ST JOHN’S COLLEGE
ASSEMBLY
Minutes

For the meeting of January 16, 2018 @ 2:30 pm in Room 108 St John’s College


Regrets: E. Alexandrin, E. Millions, H. Enns, L. Wilkinson, B. Hallman, B. Pope, G. Bak, B. Ferguson, M. Minor, R. Thomas, B. Collins, B. Cantelo, J. James,

1. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
I. Froese / E. Jones
CARRIED

2. Approval of the Minutes of the meeting on October 17, 2017.
MOTION: That the minutes of the meeting of October 17, 2017, be approved as distributed.
C. Trott / M. Maybee
CARRIED

3. Business arising from the Minutes of the October 17, 2017 meeting
a) The re-definition of Fellows is still being worked on.

4. New Business
CARRIED
b) Food / Potlucks in College Classes – The Dean of Studies brought this issue to Assembly after talking with fellows about the College policies on food in the classroom. The policies are 15 years old. She prompted discussion regarding whether new policies should be written, or if the current policies could be updated. Of particular concern was that clarity is needed regarding Fellows or students bringing in food to share such as snacks, or if Fellows wanted to have an end of term potluck with their class. Do Fellows have to order everything from the Daily Bread Café?
Discussion:
I. Froese: The current policy is that there is no outside food allowed in the College. Everything we decide here, on this issue, affects that policy.
M. Maybee: Hosting a potluck can be seen as being in direct competition with the College’s food services. Snacks are not.
D. McCance: Would we have to share these changes to policies with students?
I. Froese: It has been a problem with students bringing in food.
C. Trott: The least of our problem is cookies and danishes being brought in. There have been classes where they have ordered in pizza. More of a problem is with potlucks, in particular because of clean-up which often doesn’t happen. People need to take full responsibility for cleaning. Also, it is worth reminding everyone that Food Services contributes a lot to the running of the College and we don’t want to chip away at it too much. Also think about food allergies as the College is responsible for whatever happens if someone gets sick. Is this change in policies only for Fellows, or will others who teach here be able to use this too?
E. Jones: Yes, there are problems with potlucks, but there are increasing limitations on social interactions with students. Can the College provide a safe space for an option for faculty to interact with students?
I. Froese: We want to encourage interaction with students. Maybe there is something the College can provide financially.
K. Fowler: If I do a potluck with my students, it is once a term.
D. Brydon: Potlucks is too much. We should look at other avenues/options if it gets to that scale.
D. McCance: I don’t see a problem with a rule that allows Fellows to bring in snacks.
C. Trott: We could ask Food Services to have a menu item such as a big bowl of chili or lasagna and the class could pitch in to order it. We cannot allow alcohol because that would mess up our liquor license.
MOTION: Assembly requests that Finance and Admin review our food services policy, update it, and bring it back to Assembly.
C. Trott / K. Fowler
CARRIED
An informal agreement was made that snacks are allowed and brought in meals in the class or group event are not.
c) Budget Summary – The Bursar presented a summary of the budget. It was noted that the residence is now full and that Food Services did a great job. Food Services has made up for the earlier short-fall in revenue and we are on track to meet our budget.
d) Awards report for the previous year – The list of award recipients was circulated for information. It was noted by the Bursar that MSBI money is included in the award amounts disbursed.
e) Marjorie Ward Lecture – The Dean of Studies informed Assembly that the Marjorie Ward Lecture will be on March 7, 2018 at 4:30 pm. David Alexander Robinson will be the speaker this year. A reception will follow in the Galleria. There will not be a dinner this year.
f) Call for Honorary Degree Nominations – The Warden put out a call for Honorary Degree nominations and strongly encouraged Honorary Fellow nominations. Please send nominations to the Warden.

