University of Manitoba Research Ethics and Compliance

HUMAN RESEARCH ETHICS & COMPLIANCE

Fort Garry Spring 2024 Newsletter

Virtual Drop-in Sessions Time Change

Starting May 1st, the virtual drop-in sessions will be on:

- Wednesdays from 1:00pm to 2:00pm
- Thursdays from 9:30am to 10:30am

Visit our underline website for the Zoom link.

What's new?

- **New Submission Companion Guides** have been created to support researchers with initial and follow on submissions. Visit our website to view the guides.

Reminders

- **Virtual drop-in sessions** are every Wednesday in April from 1:00 - 3:00PM. **Advisors are strongly encouraged to attend with their students.**
- Student must copy their Advisors on all communication to the Office of Human Research Ethics.

Important Tips

- Oaths of Confidentiality must include the protocol title so that they are study specific

- Considerable preparation is required before submitting a Protocol. The Starter guide provides information to help you get started.

- If you have questions prior to submitting your ethics protocol or need a determination on whether ethics review and approval is required, email humanethics@umanitoba.ca for consultation.

Open Call for Community REB Members!

Do you know someone looking for an interesting volunteer opportunity?
Positions are currently available for **community members** to serve on all UM REBs.
For more information, contact the Director of Human Research Ethics and Compliance (karen.schwartz@umanitoba.ca).

Attention! Supervisors of Undergraduate Research Awardees

The following virtual workshops dates are being held for Undergraduate Research Award winners whose research will involve human participants and/or data collected from human participants. These workshops are strongly recommended to facilitate a timely REB review process.

Please access the virtual training links through our website:
- May 13 from 1:00pm to 3:00pm: Ethics Workshop
- May 14 from 1:00pm to 2:00pm: RAS Training Session

Note that any students involved in human research are welcome to attend.

Research Ethics Compliance Reminder

Reminder: Your protocol is a living document. Please refer to it regularly throughout the course of your research to ensure you are complying with what has been approved.

If research has been completed, the PI, any Co-PI and Advisor (where the PI is a student or post-doctoral fellow) must submit a Protocol Closure form through RAS before the expiry date. Once this form is processed, the protocol status changes to **Completed** in RAS.

If a Protocol Closure form is not submitted and processed prior to the expiry date, then the status of the protocol changes to **Terminated**. PIs with Terminated protocols are in breach of the TCPS2, the University's Ethics of Research Involving Humans Policy, and the University's Responsible Conduct of Research Policy and cannot submit new protocols until Terminated protocols are closed.

Did you know: Your group can request special training on the Research Administration System (RAS). Please contact RAS_Support@umanitoba.ca to schedule your training!