ST JOHN'S COLLEGE
ASSEMBLY
MINUTES

For the meeting of Wednesday May 18, 2005


1. Opening Prayer
P. Lampman opened the meeting with prayer.

2. Approval of the Agenda
On attachment 2 to the agenda: Page 1, under Assembly Executive, remove R. Thomas and replaced him with C. Trott.
Page 2 under Art, Music Social and under Visiting Speakers/Canadian Studies, change B. Cantelo’s term to 2005 - 06.

MOTION: That the agenda be approved as corrected.
K. Tomsons/B. Ferguson

CARRIED

3. Approval of the Minutes of April 21, 2005 (attachment 1 to the agenda)
In item 5.f, Motion 2 should be seconded by I. Froese, not G. Baldwin.
In item 6.4, at the end of the first paragraph, change the spelling from “REFFERED” to “REFERRED”
There are two items 5. c), please re-letter the second c) to d) and re-letter the remaining items.

MOTION: that the minutes be approved as corrected.
G. Friesen/R. Thomas

CARRIED

4. Business Arising from the Minutes
There was no business arising from the minutes.

5. New Business
a) Fellowship Nominations – closed session

MOTION: That we move into closed session.
G. Baldwin/R. Thomas

CARRIED

MOTION: That we move out of closed session.
G. Baldwin/B. Ferguson

CARRIED

Secretary’s Note: During closed session, the following Fellowships were approved:
Senior Fellows
Dr. Warren Cariou, English
Dr William Norton, Geography and Environment
Dr. Struan Sinclair, English

Visiting Fellows (probationary)
Dr. Laurence Broadhurst, Religion
Dr. Kurt Markstrom, School of Music

Visiting Fellows
Dr Brenda Cantelo, Religion (2005-06)
Dr Seth Wigderson, Institute for Humanities (2005-06)
Junior Fellows
Dr. Kurt Korneski, History
Mrs. Amy Karinsky, School of Art (2005-06)*
Ms. Kira Tomsons, Philosophy (2005-06)*
(* Contingent upon their receiving an appointment within their department or school.

b) Membership on Committees of Assembly nominations (attachment 2 to the agenda)
MOTION: That the list of nominations to fill the vacancies on committees of Assembly be approved.
G. Baldwin/R. Thomas
CARIED

Secretary’s Note: When we approved the agenda, we also approved changes to this document. On page 1, under Assembly Executive, we removed R. Thomas and replaced him with C. Trott. On page 2 under Art, Music Social and under Visiting Speakers/Canadian Studies, we changed B. Cantelo’s term to 2005 – 06.

c) Draft 2005/2006 meeting dates
Assembly Executive
Thursday  September 8, 2005  @ 2:30 p.m.
Tuesday  October 11, 2005  @ 2:30 p.m.
Tuesday  January 10, 2006  @ 2:30 p.m.
Thursday  April 6, 2006  @ 2:30 p.m.
Thursday  May 4, 2006  @ 2:30 p.m.

Assembly
Thursday  September 22, 2005  @ 2:30 p.m.
Thursday  October 20, 2005  @ 10:00 a.m.
Thursday  January 19, 2006  @ 2:30 p.m.
Wednesday  April 19, 2006  @ 10:00 a.m.
Wednesday  May 17, 2006  @ 2:30 p.m.

MOTION: That the above dates for Assembly and Assembly Executive be approved.
L. Roberts on behalf of Assembly Executive
CARIED

6. Reports from College Committees
a) “Friends of St John’s College” Report (attachment 3 to the agenda)
T. Poulter reported that the report was circulated as information.

7. Reports from College Officers
a) Warden
J. Hoskins reported that she attended the University Board of Governors meeting at which the budget was approved. We did not get the $30,000 for Canadian Studies. J. Hoskins will be meeting with the Dean of Arts to discuss other possibilities.

David Stewart has accepted an offer to be a Professor and the Head of the Political Science Department at the University of Calgary. David has made many contributions to the College and university during his time here and he will be missed. St John’s College, of course benefited from the year that David served as Dean of Studies. He also served as the Acting Head of Political Studies and is just finishing a term as an Associate Dean of Arts. Their departure date has not yet been finalized but it is anticipated that it will be sometime this summer.