5. Other Business
None

6. Reports
a) Reports from College Officers

Warden

St John’s College
Warden’s Report to Assembly
January 16, 2018

I hope you have all come back from your holidays refreshed and ready to face another term. We are already well into it and you should have a feel for your classes now. It has been a long time since Assembly met in October

1) Organized the Sistema fundraiser at the College
2) Attended one session of the U of M Convocation, October 19
3) Joined Heather McCance in meetings with Canadian Mennonite University, Oct 24
4) Attended the Evening of Excellence, Oct 24
5) Joined Heather McCance in meetings with St Margaret’s Church, October 27
6) Attended our first Food for the Journey program, October 28
7) Presided over the 151st Convocation November 5
8) Made a presentation for the Arts Student body on Inuit and Climate Change, November 6
9) Joined the Ministerial for lunch, November 8
10) Met with the Theological Education Implementation Group, November 10
11) Visited Alumni and Donors in Ottawa, London and Toronto, November 14-18
12) Hosted Sistema Fundraiser, November 19
13) Attended Diocesan Council on November 25
14) Represented the College at the Academic All-Canadian Ceremony where we had three
    award winners, November 27
15) Participated in leg waxing fund-raiser with students, November 30
16) Met with the Theological Education Implementation Commission, November 30
17) Attended the Residence Christmas Banquet, December 2
18) Attended the Senior Executive Retreat, December 4, 5
19) Attended National Day of Remembrance Service, December 6
20) Attended University Chaplain’s Ecumenical Advent Service, December 7
21) Represented the College at Mauro Family Gift Announcement, December 8
22) Hosted College Family Christmas Party, December 9
23) Attended lunch with Alumni in Carmen, December 13
24) Attended College Advent Service, December 17
25) Participated in the Indigenous Awareness Month planning, January 3

I have been working with The Rev. Vincent Solomon on preparing programs on Indigenous
awareness and history for all employees of the Diocese. I have also been appointed to the
Anglican-Mennonite ecumenical dialogue.

Dean of Studies

Dean of Studies: Report to Assembly January 16, 2018

Associate Deans Undergraduate Meetings (ADU)

Academic Dishonesty
At the ADU meeting in early November Brandy Usick from Student Life reported on the work of
the Sub-Committee on academic dishonesty. (Former SJC Acting Dean of Studies Lori
Wilkinson serves on this committee.) This committee was struck to address the variance across
the University in penalties for academic violations such as plagiarism, personation,
inappropriate collaborations, etc. The objective of the committee “is to come up with a common
set of minimum penalties for academic dishonesty at the University of Manitoba.” Ms. Usick
presented a draft document that aims to standardize awarded penalties for academic
dishonesty across the university. The guidelines propose penalties for ‘minor’ or ‘light’
infractions, and a differing set of penalties for violations considered to be of a serious nature.
The committee discussed the guidelines and proposed a few modifications, alongside the
reminder that policies and procedures on academic dishonesty do exist in the University
governing documents and must be adhered to.

Fall Term Break
At the November ADU meeting, David Collins also alerted us to upcoming changes to the academic calendar to include a full week break during the Fall Term.

Guidelines on Sharing Course Materials and Tutors
In December, ADU reviewed the current draft of guidelines for students and faculty on copyright, intellectual property rights, and the sharing of course materials. You might find this useful in your classroom – it covers issues such as recording lectures, sharing lecture notes, etc. It can be downloaded here
http://umanitoba.ca/admin/vp_admin/ofp/copyright/media/Note_sharing_Web_sites.pdf

New Visiting Fellow

The Membership Committee has put forward a motion to Assembly to elect Jane Barter as a Visiting Fellow for Jan-July 2018. We are pleased to welcome Jane to the College. Jane is Professor in the Department of Religion and Culture at the University of Winnipeg. She is currently on Study Leave, and will be working on her leave project while here with us, which addresses witnessing and remembering atrocity through the work of philosophers such as Arendt, Benjamin, Levi and Agamben.

SJC Fellows Soup and Bread Lectures

Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. In Winter Term the events are as follows:

Shelley Manley-Tannis - January 16th - “Spiritual Advising in a 21st C Secular & Multi-Faith Setting”

Murray Evans - March 6th - "Interpreting the Signs of the Times’: Sublime Politics in Samuel Taylor Coleridge (1772-1834) and Fredric Jameson (1934- )’

David Carr – March 20th – “Fifty Years of Publishing: A Brief History of U of M Press”

Jason Edgerton – March 26th – “A Gateway Hobby? Is online video gaming associated with increased risk of problem gambling among university students?’

As always, soup, salad and bread is provided courtesy of the Dean of Studies, at noon in the SCR. Please mark your calendars!

Marjorie Ward Lecture 2018

I am very pleased to announce that the 2018 Marjorie Ward Lecturer will be indigenous writer and graphic novelist David Alexander Robertson. The lecture and reception will be on March 7th at 4:30pm – 6:30pm. Please mark your calendars and help us publicize this event to your colleagues, students, and families.

