1. Approval of the Agenda

2. Approval of the Minutes of the meeting on October 20, 2015.

3. Business Arising from the Minutes of the October 20, 2015 meeting

4. New Business
    a) Fellow’s Recognition Award Committee
    b) Honorary degree nominations
    c) St. Andrews A. C. Woodhaven Bursary
    d) The Archbishop Walter and Marilyn Jones Bursary
    e) The CASSAP Prize

5. Other Business

6. Reports
   a) Reports from College Officers

   Warden
   Dean of Studies
   Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Librarian
   Registrar

   b) Report from Senior Stick

   c) Reports from College Committees

7. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
Minutes

For the meeting of October 20, 2015 @ 2:30 pm in Room 206 St John’s College

Present: A. Scott, B. Peeler, J. Markstrom, I. Froese, E. Lee, B. Cantelo, D. Punter, C. Penner, R. Coutts, B. Erickson, B. Hallman, J. Weimer, E. Jones (Chair), S. Peters (Secretary), C. Morrison, C. Trott, A. Chubb, L. Wilkinson, S. Close


1. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
B. Cantelo / I. Froese
CARRIED

2. Approval of the Minutes of the meeting on September 22, 2015. Add Caileigh to present
MOTION: That the minutes of the meeting of September 22, 2015 be approved as distributed.
J. Markstrom / R. Coutts
CARRIED

3. Business Arising from the Minutes of the September 22, 2015 meeting
   a) B. Cantelo has volunteered to be a member of the Warden's Review committee once the structure of the committee has been formalized.

4. New Business
   a) Receive Audited Financial Statements - The Bursar reviewed the statements and noted that Council has approved the statements and approved the appointment of the Auditors.
   b) Budget Summary - The Bursar updated Assembly that our revenue over the summer has not been as high as it has been due to a lower occupancy of our residence which will be made up during the year. Costs were cut in Food Services over the summer which has helped, and residence is full this year and catering is doing very well this year.
   c) Next step in the Strategic Plan, ie. The pillars, goals, strategies, and tactics - The Warden updated Assembly to note that there have been 2 very productive working sessions with the Fellows over Soup & Bread lunches. He will work up a third draft of the statements and pillars, will take them to the Student Association and then bring that to the Strategic Planning Committee. If anyone has any more feedback or comments, please send them to the Warden. A final draft should be done hopefully some time in January.

5. Other Business
None
6. Reports
a) Reports from College Officers

Warden

St John's College
Warden's Report to Assembly
October 20, 2015

Much of my effort since last Assembly has been working the Strategic Planning process forward. I met with both College Council and the Student Council to discuss the Mission, Vision and Values statements and got some very helpful feedback from both. I have taken this feedback to the working committee and we have incorporated many of the suggestions as well as moved forward on the Pillars and strategic priorities.

I also took part in many of the Homecoming activities around the University. The week began with the Opening Mass and Awards Exercises at St Paul’s College. I was delighted with the turnout and with Dr. Jone’s presentation at our Lunch and Lively event. Representing the College, I attended the Indigenous Achievement Celebration, the Isbister Society Luncheon, Arts Celebrating Arts and the Bombers/Eskimos Football game. We invited members from the class of ’65 to the Homecoming Dinner. The week was capped off by Matriculation at the College.

I was very pleased with the group of dons and students from the residence (led by Caileigh and Allison) who turned out for the Walk a Mile in My Shoes fundraiser for West Broadway Community Ministry.

I continue to represent the College at Provost’s Council and on Diocesan Council.

Dean of Studies

Dean of Studies. Report to Assembly. October 20, 2015

Fall Events. Our fall schedule is well under way and we have a number of events to look forward to in the near future.

Sunday, October 4th Matriculation. 2:30 p.m. St. John’s College Chapel. Recently, we celebrated Matriculation and welcomed members to the college. At this annual ceremony we give each new member a St. John’s College pin and ask them to sign the College membership book which dates back until 1866.

