ST JOHN’S COLLEGE
ASSEMBLY
AGENDA
SPECIAL QUORUM REQUIRED

For the meeting of September 17, 2013 @ 2:30 pm in Room 206 St John’s College

1. Approval of the Agenda

3. Approval of the Minutes of the meeting on May 14, 2013

4. Business Arising from the Minutes of the May 14, 2013 meeting

5. New Business
   a) Elect or appoint new Chair of Assembly for 2013 – 2014 academic year
   b) Fellowship Nominations
   c) Membership on Committees
   d) Jack and Eva Rogers Scholarship, St John’s College Residence Association Awards, and Walter and Marilyn Jones Scholarship.
   e) Honorary Degrees
   f) Audited Financial Statements
   g) Fellow Recognition Committee

6. Other Business

7. Reports
   a) Reports from College Officers

      Warden
      Dean of Studies
      Chaplain
      Bursar
      Dean of Residence
      Development Officer
      Librarian
      Registrar

   b) Report from Senior Stick
   c) Reports from College Committees

8. Adjournment
ST JOHN'S COLLEGE
ASSEMBLY

MINUTES
For the Meeting on May 14, 2013

Present: E. Jones, S. Peters (Secretary), L. Kuffert (Chair), C. Trott, B. Peeler, D. Punter, B. Hallman, J. Markstrom, J. Stafford, R. Clifton, I. Froese, J. Bouchard, D. McCance, R. Thomas,


1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved with the following amendments: Note the time change from 10 to 2:30, correct spelling to Marjorie.
I Froese/D. McCance
CARRIED

3. Approval of the Minutes of the meeting on March 19, 2013
MOTION: That the minutes of the meeting on March 19, 2013 be approved as distributed.
C. Trott/B. Hallman
CARRIED

4. Business Arising from the Minutes of the March 19, 2013 meeting
None

5. New Business
   a) Elect or appoint new Chair of Assembly for 2013 – 2014 academic year – A call was put out for volunteers to take on the position for next year.
   b) Fellowship Nominations – Presented for approval by the Membership Committee. – These are still being clarified. No new nominations at this time.
   c) Changes to Residence constitution – Presented for approval by the Dean of Residence from the Residence Student Council.
      MOTION: That the changes to the Residence constitution be approved.
      CARRIED
   d) Approval of Terms for Marjory Dance and George Thomas Chapman Memorial Bursary – Motions brought forward from the Scholarship Committee.
      MOTION: That the terms for the Marjory Dance Bursary and the terms for the George Thomas Chapman Memorial Bursary be approved.
      CARRIED
   e) Budget – Presented for approval by the Bursar.
      MOTION: That Assembly authorize that Assembly Executive approve the budget by electronic vote.
      C. Trott/B. Hallman
      CARRIED
   f) Membership on Committees – This is still undergoing consideration and will be presented to Assembly in September.
   g) Draft meeting dates for upcoming year – Presented for approval by the Registrar.
      MOTION: That the meeting dates for the upcoming year be approved as distributed.
      B. Hallman/I. Froese
      CARRIED
   h) Membership Stats – Presented by the Registrar for information.
i) Annual Report – Presented by the Registrar to be received by Assembly.
  MOTION: That the Annual Report be received..
  C. Punter/R. Clifton
  CARRIED

6. Other Business
None

7. Reports
a) Reports from College Officers

Warden

Report for Assembly
Warden
May 14, 2013

As much as anyone else, I have been caught up in the end of term marking and finishing up my courses. And, as most of you know, graduate students suddenly appear out of the woodwork... We have also been working on presenting the Strategic Resource Plan, College budgets and the feasibility study for the capital campaign. One of my greatest pleasures has been the small fundraising project for the Health Career Quest Summer Camp.

1) Attended the SJC Graduation Dinner and Dance on March 23
2) Cooked for the Curry Cook-off fund raiser on March 28
3) Attended the Spring Rez Banquest on April 5
4) Participated in the Selection Committee for the CRC in Indian Residential Schools
5) Interview and Selection process for the Feasibility Study
6) Represented SJC at the Centre for Christian Studies Annual Service of Celebration, April 14
7) Attended two day Senior Executive Retreat on Prioritizing Academic Programs, April 15, 16
8) Chaired a Ph.D. oral examination in Anthropology, April 17
9) Took part in the Chaplains’ Association Review, April 18
10) Cooked and served for the Taste of Pakistan Dinner at All Saints Church, April 27
11) Represented SJC at the Booth University College Convocation, April 28
12) Represented SJC at the Annual Graduation PowWow, May 4
13) Raised funds for the Health Career Quest Summer Camp to stay in our residence

I continue to represent the College at Diocesan Council, Senate, Provost’s Council, Arts Faculty Council, External Relations Deans’ Breakfasts, all of which met during this period.

