ST JOHN’S COLLEGE COUNCIL
AGENDA
For the Meeting of Wednesday May 26, 2004
Sandwiches @ 5:30, Meeting @ 6:00 in the Cross Common Room
Regrets to Erin 474-8520

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the March 24, 2004 minutes (previously circulated)

4. Business Arising from the Minutes
   a) Diocesan Council Representative Vacancy Update
   b) Membership on the Development Committee Update

5. New Business
   a) Bursar/Assistant to the Warden Appointment
   b) The Margarate Clark Estate Money and the Grace Brooks Estate Money (attachment 1)
   c) Letter to the Diocese Regarding the Hobson Trust (attachment 2)
      [Emphasis: MOTION] That the attached letter regarding the Hobson Trust be approved.
   d) SJC Annual Report (attachment 6)
   e) Proposed 250 Seat Lecture Theatre
      i) Presentation (6:30 pm)
         By David Perry, MAA, MRAIC, Managing Partner, Gaboury Prêfontaine Perry Architect.é.s
      ii) Lecture Theatre Target Recommendations
         The Development Committee ‘Memorializes’ College Council that the Target for this phase of the Lecture Theatre campaign be set at no more than $2.0 million, of which $514,500 is already raised.
      iii) Lecture Theatre Budget and Plans (attachment 3)
         [Emphasis: MOTION] That the Lecture Theatre design and updated budget including the options be approved as presented.
   f) 2004/05 Budget

6. Reports
   a) Reports from Council Committees
   b) Report from Assembly
   c) Reports from College Officers
      i) Warden
      ii) Dean of Studies
      iii) Dean of Theology
      iv) Bursar
      v) Chaplain
      vi) Dean of Residence
      vii) Development Officer
      viii) Registrar – Enrollment Statistics (attachment 4)
           - Approved 2004/05 Meeting Dates FYI (attachment 5)

7. Any Other Business

8. Adjournment
ATTACHMENT 1

From the Development Committee Meeting of April 21, 2004

Council policy is that donations of $5,000 and over that are undesignated be allocated by Council after receipt of a recommendation by the Development Committee.

Development Committee MOTION (endorsed by Council Executive.): That the $5,000 received from the Margarete Clark Estate and that the $13,083 Cdn ($10,000 US) received from the Grace Brooks Estate both be designated to the Capital Campaign Unrestricted fund.
DELIVERED

May __, 2004

Mr. Gordon Pawling
Treasurer
Synod of the Diocese of Rupert's Land
935 Nesbitt Bay
Winnipeg, Manitoba

RE: HOBSON TRUST

Dear Sir,

The Will of William Edward Hobson made a bequest of $275,000 to the Synod of the Diocese of Rupert's Land ("Diocese") with a direction to invest the fund and "to pay the net income" to St. John's College ("College") "for so long as...the said College carries on, inter alia, as an institution teaching students theology according to the doctrine, rites, ceremonies and discipline of the Church of England in Canada."

In this arrangement the Diocese acts as the trustee and the College is the beneficiary.

Monies received from the Hobson Trust over the years have been used by the College for its general purposes and for theological teaching. The Hobson Trust contemplated that payments to the College would "be used for the general purposes of the said College". From year to year, 1/3 of the funds received from the Hobson Trust has been designated by the College as revenue to be used for academic programs, with the balance being used to support the theology teaching programs.

Unexpectedly, a significant reduction in Hobson Trust revenue came to light a few months ago when the Diocese advised the College that $4,760 would be given to the College from the Hobson Trust for our fiscal year ended March 31, 2004, instead of $36,686 given the year earlier.

This reduction caused us to revisit the Hobson bequest and review the terms of the Will quoted above.

The capital of the Hobson Trust has grown from the original $275,000 to a December 31, 2003 value of approximately $520,000. This is after all payments have been made to the College over the years.
Congratulations to all concerned at the Diocese for the successful investment of these funds. This includes the Investment Committee, the Finance Committee, and Diocesan officers, including the Treasurer.

That success has brought us to where we find ourselves today.

The Diocese follows an investment policy, we are told, which provides for the capitalization of certain amounts of income earned by trust funds administered by the Diocese. In general, according to Diocesan policy, not all income earned by the trusts is paid out. Only a percentage of a trust's capital is paid out to beneficiaries. That percentage is reviewed by the Diocese on a regular basis and has fluctuated between 4% - 7% per annum recently.

Therein lies our problem. The Hobson Trust directed the Diocese to pay to the College the "net income" of the fund. No reference is made to an investment policy. The direction in the Will is clear. It is fair to say that "net income" includes interest, dividends and capital gains, realized or not.

In order to pay to the College the accumulated shortfall of "net income" since the Diocese began administering the Hobson Trust, the College proposes that all monies over and above the original bequest of $275,000 be paid to the College.

Thereafter, a valuation of the Hobson Trust would be performed on December 31 of each year and a remittance made to the College equal to the increase in value of the Hobson Trust since the previous December 31. If there is a reduction in the value of the Hobson Trust, there would be no payment to the College on account of that calendar year.

The College will sign a Release and Discharge in favour of the Diocese to memorialize this arrangement.

The Diocese, with the original $275,000, continues to be a contingent beneficiary of the Hobson Trust should the College cease offering theological teaching.

The College emphasizes that the funds received from the Diocese as a result of its administration of the Hobson Trust are used, in large measure, to support the theological teaching in programs thought by the Diocese to be worthy. For example, in our year ended March 31, 2003, the College instituted the Diploma in Applied Theology, a new two-year program offering students academic preparation for ministry, which program is a recognized training program for ordination to the diaconate in the Diocese of Rupert's Land. The Bishop, who was an important and integral part of the initial planning process, has from the outset voiced strong support for this program. Once the program was approved, our expectation was that the start-up costs would be funded, in large measure, by the expected payments from the Hobson Trust.
We recognize that there are conflicts of interest all over the place on this issue. Nonetheless, our hope is that resolution is within us. I, as Chair of St. John's College Council, happen to be Secretary of Synod. The Warden of St John's College is a member of Diocesan Council. A draft of this letter has been reviewed and approved by the Finance Committee of College Council and the Executive Committee of College Council. Executive Committee of College Council membership includes the Chancellor of the College, who is the Bishop of the Diocese; the Warden of the College; and myself, as Chair of Executive Committee of College Council. The Warden and I also serve on the Finance Committee of College Council. I sign this letter after review and approval by College Council, whose membership includes the Bishop of the Diocese, the Chancellor of the Diocese, the Warden of the College and the six members of College Council appointed by the Diocese. Total Diocesan membership on College Council is 8 from a total membership of 21.

In closing, thank you for the courtesy extended to our Assistant Bursar and members of our Finance Committee by the Diocesan Accountant and yourself at the meeting of May 14, 2004 and your suggestion that we commit this proposal for your review in writing.

The financial crisis is present and requires resolution without delay.

Yours truly,

Chair,
St. John's College Council

Cc: Rt. Rev. Donald Phillips
    Bishop
    Diocese of Rupert's Land and
    Chancellor of St. John's College
ATTACHMENT 3  (5 pages)

PROPOSED 250 SEAT LECTURE THEATRE ADDITION
ST. JOHN'S COLLEGE, UNIVERSITY OF MANITOBA, WINNIPEG
April 16, 2004

PRELIMINARY BUDGET COST ESTIMATE – CLASS ‘D’
Based on Year 2004 Current Dollars

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Lecture Theatre Addition, without H/C Ramp/Corridor</td>
<td>$1,001,000.00</td>
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<tr>
<td>10,100 sq.ft. x $100.00 (see Option 1 below)</td>
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<tr>
<td>Crawlspace Mechanical Room</td>
<td>78,000.00</td>
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<tr>
<td>3,900 sq.ft. x $20.00</td>
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<tr>
<td>Seating &amp; Tables</td>
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<tr>
<td>250 seats x $650.00 per seat</td>
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<tr>
<td>Hard Wired Data Distribution Module/System</td>
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<tr>
<td>Site Development, Catchbasin &amp; Planting</td>
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<tr>
<td>2500 lb. Hydraulic Elevator - Equipment</td>
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<tr>
<td>IST Audio/Video Systems &amp; Equipment (attached)</td>
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<td>Acoustical Panel System</td>
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<td>2,000 sq.ft. x $12.00</td>
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<td><strong>Subtotal – Lecture Theatre Construction Budget</strong></td>
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<td>Design/Construction Contingency Allowance (10%)</td>
<td>138,000.00</td>
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<tr>
<td>Fees, Permits, Surveys, Soils Testing (10%)</td>
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<td><strong>Total Budget Estimate – Lecture Theatre Addition</strong></td>
<td>$1,670,000.00</td>
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Option 1 – Top Tier Handicap Access (as per design drawings)
710 sq.ft. south ramp/Corridor with increased top tier width
add $100,000.00