Tuesday, October 20th Assembly meets at 2:30 p.m.. All Fellows should attend.

Saturday, Oct 24th. 9:00-11:30 a.m. Bible and Breakfast. Cross Common Room.
**Wednesday, October 28th** Celebrating Excellence at St. John’s College. 3:00 to 4:30 p.m.
We will be hosting another reception to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. Don’t be shy about informing us of your accomplishments since we all want to celebrate your success. This year, Robert Coutts and Paul Jenkins will be coordinating the event with the help of Diana DeFoort.

A table of sample publications will also be set up the following week at Convocation. Members of the public pay a lot of attention to this display and are always interested in speaking to the authors, so attend Convocation if you can. Celebrating Excellence is jointly hosted by St. John’s College Library, the University of Manitoba Press and the College.

**Sunday, November 1st** Luncheon at 12:50 p.m. Convocation at 3:00 p.m. This is a formal event of the College when we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members. Convocation is the single most important institutional event of the year and it is important that as many Fellows as possible attend. Invitations will be sent to Fellows early in the term.

**Nov 5- 7th.** "The West Before (and after) the West: A Meeting of Western Canadian Studies." Scholars from a range of disciplines will discuss western histories (including St. John’s College), literatures, and past and present societies. Please have a look at the conference programme and registration at [http://umanitoba.ca/colleges/st_johns/events/218.html](http://umanitoba.ca/colleges/st_johns/events/218.html) and we look forward to seeing fellows, staff and students at the conference! The conference organizers very much appreciate the support of the College, College staff including Sherry Peters and Amy Craddock.

**Sunday, Nov 15 - 3 p.m. Systema Fundraising Concert in Chapel**

**Saturday, Nov 28th.** 9:00-11:30 a.m. Bible and Breakfast. Cross Common room.

**Wednesday, December 2nd** End of term reception in the Senior Common Room from 3:00 to 5:00 p.m.

**Saturday, December 5th.** 2:00 p.m.. St. John’s College Annual Xmas Party. Children and grandchildren of St. John’s Fellows are invited to the annual party which features gifts, food and a special visit from St. Nicholas.

**Other events to watch for:**

Our **Soup and Bread lectures** will be organized by Jade Weimer this year and the fall schedule is below. There will be two special Soup and Breads scheduled for October for Fellows and staff to discuss the draft Strategic Plan. Everyone is welcome to attend and to share our table, and we send a special thank you to Ian Park and his staff for providing us with such tasty vegetarian soups, salads and breads.
Souper and Bread Lectures. Fall 2015.  *Remember that all Soup and Bread lectures now begin at noon.*

Wednesday October 14, 2015 Strategic Planning Meeting #1

Tuesday October 20, 2015 Strategic Planning Meeting #2

Tuesday October 27, 2015 Bruce Erickson, “How to Fail in a Canoe: A truly Canadian story?”

Tuesday November 17, 2015 Paul Jenkins, "Religious Disguise and the Limits of Toleration in Early Enlightenment Britain (c.1660-c.1700)"

Tuesday December 1, 2015 Kurt Markstrom, "Finally! a World Première Opera Recording (careful what you wish for)"

Brenda Cantelo  
Dean of Studies

Chaplain

Chaplain Report to Assembly, October 14, 2015

- Conversations with the Lutheran, Presbyterian, and United Church traditions about creating a joint chaplaincy continue
- Bible & Breakfast went very well with Maylanne Maybee (Centre for Christian Studies) in September; October 24, Arthur Walker-Jones from the U of W will be our speaker on the Old Testament and climate change
- Prairie Presbyterian, just a few minutes’ walk off campus, is working together with us to do some joint programming, including a thanksgiving dinner for students last weekend and a joint social justice study and outreach day on November 21
- Plans are underway to provide a Christmas dinner for students who remain in residence over the holidays. This will likely happen December 26; we’ll need quite a few volunteers/contributions
- The fundraising to host two Syrian refugee students in our residence for two years has begun. A few thousand have come in or been pledge already, but there’s a long way to go to meet our goal of $48,000! A couple of fundraisers are being planned with student council, fliers are going out in the Daily Bread, and a fundraising thermometer poster will go up soon to track our progress.
- A small group of students is meeting over pizza every Thursday to discuss Christian practices, following a study series by Animate (Sparkhouse)
Chris and I have agreed to host a Kairos (social justice advocacy) workshop on November 8 to promote the TRC's recommendation #62 (that the history of the residential schools be taught in all classrooms, K-12, in Manitoba). We are partnering with on-campus and off-campus groups to promote the workshop (2-4pm).

