



Applicant's name: _____

Faculty: _____

Part D - Dean/Director Recommendation

The Dean/Director completes this part and submits the following to Vice-President (Academic) and Provost:

- All parts of this form (the completed Parts A, B, C, and D, and the blank Parts E and F). Section 2 of Part D should contain reasons for the recommendation based on the criteria and weightings for the promotion.
• Full curriculum vitae
• A copy of the promotion policies and procedures of the Faculty or School
• Supporting documentation submitted or as required by the procedures of the Faculty or School, such as a written summary of teaching evaluations or letters of reference or support
• External evaluations as specified in the promotion guidelines of the Faculty or School
• If promotion to Full Professor, a copy of the original Letter of Offer

Do not submit copies of publications or other works. These materials should be held in the Faculty or School until it is notified that the recommendation has been considered by the Board of Governors. The materials may be requested by the Vice-President (Academic) and Provost if additional information is required.

The Dean/Director provides a copy of Part D to the applicant.

Date copy provided to applicant (dd/Mth/yyyy): _____

If the Dean/Director's recommendation differs from that of the Committee, the Dean/Director notifies the Committee in writing.

Date Committee is notified (if required) (dd/Mth/yyyy): _____

Receipt of Application

FOR DEAN/DIRECTOR'S USE ONLY

Date application received by Dean/Director (dd/Mth/yyyy) _____

Effective Date (if approved) (dd/Mth/yyyy) _____ (leave blank if same as date of BOG approval)

1. Recommendation of Dean/Director

The Dean/Director:

- Recommends this promotion
 Does not recommend this promotion

Signature of Dean/Director: _____ Date: _____

Name (please print): _____

(dd/Mth/yyyy)

Note: If the reasons for the recommendation are given in a separate attached document, please check:

- Recommendation is attached as a separate document. (Please note that the attached document shall specify the reasons for the recommendation in relation to the criteria and weightings for promotion as set out in the guidelines of the Faculty/School.)



2. Reasons for Recommendation

Reasons for recommendation as related to the criteria and weightings for the promotion:

Assessment of Teaching at the undergraduate and graduate levels, as applicable:

Assessment of Research, Scholarly and/or Creative Works, as applicable:

Assessment of Contributions to Service (University, discipline-specific, etc.)