Dean of Studies

Dean of Studies: Report to Assembly March 20 – May 6, 2013

End of Term Activities:

We finished the term’s Soup and Bread Lectures on March 20 with Andrew Woolford (Sociology): “Indigenous Boarding Schools in the US and Canada.” The lectures were quite a success this term, with between 15 and 20 attendees on average. On March 21, our final Brown Bag Lunch featured Bonnie Hallman, currently Director of University 1: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre.”

Thank you to all of the College members who came out and showed such an interest in these events. Now that we no longer have lunch every day in the Common Room, these talks have brought us together a couple of times a month, at least. If anyone is interested in either giving a talk or helping to organize these series for the fall term, please contact me.
The Graduate Student Meet and Greet was held March 26 in the Senior Common Room. We had modest graduate student attendance during what is the busiest time of year for many students. Another outreach event will occur in the fall.

The awarding of prizes for the Student Art Competition happened at a lovely reception in the Daily Bread Café on April 8th. The competition was a great success, with nearly 40 very fine submissions. The art really looked fabulous hung on the walls of the Café. Thanks to Nicole Goulet for all of her hard work, to Ian Park for providing food and beverages for the reception and helping with the art, and to our jurors.

Finally, we held the End of Term Reception on Wednesday April 10. At the reception Jackie Markstrom, Herb Enns and myself announced the results of fundraising for Senior Common Room refurbishment and revealed the fabrics we’ve chosen for the furniture recovering. The furniture will be re-upholstered during the summer months, in time for a September ‘reveal’!

Summer Planning

Over the next month or so, we will be planning committee service for next year, so if you are willing to serve on any of the committees, please contact me. We will also be preparing to welcome a few new Visiting Fellows, and will announce those at a future Assembly meeting.

I will be ending my term as Acting Dean of Studies as of 1 July, when Brenda Cantelo returns from research/study leave.

Dean of Theology and Chaplain –

Final Bible and Breakfast was in April and had 60 people. Final Chapel service will be May 26 with All the King’s Men.

Bursar

Building items

- Painting, new flooring, and mirrored closet doors continue to be installed in all our residence rooms. The results and feedback have been very good.
- The buttery, and laundry room have both been renovated.
- Shaw continues its work to wire the residence for internet, and we met with physical plant to establish a location for the new fibre to be brought to the building.

Budget

- The 2013-14 proposed budget was presented to the Finance & Admin Committee, who recommended its approval by Assembly.
- Magna Vista gave a quarterly report on our investments to the committee
- Our 2012-13 audit is scheduled to begin May 27th.

Other

- Amy Craddock and I both attended an EPIC training seminar, and the College is now live with the new purchasing system.
- We have a signed contract for summer occupancy with IEP, and a small contingent of regular students staying with us as well. Meals are being served in the residence dining room, and things seem to be going well. We are anticipating an increase over last year’s numbers.
- Beatification Day is Thursday, May 23rd.
Dean of Residence

Dean of Residence report – May

Renovations are in underway and we are getting more rooms completed each week. We have 19 rooms completely finished and the students are extremely pleased by how things are looking.

We updated the residence council constitution to remove some of the redundant positions. With a smaller council we will be able to fill the positions with greater success each year and their roles will be more structured.

We have 71 students staying in residence right now with a mandatory meal plan. That number will go up to 80 in June, drop down to half capacity in July, and we are going to be right full in August. The bulk of the rooms are occupied by the Intensive English Program (IEP). We currently have 10 students staying over between the two academic semesters.

We have an ongoing contract with IEP that will fill 40 rooms with us for the regular semester and we have 22 applications for the fall (returning students and new). I expect to receive the overflow from U of M Housing in the next few months. We are working together with U of M Housing and St. Andrews to create a residence presentation for “Head Start” in June. This is the first time we are making a presentation together and it should give us a great marketing opportunity.

Amanda Wee, Acqueline Masviken, and Ahmad Byagowi are the summer dons this year and they are doing an excellent job.

Development Officer

Development Officer Report to Assembly
14th May, 2013

Fundraising
- Ended the 2012/2013 fiscal year with $231,091 raised for various College projects.
- Gifts received since April as at today = $8,000
- Target for this year is $275,000
- Currently raising funds for the Health Quest Camp.