The English conversation group has been cancelled for the time being because there are just too many other things on the go this semester.

Bursar

**Bursars’ report to Assembly October 20th 2015**

Financial

At the last Council meeting, the audited statements were approved, and BDO Dunwoody Canada were reappointed as auditors for the 2015-16 year.

As mentioned at the last Assembly meeting, our summer residence numbers were lower than anticipated, but we are doing our best to make up for that shortfall during the regular academic term. Currently we have two vacant residence rooms but those will be filled November 1st, and September was a busy month for catered events. Overall, we are quite busy and operating at capacity in nearly every way. This should bode well for our numbers in September & October.

University IST

Over the past month, there have been a number of changes taking place with the University’s networking infrastructure. Most of the phases are unseen to the front end user, and have taken place. However, the final step will be the elimination of Novell, as well as a new implementation of a file sharing system that will be much more user friendly and usable for more people.

Caretaking

Since the last Assembly meeting, there have been some changes. Our overnight caretaker is back from some time off due to injury, and is dedicating all of her time to cleaning classrooms. I’m hopeful that we will see some improvement in that area. Also, our regular daytime caretaker is receiving some assistance in the morning, and is currently staying in the College for his whole shift. There is also now a new caretaking manager who was hired to replace the previous person who was let go a few months ago. So, as all these changes filter out and settle, I will assess what impact it is having on St John’s College specifically.
Dean of Residence

Dean of Residence Report

Things are going well in residence. The res council has now been elected and they will be starting to plan activities very soon. Our two empty rooms will be filled on November 1, and so far we haven’t had any other students withdraw. 22 students supported the Bisons at the Homecoming football game, and they had a great time.

Development Officer

Development Officer Report to Assembly
October, 2015

Fundraising

- Gifts received since April as at today = $56,457
- Annual Appeal is being mailed out over the next couple of weeks
- Raising funds for the Syrian Refugees – goal of $48,000. All Fellows would have received the email from Chris Trott
- Submitted an Anglican Foundation grant proposal for the Intergroup Dialogue

Alumni/Stewardship

- Continuing to call/visit with donors on a regular basis.
- Attended the Homecoming Dinner and invited 5 former Johnians (grads of ’65) to join us.
- Planning a trip to Ottawa and Toronto in November for alumni visits/reunion

Special Events

- Convocation luncheon - 1st November

150th Anniversary Celebrations

- Jill has taken over as coordinator for the 150th Anniversary celebrations
- A year-long schedule of events is being collated and will be put into a brochure format
- Year starts September 2016 and ends with a reunion weekend at the end of April 2017.

Marketing/Communications

- Currently working on the Winter 2016 In Lumine Newsletter

Staffing

- We received approval for a Work Study position and have hired Luther Konadu and who a fine arts student. Luther will be helping with the events and the 150th Anniversary celebrations.

Misc

- Continue to attend UofM External Relations and Donor Relations Department meetings. However, they have cancelled quite a few of them so far this year.
- Attended the Football game when the big Capital Campaign announcement was made.
Respectfully submitted by:

Jackie Markstrom
13th October, 2015

Librarian

Registrar

Registrar’s Report to Assembly
October 20, 2015

Events: Matriculation was held on Sunday, October 4, 2015. It was a small but lovely event.

