ST JOHN’S COLLEGE
ASSEMBLY
MINUTES

For the meeting of March 19, 2013 @ 10:00 am in Room 206 St John’s College

Present: L. Kuffert (Chair), S. Peters (Secretary), C. Trott, S. Alward, D. McCance, D. Punter, B. Hallman, D. Hoff, I. Froese, J. Markstrom, H. Krieger, E. Jones, A. Perry, L. Reimer, R. Clifton, J. Bouchard,

Regrets: B. Beare

1. Opening Prayer
C. Trott opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
S. Alward/B. Hallman
CARRIED

3. Approval of the Minutes of the meeting on January 22, 2013
MOTION: That the minutes of the meeting on January 22, 2013 be approved as distributed.
D. Punter/H. Krieger
CARRIED

4. Business Arising from the Minutes of the January 22, 2013 meeting
None

5. New Business
a) Set Residence Rates for 2013/2014 – Bursar presented the assessment of residence costs, and that residence fees are to recover the costs of running the residence not to gain profit for the College. Asking for a 2.3% increase in residence rates plus $20 a month for internet access.
MOTION: That we increase residence rates for 2013/2014 by 2.3%.
CARRIED

b) Motions from Membership Committee

MOTION: The committee recommends to Assembly that Herb Enns and Jonathan Peyton be elected as Senior Fellows
CARRIED

MOTION: The committee recommends to Assembly that Erin Millions, Agnes Pawlowska, Laura Reimer, Bryan Peeler, Susie Stoesz, Nicole Goulet, Robert Coutts and Heather Graham be renewed as Research Fellows for one year
CARRIED

c) Honorary Degrees
MOTION: To go into closed session
CARRIED
Motion: That Assembly move out of closed session.
CARRIED
In closed session, it was decided that John Stafford be granted the honorary degree of Doctor of Divinity (honoris causa).

6. Other Business
None

7. Reports
a) Reports from College Officers

Warden

Warden’s Report to Assembly
March 19 2013

Since last Assembly much of my time has been taken preparing the Strategic Resource Planning for the University submission. We have not asked the University for any new money overall, but largely spoke of moving forward and entrenching the Learning Community initiative and AUCC initiative from last year. As a last minute addition we added a capital project to redo the floors on the lower level – largely because the estimates came in much higher than we anticipated.

Other activities:

1) Volunteered at Ronald MacDonald House to cook a meal
2) Attended the St Paul’s Day Mass and Awards Ceremony at St Paul’s College
3) Attended a meeting of the Theological Cooperative with John about ATS accreditation
4) Attended the German Canadian Studies Meetings to give a paper in Grainau
5) Represented the College at the Trudeau lecture
6) Attended the Hanley Lecture and Lunch at St Paul’s College
7) Worked with the SSHRC in Ottawa
8) Attended the Emerging Leaders Dinner

I continue to represent the College at Provost’s Council, Senate, Faculty of Arts Council, Diocesan Council and the External Relations Dean’s Breakfasts. The work with External Relations has slowed down recently now that all the Deans and Directors have submitted their Cases for Support. External Relations is consolidating the Cases and we will find out in April what their prioritization is.

Dean of Studies

Dean of Studies: Report to Assembly January 22, 2013 – March 19, 2013
Activities To Date During Winter 2013 Term:

January

Our first event for the New Year was a Brown Bag Lunch on January 15, with Bill Bumstead from Neeginan Institute of Applied Technology in Winnipeg.

Opening of Term Reception for Staff and Fellows was held January 17.

The first Soup and Bread Lecture of the term was on January 23, when Herbert Enns (Architecture) gave a presentation, "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice."

The Annual Marjorie Ward Lecture and Dinner were held on January 31. This year’s lecture was Andrew Nikiforuk, “Energy and the Economists’ Delusion.” The lecture was attended by about 50 people, and was well received by the audience, with many interesting questions and dialogue. Mr. Nikiforuk also gave a presentation in SJC Fellow Jonathan Peyton’s environmental studies undergraduate class.
February

There were two Brown Bag Luncheons in February:
Wednesday, February 6: Shawna Dempsey, Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg. “Mentorship: Transformative Education without Bureaucracy.”

Tuesday, February 26, Nicole Goulet, Department of Religion, Research Fellow, SJC, “Studying and Teaching Religion in Secular Institutions.”