Option 2 – Faculty Lounge Expansion & Roof Deck
Expand second floor, tie-ins, doors to deck, finishes
add $85,000.00

Option 3 – Develop Partial Basement
3,900 sq. ft. artwork/archive basement storage, rooms, ventilation
Unfinished shell (50%): structure, mechanical and electrical
Interior development (50%): partitions, ductwork, doors, finishes
add $90,000.00
add $90,000.00

Exclusions:
- Centralized voice data room
- Building electrical service reconfiguration
- Loose furnishings & artwork
- Donor board, donor name plates
- Exterior ground level patio & doors to lawn
- GST
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<td><strong>488</strong></td>
<td><strong>525</strong></td>
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Students in English Language Programs who lived in Res. but can't hold official membership, as they are not UM students

Total including IEP students

April 30, 2004
St John's College 2004/2005 Meeting Dates

Approved by Council Executive May 13, 2004
Distributed to Council as information

Council Executive

Thursday September 16, 2004 @ 2:30 p.m.
Tuesday November 16, 2004 @ 2:30 p.m.
Thursday January 13, 2005 @ 2:30 p.m.
Thursday March 10, 2005 @ 2:30 p.m.
Thursday May 12, 2005 @ 2:30 p.m.

Council

Wednesday September 29, 2004 @ 5:30 pm
Wednesday November 24, 2004 @ 5:30 pm
Wednesday January 26, 2005 @ 5:30 pm
Wednesday March 23, 2005 @ 5:30 pm
Wednesday April 20 2005 (Thank-you Dinner, no meeting)
Wednesday May 25, 2005 @ 5:30 pm
May 2004

I am very pleased to present the report of the activities of St John's College for the 2003-2004 fiscal year. This has been a year of contrasts. We have had some very exciting and positive events this year but we have also had some sadness. On December 13, 2003, the St John's College community was very sorry to lose our beloved Warden Emeritus Laurence Frank Wilmot, who died at the age of 96. Laurie was very active both physically and mentally, right up until his death. His book, Through the Hitler Line: Memoirs of an Infantry Chaplain was published in the summer. His love of and faith in St John's College was boundless and it is a comfort to know that he continued to be very proud of his college. We look forward to moving forward in that tradition. In that context, it was very exciting to have our new theological training program approved this year with its first intake of students in September.

Despite a decrease in revenue this year from our investments and a decline in conference revenue due to SARS, we achieved a great deal. We held one conference and mounted four art exhibitions. One of these art shows was curated by School of Art students who worked with their instructor, Visiting Fellow Amy Karlinsky, in performing an audit of the college art collection. We also contributed financial support to five academic projects in units outside the college. We dedicated the beautiful new Lynn McLean Memorial Garden in May and held a reunion for graduates of the 1920s to 1930s shortly after. We were delighted that our 100-year-old 1923 graduate, Stanley Trueman, was an attendee at the reunion. The amount that we distributed in bursaries and scholarships increased by $10,000 over last year and we approved five new awards.

Our Fellows continue to excel in research, scholarship and teaching. Prof. Adele Perry, for example, was recognized for her teaching at the 11th Annual University of Manitoba Students' Teacher Recognition and was also awarded a very prestigious Canada Research Chair. Prof. Jack Bumsted was elected as a Fellow of the Royal Society of Canada. Prof. George Baldwin was awarded the second annual SJC Fellow of the Year award.

Our plans for the upcoming year are developing. We will be saying good-bye to long-standing members of our community but will be welcoming new folks. We have interesting new plans in place for our academic programs and for improvements to our physical plant. I look forward to this new year with enthusiasm. It promises to be a good one.

Janet A. Hoskins, Ph.D.
Warden and Vice-Chancellor
1. Introduction

The Annual Report of St John's College is a document that endeavours to provide an official record of the relevant statistics and changes of the College for the year. However, it is also written in an effort to capture the growth, achievements, events, and unique character of St John's. The officer or staff member responsible for an activity has prepared each section and, as such, some of the personalities of these individuals are present. In the belief that a great deal of the success of the College is attributable to the personal commitment of these people to St John's, every effort has been made to maintain this personal perspective while, at the same time, presenting a cohesive chronicle of our activities.

2. Students

(a) Enrolment as of April 14, 2004

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(b) Scholarships, Bursaries, Prizes and Awards

In the 2003-2004 fiscal year, the College made 82 awards of scholarships, bursaries, and prizes totaling $57,635. That was an increase of just over $10,000 from the previous year. Sixty-five College members received awards, which ranged in value from $100 to $3925.

Also this year, Assembly approved revisions to a number of existing awards as well as the terms of reference for five new awards:

- The Jean & Fred Bancroft Award (religion)
- The Alice Cheatley Bursary (international relations, political studies, Canadian studies)
- The Michael and Muriel Ewanchuk Bursary (Ukrainian-Canadian studies)
- The Archbishop Walter and Marilyn Jones Bursary (Theology students)
• The Kevin D. Toyne Prize in Legal Philosophy
The terms of the College’s Theology awards were revised to reflect the new programs being offered by the Faculty. These awards are being offered in 2004.

Finally, the awards section of the website was revised, and downloadable application forms were added to reduce photocopying costs and to make it easier for entrance students to access the forms.

(c) Recruitment
The College mounted displays at the following recruiting events: University of Manitoba Parents’ Program, and University of Manitoba Evening of Excellence. Information on the College in general, and on scholarships, courses and Residence, specifically, was mailed to all high schools in Manitoba and northwestern Ontario. New scholarship, Residence, and course brochures were produced. We also ordered an additional 3000 College pens to hand out when recruiting.

(d) Orientation
The College offered a 24-hour orientation event called “JumpStart”. The event was planned and run by College students in consultation with the Chaplain/Dean of Residence, the Dean of Studies and the Registrar. The cost of JumpStart was $40.00 per person and included one night in Residence, four meals and snacks. The students participated in icebreaker sessions, bowling, a bonfire, a photo safari (scavenger hunt) and an information session. Approximately 20 students registered for JumpStart this year. Our Dons’ team and the four student leaders who offered their time and commitment to the new students contributed greatly to the success of JumpStart for the College. JumpStart has become the flagship of student-driven events. Many thanks must go to then Senior Stick Jeremy Martin and the team for a job very well done.

(e) Student Life
In March 2003, an election for Senior and Vice-Stick was held. Jeremy Martin was elected to the position of Senior Stick and Elizabeth Budgell was elected to the position of Vice-Stick for the 2003-2004 academic year. Regrettably, Elizabeth Budgell did not return to the University of Manitoba in the fall, and Jeremy Martin decided that he would resign his position as Stick in order to allow a new team to run as a slate for Senior and Vice-Stick. An election was held in the fall and Jocelyn Andrew was elected Senior Stick and Jacinthe Blaab was elected Vice-Stick.

For 2003-2004, the St John’s College Students’ Association had the following membership: Senior Stick, Jeremy Martin (summer) Jocelyn Andrew (academic year); Vice-Stick, Jacinthe Blaab; Treasurer, Carey-Anne Kouteczky; UMSU Rep., Allison (Alli) Nelson; Chairperson, Kate Moncaster; Communications Director, Sara Hachey; Literary Director, Paul Taylor; Programming Directors, Andrew Senkiw and Joann White; Assembly Rep., Kalyn Bomback; Secretary, Heather Klassen/Carey-Anne Kouteczky; First-year Rep. (day student), Jane Polak Scowcroft (Res. student), Kristen Myles; Religious Affairs Rep., Nadia Persaud; Yearbook Director, Sara Greenfield; and Student Services Director, Ken Mendoza.
In an election held in March 2004, Kalyn Bomback was elected to the position of Senior Stick and Allison (Alli) Nelson was elected to the position of Vice-Stick for the 2004-2005 academic year.

The annual “End of Term” and “Beginning of Term” barbecues were well attended by both day and residence students, as well as by faculty and staff. Various events were held during the year such as the annual boat cruise, the Snow Bowl (mid-winter soccer game), socials, talent show coffee house, movie days, the winter and spring residents’ banquet, and the mid-winter formal dinner.