Upcoming:
Recruitment: October 27 is the Evening of Excellence in University Centre.
Events: November 1 is Convocation

Sherry Peters
Registrar

b) Report from Senior Stick

c) Reports from College Committees

7. Adjournment
MOTION: That the meeting be adjourned.
C. Morrison / B. Hallman
CARRIED
THE ARCHBISHOP WALTER AND MARILYN JONES BURSARY
Terms of Reference valid as of December 2015

Background: Walter Jones was a St John’s College graduate (L.Th. 1951, B.A. 1958), Senior Stick (1949-50), and Cross Trophy Winner (1950-51). Walter and Marilyn Lunney were married in 1951. After Walter was ordained Deacon in 1951 and priested in 1952, he served at parishes in Manitoba and in the US. From 1970 to 83 he was Bishop of South Dakota. From 1983 to 93, he was Bishop, Archbishop and Metropolitan of Rupert’s Land, and thus Chancellor of St John’s College. Archbishop Jones held several honorary degrees, including an Honorary Fellowship from St John’s College (1993). He died on March 22, 2003.

Amount of Endowment: $81,779.00 at March 31, 2015.

Amount to be awarded annually: As per College policy: 4% of the average of the capital for the past five years.

Criteria: To be awarded by the Bishop of Rupert’s Land to one or more students identified by the Bishop.

Application Deadline: At the discretion of the Bishop.

Process for Selecting Recipient: The Bishop, at his discretion, will award the Bursary among one or more students.

Method of Payment: A cheque for the entire annual disbursement will be forwarded to the Diocese of Rupert’s Land for the Bishop’s Discretionary Fund to be used for the annual award by the Bishop.

Donor Notification: The College will notify Mrs. Jones and/or her daughter Leah Jones that the funds have been disbursed. The Diocese will be responsible for notifying Mrs. Jones of the name(s) of the recipient(s).

Note: The terms of this bursary will be reviewed when and if change is needed as determined by the Bishop. At the present time, St John’s College does not offer programs in Theology. Mrs. Jones has requested that the Bishop continue the bursary and the process of disbursement of bursary funds to a student in need as outlined herein in order to maintain the spirit and the purpose of the bursary.

Reviewed and Approved: This 8th day of December, 2015.

Rt. Reverend Donald Phillips

L. Marilyn Jones
THE CASSAP PRIZE
Terms of Reference

Background: The Rev. William Henry Cassap received his B.A. from St John’s College in 1900. He was made a Deacon in the same year, priested in 1901. He served as curate of St Matthew, Brandon from 1900 to ’02, then as incumbent of MacGregor, MB from 1902 to ’05 (Anglican Centre archives have no further records for him). Cassap established two awards at St John’s College in his will: The Cassap Exhibition Fund (“A prize to a Theological student of St John’s College for general proficiency,” Trust Deed dated April 30, 1937) and The Cassap Prize Fund (“The interest of which when invested is to be devoted to the purchase of a book as a prize to the student who in the judgement of the Warden… shall have gained the highest place in the annual examination of the College for Church history,” Declaration of Trust dated August 1946). The two awards seem to have been amalgamated in 1993 and called the Cassap Exhibition Prize. Revisions approved by Assembly January 22, 2004, April 21, 2005, January 19th 2016.

Amount of Endowment: Cassap Exhibition Fund: $500 (according to Trust Deed dated April 1937). Cassap Prize Fund: $100 (according to Declaration of Trust dated August 1946). The terms in the scholarship trust information binder gives the amount of capital in the prize fund as $369 (undated). $2427 as of April 1, 2015. An additional $1,000 was added to the fund by a donor in 2015.

Amount to be awarded annually: As per College policy. In the event that the selection committee determines there to be a tie, the award may be split. Note: the combined value of the awards made by the College to the recipient shall not exceed the cost of the recipient’s tuition fees at the Faculty of Theology for the year in which the awards are held.

Date of First Award: Unknown

Criteria: For the student registered as a member of St John’s College and in the Diploma in Applied Theology who receives the highest grade in SJH100 Anglican History.