Mr. Robertson is the recent co-winner (with Julie Flett) of the Governor General’s Award for Young People’s Literature for their children’s book *When We Were Alone*, a gentle but powerful story about Indian Residential Schools. Robertson is also the creator of the award winning
graphic novel Will I See, which addresses the lives of missing and murdered indigenous women and girls. You can see his website here http://www.darobertson.ca/

SJC Student Outreach

The first organizing meeting for our Peer Mentorship Program (tentatively called Thrive) happened on November 20. Thrive is meant to be a partnership between the Student Council, the Residence Council, and the Dean of Studies and College staff. There is a lot of enthusiasm for this program. Students on campus have significant unmet needs, especially in the area of mental health, social support, and social networks and connections that will help them transition into their careers. At the meeting we laid out some parameters for how the program might operate, what is expected of student mentors, training, marketing and promotion, and evaluation of the program.

Our first collaborative Thrive effort was a “cram night” during the December exam period, held in the library in conjunction with extended library hours. The SJCSA and myself provided snacks for students studying in the College library. This initiative was a suggestion from the SJSC Vice-Stick.

The next step for Thrive is to recruit potential student mentors. I am preparing a written prospectus for the program, which will be circulated to the Student Affairs Committee, the Thrive Organizing Committee, and Administration. Our work-study student, Olaita Robinson, is helping me with background research on this project, examining what colleges and universities elsewhere in Canada provide in terms of peer support.

Prof. Esyllt W. Jones
Dean of Studies

Spiritual Advisor

Spiritual Advisor’s Report to Assembly, Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John’s College, #207
Tuesday, January 16, 2018

Since we last met, I have had many adventures in Spiritual Care at the College. I have had the labyrinth available for spiritual practice on a bi-weekly basis as well as during exams in December, and though there weren’t huge queues to walk on it, I know there were folks who made use of it.

I spent a fair bit of time helping organize a one-evening retreat session for the Student Council and things seemed to go well with great attendance. We had Kristen Klassen of BRICKSTORMING who led us in a visioning/goal setting process through LEGO play! (See photos on our SJC Facebook page.)
Advent was a busy time in the College as we hosted the Memorial for the 27th anniversary of the event known as the Montreal Massacre. It was a real honour to honour and celebrate the women who died with some exceptional folks from this University and to be part of bringing more awareness about gender-based violence.
We also hosted the Ecumenical Advent service of Lessons and Carols where leadership was offered by students and friends of many of the Chaplaincies on campus. The music was accompanied by a great band with many different instruments!
Later in December we also hosted (Chris Trott did all the hard work of organizing the readers!) the Advent Lessons and Carols Service with the Friends of St. John’s College Choir led by John Tanner. It was a beautiful service and great to have so many from the wider University Community participating.

Over the Holiday break Dec-Jan a few folks also joined the student who were in residence for a special ‘Boxing Day’ meal. There were about 20 of us – from all over the world - who ate together; thanks to the staff and volunteers who helped bring the food. Everything that was left over went into the buttery refrigerators for students to share over the rest of the break.

The FOOD FOR THE JOURNEY prayer and conversation series is continuing for the winter term and I have spent time communicating with the guest speakers, creating the posters and ordering breakfasts! Please join us sometime this term as we have conversation on the topics of 'Beyond Islamophobia' (January 13), ‘How to talk about Death: What is our Comfort Level?’ (February 10), and ‘Stigma, Mental Health and Spirituality’ (March 17).

A few other ways I have been spending my time include joining in the ceremony for Solstice celebrations at Migizii Agamik, volunteering as a community member for a Poverty Awareness workshop, and talking with students, staff and faculty. It is a rich and varied ministry and I am thankful for the time I have here with you all.

Happy New Year!
Shelly

Bursar

Bursar’s report to Assembly January 16th, 2018

Financial
Despite having a number of empty rooms in the residence during the first term, we have managed to maintain the momentum of our successful summer on the strength of increased revenues in the Daily Bread Café, Pizza Joe’s, and our Catering services. As we start the winter term, we’ve managed to fill all the empty residence rooms, so we are currently full. This will give us a very good opportunity to meet or exceed our budget if our other operations continue at their current pace, and no unforeseen major expenditures are incurred. The budgeting process for 2018-19 will begin soon as we get closer to the end of our fiscal year.