The graduation dinner and dance, planned by Student Council, was held at the Fort Garry CanadiInn. 94 people attended. Student Council, and Andrew Senkiw in particular did a great job of planning and promoting the event. Valedictorian Maryann Ferris gave a heartfelt valedictory speech.

The St John’s College Students’ Association established the SJCSA Fellow of the Year award in the spring of 2003 as an expression of their gratitude for all the work the Fellows do on their behalf. The Award is to be given to a Fellow of the College who demonstrates excellence in teaching and research, and makes a demonstrable commitment to bettering the welfare of students of the College. The SJCSA maintains a plaque that lists the names of the award recipients. The second annual award was presented to Dr. George Baldwin (Chemistry) at the graduation dinner.

(f) Residence

Our Student Governance Team “The Dons’ Team” was: Jocelyn Andrew, Senior Don; Jacinthe Blais, Junior Don; Donald Fedus, Junior Don; Brett Madill, Junior Don; Ashley MacKenzie and Bailey Martinuk, Co-presidents of Residence Students’ Association.

The Dons’ Team went on retreat to a cabin at Breezy Point Road for the annual training event, where they grew closer as a team, reviewed the College Contract and developed strategies for improving Residence life. Dons’ Team members received professional training through the Prairie Residence Life Summit (Jan. 16-18), hosted by the U of M, and two Don delegates traveled to the University of Alberta for the Residence Halls Association of Western Canada Conference (Jan. 23-26). Donald Fedus was appointed Vice-President in preparation for next year’s conference. The Dons’ Team did an excellent job this year. They worked hard to ensure the safety, security and well-being of St John’s Residents.

Residents participated in the traditional sporting and social events, as well as College functions, weaving their lives into the tapestry of Residence and College life. The annual Michaelmas soccer match was a huge success with nearly 40 students and two staff participating. Our new Residents participated in the College Matriculation ceremony. The Dons hosted the annual fall Residence BBQ and winter term Snow Bowl. The Residence Students’ Association planned and executed many enjoyable social and competitive activities throughout the year. The student leadership worked well together to help make the Residence a spirited community where social life and academics are well balanced.
Our Residence community welcomed 37 international students, including Intensive English Program (IEP) students, and 63 Canadian students this year. The Intensive English Program booked 15 rooms throughout the academic year for their students.

The recipient of the “Warden’s Award for Good Citizenship” was Ms Jocelyn Andrew. Jocelyn was selected Senior Stick for 2003-2004, and she has lived in Residence for four years and has been a Don for three years.

The Dons’ Team for next year will include Donald Fedus as Senior Don, and Brett Madill, Jadinthe Blab and Jocelyn Tanner as Junior Dons. The Co-Presidents of the Residence Association for the academic year 2004-2005 will be Darci Fortier and Nicole Lumgair.

3. Conferences

Due to unforeseen circumstances in Asia (SARS), forecasted occupancy levels were not realized as our major summer user group, Intensive English Program, experienced a significant decrease in enrollment. Otherwise, the Residence operated at a 75% occupancy rate through the summer months with various groups utilizing our facilities.

Although residence occupancy was down by 2% from the summer of 2002, we expect this year’s totals to surpass those of 2003. In on-going discussions with IEP, it is our objective to increase registration from that group which will help meet budget projections.

4. Academic Staff

In 2003-2004, there were 34 Fellows excluding the Librarian, and including the Warden, Dean of Studies, Director of the Institute of Anglican Ministry, Associate Dean of the Faculty of Arts, and four Department Heads of the Faculty of Arts (French, History, Icelandic, and Religion).

Fellows are situated in the St John's College Faculty of Theology (2) and eight faculties and schools of the University of Manitoba: Art (2), Arts (25), Education (1), Graduate Studies (1), Medicine (1) Music (1) and Science (5). Within the faculties, a number of departments are represented by the SJC Fellowship: Arts — Economics, English, French, History, Icelandic, Native Studies, Political Studies, Psychology, Religion and Sociology; Graduate Studies — Institute for Humanities; Medicine — Community Health Sciences; Science — Chemistry, Computer Science and Mathematics.

Senior Fellows Barry Ferguson, Gerald Friesen, Derek Hum, Adele Perry, Dawne McCance, Paul Thomas, and Johannes Wolfart were on leave for all or part of the academic year.

At the May 21, 2003 College Assembly meeting, Sharon Alward (School of Art) and Gerald Friesen and Adele Perry (History) were elected as Senior Fellows. In addition the following members were elected as Fellows for the 2003-2004 academic year, namely: Retired Fellow - John Kendle (History); Visiting Fellows — Amy Karlinsky (School of Art) and Barbara Payne (Sociology); Junior Fellows - Brenda Cantelo (Religion), Stephan Hardy (French), Len Kuffert (History) and Brian Swail (English); Research Fellow – Youngok Kang-Bohr (Institute for the Humanities).

Fellows’ Recognition

Appointments
- Dennis Cooley, juror for the City of Regina Book Award
- Gerald Friesen, Visiting Professor, Yale University
• Anthony Waterman, Visiting Research Fellow, Research School of Social Sciences, Australian National University

Awards
• Jack Munsted, elected as a Fellow of the Royal Society of Canada
• Adele Perry, recognized at the 11th Annual University of Manitoba Students' Teacher Recognition
• Adele Perry, awarded Canada Research Chair in Western Canadian Social History
• Paul Thomas, awarded the Vanier Medal for excellence in public administration

Publications/Books
• Jack Munsted, Trials & Tribulations: The Red River Settlement and the Emergence of Manitoba 1811 – 1870
• Jack Munsted, A History of the Canadian Peoples
• Jack Munsted, Canada's Diverse Peoples: A Reference Sourcebook
• Jack Munsted, editor of Reporting the Resistance: Alexander Begg and Joseph Hargrave on the Red River Resistance
• Dennis Cooley, seeing red
• Dennis Cooley, translations

Grants
• Brenda Cantelo, a Teaching and Learning with Technology grant from University Teaching Services.
• Barry Ferguson, University Research grant (URGP) for a study of British Columbia and the Chinese Immigration Act, 1885 to 1947.
• Barbara Payne, a co-investigator on a CHIR-funded Programmatic Operating Grant for a study entitled The Dynamic Process of Successful Aging.
• Kathryn Young, grant from the Winnipeg Foundation to mount a graduate student colloquium “Intersecting Worlds: Rural and Urban Aboriginal Issues”.

5. Administrative
There was only one change in administrative staff during the 2003-2004 academic year. After four and a half years of service, Chaplain and Dean of Residence, the Rev. Geoff Woodcroft, resigned from his position effective August 1. The Rev. Paul Lampman was hired as Geoff’s replacement. The Rev. Lampman came to us from eastern Canada, where he was a rector in the Parish of New Carlisle and the Rural Dean of Gaspé.

6. Academic Programs
(a) Opportunity Courses
Opportunity Courses continued to be offered at the College with financial support from the university’s Vice-President (Academic) and Provost. This year’s courses included introductory classes in English, Psychology and Sociology. Other first-year College offerings included courses in Biology, Canadian Studies, Chemistry, Economics, English, French, History, Introduction to University, Philosophy, Religion and Sociology.

<table>
<thead>
<tr>
<th>Opportunity Courses</th>
<th>Enrolments (SJC Students/Total)</th>
</tr>
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<tbody>
<tr>
<td>004.126 Twentieth-Century Literature in English</td>
<td>3/32 (9.4% SJC)</td>
</tr>
<tr>
<td>017.120 Introduction to Psychology</td>
<td>12/54 (22.2% SJC)</td>
</tr>
<tr>
<td>077.120 Introduction to Sociology</td>
<td>1/24 (4.1% SJC)</td>
</tr>
</tbody>
</table>

A total of 110 students took Opportunity Courses, but only 16 of these were registered in St John's College. St John's students did not take advantage of the Opportunity Courses in the numbers expected. In 2003-2004 academic year, of the 116 students
surveyed as SJC students taking first-year courses (100 level), 37 students registered in 017.120 Introduction to Psychology, 11 in 077.120 Introduction to Sociology, and 14 in 004.126 Twentieth-Century Literature in English. College students have very varied programs. The 116 students surveyed were registered in 145 different courses for a total of 565 “student courses” or an average of 3.9 students per course. In terms of course credit hours, these students carried an average course load of 17.6 hours.