Alumni/Stewardship
- Continuing tc call/visit with donors on a regular basis.
- Jill and I will be working on a stewardship plan.
- Planning an overnight visit to Kenora later this month or very early June
- While on vacation in Calgary I hope to visit a couple of donors.
- Upcoming: End of May - Endowed Fund Trust letters; Beginning of June - Annual Report to Donors and Annual Report to Faculty/Staff

Special Events
- The Curry Cook-Off event was a huge success again! Over $700 raised for the William Norton Scholarship.
- Bach Birthday Bash – was a success and all those in attendance thoroughly enjoyed the musical programme.
- Upcoming events include: 22nd May - farewell to John Stafford, 23rd May - Beautification Day, 24th June - St John’s Gathering

Marketing/Communications
- Latest issue of In Lumine has been mailed.
- The next issue will be highlighting all the renovations we have done and will be out late summer.
- The redesigned webpage should be up shortly and hopefully live by the end of the month.
Staffing
- Currently have one volunteer coming in on a regular basis who is updating the database.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Developing the Capital Campaign plan and the Development Committee met to review feasibility study proposals.
- Jill and I have implemented a “huddle board” system whereby every morning we meet for 5 mins to plan the day’s work. Sharing information in this way is working well.

Respectfully submitted by:

Jackie Markstrom
6th May, 2013

Librarian – No Report

Registrar – No Report

b) Report from Senior Stick – No Report

c) Reports from College Committees - No Report

8. Adjournment
MOTION: That the meeting be adjourned.
C. Trott/R. Clifton
CARRIED
Art, Music, Social
Warden
Dean of Studies
Art
Art Curator, L. Roberts (2013-2014)
N. Goulet (2013-2014)
E. Alexandrin (2013-2014)
S. Fisher (2013-2014)
Music
Music Fellow, K. Markstrom
Social
Soup and Bread
R. Thomas fall (2013)
E. Millions winter (2014)
Brown Bag Lunches
R. Clifton fall (2013)
A. Scott winter (2014)
Assembly Executive
(4 members elected by Assembly for 3-year or lesser terms; at least one shall be a student)
Warden
Dean of Studies
Dean of Theology
Chair: B. Peeler
R. Coutts (2013-2014)
L. Kuffert (2013-2014)
H. Enns (2013-2014)
Student: (Senior Stick)
Assembly Representatives on Faculty of Theology
(2 members appointed by Assembly upon the nomination of the Dean of Theology)
Suspended
Council Representatives
(6 members appointed by and from Assembly, of whom at least 1 shall be a College Fellow and at least 1 shall be a student)
S. Alward (2011-2014)
L. Kuffert (2013-2014)
Financial and Administration
(3 members elected by Assembly)
(A = Assembly, C = Council)
Chancellor
D. Watt (2011-2014)
Vice Chancellor
E. Alexandrin (2013-2014)
Bursar
J. Peyton (2013-2014)
Dean of Theology
D. McCance (2013-2014)
Dean of Studies
J. Dean (2013-2014)
B. Beare (C)
G. Baldwin (C)
Council vacancy
G. Bak (2011-2014)
J. Dean (2013-2014)
Honorary Degrees
(Chancellor, the Vice-Chancellor, and four members appointed annually by and from Assembly)
Chancellor
H. Enns (2013-2014)
Vice-Chancellor
M. Benbow (2013-2014)
D. McCance (2013-2014)
K. Walters (2013-2014)
Membership
Warden
Dean of Studies (Chair)
L. Roberts (2013-2014)
B. Ferguson (2011-2014)
D. Brydon (2011-2014)
S. Kouritzin (2011-2014)
J. Masuda (2011-2014)
K. Markstrom (2011-2014)
Religious Affairs
(2 members of Assembly, 1 Theology student, 1 other student)
Dean of Theology
D. Watt (2011-2014)
Chaplain
B. Hallman (2013-2014)
Theology student
Student:
Scholarship
(4 Fellows elected by Assembly)
Warden
Dean of Studies (Chair)
Registrar
Theology Rep
D. Watt (2011-2014)
E. Alexandrin (2013-2014)
J. Peyton (2013-2014)
P. Dyck (2013-2014)
Development Officer: (as resource)
Student Affairs
(3 students, preferably 1 day & 1 Res. 1 member of Assembly)
Warden
Dean of Studies
Dean of Residence
Registrar
Vice-Stick
H. Graham (2013-2014)
Res. Student:
J. Dean (2013-2014)
Student:
Visiting Speakers/Canadian Studies
Warden
Dean of Studies (Chair)
F. MacDonald (2011-2014)
A. Pawlowska (2013-2014)
P. Dyck (2013-2014)
D. McCance (2013-2014)
N. Goulet (2013-2014)
J. Peyton (2013-2014)
R. Coutts (2013-2014)
Esquire Bedells
E. Millions
A. Pawlowska
THE JACK AND EVA ROGERS MEMORIAL TRUST FUND