Building items
The major renovation project of replacing the hood exhaust system in the Residence kitchen was substantially completed over the Christmas break. This was timed so as to disrupt the students as little as possible. The kitchen was shut down from the start of exams, until the beginning of the winter term. Meals were served in the Daily Bread Café during the exam period.
Installing the new system required natural gas to be brought to the College, and gave us the opportunity to replace some aging cooking equipment that will allow us to substantially improve our ability to provide even better food for the students and the larger College and University community. Also, it has ensured that we have a very safe environment in which to operate our Food Services.

The renovation of classroom 201 into an adaptive learning environment is continuing, and has now progressed into the design phase. Plans are being finalized as we get closer to actual construction.

Dean of Residence

Dean of Residence Report – January 8, 2018

Residence Projects
There are no major projects happening in the residence right now. Over the Christmas break, the residence kitchen went through some construction; I have noticed a significant upgrade in meal service recently. Amy Craddock and I have been quite active on Instagram and will continue to do so.

Regular Semester
At the end of Fall term, we had 18 unfilled rooms in the residence. The office has been working tirelessly to fill all rooms and I am happy to report that the residence is at full occupancy for Winter 2018. Much of this success is because of our communication with ICM, Extended Ed, ELC and International Center. As such, 71% of our population is international and 37% is first year students. The residence is still predominantly male (68 male to 32 female). My goal going forward would be to bring back a good balance between local and international residents.

Residence Activity
There haven’t been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet. There have been a few water leakages in the bathroom but the dons followed proper protocol and addressed them before they became a major issue.

For January, the residence is planning several events. A few noteworthy are miniature escape room, ice-skating at forks, field hockey experience and SJC social at The Hub Pub.

Thank you.

Development Officer

Development Officer Report to Assembly
January 2018

Fundraising
- To date raised: $220,972
- The annual appeal response is comparable to previous years.
- Received two bequests: Insurance policy on the life of Alice Cheatley, $15,000, placed, according to her wishes, into the Alice Cheatley Bursary. The second was an unexpected bequest of approximately $69,000 of which we received just over $52,000 in December.
- We also have received a stock transfer to go into an endowed operating fund. Approximately $52,000 will be transferred to the College from the UofM.
Alumni/Stewardship
- Continuing to visit with Johnians.
- Chris and I will be travelling to Vancouver on 20th February. We are in the process of inviting alumni to attend a reunion.
- I will be in Calgary early March and hope to set up a few visits whilst there.
- I will be in England in April and will try to set up a few visits there too.

Special Events
- Lunch and Lively is planned for 22nd February with Roberts Coutts speaking.
- Planning in progress for Bach’s Birthday and the April Lunch and Lively.

Marketing/Communications
- Helping to promote the MWL on the 7th March
- Currently working on the next issue of In Lumine.

Staffing
- Ade continues to work for us for 3 hours a week.
- We hired Richard to work as our Work Study student until March of next year. He is working for both the Development Office and the Dean of Studies.
- Applying to Canada Summer jobs for a grant for the 2018 summer student

Capital Campaign
- Council approved the College move into a Capital Campaign to raise $7 million.
- In the process of setting up a Development Committee and Campaign Cabinet.

Respectfully submitted by:

Jackie Markstrom
9th January, 2018

Registrar

Registrar’s Report
January 2018

Evening of Excellence was held on Tuesday, October 24 in the Multi-Purpose Room of University Centre. As always, this is probably one of our best recruitment nights and this year was no exception. The crowd was steady with interested students and parents coming to our booth up to the very end.
Convocation was held Sunday, November 5. It was a fantastic event, with approximately 46 award winners and 12 grads in attendance, the most since I have been at St John’s College. Many thanks to the College staff and students who helped make this event run so smoothly.

Upcoming:
February 22 – University of Manitoba Open House. This used to be their Info Days, it is now one day and evening of student recruitment. Usually the Information Village is held in the MPR and McLuhan halls. This year, due to construction in Marshall McLuhan Hall, only the academic booths will be in the MPR, and the rest of us will be spread out throughout the first and second floor of University Centre. I am curious to see how this will affect traffic to our booth.

March 5 – 7 – Brandon Career Symposium. This is a good event for reaching rural Manitoba students, particularly for attracting students to our residence.

Sherry Peters
Registrar

b) Report from Senior Stick

c) Reports from College Committees

7. Adjournment
Motion: That the meeting be adjourned.
C. Trott / M. Evans
CARRIED