(b) Canadian Studies
The Canadian Studies Program, Faculty of Arts, located at St John’s College engaged in a number of activities that included meetings of the Canadian Studies Program Committee and meetings and advising sessions for Canadian Studies students. A one-day colloquium was held, a regular e-mail newsletter and a print newsletter were transmitted to students and committee members, and Canadian Studies maintained its own web page.

Canadian Studies Program Committee
Seven out of 18 members of the Canadian Studies Program Committee were Fellows of St John’s College in 2003-2004 (Dennis Cooley, Alan MacDonell, Dawne McCance, Adele Perry, Lance Roberts, Christopher Trott, and Kathryn Young).

Courses
In the Summer Intersession of 2003 (May-June), 151.113W Introduction to Canadian Studies (6 credit hours) was taught by Stefan Wolejszo. During the winter of 2003-2004 the program offered three Canadian Studies courses: 151.113W Introduction to Canadian Studies (6 credit hours), 151.373 Canadian Identity in the 20th Century: An Interdisciplinary Approach (3 credit hours), and 151.441 (6 credit hours) Seminar in Canadian Studies (reading course) taught by Dr. Kathryn Young. Several students from 151.113W An Introduction to Canadian Studies participated in two Field Trips, the first to the Manitoba Legislature and the second to St Boniface Museum.

In addition to the Canadian Studies Program core courses, 79 other courses from participating departments and schools completed the program: Anthropology, Economics, English, French (St Boniface College), French, Spanish and Italian, Geography, History, Icelandic Studies, Native Studies, Political Studies, Religious Studies, School of Art, Slavic Studies and Sociology. From these, 76 courses were cross-listed in French at St Boniface College, 14 satisfied the University of Manitoba writing (W) requirement, 11 courses were offered through distance education and one course was offered at Red River College.

Student Activities
Two students, Terra Welsh and Carla White served as student representatives on the Canadian Studies Program Committee. Carla White worked as custodian of the Canadian Studies Reading and Resource Room (315 SJC) and the Reading and Meeting Room (321 SJC). She maintained the rooms and she catalogued, organised, and repaired the collection throughout the academic term.

A student/faculty mixer was held in the Quiet Room in October.

Academic Field Trip to French Canada
It was decided not to proceed with an academic field trip in 2004, as there were only a few applications.
Association for Canadian Studies Youth Forum, University College, University of Toronto, 28-30 November 2004

Four Canadian Studies students, Dominique Arsenault-Bulmer, Chris Leblond, Jessica McKay and Carla White travelled with the Co-ordinator, Dr Kathryn Young, to the first ever Canadian Studies Youth Forum. About 150 students from Canadian universities – Simon Fraser to Memorial – attended the Forum. Themes included: the role of Canadian Studies in offering a multi-disciplinary approach to learning; the importance of bilingualism in the study of Canada; and opportunities for Canadian Studies students in the workplace.

Keynote speakers at the conference included David Chaikoff (Canadian Heritage), Michael Goldbloom (Toronto Star) and Dr Carolyn Bennett (MP St Paul's, Toronto). One of the students wrote, “Dr Bennett gave a dynamic presentation on improving the relationship between MP and the citizen, parliamentary reform, government accountability, health care reform, patient-centred care, and women’s health.” An Aboriginal delegate from Nova Scotia opened the second day of the conference with a very moving spiritual ceremony (burning sweet grass) in which all participated. In sum, the Canadian Studies Youth Forum was judged a success by students and coordinators.

Conferences
“Intersecting Worlds: Rural and Aboriginal Issues: A Graduate Student Colloquium” was sponsored by Canadian Studies/St John’s College and was held in the College, on 6 March 2004. The Colloquium was supported by the Winnipeg Foundation, St John’s College and the University of Manitoba Press. Dr Olive Patricia Dickason, Professor Emeritus, University of Alberta, and Adjunct Professor, University of Ottawa, was the keynote speaker. Dr Dickason presented “Out of the Bush: A Journey to a Dream”, an account of her Métis childhood in Manitoba, her life as journalist and, later, her life as university professor and historian of Native Peoples. Thirteen graduate students from a number of Canadian universities, including Manitoba, Ottawa, Saskatchewan, Trent, Waterloo and York offered papers on a range of contemporary and historic aboriginal issues. Lunch-time entertainment was provided by Gerry Barrett, Aboriginal Humorist with Native Communications Incorporated. The one-day colloquium was well attended by over 60 faculty, graduate and undergraduate students, and members of the general public.

French Language Bursary Program
This program of the Federal Government supports the living costs of anglophone students who wish to study French in Quebec during the summer. For several years, Canadian Studies students have been selected to participate in the 4-6 week program of intensive language training. This year is no exception as two Canadian Studies students have been awarded bursaries to study at Université de Montréal.

National and International Exchanges
Negotiations continue with Trent University. Carla White (Hons, Canadian Studies) has returned from her year of study at the University of Washington (Seattle).

Outreach
The Canadian Studies Program supported the English Writers’ Festival in the autumn of 2003, the Photograph conference in March, and the Fort Garry Lecture Series, a graduate student conference, in the spring of 2004.
Five Canadian Studies students ran booths at the University of Manitoba's Evening of Excellence in October and at Information Days in February.

**Reading and Resource Room and Meeting Room, 315 and 321 St John's College**

The rooms were well used throughout the academic year by a number of students who conferred with other students, researched and wrote their essays, and read books, journals and newspapers.

**Scholarships**

St John's College offers a number of awards that are specifically for Canadian Studies students or for those whose studies are focused on Canada. Recipients of these awards in 2003-2004 included: Carmen Armas, *G.L. Broderson Memorial Award*; Karen Froman, *The Canadian Shield Scholarship*; Colin Oakes, *The Michael and Muriel Ewanchuk Bursary*; Paul Taylor, *The Sir John Schultz Prize*. Not awarded in 2003 were the *Symons Scholarship in Canadian Studies*, the *Colin Inkster Memorial Award*, and the *St John's College Exchange Student Scholarship in Canadian Studies*. New awards for 2004 will be *The All Saints James Brown Bursary* and *The Alice Cheatley Bursary*.

**Web Page**

Kristen McClure, Faculty of Arts, has administered the Canadian Studies web page. General information about the program, events, and courses offer regular fare for the web browser. Hits have been made from Canadian students as well as those from several countries in the world.

7. **Faculty of Theology**

This has been a significant year for the Faculty of Theology as it continues its work of academic development and ministry support.

1. The most important development in 2003 was the inauguration of the new two-year Diploma in Applied Theology with Advanced Certificate. This program, which responds to the Theological training needs of the Diocese, as expressed by the Bishop, was the result of extensive consultation between College Council and Assembly with the Faculty of Theology Council. The Diploma was modelled on the North Thames Ministry Training program used as part of the ordination training of the Church of England. The Summer Institute was not offered in 2003 since it now forms part of the Diploma. Individual courses within the Diploma in Applied Theology are also available to auditing students and those students visiting from other programs. Four students were enrolled in the Diploma in its first year. The Faculty is now preparing for its second year and undertaking a major review of its advertising and marketing strategies for the program profile and enrolment.

2. You can also view the Faculty of Theology web page at: http://www.umanitoba.ca/colleges/stjohns/programs/DAT_intro.shtml


4. The second *Currents in Biblical and Theological Dialogue Conference* was held at the College in late October 2003. The gathering was well-attended with six papers being presented. The Rev. Dr Gordon MacDermid, Dean of Theology at the University of Winnipeg, gave the keynote address titled "Scholarship and the Prospect
of Engagement.” The conference proceedings will again be published under the College ISB number.

5. Our cooperation with, and participation in, the Winnipeg Theological Consortium continues to be an important and fruitful academic stimulus. It provides a broader academic platform in which the College can be active and involved in the theological community. We represent the Anglican Home College for students in Consortium programmes.

The Institute for Anglican Ministry is a vital part of the Faculty of Theology. It continues to be the primary educational resource for Total Ministry initiatives in the Diocese of Rupert’s Land. The Director’s report is found below.

**Institute for Anglican Ministry**

The development and implementation of the Diploma in Applied Theology took priority within the faculty this year, but extension work continues in parish settings through IAM. The parish team formation curriculum has progressed to the point where four modules (out of seven) have now been offered, and the fifth will be delivered later this year. A licensing agreement with the diocese of Brandon allows the curriculum to be offered there, a partnership which has proven mutually beneficial. About 30 individuals participated in modules this year.