Background: Jack Rogers graduated from the Faculty of Theology, St. John’s College, in 1932. He began in ministry in rural Manitoba during the Great Depression. He and Eva were married in 1934 and ministered in Carman and Snowflake. This was followed by the parishes of St. Thomas, Winnipeg; St. Andrews, Trail, Diocese of Kootenay; St. Michael and All Angels and St. Matthias, in Victoria. Jack was able to complete his education due the generosity and foresight of Archbishop Stringer’s wife, who declared that the College did not need stained glass windows when there were deserving students who required financial help to complete their studies. Jack Rogers and several of his contemporaries became known as the “Stained Glass Windows”. This gift is inspired by Jack’s story, in the hope that it will enable others to complete their studies

Amount of Original Endowment: $27,000

Amount to be awarded annually: One award annually as per College policy.

Date of first Award: September 2012

Criteria:
- must register as a member of the College in the fall
- be entering into or continuing in a Faculty of Theology programme either part-time or full-time
- have demonstrated a significant financial need
- have a demonstrated capacity for ministry (lay or ordained)
- if no suitable Theology student applies, applications from University of Manitoba students majoring in religion will be considered

Deadline Date: 31st July

Process for selecting recipient: Application forms along with financial worksheet and letters of support shall be submitted to the Awards Clerk by the deadline date. Faculty of Theology Council will consider the applications and will submit its nomination of recipient and alternate for approval of the Scholarship Committee.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards and prizes, and reports it actions at the following meeting of Assembly.

Method of Payment: The Bursary will be presented at College Convocation.

Donor Notification: No donor notification is requested.
THE ARCHBISHOP WALTER AND MARILYN JONES BURSARY

Interim Terms of Reference valid to May 2015

Background: Walter Jones was a St John’s College graduate (L.Th. 1951, B.A. 1958), Senior Stick (1949-50), and Cross Trophy Winner (1950-51). Walter and Marilyn Lunney were married in 1951. After Walter was ordained Deacon in 1951 and priested in 1952, he served at parishes in Manitoba and in the US. From 1970 to ‘83 he was Bishop of South Dakota. From 1983 to ’93, he was Bishop, Archbishop and Metropolitan of Rupert’s Land, and thus Chancellor of St John’s College. Archbishop Jones held several honorary degrees, including an Honorary Fellowship from St John’s College (1993). He died on March 22, 2003.


Amount to be awarded annually: As per College policy: 4% of the average of the capital for the past five years

Date of First Award: 2004

Criteria: To be awarded by the Bishop of Rupertsland to a student of Theology.

Application Deadline: At the discretion of the Bishop.

Process for Selecting Recipient: The Bishop, at his discretion, will award the Bursary to a student of Theology.

Method of Payment: A cheque for the entire annual disbursement will be forwarded to the Diocese of Ruperts Land for the Bishop’s Discretionary Fund.

Donor Notification: The College will notify Mrs. Jones that the funds have been disbursed. The Diocese will be responsible for notifying Mrs. Jones of the name(s) of the recipient(s).

Note: The terms of this bursary will be reviewed in May 2015. Operations at the Faculty of Theology at St John’s College have been suspended for 2 years as at 30th June, 2013 whilst a commission is established to review theological education at the College. Mrs. Jones has requested that in the interim the Bishop be given the authority to disburse the funds to a student in need on the understanding that this is reviewed by May 2015.
ST JOHN’S COLLEGE RESIDENCE ASSOCIATION AWARD
Terms of Reference

Background: Established by the 2012-2013 St John’s College Residence Association (SJCRA). The purpose of the award is to reward students who have participated in and excelled on Residence Council.

Amount of Endowment: to be decided = approx.. $5,000 plus matching MSBI funds

Amount to be awarded annually: As per College policy.

Date of First Award: April 2014

Criteria:
• The competition is open to St John’s College members who are registered in full-time studies at the University of Manitoba with a minimum GPA of 2.00
• Students who have been active on College Residence Council during the current academic year are welcome to apply. The successful candidates will have demonstrated their involvement in College life, including a number of the following: social activities, sports, student government, volunteer work, College conferences, study groups, College committees, College seminars, etc. Involvement in a community of faith may also be considered
• Students must provide a brief essay (150 – 250 words) on the topic “The Impact I have had on SJC Residence”
• Financial need may be considered but providing this information is optional
• Preference may be given to students who have not previously received the award

Application Deadline: April 1

Application Process: Application forms will be prepared by the Awards Clerk, who will give them to SJCRA.