If no SJC Theology student is eligible then the award shall be given to:
A St John’s College student who receives the highest grade in the previous year in a University of Manitoba course in the History of Christianity, in one of the following courses HIST 2180, HIST 2990, RLGN 1350, RLGN 2036, RLGN 2040, RLGN 2050, RLGN 2529, RLGN 2530, RLGN 2550, RLGN 2560, RLGN 3230, RLGN 4200, RLGN 4280

Application Deadline: N/A (automatic).

Process for Selecting Recipient: Faculty of Theology Council will consider candidates and submit its nomination to the Scholarship Committee for approval. When there are no eligible Theology students the Scholarship Committee shall make the determination of the recipient.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of Payment: If the award-winner is a returning student, the award will be applied to the recipient’s Faculty of Theology tuition fees. An appropriate announcement will be made at the College Convocation. The award will be noted on the recipient’s transcript. For a non-theology recipient a gift card from the University of Manitoba Bookstore will be presented at College Convocation.

Donor Notification: N/A

Revised January 2016
In late November Jackie and I made a trip to Ottawa, Kingston and Toronto (Nov 19-24) to visit with College Alumni and Donors. It was most interesting on this trip that fewer people responded to our group events and more were interested in meeting us one-on-one. This made for a very busy trip. We presented a (very) draft version of the Strategic Plan to our Alumni and asked for feedback. While generally people were pleased and interested to see the plan, we did get some helpful comments, which will be included in the final versions. We also put people on notice about the events we are planning for the 150th anniversary.

Since the last Assembly we also had College Convocation on November 1 where we honoured Bishop Mark MacDonald and Ms. Shirlee Ann Smith. Bishop Mark gave the Convocation address. Dr. Smith was very moved to have her years of work as Keeper of the HBC Archives recognized. We were also delighted to acknowledge the contribution of 3 generations of the Poulter family to St John’s.

1) Represented the College at two University Convocations (Oct. 21, 22)
2) Represented the College at the Bishop’s Annual Dinner (Oct 22)
3) Attended the Evening of Excellence with Sherry (Oct 27)
4) Attended two lectures at St Margaret’s Church (Oct 29, Nov 12)
5) Represented the College at the Opening Ceremonies of the National Centre for Truth and Reconciliation (Nov 3)
6) With Jackie and Ivan I attended a meeting of rental housing stakeholders for Fort Richmond at the Legislature with Councillor Janice Lukes and MLA Kerry Irwin-Ross (Nov 5)
7) Attended a workshop on the TRC Calls to Action at the College (Nov 8)
8) Attended the Naming Ceremony for Gaa Wii J’ii Dayaang (Allies Group) (Nov 12)
9) Attended the Senior Executive Retreat (Dec 3)
10) Chaired a Ph.D. Defence (Dec 8)
11) Attended the Signing of the Indigenous Education Blueprint (Dec 18)

In addition to the College and University Committees that I sit on ex officio, I have also been the Acting Chair of the University of Manitoba Press Board and I sit on the “A2 Resolution: Theology of Reconciliation” working group for the Diocese.
Upcoming Events for 2016

New Fellows at the College. This term we welcome two new Fellows, Ryan Duplassie and Michael Minor to St. John’s College. We look forward to having Ryan and Michael at the College and learning more about their research projects.

Ryan Duplassie.

