

CIVIL ENGINEERING SPECIAL PERMISSION FORM

Students requesting special permission must submit the following:

- Special permission form (see page 2)
- Letter addressed to Dr. Svecova, Head, Civil Engineering, explaining your situation. Explain why you did not take the prerequisite course in a previous year, and why you need to take it now.
- Using a list of courses that you have yet to complete for your degree, create a proposed plan that will enable you to complete the degree successfully. The schedule should be typed, and list courses by term.

Applications for special permission can be faxed (204-474-7513), delivered to the Civil Engineering office (E1-368 EITC) or e-mailed to Pat.Fedirchuk@umanitoba.ca.

Dr. Svecova and the course instructor will review your situation, and you will be contacted by a student advisor.

**THE UNIVERSITY OF MANITOBA
DEPT OF CIVIL ENGINEERING
SPECIAL PERMISSION**

The Department of Civil Engineering authorizes:

Name: _____ **Student Number:** _____
PLEASE PRINT (Last Name, First Name)

Phone Number: _____ **UofM Email:** _____

Students Faculty/Dept: _____ **GPA** _____

To register in the following Term:

20____ Fall Term (Sept)

20____ Summer Term

20____ Winter Term (Jan)

Course: _____ **Lecture Section:** _____ **CRN:** _____

Lab Section: _____ **CRN:** _____

Notwithstanding **space availability**. (for engineering courses only)

Notwithstanding the **lack of appropriate prerequisite/corequisite** (for engineering courses only). Please list missing courses: _____.

As a **course equivalent** for Course no: _____.

Permission to take an engineering course while registered in another faculty.
(override **college restriction**) Students must meet all pre and/or corequisite requirements.

Other _____

Signed: _____ Date: _____
(Department Head)

Signed: _____ Date: _____
(Student Advisor)

Faculty Guidelines:

It is NOT the policy of the Faculty to waive prerequisite requirements or to allow a student to substitute course equivalents; however, it is recognized that in UNUSUAL circumstances it is in the best interest of the student to do so. Any waiver of pre or corequisite(s) course(s) **must** have department head approval.

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