Selection Committee: The Selection Committee will consist of the Dean of Residence, the Senior or Vice Stick of SJC, plus one member of Staff and one Fellow. In the event that any member of the Committee applies for the award, he or she will be replaced by the next council member (in order of constitutional ranking) who has not applied for the award. The College Awards Clerk will act as non-voting secretary to the Committee

Selection Process: The Awards Clerk will schedule a meeting to take place between the application deadline and (if possible) the End-of-Term Barbeque. The Awards Clerk will process the applications confirming that each applicant fits the criteria and will forward only those applications to the committee. Transcripts and grades will not be circulated to the selection committee. Once the recipient(s) have been selected the committee members will return all files on the applicants to the Awards Clerk to be destroyed.

Notification of Recipients and Presentation of Awards: The Awards Clerk will notify the successful candidate(s) before the End-of-Term Barbeque, if possible. The committee’s decision will remain confidential until recipient(s) have been notified. If possible, SJCRA will announce the name of recipient(s) and present cheque(s) at the End-of-Term Barbeque. Award certificates will be presented at the College’s Convocation in November. The SJCRA Awards Committee will report the results at the next meeting of the SJCRA. The Awards Clerk will report the results for information only to the College Scholarship Committee and Assembly.
Note: Amendments to the terms of this award should be made in consultation with SJCRA Awards Committee and approved by SJCRA. Amendments require final approval by the College’s Scholarship Committee and Assembly, and should then be reported back to SJCRA (which will update its constitution if necessary).
St John’s College
2013/2014 Assembly Meeting Dates

Assembly Executive
(Warden, Dean of Studies, Dean of Theology, Chair of Assembly, four members elected by and from Assembly and a student)

Tuesday  September 3, 2013  @ 2:30 p.m.
Tuesday  October 1, 2013  @ 2:30 p.m.
Tuesday  January 7, 2014  @ 2:30 p.m.
Tuesday  March 4, 2014  @ 2:30 p.m.
Tuesday  April 29, 2014  @ 2:30 p.m.

Assembly
Diocesan Council representatives on SJC Council are members of SJC Assembly.

Tuesday  September 17, 2013  @ 2:30 p.m.
Tuesday  October 15, 2013  @ 10:00 a.m.
Tuesday  January 21, 2014  @ 2:30 p.m.
Tuesday  March 18, 2014  @ 10:00 a.m.
Tuesday  May 13, 2014  @ 2:30 p.m.

St John’s College
2013/2014 Council Meeting Dates

Council Executive
(Chancellor, Warden, Dean of Studies, Dean of Theology, Chair of Council and Chair of Assembly).

Tuesday  September 10, 2013  @ 2:30 p.m.
Tuesday  November 12, 2013  @ 2:30 p.m.
Tuesday  January 14, 2014  @ 2:30 p.m.
Tuesday  March 11, 2014  @ 2:30 p.m.
Tuesday  May 6, 2014  @ 2:30 p.m.

Council
Diocesan Council representatives on SJC Council are members of SJC Assembly.

Wednesday  September 25, 2013  @ 5:30 pm
Wednesday  November 27, 2013  @ 5:30 pm
Wednesday  January 29, 2014  @ 5:30 pm
Wednesday  March 26, 2014  @ 5:30 pm
Wednesday  May 21, 2014  @ 5:30 pm
Warden's Report to Assembly  
September 17, 2013

This report looks back over the summer, a time many assume is quiet around the College, but I can assure you is as busy as any other time as we engage a number of projects. I was able to take three weeks holiday at the end of July to go to Toronto to see the grandchildren there.

My summer was bookended by Wedding celebrations. I had the pleasure of attending the marriages of Harley Shepherd to Heather Bartley (where I was also MC!) and Agnes Pawlowska to John Mainville. In August I attended the 50th wedding anniversary of Mel Wiebe and Lola Cuddy. For me, it is a remarkable testament to the relationships built at the College that we are included in these events.

