



TEACHING ASSISTANT, ARTS 1110 JOB POSTING



Do you have a love for writing and learning? Comfortable sharing your knowledge with groups? Want meaningful work on campus helping students achieve their goals?

ARTS 1110: Introduction to University is hiring TA's for Fall 2025 and Winter 2026!

ARTS 1110 introduces first-year students to typical university study and writing expectations. As a W designated course (fulfilling the Written English Requirement), ARTS 1110 supports student learning and writing through a two-part structure, with a large weekly lecture section taught by an instructor and a smaller weekly writing lab taught by a teaching assistant. Each TA plans and teaches one weekly writing lab with a maximum of 30 students and marks all assignments for those students.

Job Description

- Attend orientation, planning and coordinating meetings as may be scheduled for staff in the course
- Prepare instructional material such as handouts, assignments, problem sets, tests, exams and presents to students in a variety of settings such as tutorials, laboratories, or seminars
- Mark student work from tutorials, labs, or seminars, and a portion of overall course work like midterms, finals, or major projects, under the direction of the employment supervisor
- Consult with students by maintaining regularly scheduled and posted times for such consultation (office hours) and provide a reasonable amount of informally scheduled consultation if necessary
- Such other related duties as may be assigned, e.g. development or adaptation of audio visual material, preparation of experiments, participation in field trips, etc.
- Occasional approved substitution for other members of the teaching or teaching support staff including the necessary related tasks

Job Requirements / Qualifications

- Must be a UM student in good academic standing, continuing studies in Fall 2025.
- Minimum GPA of 3.0, strong background in essay writing, and completion of at least 45 credit hours at the undergraduate level; note that past academic performance may be a significant factor in selection decisions.
- An empathetic approach to the instructional needs and concerns of students
- Demonstrated interpersonal and communication skills to support students with differing levels of experience, ability, and confidence with academic writing (patience, ability to provide clear explanations, demonstrated ability to work effectively with others)
- Demonstrated ability to work effectively with students of diverse educational, age, racial, ethnic, and cultural backgrounds
- Experience, knowledge and/or understanding of Indigenous cultures and histories considered an asset; Indigenous students are strongly encouraged to apply.
- Both undergraduate and graduate students are encouraged to apply
- Work schedule: 0-20 hours weekly

Competencies / Outcomes

- **Communication:** attentive listening, written communication, verbal communication
- **Cognitive Skills:** critical thinking, problem solving, decision making, metacognition
- **Social Responsibility:** inclusion and access
- **Leadership Practices:** cultivating safety, trust, and collaboration; coaching, mentoring, and advising
- **Self-Leadership:** Initiative, adaptability, time management and prioritization

[Learn more about UM Competencies >](#)

Possibility for extension

While not a requirement or guarantee, there may be opportunity for Fall term incumbents to continue through the end of April 2026.

Does this sound like you? Interested in applying?

Learn more online and send expressions of interest to the ARTS 1110 Program Assistant.

CONTACT INFORMATION

Program Assistant, ARTS 1110

arts1110@umanitoba.ca

umanitoba.ca/university-1/arts-1110-introduction-university

\$21.29*
starting hourly salary

up to 20
positions available

Aug. 25
anticipated start date



*undergraduate employee rate before Sept 1 pay increase