Research Fellow, Ryan Duplassie is a PhD candidate in Native Studies at the University of Manitoba. His research focuses on the meaning of water to the Anishinaabe of Grassy Narrows First Nation, and the implications that this understanding has for the significance and interpretation of Treaty 3. Ryan was the project coordinator for the Clean Environment Commission Hearings November 2014 – April, 2015 where he compiled testimonies, maps, photographs, and artwork on behalf of Black River First Nation to present at the Clean Environment Commission re: Manitoba Hydro’s Lake Winnipeg Regulation. He has also developed two integrated courses -- NATV 2000/4300 (Grassy Narrows Environmental and Cultural Politics), and NATV 2000/4300 (Anishinaabe Traditional Environmental Knowledge in Grassy Narrows) for a travel study program in Grassy Narrows, and has taught as a Sessional Instructor in Native Studies since 2013 at both the University of Manitoba and University of Winnipeg. Mr. Duplassie has collaborated with Dr. Warren Cariou and Thomson Highway on Aboriginal writing and writers and completed community development projects. He has also served as President, Treasurer, and Representative of the Native Studies Graduate Students’ Association (NSGSA) to the greater University of Manitoba Graduate Students’ Association, presented several conference papers and received numerous academic awards including a SSHRC Doctoral Fellowship.

Michael Minor.

Research Fellow, Michael Minor is a PhD Candidate studying under Warren Cariou in the department of English, Film, and Theatre. Michael has completed has candidacy examinations and will be defending his dissertation, Decolonizing Through Poetry in the Cree and Ojibway Contexts within the next year. His research explores the possibility of decolonization through the poetry of five Canadian Cree, Ojibway, and Métis poets: Louise Halfe, Duncan Mercredi, Gregory Scofield, Marie Annharte Baker, and Marvin Francis. In addition to his writing and research, Mr. Minor is also an instructor at the U of Manitoba, teaching courses on Thematic Approaches to Literature and Indigenous Literature. Michael has a long list of awards including A SSHRC Doctoral Fellowship, the C.D. Howe Memorial Fellowship In Creative Writing and Oral Culture and an award by the Canadian Consortium for Performance and Politics in the Americas. He has organized three conferences and delivered thirteen conference papers.
Wednesday, January 13, 2016. Opening of Term Reception. Senior Common Room 3:00 to 5:00 p.m.

Monday, January 25, 2016. 32nd Marjorie Ward Lecture with Tanya Tagaq. Inuit artist and Songwriter, Tanya Tagaq will speak on “Arctic Origins: Perspective through Art” in the Robert B. Schultz Theatre at 4:30 p.m. on January 25th. A reception for the public will take place in the Galleria at 5:30 and a formal dinner for Ms. Tagaq and invited guests will be held in the Cross Common Room immediately afterwards. Many people including Diana DeFoort, Jackie Markstrom, Jill Stafford, Amy Craddock, and Caleigh Morrison have been working behind the scenes for weeks to complete all the necessary tasks and we certainly appreciate their efforts. We will look forward to another excellent dinner from Ian Park and his Food Services staff, so thank you, Ian, in advance. We hope to see as many Fellows as possible at the Lecture.

Soup and Bread Lecture Series. Our series will continue in the winter term with Jade Weimer coordinating events. Watch for details.

Congratulations to:

Amy Scott, Research Fellow, for receiving a tenure track appointment in the Department of Anthropology at the University of New Brunswick. Amy is currently teaching at the University of Manitoba and will start her new position in July.

Amy completed and defended her doctoral dissertation this past fall in the Department of Anthropology here at the University of Manitoba. Her thesis is entitled 'Putting stress to the test: a critical evaluation of the biological response and physical manifestation of stress in the human skeleton'.

We will miss Amy and her lively presentations on topics such as vampire graves, but we also celebrate her good news.

Jade Weimer, Research Fellow on her successful dissertation defense at the University of Toronto (Religion) in early December, 2015.

Jade’s dissertation title is "Musical Assemblies: How Early Christian music functioned as a Rhetorical Topos, a Mechanism of Recruitment, and a Fundamental Marker of an Emerging Christian Identity."

Jade uses cognitive science and anthropological theories of music to argue that early Christian music functioned in a number of previously unidentified ways. It was a key ritual practice that shaped early Christian identities and helped define boundary markers between early conceptions of orthodoxy and heresy. Discourse on the subject of music also functioned as a rhetorical device and song was used to as a way to recruit new members.