1) May 21: I participated, with Justin Bouchard, in the Intergroup Dialogue Workshop. This is a process to teach dialogue on difficult issues that is being initiated at the University. I feel it may be worthwhile for the College to engage as they are looking for a non-Faculty based partner.
2) I represented the College at all six spring convocations.
3) I negotiated with All the King’s Men to continue their relationship with the College, singing Evensong here once a month.
4) I represented the College at Headstart on June 8.
5) I attended the Anglican Heads of Colleges meetings in Sudbury (my colleague at St Paul’s got to go to Rome). A most interesting discussion on College finances shows that St John’s is in the middle of the pack in terms of endowments and financial viability.
6) On June 13 I welcomed Ruth and Graeme Butler from Australia to a tour of the College. Ruth’s grandfather, Rev. Stephenson, taught at the College between 1924-1928.
7) June 20: I met with the Diocesan Discernment Group on Ordination for Ministry to discuss the closing of the Theology program at St John’s and the implications for the Diocese.
8) June 21: I represented the College at the signing ceremony between the Truth and Reconciliation Commission and the University.
9) June 21: I represented the College at the St John’s Ravenscourt graduation and presented the scholarship.
10) At the beginning of July I was one of the Diocesan delegates to the Anglican General Synod in Ottawa.
11) I represented the College at Bishop Jim Allen’s memorial service on July 11.
12) I represented the College at the New Academic Staff Reception on July 18.
13) Over the course of the summer I have negotiated our participation in the Theology courses at St Margaret’s Church. One of the advantages to this arrangement is that for now the College does not have to assess the academic standards of the courses – that is Wycliffe’s responsibility. I have pushed for there to be four public lectures available to all.
14) I have most recently negotiated for the Joie de Vivre choir to continue using our Chapel for concerts in return for two concert/services for the College. We will be having Nine Lessons and Carols in the Chapel on December 15 at 3:00 p.m.
15) We will be continuing our sponsorship of the Children Rising Mentorship program by providing lunches for the students when they arrive on campus (November 23). I am trying to encourage our students to become mentors.
1. New Fellows and staff. We have four new Fellows and one new staff member at the College this fall.

**A. Visiting Fellows.**

**Elizabeth (Lisa) Alexandrin.** Lisa holds a PhD in Islamic Studies from McGill University (2006) and is an Assistant Professor in the Department of Religion. Her research interests include Medieval Islamic intellectual history, Sufism and Ismailism, Islamic historiography and philosophy. Most recently, Dr. Alexandrin has been investigating narratives of visionary experiences and dream interpretation in the Kubravi Sufi tradition. Her research involves translation of important medieval texts and she is proficient in many languages including Arabic, Persian and Uzbek.

**Paul Dyck** holds a PhD in English from the University of Alberta and is an Associate Professor of English and Dean of Humanities and Sciences at the Canadian Mennonite University in Winnipeg. His work on rare books from St. John’s College over the past decade, much of it with Dr. David Watt, has contributed to his current sabbatical project. Over the next academic year Paul will be researching the bibliographical and theological concerns of George Herbert’s *Temple*, a book of poetry published in 1633.

**B. Research Fellows**

**Amy Scott** is a third year Doctoral Student and Sessional Instructor in the Department of Anthropology. She has been active in student organizations throughout her time at the University, serving as Co-president and Vice-President Graduate of the Anthropology Student Association. Her doctoral research focuses on bioarchaeology, specifically human skeletal growth and development. Amy is the recipient of several awards such as the Vanier Canada Graduate Scholarship, a SSHRC doctoral award, and the Emoke J.E. Szathmary Graduate Fellowship in Biological Anthropology.

**Krista Walters** is a Doctoral Student in the Department of History under the supervision of Dr Adele Perry and Dr Mary Jane McCallum (History, University of Winnipeg) and will be writing her qualifying examinations this fall. Krista’s dissertation looks at governmental nutrition and health education programs aimed at Indigenous communities in Northern Manitoba and the surrounding regions. Ms. Walters currently holds a UMGF and is the 2012-13 Centre for
Rupert’s Land Studies Harington Fellow (U of W). She has also been awarded an Indigenous History of Tuberculosis in Manitoba 1930-1970 PhD Research Fellowship.

C. Staff
We are pleased to welcome new staff member Allison Chubb. Allison started as the half-time Chaplain at St. John’s in July and has now settled into her new office in room 223. She graduated with a Master’s of Divinity from the University of Toronto in the spring and was ordained in Winnipeg in June. Previously she worked as an ESL teacher and a university recruiter, and is looking forward to being back in an academic setting working with both local and international students. Allison is particularly interested in exploring the spiritual and emotional needs of a diverse student body and discovering what chaplaincy needs to become for this time and place.

2. Retired Fellows
Bill Norton, a long-time member of St. John’s, is leaving the College so we will be having a Retirement party in his honor on October 23rd. See below for details.

3. Update on the furniture renewal: The Legacy Project.
Thank you to everyone who contributed to the Legacy Project. We could not have succeeded without the generous donations of the Fellows and matching funds from the College. Now we have a revitalized room which we can pass on to future generations.

For those of you who don’t know the institutional history, the old furniture in the Senior Common Room was of excellent quality, but in desperate need of re-upholstery and renewal. Designers told us that the couches and chairs had been custom made for the College almost forty years ago and certainly worth preserving as classic examples of mid-century modern furniture. Based on that analysis we chose fabrics from the collection of the seminal designer, Charles Eames, to maintain the integrity of the style. Some of the teak tables were also salvaged and repainted and other new pieces purchased to coordinate with the new look. Things are nearing completion now and the painters will be able to start the week of September 16th.