The Director regularly consults with and advises parish and diocesan groups seeking to strengthen the ministry of the baptized, in particular the Total Ministry Development Team and the Diocesan Working Group of the diocese of Rupert’s Land. For two years, he has also served on the leadership team of Living Stones, an association of Anglican and Episcopal dioceses promoting baptismal ministry development.

8. **College Events**

**Art Exhibitions**

May 22 – June 17, 2003: Cartoons and poster by Alootook Ipellie, a well-known Inuit writer, poet, and cartoonist, on display in the Quiet Room Gallery. The exhibit of 45v cartoons and posters was organized by Chris Trott as part of the Aboriginal Summer Humanities Institute in the Department of Native Studies.


January 16 – February 27, 2004: “Kelly Clark: Journey to London: The UK Drawings”, an exhibition of works by Winnipeg artist Kelly Clark, who died in 1995, was on display in the Quiet Room Gallery. Selected from his estate, the ten drawings had never been formally exhibited. The exhibition was made possible through the generous assistance of Kelly’s wife, Janet Clark, and also Tracy Otto, historian and preparator, curatorial assistant to Sharon Alward. Brenda Cantelo organized the opening reception on January 16.

March 25 – April 23, 2004: “Postmodern Prairie”, an exhibition, in the Quiet Room Gallery, of prints from the permanent collection of the College, including works by Caroline Dukes, Joe Fafard, Christopher Finn, E. J. Howorth, and William Lobchuk. The exhibition, curated by students in the Western Canadian Art History course given by Visiting Fellow Amy Karlinsky, opened with a reception on March 25.
The opening receptions and exhibitions were well attended by members of the College, University and general public, and generated considerable media coverage.

Marjorie Ward Lecture
The 22nd annual Marjorie Ward Lecture was held on February 12, 2004 in the Chapel of St John the Evangelist. Filmmaker Norma Bailey presented "Hurry Up and Wait: My Life as a Freelance Filmmaker". At the end of her talk, Ms Bailey gave the premiere of her film for television, "Hazel", an adaptation of the short story by Carol Shields.

A College dinner for Fellows and the guest of honour, Norma Bailey, preceded the lecture. Following the lecture there was a reception in the Cross Common Room for the approximately 150 people who attended.

Soup and Bread Lectures
Soup and Bread lectures in the Faculty Lounge were held throughout the year. Speakers included Norm Cameron (Economics), Rod Clifton (Education), Youngok Kang-Bohr (Institute for the Humanities) and Amy Karinsky (School of Art). The series was organized by Len Kuffert (History).

Social Events
The fourteenth annual SJC Lobster Dinner took place in late April. January marked the eighth annual Robbie Burns Dinner for the College.

Two barbecues are held for students, Fellows and staff, to celebrate the closing of term in April and the opening of term in September.

Closing and opening of term receptions, including an End-of-Term Reception in December, were held in the Faculty Lounge for Fellows and staff.

Conferences
Two conferences/symposia were held at the College, organized by College Fellows.

March 6: "Intersecting Worlds: Rural and Urban Aboriginal Issues", keynote speaker: Dr Olive Dickason, Professor Emeritus, University of Alberta, Adjunct Professor, University of Ottawa, organized by Kathryn Young (Canadian Studies Coordinator). The Winnipeg Foundation provided financial support.

March 11 – 13: several sessions of the Mosaic conference on "The Photograph", were held in the College. Dawne McCance, Senior Fellow, is the editor of Mosaic, and principal organizer of the conference.

Financial support was provided to the following Departments of the University of Manitoba:
- History for the James Jackson Memorial Lecture.
- English for the Sidney Warhaft Memorial Colloquium; lecturer Dr Anne Carson
- English/History for "City Limits: The European City, 1400-1900"
- Mosaic for the conference "The Photograph"
- Native Studies for the conference "For the Love of Words: Aboriginal Writers of Canada" (to be held in September 2004)
Matriculation
Our annual Matriculation ceremony, in which new members are welcomed to the College and sign the membership book, was held on October 29, 2003. Dr Barry Ferguson gave a spirited address to the candidates for matriculation.

Convocation
The 137th Annual Convocation was held on November 2, 2003 in the College Chapel of St John the Evangelist. The Warden, Dr Janet Hoskins, opened the proceedings. The Chancellor, the Rt Rev. Donald Phillips, conferred upon the Venerable James (Jim) Boyles the honorary degree of Doctor of Canon Law (honoris causa), and upon the Rt Rev. Andrew Atagotaaluk the honorary degree of Doctor of Divinity (honoris causa). Dr William Norrie was admitted as an Honorary Fellow. The Rt Rev. Andrew Atagotaaluk presented the Convocation address.

Eighty-seven College members were acknowledged as year 2003 graduates of the University of Manitoba. Eighty-two scholarships, bursaries and prizes were presented to the recipients. The afternoon Convocation was preceded by the Commemoration of Founders and Benefactors chapel service and by the Friends of St John’s College Luncheon. Breanne Reinfort, a SJC student, gave a brief address, “What St John’s College Means to Me”, outlining some of her experiences at St John’s College.

9. Chapel and Chaplaincy

Leadership
The Rev. Geoff Woodcroft served the students and staff as Chaplain and Dean of Residence until his final Church service on June 15, 2003. By his life of prayer, his excellence in administration and his love for people, Fr. Geoff contributed greatly to the life of the Chapel, the Residence and the College. He moved on to become the Incumbent and Pastor of St Paul’s Anglican Church, Fort Garry.

The chapel community would like to thank Dr Lawrence Ritchey for his many years of service, and we regret that he was not able to continue as Chapel Music Director. Mr. Michael Cutler, a School of Music student, took on added responsibilities as Chapel Musician. Other musicians included: Jilleen Stafford, guitar; Michelle Rondeau, trumpet; and Charmain Bacon, piano.

The Rev. Paul Lampman began work as Chaplain and Dean of Residence in August. On October 8, the Chapel and College community gathered for a wonderful Celebration of New Ministry Service with Bishop Don Phillips presiding, the Rev. Dr Brett Cane preaching, and music leadership from Michael Cutler, All the King’s Men, Fr. Geoff Woodcroft and Jilleen Stafford.

Thanks to the commitment of the Rev. John Stafford, the chapel community continued to worship through the summer. Fr. John assisted at Sunday services, and he officiated and preached on a monthly basis. The Rev. Dr Iain Luke assisted on an occasional basis and added his rich liturgical experience and musical skills to the ministry team. Our Sacristan for this year was Ashley Gade, and altar linens were prepared by Dr Elena Ivanitskaia. Jacinthe Blab helped to coordinate readers and Prof. Sharon Alward and Donald Fedus helped to administer the sacraments. Students read lessons and led the prayers of the people.
Chapel Worship
Through the year since April 2003, the Chapel Community has met for Holy Eucharist every Sunday, except during the Christmas shut down. Average attendance through the summer months was 10 persons at the Eucharist and 27 persons for Choral Evensong (May and June). During the academic terms the average attendance was five persons for the weekday Eucharist, 15 persons for the Sunday Eucharist, and 34 persons at Choral Evensong.

On the first Sunday of each month from September through June, the Chaplain officiated at Choral Evensong prepared and presented by All the King's Men choir. All the King's Men also participated in other Church services during the year.

There were two baptisms during this period, and three weddings are planned for the summer of 2004.

Outreach
This year we had a small study group first term and Chinese students' Bible study in second term. The Chaplain made many connections with Christian student groups on campus which culminated in a Unity Through Prayer Service attended by 37 students. Local parishes and the Chapel community contributed to the U of M food bank, and the College prepared Christmas hampers for university students who are single mothers. The Chaplain worked throughout the year with the Chaplains Association of U of M, in order to build ecumenical ties with other denominations. The Chapel was available to musical groups including Camerata Nova and The Chamber Orchestra at St John's College, and the students and staff benefited from the concerts throughout the year.

