Gottheil MOVED, on behalf of the committees, THAT Senate approve the Reports of the Senate Committee on Instruction and Evaluation and the Senate Committee on Admissions concerning proposed *Essential Skills and Abilities for Admission, Promotion, and Graduation in the Pharmacy Program, College of Pharmacy, effective (i) September 2017 for continuing students and (ii) for the September 2018 intake, with respect to revised admission requirements.*

CARRIED

5. **Report of the Senate Committee on Nominations**

Page 180

Professor Edwards briefly reviewed the Report of the Senate Committee on Nominations [dated June 8, 2017], as outlined in the agenda.

There were no further nominations.

Professor Edwards MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Nominations [dated June 8, 2017].

CARRIED

X. **ADDITIONAL BUSINESS** - none

XI **ADJOURNMENT**

Dr. Ristock thanked Senators for their work during the academic year. She said she looked forward to seeing committee members again in the Fall, following a relaxing summer break.

The meeting was adjourned at 1:50 p.m.

These minutes, pages 1 to 8, together with the agenda, pages 1 to 197, comprise the minutes of the meeting of Senate held on June 21, 2017.