J. Hoskins introduced B. Reinfort, the Senior Stick of the SJC Students’ Association for the 2005-06 year.

b) Dean of Studies (attachment 4 to the agenda)
G. Baldwin circulated his report with the agenda.

c) Dean of Theology
J. Stafford reported that the Summer Institute would run from May 30 – June 3, 2005. So far, there are 10 students registered for the Summer Institute and possibly 2 more from the University of Winnipeg will register.

d) Bursar
I. Froese submitted the following written report for the minutes:
Update on Residence laundry machines
As of the end of March/05, we have collected $10,502 in laundry revenue. This is over a 16 month period and is being “paid back” to the FTF Residence fund (now known as the SJC buildings improvement fund). The initial cost for the machines was $29,031.65. Based on the current rate of recovery, the total amount should be paid back in approximately 2.3 years, or 3.6 years in total. The original motion by Council did not put a time frame on the cost recovery, but the preamble speculated that revenue from the machines would be in the neighborhood of $7,000 - $9,000 per year, depending on prices set by the College. This puts us within that range and on a fairly good pace to pay back the funds.

Beautification Day
Beautification Day is scheduled for Wednesday, May 25th. Once again there will be opportunities for anyone who would like to volunteer their time planting, weeding, raking, etc. Also, if anyone would like to request a specific area of the grounds that they had worked on previously, they are more than welcome to.

Summer Conferences
Currently we have a number of regular, as well as International students living in the Residence. Also, we have a good number of Volleyball players from the National Teams of Canada, Mexico, and Puerto Rico. Beginning in June, members of Team Japan will arrive. They are all competing in the Canada Cup, a major international tournament.

Beginning July 11th, we expect a significant number of IEP students will arrive (approximately sixty), adding to the fifteen we already have. From that time until approximately the middle of August the Residence will be at 100% capacity.

e) Chaplain & Dean of Residence
CHAPEL
Chapel worship followed the same pattern as last term. Worship times were 9 AM and 12 PM, Monday through Thursday and 4 PM on Sunday (7 PM Choral Evensong on the 1st Sunday of the month). On May 1, 2005, there was a Baptism of a student. On May 5, 2005, there was a Memorial Service for Dr Ruben Bellan. There is one wedding planned for this summer.

RESIDENCE-
Regular Session
Our occupancy level for the second term was good with three vacant rooms in January and February, four vacancies in March, and three in April when a student chose to move to our residence and stay for the summer. We had two students withdraw from University in the second term.

Summer Session
According to the Conferences and Facilities Manager, the average occupancy for May is 60% and the average occupancy for June is 54%.

Peer Review Board
I wish to thank Dr Len Kuffert, the Chair the Peer Review Board. He has done an admirable job. The Board met in early January, in order to deal with first term issues.

Dons’ Team and Residence Council
The Dons’ Team for 2005-06 is comprised of the following people. Jacinthe Blab is the Senior Don, and Brett Madill, Tolu Sodeyi and Maya Cochrane are Junior Dons. Julio Ramirez is the International Student Representative. Co-Presidents of the SJC RSA are Julie Perepeluk and Nicole Lumgair.

Recruitment
Representatives of the College attended Parent’s Orientation at the University on May 14, 2005. Approximately one thousand parents attend this event every year, and this is a good opportunity to recruit College members and residents.

Applications for Residence in September
There has been considerable interest in our residence. The deposit deadline for returning and new students is June 1 and August 1, respectively.
Male Students 35 applications for 42 rooms
Female Students 35 applications for 36 rooms
IEP Male Student 5 rooms
IEP Female Students 10 rooms
Female Don in a regular room 1 room
Male Dons in a regular room 2 rooms
Total 88 Applications for 96 Rooms
Apartments 5 spaces with 5 confirmed

f) Development Office
D. McLean sent regrets.

g) Librarian
R. Ellis sent regrets.

h) Registrar (attachment 5 to the agenda)
E. McShane circulated the annual membership statistical data with the agenda. She reported that the U of M Student Records Office provides these numbers to SJC.

8. Any Other Business
a) Senior Stick
B. Reinfort reported that plans for SJC Orientation “JumpStart” are underway. JumpStart will take place Sept 1 and 2, 2005 and is a 24-hour live-in event. So far, we have 14 leaders signed up to help and we are hoping to have 30 first year students register.

9. Adjournment
MOTION: That the meeting be adjourned.
R. Thomas/B. Reinfort CARRIED

The official minutes are signed by the Chair and Secretary and kept in the Registrar’s office.

Chair [Signature] Secretary [Signature] Date [June 28/05]