It sounds like a fascinating topic and we will look forward to hearing more. Well done, Jade!
Retirements
Two of our Senior Fellows, David Arnason (English) and James Dean (Economics) will be retiring after long and distinguished careers. We are planning to have retirement parties for David and for Jim and will be announcing the dates soon.

Planning for 150th Anniversary
Plans are well underway for a series of events to mark the 150th anniversary of St. John’s College. Jill Stafford is coordinating a number of special events such as lectures, dinners to be held throughout the academic 2016-2017 year. Details to follow.

Brenda Cantelo
Dean of Studies
Chaplain Report to Council, January 2016

- Bible & Breakfast continues this semester with Roy Jeal (Booth UC) on January 30, Janet Ross (CCS) on Feb 20, and Vincent Solomon (MCC) on Mar 19.

- Conversations continue with the United, Presbyterian, and Lutheran churches about developing a joint protestant chaplaincy. Funds are a serious possibility from both the Presbyterians & UCC. We hope to have a much better sense of where this is going by next month.

- About 45 people were at our Advent Lessons & Carols service in December; the choir was very good.

- We held a Christmas Eve eve service in the chapel on December 23 with a mixed group of Lutherans, Anglicans, and United Church folks; about 35 were in attendance.

- December 26, an excellent turnout of volunteers worked together to serve Christmas dinner to the students left in residence over the break (an unprecedented 30%). This was a great way for staff, fellows, friends, and students to interact and learn from one another’s cultures and we hope to do it again.

- A new dinner & discussion group has started this semester, exploring a new hot topic each week (racism, globalization, sexuality, etc). We begin by reading several passages from the bible on the topic, and then move on to discussion.

- Fundraising continues for two Syrian refugee students to live in our residence for 2016-2018, having raised $13,000 toward our $48,000 goal so far. Volunteers are needed for a social being planned for later in the semester.

- I held an afternoon of leadership development with the student council in mid-January.

- A proposal is underway to host a social justice day camp, not unlike the national Anglican “Justice Camp” for young teens over the summer at SJC.
Physical Plant

I met with Rod Berscheid, the new Director of Operations & Maintenance, to discuss with him the unique nature of St John’s and how we can best work with them to get the best service possible for both the academic areas of the college, as well as the residence. It was an extremely positive and productive meeting. We discussed the new initiatives and procedures that physical plant is rolling out, and some of the organizational changes that have taken place since the retirement of Brian Rivers. We will be meeting again in the future hopefully to review the 1970’s agreement the college has with the university – specifically the duties and obligations that physical plant has as part of our lease agreement.

Regarding caretaking, there have been some changes. Our overnight caretaker is back from some time off due to injury, and is dedicating all of her time to cleaning classrooms. I’m hopeful that we will see some improvement in that area. Also, our regular daytime caretaker is receiving some assistance in the morning, and is currently staying in the College for his whole shift. There is also now a new caretaking manager who was hired to replace the previous person who was let go a few months ago. So, as all these changes filter out and settle, I will assess what impact it is having on St John’s College specifically.

Financial

There are no new significant updates or unexpected budget items. Our residence remains full, although we did have some students leave after the 1st term. Thankfully we had a waiting list for 2nd term so those rooms were filled. The Daily Bread Café is strong, and catering is busy as well. The Finance & Admin Committee will be meeting shortly to establish budget parameter recommendations to Council who will then approve the guidelines for next year’s budget. We will also soon begin discussions with IEP and other international groups to start booking the residence for the summer. As you are aware, last year our summer conference numbers were lower than we would have liked. We will be looking at other options this year to ensure that doesn’t happen again.

Staff

In February, Ian Park our food services manager will be away for an extended period of time while he recovers from knee replacement. He and I will meet extensively before that date to ensure that duties are reassigned, and certain parts of his role are taken over by me. Guidelines on who to contact in what situation will be widely emailed before his leave to make sure everyone knows who is responsible for what, and to ensure continuity of service.
Dean of Residence Report

Residence Projects
There are no major projects happening in the residence right now.