The following areas received renovation and maintenance work during the year:

a) Academic Wing
- Asbestos abatement projects included the Library – mezzanine level, mechanical room (tunnel) and mechanical room in the basement near the CUPE office.
- Food Services Manager Ian Park's office was relocated to the Residence kitchen area.

b) Residence
- The laundry machine rental contract with Coin-a-matic was cancelled. SJC purchased washers and dryers, which are maintained by the College.
- The Buttery floor was re-covered.
- New stair treads were installed in the west stairwell and on the three risers in the hall in front of the kitchen.
- Suite 99 had new cabinets and counter tops installed in the kitchen.
- Asbestos abatement was done in mechanical room.
- General plumbing maintenance temporarily solved issues that will cause major concern in the near future.

c) Chapel, Café & Tunnel
- Light fixtures in the Chapel ceiling were re-bulbed.

d) Grounds
- Construction on the Lynn McLean Memorial Garden was completed in time for the opening on May 31.
11. College Library

This report will discuss St John's College Library highlights for 2003-2004 under the following headings: Improvements in Service to Patrons, Collections, and Other.

a) Improvements in Service to Patrons

Provision of service to users is the raison d'être of the St John's College Library. A number of measures were undertaken in 2003–2004 to improve that service.

The library has an Internet presence at http://wwwumanitoba.ca/libraries/units/stjohns. The Library's various web pages at that address have been completely revised to synchronize closely with the three areas of specialization of the Library, namely Canadian literature, religion/theology and Canadian studies.

The five public computer workstations in the Library that provide access to the many databases that support teaching and learning on the University of Manitoba campus were replaced with better quality machines. These machines operate at a much faster speed than did our old workstations and are capable of handling Microsoft Word. We have installed Word on two machines.

We have undertaken to alter the 'location code' for all materials housed on the Library's lower level. Prior to code alteration, patrons were confused by the fact that items housed in the lower level were designated in the Library's catalogue as being shelved on the "Main Level". Those items are now correctly identified as being located on the "Lower Level".

b) Collections

After consultation with fellows of the College and with other University of Manitoba instructors, we undertook in 2003–2004 to rationalize the Library's journals collection. Subscriptions to six journals were cancelled and 16 new subscriptions were initiated. The Library now subscribes to a total of 80 journals and receives an additional seven titles as gifts.

The University's Department of Religion has added a new instructor, Dr Alan Kirk, who began teaching duties at the University in the fall of 2003. Dr Kirk's teaching and research responsibilities lie in the areas in which the College Library acquires material. Upon Dr Kirk's suggestion, the Library committed a considerable sum of money to purchase books which support teaching and research in Biblical studies and New and Old Testament history.

A large portion (some 12,500 titles) of the Library's collection of books and journals is housed in a storage area in the University of Manitoba's Faculty of Engineering. These books and journals have all been moved to another room which provides slightly more space than did the room in which the materials were previously stored. The increased space will enable Library staff to move to storage some of the lesser-used materials in the Library proper, thus providing much-needed space in the Library proper.

c) Other

Library staff mounted two exhibits/displays during 2003–2004, one dealing with the life and work of the recently appointed Archbishop of Canterbury, Rowan Williams, and the other bringing to the attention of our patrons authors and books which were winners of the various 2002 CBC literary prizes.
A problem with the asbestos insulation in the ceiling of the Mezzanine Level of the Library in the early fall of 2003 led to closing of the Mezzanine Level for several weeks while the asbestos was removed and the ceiling refurbished. We were fortunately able to minimize inconvenience to our patrons by removing from the Mezzanine Level materials which it was expected would be needed by students and shelving them temporarily on the Main Level of the Library.

12. Financial Overview

Financially, 2003 was a difficult year for some areas. We had begun the year with an accumulated surplus of approximately $36,000, and budgeted for only a $5000 deficit in 2003-2004. However, a number of factors in this year nearly eliminated our accumulated surplus. The most significant of these factors are listed below.

Whereas we had been advised by Continuing Education to expect almost capacity summer Residence reservations, these numbers were greatly reduced as a result of the SARS scare. This resulted in approximately $20,000 less revenue in our Conference budget than predicted.

Costs for moving new staff and for bringing in Honorary Degree recipients were higher than budget by $12,500.

Hobson Trust revenue was noticeably lower than in the past several years: $1500 for operations instead of $12,000, and $3200 for Theology instead of $24,000. There was no advance warning of this significant reduction of revenue.

The Faculty of Theology’s revenue was also significantly lower than budgeted for several reasons. Lower than expected Theology student enrollment meant $18,000 less revenue than anticipated, and approximately $8500 less revenue from IAM programs and the Currents Conference resulted in further deficits. These losses reduced Theology’s accumulated surplus of $77,000 at the end of 2002-2003 to only $25,000 at the end of 2003-2004.

Realized revenue from the College investments was not as significant as it has been in the past, but the market value of the funds continues to grow, increasing its overall value.

13. Development

This has been a strong year for Development. The total funds donated for the year are $353,000. This breaks down as follows:

- Annual Giving, for College operations in the subsequent year: $13,000
- Capital Campaign: $312,000
- Estate & In-Kind Gifts: $20,000
- St John’s College, including designated funds for immediate use: $8,000

In addition, there is a total of $352,000 of outstanding pledges. Of this, $115,000 was pledged in 2003-2004 which includes the College ownership of a life insurance policy of $100,000.

The overall total of donated and pledged funds received in 2003-2004 is $468,000.

(a) Capital Campaign:

In conjunction with the University of Manitoba campaign, the St John’s College Capital Campaign was declared a success and concluded. As of March 31, 2004,

Donations and Pledges totaled:
St. John's College 2003-2004 Annual Report

<table>
<thead>
<tr>
<th></th>
<th>GOAL</th>
<th>TO DATE</th>
<th>%</th>
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</thead>
<tbody>
<tr>
<td>Lecture Theatre</td>
<td>$1,450,000</td>
<td>$293,000 *</td>
<td>20.2</td>
</tr>
<tr>
<td>Bursaries</td>
<td>300,000</td>
<td>589,900</td>
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<tr>
<td>Canadian Studies</td>
<td>200,000</td>
<td>20,600</td>
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<tr>
<td>Theology Lecture</td>
<td>50,000</td>
<td>54,300</td>
<td>109.0</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>0</td>
<td>221,600 *</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>$2,000,000</td>
<td>$1,179,400</td>
<td>59.0 %</td>
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</tbody>
</table>

* Lecture Theatre and Unrestricted jointly total $514,600, or 35.5% of Lecture Theatre total.

In January 2004, College Council accepted the Development Committee recommendation to continue raising funds until the end of 2005 for the new Lecture Theatre. $20,000 was authorized to be spent from the funds and interest to date in order to go to the next stage of architectural drawings and design.

'Naming' a seat in the proposed Lecture Theatre continues to be a popular method of supporting the College. For $1,000, donors are able to have a name listed on that seat. By March 31, 2004, 130 seats had been 'sold', an increase of over 50% from the previous year. We are confident that all 250 seats will be named.

Our thanks to the Capital Campaign Advisory Committee includes: Dr Isabel Auld, Bernard Beare '57, Dr Lorne Campbell, Dr Jessie Lang, Pamela LeBoldus '63, Archbishop Michael Peers, Bishop Donald Phillips, Linda (Leach) Radcliffe '67, The Rt Hon. Edward Schreyer, Justice Murray Sinclair, and the late Rev. Canon Dr Laurence Wilmot '31. Co-chairs John Deacon '63 and Janet (Harrison) Burrell '68 led this campaign.

Our thanks also to the Capital Campaign Committee which included: Bryan Bjerring '77, Francis Carroll, Louise Carson '70, Des Connor, Brian Kirk '68, Mary & Patrick Lee '53, Ted Poulter '58, Linda Radcliffe '67, as well as John Deacon '63 as chair, Janet Burrell '68, Janet Hoskins and Derek McLean.

(b) Highlights of the Year:
- The Warden and Development Officer enjoyed various trips to communities across Canada to visit with alumni and friends of St John's. Trips were made to Thunder Bay, Toronto (twice), Calgary, Red Deer, Edmonton, Vancouver and Victoria.

- A total of 48 planned gift 'expectancies' has been reached. Sadly, this number varies as we learn of the deaths of some of those who told us of their plans to leave the College a bequest, insurance policy or RRSP. This list is published in each issue of In Lumine.

- The Manitoba Scholarship and Bursary Initiative (MSBI) continued to assist in the endowment of our bursaries. We received an extra allotment and were able to make a 50% match of over $160,000 in donations with a total of $84,182 from the MSBI.

- The In Lumine newsletter published three issues of 16 pages each and one of 20.

- News releases were sent out for various events in the College, including art shows and the Marjorie Ward Lecture.
The Friends of St John's College met on three occasions and invitations were sent to this group of alumni and friends to join in on College events. The Friends lunch at Convocation is an annual sellout of 120 people, including many who return to receive an anniversary J-Pin.