There were also two Soup and Bread Lectures:

Wednesday, February 13th Bryan Peeler (Political Science): “The Persistence of Reciprocity in the Law of Armed Conflict”

Wednesday, February 27th Adele Perry (History): “Isbister and Empire”

March

To date in March we have had one Soup and Bread Lecture, Wednesday, March 6: Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations."

We have also had a Brown Bag Lunch, Tuesday, March 12: David Watt, Director, Institute for the Humanities, University of Manitoba: “Allusions of Grandeur.”

Attendance at lunch-time events this term has been very good; we have been averaging between 15 and 20 people for Soup and Bread events, which is a positive reflection of the community we have here in the College. Our thanks again to Rod Clifton and Struan Sinclair, who have done the work of organizing these series, and of course to the staff who help us and provide delicious food.

Upcoming Events and Activities:

Soup and Bread Lecture Wednesday, March 20: Andrew Woolford (Sociology): “Indigenous Boarding Schools in the US and Canada.”

Brown Bag Lunch Thursday, March 21: Bonnie Hallman, Director, University 1: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre.”

Student Art Competition. We are in the midst of our first annual St John’s College Student Art Competition. Submissions are due Thursday, March 28th, with winners of 1st ($300), 2nd ($200), and 3rd ($100) prizes being announced at a reception sponsored by Daily Bread Café on Monday, April 8th.

Graduate Student Meet and Greet, Tuesday, March 26, 2013, 2:30-4:30 pm, Senior Common Room. SJC has approximately 90 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided. It would be greatly appreciated if Fellows and Staff could make time in their busy end-of-term schedules to attend this event. We are hoping to build a supportive environment for graduate students at the College.

End of Term Reception for Fellows and Staff will be held Wednesday, April 10, 2013, 3:00-5:00 pm in the Senior Common Room.

Esyllt Jones, Acting Dean of Studies

Dean of Theology and Chaplain

No report.
Bursar

Bursars’ report to Assembly 03-19-13

Building items

We continue to be very focused on improving the residence experience for students. We are in the process of repainting all residence rooms, and making sure that each room has mirrored closet doors installed. This is a logistical challenge, and we are appreciative of all the cooperation we’ve received from the students. Eventually, we want to have all of the flooring replaced as well. We also continue to work closely with the University and Shaw Cable to have internet access provided. Discussions are on-going and we are hopeful this project will begin soon.

We have also started the process of getting quotes to have the academic wing of the College re-painted and the carpet replaced with flooring. This will have a significant impact on both the aesthetics, as well as the cleanliness of the space. This will include the hallway outside the Cross Common and Quiet Room, and new carpet in the Quiet Room and study areas.

Budget

- The Finance & Admin Committee met to recommend a 2.3% increase in residence rates for 2013-14.
- Once those are approved by Assembly, preparations for the 2013-14 budget can begin.

Other

- EPIC, the new university procurement system for purchasing will soon be rolled out, and is set to go live on April 22, 2013. This is a ROSE initiative, and is intended to streamline the process.

- We have a had a number of recent high profile events take place in the Schultz Lecture Theatre, put on by the office of the VP External. Amy Craddock and Ian Park both put a lot of work into the successful organization and execution of these events.

- We are continuing our preparations for the summer, and anticipate a large contingent of international students through IE.

Dean of Residence

Dean of Residence Assembly Report

In the new year we started the process of renovating the residence rooms. We are painting 3 rooms per week on average and as of March 13 we have 20 rooms finished. We are installing new mirrored closet doors once the painting is finished. We will do as many rooms as we can before the exam period, with the remainder to be completed this summer.

We plan to start replacing the floor in the residence rooms at the end of April. Currently, one room is done and we had a student in there for one month to test durability. There was some scratching from the beds and chairs so we are going to be opting for a lighter floor colour. In addition to this we will be placing protective covers on the bottom of the beds and chairs to reduce the scratching.
Shaw is planning on starting to wire up the residence with high speed internet starting at the end of the month. If they do not finish before the exam period we will either work reduced hours or put the project on hold until May.

We decided to go with a mandatory meal plan for the summer session. It will allow us to provide a better, more consistent experience for everyone living here this summer.

Don selections took place on March 10th and I'm pleased to be working with Nik Akkerman (Sr. Don), Wilson Wu, Acqueline Masviken, and Rhianne Rodinsky next year.