Regular Semester
We are currently at capacity, which is great! Fees are due on January 13th, so hopefully that goes smoothly. I would like to post applications for 2016-2017 on the website sometime in February.

Residence Activity
A number of serious incidents occurred during the fall semester, but they have almost all been resolved. There were three fire alarms due to smoke in the Buttery from the period of late November to early January, so the students participated in a fire safety presentation and have been informed that the fire department will shut down the kitchen if there is one more alarm.

Res Council hosted their first event of the year on January 10th. They went skating at the Forks in frigid temperatures. They are planning a tour of the Legislature for the end of January and have a number of other activities planned for the coming months.
Development Officer Report to Assembly
12th January, 2016

**Fundraising**
- Gifts received since April as at today = $127,035. This is up over this time last year.
- The Fall Campaign is now trickling in with over $26,000 raised and an overall response rate of close to 4.6%. Although the response rate is similar the amount is $4,000 higher than this time last year.
- We received a grant from the Anglican Foundation for the Intergroup Dialogue programme.
- Working with Ian Park to fund recycled chairs for the Daily Bread.

**Alumni/Stewardship**
- Continuing to call/visit with donors on a regular basis.
- A trip is planned for Vancouver on the 17th-20th February.
- Several individuals advised they have made a bequest to the College.
- An email Christmas card slideshow was sent out to Fellows, Alumni, and friends. Positive feedback was received. This was put together by Jill Stafford and Luther our work study student with most of the photos taken by Ivan Froese, Stuart Maddocks (student council), and Allison Chubb.

**Special Events**
- Lunch and Lively Conversation will be held on the 16th February.
- Curry Cook-Off event is in the planning stage.
- Bach’s Birthday – A Tribute to Retired Fellows will be held towards the end of March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.
- 150th Anniversary Celebrations: Jill is working hard on coordinating several events including a reunion weekend. A calendar will be forthcoming.

**Marketing/Communications**
- In Lumine is being put together; anticipated delivery in February
- Suggestions for stories/articles are appreciated.
- Helping advertise the MWL – Tanya Tagaq “Arctic Origins: Perspective through Art”

**Staffing**
- Applying for a summer student through the Canada Summer Jobs programme.
- Have a work study person – Luther is coming in 10 hrs a week until beginning of March.
- Currently have one volunteer coming in on a semi-regular basis.

**Misc**
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Working on revising the Terms of Reference for two bursaries.
- Developing the Terms of Reference for three new scholarships/bursaries.

Respectfully submitted by:

Jackie Markstrom
12th January, 2016
Registrar’s Report to Assembly
January 2016

**Events:** Convocation was held on Sunday, November 1, 2015. It was a wonderful event. Thank you all who participated, and especially the staff and volunteers who helped make the event such a success on the day.

**Upcoming:**
Recruitment: February 17 & 18 are the Info Days in University Centre; March 7 - 9, Caileigh and I will be attending the Brandon Career Symposium

Sherry Peters
Registrar
Senior Stick Report

Dr. Trott has kindly come and spoke with the council with regards to the goals to try to help students of the college to be able to achieve “educational enlightenment.” In order to do so, the council have brainstormed and gave a couple of ideas to Dr. Trott. One of them and the most efficient way that the council have proposed is to have weekly “tutoring” sessions offered for free to come and ask any questions the students might have in the courses they are currently enrolled in.

The way we would implement this is by trying to find various faculty members (preferably students in these faculties), including the members of the student council, to sign up for a couple of hours they are available and do this once a week. That way, students can drop by at a classroom that we will book once we know the availability of everyone.

To try to get things going, we want to start off with just to offer the tutoring sessions just in the college. The hard part will be trying to get people from various faculties and how to tell students that we are trying to provide free tutoring hours.

If you have any suggestions, please tell Sherry or Dr. Trott and I will speak to them about your ideas and input on how to start the tutoring sessions!

Thank you,

Eunah Lee

Senior Stick, SJCSA