4. Events for Fall 2013

**Tuesday, September 10th : Barbeque.** Free barbeque between 11:30 a.m. and 1:00 p.m. jointly hosted with St. Paul’s College.

**Wednesday, September 11th: Opening of Term Reception.** Senior common room.

**Sunday, September 22nd. The Great Debate.** St. John’s College vs. St. Paul’s College at Hanley Hall, St. Paul’s College. The topic this year will be “Be it resolved that the University’s sole function is that of teaching and not research,” with St. John’s College taking the affirmative position and St. Paul’s the negative. Picnic lunch begins at 12:00 noon (donations welcome) and the debate will follow.
Wednesday to Friday, September 25-27. **Thin Air: The Winnipeg International Writers Festival** will be hosting two readings in the Cross Common Room, 108 St. John’s College. Wednesday, Sept 25th from 1:30 – 2:20 Andrew Kaufman will be reading and on Friday, September 27th from 11:30 a.m. until 12:20 p.m. Elisabeth de Mariaffi will be speaking.

**Sunday, September 29th. Matriculation at 3:00 p.m.** New members are welcomed to the college at our annual Matriculation ceremony where they receive a pin and sign a College membership book which dates back until 1866.

**Monday, September 30th. St. Jerome’s Day, the Patron Saint of Libraries.** The library will be marking this special event.

**Wednesday, October 23rd. Retirement** reception for Bill Norton in the Senior Common Room from 3:00 – 4:30 p.m.. This event is jointly sponsored by St. John’s and the Clayton H. Riddell Faculty of the Environment, Earth and Resources.

**Wednesday, October 30th. Celebrating Excellence at St. John’s College.** Based on the success of last year’s event we will be hosting another reception in the St. John’s Library from 3:00 until 4:30 p.m. to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. A memo will be sent out in early October requesting information.

A table of sample publications will also be set up the following week at Convocation and Fellows are encouraged to attend.

**Sunday, November 3rd. Convocation at 3:00 p.m.** This is a formal event of the College where we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members.

**Wednesday, December 4th. End of term reception** in the Senior Common Room.

**Saturday, December 7th. Xmas Party** for children and grandchildren of St. John’s Fellows, with gifts, food and a special visit from St. Nicholas.

**Other events to watch for:**
We are now organizing our **Soup and Bread lectures**, where speakers are invited to give short presentations on their research interests in the Senior Common Room. Presentations are generally twenty minutes long and are followed by a short question period. Free soup, bread and salad!

In addition to the free lunches, we will also be hosting Brown Bag Lunches throughout the term, where guest speakers share their insights with Fellows in an informal setting. Bring your own lunch, but free desserts are provided.

Brenda Cantelo
September 17, 2013

Bursar’s report to Assembly

Finance

The 2012-2013 draft audited statements were recommended by the Finance & Admin Committee for Council’s approval. They have yet to go to Council, so the copies distributed are for information only. At year end, there was a surplus substantial enough to finally pay off the operating costs of the previous Capital Campaign.

This year’s budget is progressing well. The residence was quite full during the summer, and at capacity for all of August. Once again, we are positioned well for the fall.

Residence improvement

Work to renovate the residence rooms continued throughout the summer. All of the rooms have been painted, and well over half of all the rooms have received new flooring and mirrored closet doors. Because the residence is now full, work will slow somewhat but we hope to be finished by the new year. The response from students has been overwhelmingly positive. The project to have internet available in every room is not yet complete. There have been some delays by physical plant, but they are aware that this is a very time sensitive issue and are doing their best to have it completed by the end of September.

Other projects

The roof over the academic wing of the college is being replaced. This is a big project and is still ongoing. Everyone’s patience and understanding during this noisy work is much appreciated. The area between St Paul’s and St John’s is also finally being properly finished. After years of steaming underground pipes and chain link fence, we will soon have a lovely paving stone walkway and proper landscaping.

University contract with Xerox

The General Office has received its new photocopier from Xerox. The machine in the Fellow’s wing is not yet at the end of its lease, but I’ve asked the university to replace it ahead of schedule. They’ve ordered the machine and anticipate it will be here in a couple of weeks.
Dean of Residence Report

Summer

We were approximately 70% full for the summer and most of the students were a part of the Intensive English Program. We decided to go with a mandatory meal plan for the summer which was a huge success since there are very few places open during the summer after 3:00PM. With the vacant rooms we continued with the renovations.

Shaw cable managed to completely wire the residence with their network and we are waiting for the university to plug us into the rest of their network so we can get internet in residence.

September

We are full and we have an active wait list. 40 of our students are with the IEP program and we continue to have a good relationship with them. The demand is still high for housing as there is waitlist with housing with over 300 people on it.