**Development Officer**

*Development Officer Report to Assembly*

**19th March, 2013**

**Fundraising**

- Gifts received since April as at today = $143,312 – this is below expectations and we will fall short of our target amount. There are several reasons for this the main one being a $50,000 bequest has not realized yet (the Will has been probated) and $30,000 MSBI funds will arrive in April not March as anticipated.
- There is a bequest of $50,000 which should be received very shortly.
- Donations to the Senior Common Room amount to just about $10,000!
- A special Residence Improvement mailing to upgrade residence rooms did not have the impact we had hoped.
- The Chaplaincy mail out has been completed.
- The UofM phone centre called College alum the end of February and throughout March.

**Alumni/Stewardship**

- Continuing to call/visit with donors on a regular basis.
- Jill and I will be working on a stewardship plan.

**Special Events**

- The Curry Cook-Off event will be held this year on the 28th March. Tickets are $10 each and that includes curry, samosas, naan bread, juice.
- Bach’s Birthday – A Tribute to Retired Fellows will be held on the 21st March and will feature a concert in the Chapel followed by a reception in the Cross Common Room. Please join us!

**Marketing/Communications**

- Currently working on the latest issue of In Lumine should be out in April.
- Suggestions for stories/articles are appreciated.
- Jill has redesigned our webpage and we hope to have it in place in April. Our plan is to update it on a monthly basis.

**Staffing**

- Currently have two volunteers coming in on a regular basis.

**Misc**

- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Developing the Capital Campaign plan and the Development Committee met to review feasibility study proposals.
- Jill and I reviewed and evaluated the effectiveness of the Development Office and put in place the 2013/2014 Development Office Plan.

Respectfully submitted by:
Jackie Markstrom
13th March, 2013
Librarian

No report

Registrar

Registrar’s Report to Assembly
March 19, 2013

Recruitment: February 20-21, 2013 were Info Days at the University of Manitoba. We participated with our new College Brochure and Display Banner. Justin Bouchard and Diana DeFoort were a great help at the booth as were several of our students. In addition to our booth at the Info Village, we offered a tour of the College on both days. On the Wednesday afternoon, we also held a special information session for the students of St. John’s Ravenscourt.

Other: I am presently finishing up the Annual Report. I have completed classes for Life Coach training, I only have the practicum left which will take until the beginning of June. This is a new service we’re offering to our students. New College pens have arrived along with the new College brochure and display banner.

Sherry Peters
Registrar

b) Report from Senior Stick

ST. JOHN'S COLLEGE STUDENTS' ASSOCIATION
March 11, 2013

Report to Assembly – Senior Stick

Ronald McDonald House
On Tuesday, January 22, SJC staff and students spent their time volunteering at Ronald McDonald House. We got to prepare and serve a delicious feast, which included roast beef, a variety of veggies and delectable apple crumble with vanilla ice cream! The volunteers included SJC council members, the Warden of the college, Dr. Chris Trott and Anna Chorro from SJC’s Food Services. Special thank-you to everyone who helped plan and prepare this meal, including GFS Foods and the St. John’s College Food Services for donating their time as well as the roast and vegetables!

Cancer Care Bake Sale
The bake sale was a great success raising a total of $228.80 for Cancer Care Manitoba. There were many tasty goodies such as cupcakes, cookies and rice crispy treats for sale. Special thanks to Jackie for her delicious cheese buns, as well as, all of the other volunteers who put in the time and effort to make this event happen!

Bowling and Karaoke
Our Programming Directors were hard at work this semester planning the wonderful events of Bowling and Karaoke. Both nights were incredibly successful with a turnout of approximately 25 people per event! Besides grad, our Programmers are planning one last event for the stressful exam week, occurring on April 2nd, in which the student lounge will be converted into a space of relaxation for all members to enjoy!
Graduation
Planning for graduation is on track, as the DJ has been booked and the centerpieces and cake have been ordered. We are waiting on the number of attending grads to finalize details!

Bisons Hockey Game
The Bisons versus UBC Thunderbirds Hockey Game took place on Friday, February 1st. The game was great fun, as our Sport’s Representative made it event by supplying pizza and drink to all of the SJCSA hockey fans! Despite our cheering efforts, the Bisons lost with an ending score of 3-2.

Elections
SJCSA have shown a lot of interest in the student council next year, as only 2 positions have yet to be filled. With many of our beloved council graduating this year, we are delighted to have such interest from the members to get involved with the college.

c) Reports from College Committees
None

8. Adjournment
I. Froese/L. Reimer
CARRIED

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office

[Signatures]
Chair
Secretary
Date: May 14/13