The Lady McLean Memorial Garden was officially opened by the McLean family on March 30, 2003. Daughter Alison (a College graduate of 1990) and many friends had been part of Beautification Day on campus preparing the garden the week before. It is a lovely addition to the College grounds.

A reunion of Broadway & Before 2003 was held May 30, 31 & June 1 2003. This was for graduates of the 1920s, 1930s, 1940s and 1950s. An enthusiastic group attended, including 100-year-old 1923 graduate Stanley Trueman of Victoria, accompanied by his two sons.

Our Phone Centre Solicitation Drive had a good year. Kristin Mateika and Jacinthe Blab were co-supervisors.

The College successfully nominated alumnus Hartley Richardson ’77 for the Association of Fundraising Professionals (AFP) prestigious Volunteer Fundraiser of the Year award. Derek McLean made the presenting speech to the AFP luncheon.

The College was sad when Warden Emeritus the Rev Canon Dr Laurie Wilmot ’31 passed away December 13, 2003. Laurie was Warden of St John’s from 1950-1961 and was always a great resource of College knowledge. His most recent papers and many of his books were given to the Library and added to his archives at the University of M.

The Development Committee met three times – August and November 2003 and January 2004. Committee members are: Louise Carson ’70, chair, Alice Cheateley ’64, Jim Ripley ’76, Bernie Beare ’57, John Deacon ’63, Fellow Francis Carroll, Janet Hoskins, and Derek McLean. The committee accepted the resignations of George Sigurdson ’70 and Fellow Paul Thomas and thanked them for their service. There are three vacancies.

College Council approved motions forwarded from the Development Committee regarding the Committee’s Terms of Reference and also a Gift Acceptance policy and Deeds of Gift, neither of which had been updated since 1997.

Assembly approved a Development Committee initiated suggestion to name the Theology Lecture Series the "Laurence F. Wilmot Lecture".

The Development Office is working with the Assistant Bursar and the Dean of Studies to go through both Scholarship and Campaign Endowment Funds to ensure that funds to the College as at March 31 of each year are accurately reflected in the Annual Audited Financial Statements. There are several sources of information to be checked, including the Development Office, MSBI funds, Private Funding and the U of M Comptroller’s office, as well as a double check of funds held in trust elsewhere. It was decided to conduct this update (to be done quarterly in future) in accordance with the wishes of College Council and the Finance Committee in order to promote greater accuracy and accountability.
• Staff support continues to be provided by Development Officer Derek McLean and Assistant to the Development Officer Maureen Kofodi. Michael Fraser, a College student, was hired as a summer assistant in 2003. Karen Wiens assisted on an occasional basis while students Jacinthe Blab, Judith Jayasuriya, Carey-Anns Koutecky, Bailey Martinuk, Mandy Pot, and John Ter Horst also worked on occasion in the office.

We are very grateful to all our donors. Thank you.

14. Governance

a) Assembly

Chaired by Jack Burnsted, Assembly met five times from April 1, 2003 to March 31, 2004.

Actions of Assembly in 2003-2004:

• Approved the 2003-2004 budget.

• Approved new theology courses described in the proposal attached to the April 2003 agenda. Members of Assembly who are from the Department of Religion and all other stakeholders were invited to attend a meeting of the Faculty of Theology Council to discuss details of implementation.

• Approved theology tuition fees of $135/credit hour, and $70/hour for audit.

• Approved the Diploma in Applied Theology as described in the proposal (attached to the April 2003 agenda).

• Approved the Advanced Certificate in Priestly Ministry as described in the proposal attached to the April 2003 agenda.

• Approved the nomination of Dr. William Norrie as Honorary Fellow.

• Approved and recommended to Council nominations for the honorary degrees of Doctor of Canon Law and Doctor of Divinity.

• Elected the following people as College Fellows:

  Senior Fellows: Sharon Alward (School of Art); Gerald Friesen (History); and Adele Perry (History).
  Junior Fellows (2003-2004): Brenda Cantelo (Religion); Stephan Hardy (French, Spanish and Italian); Leonard B. Kuffert (History); Brian Swail (English).
  Visiting Fellows (2003-2004): Barbara J. Payne (Sociology); Youngok Kang-Bohr (Institute for the Humanities); Amy Karlinsky (School of Art)

• Approved that Bryan Peele (Philosophy) be offered the use of an office in the College for the term September to December 2003 and that the courtesies of membership in the College be extended to him.

• Approved that Philip Veldhuis (Philosophy) be offered the use of an office in the College for the term January to May 2004, and that the courtesies of membership in the College be extended to him.
• Elected B. Cantelo Esquire Bedell for the 2003-2004 academic year.

• Approved the slate of nominations for membership on committees of Assembly.

• Elected S. Alward as an Assembly representative on Theology Faculty Council.

• Approved the terms of the following new awards: The Michael & Muriel Ewanchuk Bursary, The Alice Cheating Bursary, The Jean & Fred Bancroft Prize, The Kevin D. Toyne Prize in Legal Philosophy, The Archbishop Walter and Marilyn Jones Bursary.


• Instructed the Scholarship Committee to pursue having College scholarships appear on the recipients' University of Manitoba transcripts.

• Approved the revised guiding principles for St John's College Food Services.

• Received Assembly meeting dates for 2003-2004 as information.

• Received the budget report.

• Approved inviting the Chamber Orchestra at St John's College to be housed at St John's College in the 2003-2004 academic year.

• Approved that the Residence rates for the year 2004-2005 be increased by 4%.

• Approved that annually, by April 15, Fellows give the Dean of Studies a summary of their significant accomplishments, activities, and honors and awards, (e.g. books and papers published, membership on University and College committees, community outreach, etc.)

• Approved that the "Distinguished Fellow Award" be renamed the "Fellows' Recognition Award".

• Approved that the Senior Stick, Jocelyn Andrew, Senior Fellows Chris Trott and Rod Clifton, and member of the larger community Ted Poulter, be appointed as the Fellows' Recognition Award Committee until November 30, 2004.

• Approved the exchange agreement between St John's College and Jane Franklin Hall in Australia.

• Authorized the request for reclassification of the Faculty Secretary Position, and adding the administrative component of the Scholarship Committee to the current duties of the position.
- Approved that the Theology Lecture Series (funded under the capital campaign) be named the Laurence F. Wilmot Lecture.

- Approved that the following students be appointed to the following committees of Assembly for the 2003-2004 academic year: College Council Student Representative from Assembly – Jocelyn Andrew; Assembly Executive – Jocelyn Andrew; Administrative Committee – Kaly Bommack; Art, Music and Social – Andrew Senkai; PP&D – Nik Ashton; Religious Affairs – Don Fedus; Student Affairs – Heather Klassen, Brett Madill, and Bailey Martinuk.

b) Council
Chair by Bernie Beare, College Council met five times from April 1, 2003 to March 31, 2004.

Actions of Council in 2003-2004:

- Appointed the Rev. Paul Lampman as Chaplain and Dean of Residence contingent upon the acceptance of this position and mutual agreed terms, and licensing by the Bishop, for a five-year renewable term beginning August 1, 2003.


- Approved nominations from Assembly that the Venerable James (Jim) Boyles receive the honorary degree of Doctor of Canon (honoris causa) and the Rt Rev. Andrew Atagotanuk receive the honorary degree of Doctor of Divinity (honoris causa).

- Received the 2002-2003 Annual Report.

- Received 2003-2004 meeting dates as information.

- Received the 2003-2004 operating budget.


- Referred the item of the distribution of the SJC audited financial statement to the Finance Committee.

- Asked the Chair of Council write a letter to Laurie Wilmot congratulating him on his new book, Through the Hitler Line: Memoirs of an Infantry Chaplain.

- Appointed the following people to the Planning and Development Committee: N. Cameron (until June 30, 2004) H. Richardson (until June 30, 2004) and K. Dunlop (until June 30, 2006).


- Approved the Finance Committee's recommendation to rescind and replace item A. of the Bylaws of Council.
• Approved the Finance Committee's recommendation that the Finance Committee assume the functions of the Investment Subcommittee.

• Approved the Finance Committee's recommendation that the residual monies in the Jack Gibbons Fund be given to the Guild of Health.

• Approved the Finance Committee's recommendation to reappoint BDO Dunwoody LLP as the auditors for the 2003-2004 year.