Renovations are ongoing. Each room is now painted and we are still working on the flooring. We have around 45 rooms left to do and we will be rotating students around to continue to work on it throughout the year.

I am pleased to welcome the 2013-14 members of the Leadership Team.

- Nikolas Akkerman – Sr. Don
- Rhianne Rodniski – Don
- Acqueline Maskiveni – Don
- Wilson Wu – Don
- Andrew Prest – Co-Chair
- Joshua Peters – Co-Chair
Development Officer Report to Assembly
September, 2013

Fundraising
• Gifts received since April as at today = $26,685
• Successfully raised the funds for the Health Quest Camp
• Sending out a Class of ’63 ask letter – spearheaded by a grad from that year. They want to start a scholarship
• Peter Aitchison’s family will be setting up a scholarship or bursary in his memory.
• Fall appeal is on track to go out in late October

Alumni/Stewardship
• Continuing to call/visit with donors on a regular basis.
• While on vacation in Calgary I visited a donor.
• Endowed Fund Trust letters were mailed at the end of May.
• The Annual Report to Donors and Annual Report to Faculty/Staff were mailed in June and we received positive feedback.

Special Events
• The Great Debate is scheduled for Sunday, 22nd September. Hosted this year by St Paul’s.
• Attending the Homecoming Dinner on the 28th September, 2013
• Convocation luncheon - 3rd November

Marketing/Communications
• Latest issue of In Lumine is with the designer.
• The redesigned webpage is up and is highlighted in the In Lumine.

Staffing
• Currently have two volunteers coming in on a regular basis to update the database.
• Have applied for a work/study student

Misc
• Continue to attend UofM External Relations and Donor Relations Department meetings.

Feasibility Study
• A case statement has been prepared.
• Consultants were hired to test constituent support for our projects
• The consultants are interviewing participants throughout the month of September.
• A report will be submitted to the Development Committee in early November.

Respectfully submitted by:

Jackie Markstrom
10th September, 2013
Staffing – one of our sessionals, Maiya Uprety, is ill and will not be returning this fall but we feel that we can manage so we won’t be hiring anyone new for now. Hopefully she will be able to return after Christmas.

Collection – we are continuing to weed items from the St. John’s material in the Libraries Annex and use the space created to move books from the Library to storage.

We have received two important gifts of books over the summer, one from John Stafford and one from Jamie Howison. These are in the process of being evaluated and some of the books will be added to the collection.

Physical space – We have a request in for a new circulation desk with the Libraries and the request is still on the list. This year it is likely that new electrical outlets will be installed to replace the power bars that students use to plug in their computers.

We are also working on a proposal for new study tables and chairs that would make more efficient use of space in the library and allow more students to study here.

Events for the fall include a coffee and goodies reception in honor of St. Jerome’s Day on September 30. Jerome (347-420) is the patron saint of libraries, librarians, archivists, translators and students, so we thought we would mark his day with some coffee and cookies. All are welcome to come and visit the library that day or any other day for that matter.
We will also be having a reading and celebration for Father Stephen Sharman who has received his PhD with the completion of his thesis on the Venerable Bede. We will let people know once we have settled on a date.

The Library will also once again be site for the celebration of the year’s academic work by College Fellows.

We will try to have readings by the University’s writers in residence as well.

Jim Blanchard

Librarian
Registrars Report to Assembly
September 17, 2013

Recruitment: We participated in the University’s Head Start program on June 8, 2013, and Orientation September 3 & 4, 2013. Orientation was the more successful of the two, particularly the All About U Expo on September 4, signing up several new members.

JumpStart: We had six participants at this year’s JumpStart. I am working on improving our recruitment process for the event for next year.

College Learning Community: This joint project with St. Paul’s College is in its second year. We have 13 participants this year. In addition to their courses, we have arranged for several other extracurricular learning opportunities through partnering with U1 and the Academic Learning Centre. I have also begun my coaching appointments with the participants.

Upcoming:
September 29 is Matriculation. If you have not already done so, please let me know if you will be attending.
October 8 we will be participating in the Career and Degree Exploration Day here on Campus. This is an opportunity to make more University students aware of our presence, and the benefits of membership and how being a part of St John’s College now may help them after their University Career.
End of October is the Evening of Excellence. I don’t have the date yet, but it is usually in the last week of October.
November 3 is Convocation.

Sherry Peters
Registrar
Senior Stick’s Report:

- Jumpstart went well, but would like to see more participants in the future
- carrel selection is completed, and people are currently paying for their carrels, minimum setbacks
- Carrel Points?
- Full contact list
- budget completed
- 4 spots left on council to fill, will be done soon