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***Appendix L – Proposal Template***

***New Initiative/Expansion of a Program***

***(Funding Request)***

**NEW INITIATIVE/PROGRAM SUMMARY**

*[Summarize the initiative/program; identify how need for this program/initiative came about; what currently exists within the Colleges/Faculty.]*

**PURPOSE**

*[Identify how program/initiative meets the following criteria:*

* *Will result in better service or improve function;*
* *Will reduce redundancies and duplication/result in optimal resource allocation;*
* *Better achieves the RFHS strategic priorities of:*
	+ *Sustaining and enhancing its education programs and providing and outstanding educational experience;*
	+ *Creating a state-of-the-art research environment;*
	+ *attracting, retaining and developing staff and faculty of the highest caliber;*
	+ *increasing faculty and staff satisfaction within the working environment;*
	+ *offering interprofessional education that will enhance the provision of clinically integrated care;*
	+ *Actively building and enhancing partnerships to contribute to the communities it services;*
	+ *Developing a full range of resources to support Indigenous Health and achievement;*
	+ *The capital investments and resource allocations enhance the working and learning environments and meet the current and future needs of the RFHS.*
* *Whether University governance/other requires this to be determined at the Faculty level.]*

**EVIDENCE OF BEST PRACTICE**

*[Advise whether other jurisdictions were researched, internal/external environmental scans, etc.]*

**CONSULTATION**

*[Advise whether key stakeholders were consulted; issues identified/resolved; was this tabled at any of the RFHS Committees (e.g. Social Accountability; Diversity; etc.]*

**BUDGET AND RESOURCE IMPLICATIONS**

*[Set out the budget including all expected costs of the Initiative/Program including startup costs, capital costs, ongoing operating funds; identify the expected use of funds per fiscal year; identify any resource/other implications for existing Colleges, Departments or Units that may be impacted]*

**IMPLEMENTATION**

Executive Lead (e.g. RFHS Vice-Dean/College Dean):

Operational Lead (operationalizing of the Initiative):

Implementation Timeline (including expected start date and time to completion): *[Identify the plan for evaluating Initiative/Program outcomes/benefits; plan for sustaining the Initiative/Program)*

Submit completed form to: Marcia Langhan, Director, Planning and Priorities, Rady Faculty of Health Sciences

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