• Approved that the value of the scholarship advertised in February of each year shall be equal to the larger of the scholarship's value in the previous year or 4% or such minimum amount as is consistent with Canadian Income Tax regulations, of the Trust Capital of the scholarship endowment as at April 1 of that fiscal year.

• Approved that the fundraising campaign for the lecture theatre be extended, as necessary, to December 2005.

• Approved that $20,000 be spent on Design Development Services, with funds to be drawn directly from donations already designated for the Lecture Theatre.

• Approved the revised Development Committee Terms of Reference

• Approved the Gift Acceptance & Processing Policy and Samples of the Deed of Gift be approved, subject to such changes in the name of CCRA as are made by the Government of Canada.

• Received the *Friends of St John's College Activity Report* from Ted Poulter.

• Approved that the minutes of Committees of Council dealing with non-financial matters be held in the Registrar's Office, and those with financial matters be held in the Bursar's Office. Council members can view non-confidential minutes of Committees of Council and make copies of them as they wish.

• Approved that Council Executive will instruct the Secretary of Council to ensure that there is supporting material with the agenda for motions coming to Council meetings, as necessary.

• Approved that the budget parameters for the year 2004-2005 be that Assembly strike a balanced budget, excluding Theology and the Capital Campaign.

• Reappointed H. Richardson to Council for a three-year term ending June 30, 2007.

• Elected H. Richardson as a member of the Planning and Development Committee for a three-year term ending June 30, 2007.
APPENDIX A
College Fellows • 2003-2004

Senior Fellows
John Allen (French, Spanish, and Italian)
Sharon Alward (School of Art)
David Arnason (English/Icelandic)
George Baldwin (Chemistry)
Jack Bunsted (History)
Norman Cameron (Economics)
Rodney Clifton (Education)
Dennis Cooley (English)
James Dean (Economics)
Barry Ferguson (History)
Evelyn Forget (Medicine)
Gerald Friesen (History)
Tom Holens (Mathematics)
Janet Hoskins (Computer Science)
William Hoskins (Mathematics)
Derek Hum (Economics)
Mary Kinneas (History)
Iain Luke (Theology)
Alan MacDonell (French, Spanish, and Italian)
Dawne McCance (Religion)
Adele Perry (History)
Lawrence Ritchey (Music)
Lance Roberts (Sociology)
John Stafford (Theology)
David Stewart (Political Studies)
Paul Thomas (Political Studies)
Robert Thomas (Mathematics)
Christopher Trott (Native Studies)
Anthony Waterman (Economics)
Johannes Wolfart (Religion)
Kathryn Young (History/Coordinator: Canadian Studies Program)

Junior, Research, Visiting Fellows
Brenda Cantelo (Junior Fellow, Religion)
Stephan Hardy (Junior Fellow, French)
Youngok Kang-Bohr (Research Fellow, Institute for the Humanities)
Amy Karlsisky (Visiting Fellow, School of Art)
Len Kuffert (Junior Fellow, History)
Barbara Payne (Visiting Fellow, Sociology)
Brian Swail (Junior Fellow, English)

Retired Fellows
Ruben Bellan (Economics)
Francis Carroll (History)
John Kendle (History)
APPENDIX B
St John's College Administrative and Support Staff 2003-2004

1. **Supported entirely from University grant sources:**

   a) Warden, Janet Hoskins  
   b) Registrar and Confidential Secretary to the Warden, Erin McShane  
   c) Bursar and Executive Assistant to the Warden, Sandi Herwig  
   d) Faculty Secretary, Lynn Woycheshen  
   e) Receptionist, Lesley Cowan  
   f) Dean of Studies, George Baldwin  
   Conference Coordinator & Facilities Manager, Mark Arndt

2. **Supported entirely from College sources:**

   a) Dean of Theology, John Stafford  
   b) Director, Institute for Anglican Ministry, Iain Luke  
   c) Chaplain and Dean of Residence, Paul Lampman  
   d) Food Services Manager, Ian Park  
   e) Development Officer, Derek McLean  
   f) Assistant to the Development Officer, Maureen Kolodie  
   g) Assistant Bursar, Ivan Froese  
   h) Housekeeping and Food Services Staff, approximately 13 members  
   i) Summer Student Development Clerks, Michael Friesen  
   j) Development Office Phone Centre Supervisors, Jacinthe Blab and Kristin Mateika  
   k) Development Office Occasional Student Help, Jacinthe Blab, Judith Jayasuriya, Carey-Anne Kouteky, Bailey Martinuk, Mandy Pot, and John Ter Horst. Karen Wiens and Joe Madill also worked in the Development Office on occasion.

3. **Paid by the University of Manitoba libraries system:**

   a) Head Librarian, Richard Ellis  
   b) Circulation Supervisor, Carol Goodlow  
   c) Library Assistant, Amrit Chhina
APPENDIX C
Members of St John's College Council

The Archbishop of Rupert's Land
The Most Rev. John Clarke

The Bishop of the Diocese of Rupert's Land and Chancellor of St John's College
The Rt Rev. Donald Phillips

The Warden and Vice-Chancellor of St John's College
Dr Janet Hoskins

The Bishop's Designate
There was no Bishop's Designate

The Chancellor of the Diocese
Prof. Art Braid

The Chair of Assembly
Dr Jack Bunsted

The Dean of Studies
Dr George Baldwin

The Dean of Theology
The Rev. John Stafford

Diocesan Representatives
Mr Bernie Beare (Chair)
Mr John Bovey
Ms Louise Carson
Dr Alice Cheatley
Mr Paul Cloutier
The Rev. Canon Peter Flynn

Assembly Representatives
Dr Brenda Cantelo
Dr Adele Perry
Dr David Stewart
Dr Christopher Trott

Student Representative
Ms Jocelyn Andrew

Members from amongst: graduates, former members and members of the community who are interested in SJC.
Ms Kaye Dunlop
Mr James Ripley
Mrs Heather Richardson

College Officers (non-voting)
Bursar
Ms Sandi Herwig
Registrar/Council Secretary
Ms Erin McShane
Development Officer
Mr Derek McLean
Chaplain and Dean of Residence
The Rev. Paul Lampman

APPENDIX D
Members-at-Large on College Committees
Dr Francis Carroll, Mr John Deacon, Mr Ted Poulter, Mr George Sigurdson
St John's College Administration

Chancellor/
Bishop of Rupert's Land
The Rt Rev. Donald Phillips

Warden/Vice-Chancellor
Dr Janet Hoskins

Dean of Studies
Prof. W. George Baldwin

Dean of Theology
The Rev. John Stafford

Director of the Institute
For Anglican Ministry
The Rev. Dr Iain Luke

Chaplain/Dean
of Residence
The Rev. Paul Lampman

Bursar/Executive Assistant
to the Warden
Ms Sandi Herwig

Assistant Bursar
Mr Ivan Froese

Registrar/Confidential
Secretary to the Warden
Ms Erin McShane

Facilities and
Conference Manager
Mr Mark Arndt

Receptionist
Ms Lesley Cowan

Faculty Secretary
Ms Lynn Woycheshen

Development Officer
and Public Relations
Mr Derek McLean

Assistant to the
Development Officer
Ms Maureen Knudie

Food Services Manager
Mr Ian Park

Canadian Studies
Coordinator
Dr Kathryn Young

Librarian
Mr Richard Ellis

Assistant Librarian
Ms Carol Goodlow
### Senior Fellows (Continued)

<table>
<thead>
<tr>
<th>Prof. Dawne McCance</th>
<th>Prof. Adele Perry</th>
<th>Prof. Lawrence Ritchey</th>
<th>Prof. Lance Roberts</th>
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</thead>
<tbody>
<tr>
<td>Prof. David Stewart</td>
<td>Prof. Paul Thomas</td>
<td>Prof. Robert Thomas</td>
<td>Prof. Christopher Trott</td>
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<tr>
<td>Prof. Anthony Waterman</td>
<td>Prof. Kathryn Young</td>
<td>Prof. Johannes Wolfart</td>
<td></td>
</tr>
</tbody>
</table>

### Junior, Research, and Visiting Fellows

| Dr. Brenda Cantelo | Mr. Stephan Hardy | Dr. Youngok Kang-Bohr | Prof. Amy Karlinsky |
Junior, Research, and Visiting Fellows Continued

Dr Len Kuffert
Dr Barbara Payne
Dr Brian Swail

Retired Fellows

Dr Ruben Bellan
Dr Francis Carroll
Dr John Kendle

St John's College 2003-2004 Annual Report