ST JOHN'S COLLEGE COUNCIL
MINUTES

For the Meeting of Tuesday, April 24, 2012


Regrets: S. Alward, J. Markstrom, L. Roberts, J. Persson, A. Braid, S. Blaikie, J. McConnell, B. Pope,

1. Opening Prayer
   J. Stafford opened the meeting in prayer.

2. Approval of the Agenda
   MOTION: That the agenda be approved as distributed.
   R. Clifton/P. Brass
   CARRIED

3. Approval of the March 28, 2012 Minutes
   MOTION: That the minutes of March 28, 2012 be approved with the following amendments: Delete seconded by A. Waterman, G. Friesen, and H. Richardson from motions by Finance Committee.
   J. Ripley/B. Cantelo
   CARRIED

4. Business arising from the Minutes
   a) Estimates of Daily Bread Café floor and Chapel roof
      Estimates are in progress but complications have developed. Permission asked for Council’s approval to begin renovations through an e-mail poll over the summer. Permission granted

   b) Other capital projects
      MOTION: That Council approve the removal of the old air conditioning unit for the residence kitchen, the cement pad under the air conditioning unit raised, and the purchase of a new air conditioning unit for the Residence Kitchen, for a total cost of $10354.32 + tax.
      C. Trott/J. James
      CARRIED

   c) Report from Theological Education subgroup
      Will meet for the first time on May 1, 2012.

5. New Business
   a) Appoint/re-appoint Chair
      MOTION: That Council re-appoint B. Beare as Council chair for the 2012/13
      C. Trott/D. Phillips
      No new nominations. MOTION: That nominations be closed.
      J. James/B. Pope

      B. Beare re-appointed as chair by acclamation.
b) Appoint/re-appoint a College Solicitor for a 5-year term
   MOTION: That Council re-appoint Jim Ripley as the College solicitor for another 5 year term
   C. Trott/D. Phillips
   CARRIED

c) Re-appoint representatives from the Friends of St John’s College
   MOTION: That J. Ripley be reappointed.
   B. Pope/ P. Brass
   CARRIED
   MOTION: That J. McConnell be re-appointed.
   C. Trott/ G. Friesen
   CARRIED

d) Annual report draft for approval
   MOTION: That Council to accept the Annual Report pending the alteration of spelling errors and typographical errors.
   G. Friesen/B. Regehr
   CARRIED

e) Draft Meeting dates for upcoming year
   Distributed for information.

f) Council Dinner, May 23, 2012, 6:30 pm
   The opening of the art work of the Galleria will be on May 23 from 2:00 – 4:00. Rob Richards who donated the money for the art work will be giving a lecture at the Manitoba Club at 5:00 and Council is invited. The Council dinner will be at 6:30.

6. Reports from Committees, College Officers and Student Council
   a) Reports from Committees
      Council Executive met and discussed the agenda for tonight’s meeting.
      Development met and discussed various Trust funds, legacy gifts. The engineer’s report is pending
      Finance & Admin met on April 3, 2012 and recommended for Assembly’s approval a Residence rate increase by 5%, and drafted a motion for the approval of the budget.

   b) Report from Assembly
      Will meet in May

   c) Report from College Officers and Student Council
      i) Warden
         St John’s College Council

         Warden’s Report
         April 24, 2012
It is a relatively short space of time since the last Council meeting but much has happened:

1) I attended the Leadership Dinner for the University with our Senior Stick, Jessica Persson on March 29. We had an interesting and stimulating talk by Stephen Lewis.
2) I joined the Chapel community for lunch on April 1 to discuss the directions in ministry for their community.
3) I have attended two risk management workshops for the University.
4) I chaired a Ph.D. oral defense in the Faculty of Education.
5) I made a trip to Vancouver and Victoria with Jackie to meet with donors.
6) I sat on the U1 Teaching Excellence Awards selection committee.
7) I met with the candidates for the position of Rector at St Paul’s College.

ii) Dean of Theology and Chaplain

No report

The Warden thanked John for his work as Chaplain over the years and the community he has built here at the College

iii) Bursar

Bursars’ Council Report April 24, 2012

Budget
Preliminary March statements indicate the College has had a very successful fiscal year, and we will exceed our budget in a significant way. Draft statements indicate an overall surplus at March 31st of $49,672, and a surplus of $90,028 excluding Theology. Key factors that contributed to this were:
- High residence occupancy rate during both the summer, and regular sessions
- Additional amounts were budgeted for salaries that were not needed
- Daily Bread Café, espresso101 and Catering were all very busy
- Overall success at keeping costs reasonably low

While this is good news, it is important to remember that even after these figures are factored in, the College will still have an accumulated deficit of $135,413, represented by Theology and the previous capital campaign undertaken by St John’s.

Building/Maintenance items
I met with Physical Plant and Barkman’s as final deficiencies for last year’s Cloister entrance project are finally being addressed. Everything should be completed prior to July 1st.
Washroom renovations in the residence are scheduled to begin soon.
Quotes and recommendations are still being developed for both the Chapel roof, and Daily Bread Café floor.

Summer Conferences
We are just underway with our summer groups. We have a small number of regular students, a larger group of IEP students for May and June, and will be fully occupied in July and August.
iv) Dean of Studies
No report

v) Development Office

Development Officer Report to Council
23rd April, 2012

Fundraising

- Year end fundraising total = $275,000.
- We have received notice of a bequest for $50,000 from the estate of Robert Frederick Brown. The Rev’d Brown was a graduate of the Faculty of Theology in 1951.
- Chaplaincy Endowment appeal letter was mailed at the end of March targeted to those involved in the church we have raised approximately $2,500 so far.

Alumni/Stewardship

- Continuing to call/visit with donors on a regular basis.
- Travelled to Vancouver/Victoria in April to visit with alumni/donors and attend a conference.

Marketing/Communications

- In Lumine will be mailed out in August.
- Exploring the possibility of an e-newsletter in June.

Staffing

- Waiting to hear if we have been approved for a Summer student through Services Canada.

Misc

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- Susan and I held a department strategic planning session to map out the upcoming year. The fundraising goal has been set at $300,000. Non-fundraising plans include increased stewardship and general communication to alumni and donors, and more focus on planned giving.

Submitted by:
Jackie Markstrom
23rd April, 2012

vi) Dean of Residence
No report
vii) Registrar

No report

viii) Senior Stick

No report

7. Other Business
   a) 2016 is the 150th anniversary of the College. We need to start planning how and in what ways we will celebrate the anniversary. Is it reasonable to tie the renewal of the Residence to the anniversary? If we use 2016 as the focal year for fundraising may fit with the University’s Capital Campaign schedule.
   b) Congratulations to Allison Abra on her new job teaching History at University of Southern Mississippi.

8. Adjournment
   J. James/C. Trott
   CARRIED

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.